

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 10, 1957

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 P.M., September 10, 1957 in the Director's office.

Present: Mesdames Fagin, Morris and Wyatt; Messrs. Ackerly, Imhoff, Powell, Schneider, Steele, Sullivan, Wolford and the Librarian.

Mr. Wolford presided.

Minutes: It was moved by Mr. Schneider, seconded by Mrs. Wyatt and carried that the minutes of the meeting of June 11, 1957 be approved as distributed.

It was then moved by Mrs. Wyatt and seconded by Mrs. Morris that the action of the Executive Committee on July 9 and August 14, 1957 in ordering bills paid when no meeting of the Board was possible because of the lack of a quorum be ratified. The motion carried unanimously.

Library Committee: Mrs. Fagin read the certification that bills for the month of August 1957, amounting to \$24,903.78 had been audited and found correct. She moved, it was seconded by Mr. Schneider and carried unanimously that bills in this amount be ordered paid.

Mrs. Fagin then read the following report of the Library Committee meeting on August 29, 1957:

"The Library Committee met August 29, 1957 at 3:30 P.M. in the Librarian's office. Present: Mesdames Fagin and Wyatt; also Mr. Steele and the Librarian. Mrs. Fagin presided.

"The Librarian called to the attention of the Committee the serious problems caused by vacancies in the professional staff. He also reminded the Committee of Mr. Steele's remarks at the June Board meeting concerning the possibility of using the professional staff at Western and Eastern Branches more efficiently than at present.

"To fill vacancies in the Reference and Children's Departments the Librarian then stated that as the result of considerable study, he recommended that Mrs. Ruth Harry be transferred from Western Branch to the Reference Department at the Main Library and that Mrs. Barbara Miller be transferred from the Western Branch to the Children's Department at the Main Library.

"He also recommended that the head librarianship at Eastern Branch Library, vacant as a result of Mrs. Spradling's resignation, be unfilled for the present, that Mrs. Martha McCoy be promoted to the position of Assistant-in-Charge with one other person on the staff.

"To accomplish these moves, the Librarian recommended that the

Committee authorize him to make the hours at Western Branch the same as those at the other branches, that is, from 2:00 - 9:00 P.M. daily instead of 10:00 A.M. - 9:00 P.M. Saturday hours would remain the same - 10:00 A.M.- 6:00 P.M. For Eastern Branch the Librarian recommended that the hours be as follows: Monday, Wednesday and Friday from 2:00 - 6:00 P.M., Tuesday and Thursday from 2:00 P.M. - 9:00 P.M.; Saturday and Sunday closed.

"After discussion the Library Committee voted to approve these recommendations of the Librarian and to authorize him to make the changes.

"The Committee now recommends to the Board that this action be approved."

It was moved by Mrs. Fagin, seconded by Mr. Schneider and carried unanimously that this action of the Library Committee be approved.

Building Committee: Mr. Sullivan read the following reports on the meetings of July 24 and August 2, 1957:

"The Joint Committee on Curran Street met for lunch at the Pendennis Club at 12:5 P.M. on July 24, 1957. Present: Messrs. Powell, Schneider, Sullivan, Wolford and the Librarian, and also Mr. Meiners, Director of Public Works of the City of Louisville, Mr. Sanders, City Engineer, and Mr. Berry, Acting Director of Law.

"Mr. Sullivan presided.

"There was considerable discussion clarifying the problem and discussing the proposals for the solution of the problems.

"It was decided that one more meeting would be held at the Library at which time charts and drawings could be consulted and a decision made for recommendations to the Board of Trustees for action."

"The Joint Committee on the Kaufman-Straus Proposal met August 2 at 3:30 P.M. in Mr. Schuss' office at the Kaufman-Straus Building. Present: Messrs. Sullivan, Wolford and the Librarian. Also present were Messrs. Schuss and Gardner of the Kaufman-Straus Company.

"The meeting was informal and no written minutes of the discussion are available. It was, however, decided that after certain studies were made, Mr. Schuss would make a written proposal to the Board of Trustees."

These reports were ordered received and filed.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered received and filed.

Mr. Schneider gave the following recommendation from the Finance Committee:

"At its last meeting the Board passed in principle the establishment of a staff conference fund. The Finance Committee recommends that the Board allow \$500 annually for this fund, recipients of the expense allotments to be chosen through a system set up by the Staff Association.

The Finance Committee also recommends that up to \$500 annually be allowed to the Assistant Director for expenses to the various library conferences."

It was moved by Mr. Schneider, seconded by Mrs. Fagin and carried unanimously that this recommendation of the Finance Committee concerning staff expenses be approved.

Mr. Schneider then discussed a tentative policy agreement concerning the proposed educational television station. It was explained that this was a general policy agreement describing the operation and responsibility for the station if a license were granted by the Federal Communications Commission. After discussion it was moved by Mr. Schneider, seconded by Mrs. Wyatt and carried unanimously that the Librarian be authorized to sign an agreement as described.

Librarian's Report: The Librarian read a letter of resignation from Miss Ellen T. Harding, who was resigning because of ill health. The resignation took place on September 1, 1957. He also reported the resignation of Miss Jane Davies, Head of the Children's Department, Mrs. Mary Spradling, Branch Librarian of Eastern Branch, Mrs. Edna Miller, assistant in the Order Department, and Miss Sara Seubold, Director's secretary.

It was reported that the new Assistant Director, Mr. H. A. Tollefson had assumed his duties and that the new Head of the Circulation Department was on the job and that the reorganization of the Reference Department was proceeding satisfactorily.

The Librarian reported that after years of correspondence, a bequest had been received from the executors of the estate of Mary Graton Bartlett. This bequest was for the sum of \$2,000, the interest only of which was to be used for the photographic collection.

The Librarian reported that he had been elected a member of the delegate assembly of the Adult Education Association of the U.S.A. for a two-year term.

There being no further business, the meeting adjourned at 5:05 P.M.

MINUTES APPROVED:

Richard W. Winters President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 8, 1957

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 P. M., October 8, 1957 in the Librarian's office.

Present: Mesdames Fagin, Morris and Wyatt; Messrs. Ackerly, Clark, Imhoff, Pitt, Powell, Sanders, Schneider, Steele, Sullivan, Wolford and the Librarian.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin and seconded by Monsig. Pitt and carried that the minutes of the meeting of September 10, 1957 be approved as distributed.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$12,438.75 had been audited and found correct. She moved and it was seconded by Monsig. Pitt and carried unanimously, that bills in this amount be ordered paid.

Building Committee: Mrs. Clark read the following report of the Joint Committee on Curran Street:

"The Joint Committee to study the Curran Street question met in the Librarian's office at 3:30 P. M. Friday, September 20.

"Present: Messrs. Powell, Schneider, Sullivan and the Librarian also Messrs. Berry and Sanders from the City Hall.

"The Committee agreed with representatives of the City Hall that in order to establish a legal property line the present Curran Street should be closed by action of the Board of Aldermen. This action would establish the Library's property line approximately along the present lines of Curran Street, and designate Curran Street as a 20 ft. alley known as the second alley south of Broadway extending Easterly from Fourth Street.

"Mr. Berry agreed to draw up legal paper to be presented to the Board of Trustees for action.

"The Committee recommends that the President be authorized to sign these papers when they are in order."

It was moved by Mr. Clark and seconded by Monsig. Pitt that the Board approve this recommendation of the Joint Committee.

Finance Committee: Mr. Schneider gave the report of finances and statistics for the month. This report was ordered received and filed.

Museum Committee: Dr. Ackerly read the following report of the







LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 12, 1957

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., November 12, 1957 in the Director's office.

Present: Mrs. Fagin, Messrs. Clark, Imhoff, Pitt, Powell, Sanders, Sullivan, Wolford and the Librarian.

Mr. Wolford presided.

Minutes: It was moved by Mr. Clark and seconded by Pastor Imhoff that the minutes of the meeting of October 8, 1957 be approved as distributed. Motion carried.

As there were no communications to be brought to the attention of the Board of Trustees, the President called for the following reports:

Library Committee: Mrs. Fagin read the certification that bills for the month of October 1957, amounting to \$32,718.04 had been audited and found correct. She moved, it was seconded by Pastor Imhoff and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan, Chairman of the Building Committee, reported that the matter of adjusting the property lines in relation to Curran Street, was in the hands of the City Law Department and that a decision was expected shortly.

Finance Committee: Msgr. Pitt gave the statistical report for the month of October. He called attention to the fact that circulation for the month was an increase over the same month of the preceding year, and that cards in force showed an increase over the same time of the preceding year. After discussion, this report was ordered received and filed.

Librarian's Report: The Librarian reported that the application for an educational television license had been completed and was now being reviewed by the Federal Communications Commission.

The Librarian presented copies of the Audio Visual Department's film catalog to members of the Board of Trustees. These catalogs listed the motion picture films and film strips available to the public through this department.

The Librarian stated that one of the regular holidays, Election Day, had not been observed by the Library staff. He stated that he recommended this holiday be used at Christmas time to grant a half day holiday at Christmas eve, and New Year's eve. Therefore he recommended that the Library be closed at noon on Christmas eve and all day Christmas, and at noon on New Year's eve and all day New Year's day.

It was moved by Pastor Imhoff, seconded by Mrs. Fagin and unanimously carried that the Library be closed according to this recommendation.

There being no further business, the meeting adjourned at 4:35 p.m.

MINUTES APPROVED:

         *Ros. Welford* President

         Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 10, 1957

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., December 10, 1957 in the Librarian's office.

Present: Mesdames Fagin and Morris, Messrs. Sanders, Schneider, Steele, Welford and the Librarian.

Mr. Welford presided and stated that, inasmuch as a quorum was not present, the meeting would be considered a meeting of the Executive Committee, of which a quorum was present.

Minutes: It was moved by Mr. Schneider and seconded by Mr. Sanders that the minutes of the meeting of November 12, 1957 be approved as distributed. Motion carried.

Communications: The Librarian read a letter from Mayor Hoblitzell stating that he hoped to attend as many of the Library Board Meetings as his schedule would permit.

The Librarian also read a letter from the Director of Finance of the City of Louisville informing the Board that he had received a check for \$9,195.56 from the Citizen's Fidelity Bank and Trust Company, which sum was a bequest from the estate of Eliza Gathright Martin. With this communication also was a copy of an ordinance passed by the Board of Aldermen appropriating this sum to the Library for development of the Junior Art Gallery and Institute.

After discussion, it was moved by Mr. Sanders, seconded by Mr. Steele that the chairman of the Finance Committee request the Director of Finance to send a check covering this bequest to the Louisville Free Public Library and also that the Finance Committee make recommendations to the Board for the proper use of this money in accordance with the provisions of the will. Motion carried unanimously.

Library Committee: Mrs. Fagin read a certification that bills for the month of November, 1957, amounting to \$22,811.51 had been audited and found correct. She moved and Mr. Schneider seconded that bills in this amount be ordered paid. Motion passed unanimously.

Building Committee: The Librarian reported for the Building Committee that a judgement had been rendered on November 20, 1957 settling the property lines on Curran Street to the satisfaction of the Building Committee.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered filed.

Museum Committee: There was no report from the Museum Committee.

Librarian's Report: The Librarian spoke of a suggestion made by former Mayor Farnsley that some of the Newmark bequest be used to purchase a number of FM radio receivers to add to the ones already owned by the Library and to be loaned on the same basis as the present radios are loaned. The Librarian explained that the Library had 14 radios available for loan and in the past year rentals on these radios had amounted to approximately \$100.

Mr. Schneider then moved that \$2500 of the Newmark bequest be used for the purchase of FM radios to be loaned on the same basis as the present radios and that any income from lending these radios be put into a revolving fund to purchase more radios. This motion was seconded by Mr. Sanders and carried unanimously.

The Librarian reported that he had offered the position as Director of Children's Work to Miss Margaret Sheviak and that she had accepted the position as of February 1, 1958.

It was moved by Mr. Sanders and seconded by Mr. Schneider that this action of employing Miss Sheviak be ratified. Motion carried unanimously.

The Librarian called to the attention of the Board the improvements in the main Reference Room and stated that the efficiency of the staff had been increased by this arrangement.

He also announced the employment of the new secretary, Miss Suzanne Lucheta.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

Leo T. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 14, 1958

= The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., January 14, 1958 in the Librarian's office.

Present: Dr. Ackerly, Mrs. Fagin, Messrs. Clark, Powell, Sanders, Schneider, Steele, and Wolford.

Mr. Wolford presided.

It was moved by Mr. Schneider and seconded by Mr. Sanders that the action of the Executive Committee on December 10, 1957, when no quorum was available for a regular meeting of the Board, be ratified. The motion carried unanimously.

Communications: The Librarian read a letter from Mr. Frank T. Dillon, transferring through the Y.M.C.A. a gift of \$200 from Mr. and Mrs. Dilaney Logan, to be used in the Audio-Visual Department.

It was moved by Mr. Schneider and seconded by Mr. Steele and carried unanimously that this gift be accepted with thanks and that a suitable letter be sent to the donors.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$17,775.49 had been audited and found correct. She moved, it was seconded by Mr. Clark and it was carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month. This was ordered received and filed.

Mr. Schneider also reported that the Library had received from the City Department of Finance a check for \$9,195.56 representing a bequest from Eliza G. Martin for the development of the Junior Art Gallery and Institute. He stated that his committee was studying the use of this money according to the terms of the bequest.

Museum Committee: Dr. Ackerly reported that Dr. Austin Block had attended the Museum Section Meeting of the American Association for the Advancement of Science in Indianapolis and that Doctor Block had given him several suggestions concerning the Library's museum.

Librarian's Report: The Librarian reported that Mrs. Senta Jacoby, Head Librarian, Amerika Haus, Berlin, had visited the library for a week and that other foreign visitors had included Mr. Holmstrom, Assistant Librarian, Malmö, Sweden Public Library, and Mr. Abel, assistant in the Royal Library in Stockholm.

It was announced that the Federal Communications Commission had granted the Board of Trustees a license to operate an educational television station on Channel 15.

The Librarian announced that he and Mr. Van Hoose, Superintendent of the County schools had visited old Central High School at Eighth and Chestnut Streets and that the second floor was adequate and eminently useful for studios for the educational television station.

New Business: Mr. Wolford reported that as President of the Board, he had received an offer to purchase the museum property at Fifth and York Streets, for the sum of \$90,000 and that the offer expired January 17, 1958, or three days away. In the discussion which followed, it was suggested that Mr. Wolford communicate with the agent, Mr. K.A. Browne of the Citizen's Fidelity Bank and Trust Company and inform him of the fact that the Board could not act by January 17. It was also suggested that a committee made up of the President of the Board, the chairman of the Finance Committee and the Building Committee, and the Librarian seek an appointment with the Mayor to discuss this problem.

It was moved by Mr. Sanders and seconded by Mr. Steele and carried that the suggested procedure be followed.

There being no other business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

Dr. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., February 11, 1958 in the Director's office.

Present: Dr. Ackerly, Messrs. Clark, Powell, Sanders, Schneider, Steele, Wolford, and Sullivan, Pastor Imhoff, Monsignor Pitt, and Mesdames Fagin and Morris, and the Director.

Mr. Wolford presided.

It was moved by Mrs. Fagin and seconded by Pastor Imhoff that the minutes for the meeting of January 14, 1958 be approved as distributed.

Mr. Roy Gardner of the Kaufmann-Strauss Company came into the meeting at this time and read a letter from Mr. Robert L. Schuss, president of the company. This letter represented the annual report on the Kaufmann-Strauss Company's business for the fiscal year ending February 1, 1958. Excess rental to the library on these sales showed a decrease over the last year of \$7,713.13.

Members of the Board asked Mr. Gardner questions concerning the company's activities and discussed with him the project to acquire the adjacent property for use as an addition to the building.

Library Committee: Mrs. Fagin read the certification that bills for the month of January, 1958, amounting to \$18,654.11 had been audited and found correct. She moved, it was seconded by Pastor Imhoff and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported that he, Mr. Wolford, Mr. Schneider and the Director had met with the Mayor to discuss the advisability of selling the Museum Building at Fifth and York. He reported that: (1) It had definitely been decided that the Board should take bids if and when it decided to sell; (2) That it was probably wise to wait until the state legislature had finished its session before deciding whether to sell; and (3) That it was up to the Board to decide whether to sell and up to the Board to initiate action on this decision.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered received and filed.

Director's Report: The Librarian reported that circulation for the Main Circulation Department on Saturday, February 8, was the largest for one day in the history of the library. He reported that 1689 books were borrowed from the department between the hours of 9 a.m. and 6 p.m. on one of the coldest days of the year.



The Director also reported that Mr. Alan Schneider had been named Chairman of the National Trustees Assembly, which is the governing body of the American Association of Library Trustees. Mr. Schneider will have the duty of presiding at the San Francisco Meeting of the National Trustees Assembly in connection with the meeting of the American Library Association.

The Director reported that he planned to meet with Mr. Richard Van Hoose, Superintendent of County Schools, former Mayor Farnsley and a representative of the Fund for Adult Education in regard to a possible grant for the library's educational television station.

There being no further business, the meeting adjourned at 5:27 p.m.

MINUTES APPROVED:

Richard Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 11, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., March 11, 1958 in the Director's office.

Present: Mesdames Fagin and Morris, Messrs. Clark, Imhoff, Powell, Sanders, Schneider, Sullivan, and Wolford, and the Director.

Mr. Wolford presided.

It was moved by Mrs. Fagin and seconded by Mr. Schneider that the minutes for the meeting of February 11, 1958 be approved as distributed.

Communications: The Director reported that he had received a telephone call from Mr. L.M. Lusky, Jr., inquiring about the property at Fifth and York. The Director announced that Mr. Lusky requested to be placed on the list if the Board decided to ask for bids for purchasing the property.

Library Committee: Mrs. Fagin read the certification that bills for the month of February, 1958, amounting to \$14,395.04 had been audited and found correct. She moved, it was seconded by Mr. Schneider and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered received and filed.

Director's Report: The Director announced the reappointment of Mrs. Fagin, Mr. Sullivan and Mr. Wolford for new four-year terms. The Board expressed pleasure in these reappointments.

It was announced that Miss Margaret Sheviak, the new Director of Children's Work, had arrived and was working with efficiency and imagination.

The Director announced that he and Mr. Wolford had met with a delegation from Jeffersontown and that the delegation had agreed to ask the Jeffersontown City Council for an appropriation to help pay for the operation of the Jeffersontown station.

It was announced that the library had received many requests for a list of basic reference books and a list of basic classical records which had been discussed on the library's "Lure of the Library" television program. One of the requests was from a man from California staying overnight in a motel in Elizabethtown.

The Director reported that an article explaining the McBee Keysort System used in connection with the photo charger, had appeared in the Staff Log. Requests for the artical had been received from Toledo, Dayton and Pittsburg.

It was announced that the library will have been in this building fifty years in July. The Board suggested that the Director call this to the attention of the press with the hope that a feature artical could be written.

The Director outlined plans for the library's part in celebrating National Library Week. He also announced that Mrs. Fagin was the local chairman.

There being no further business, the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

Leo S. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 8, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., April 8, 1958 in the Director's office.

Present: Mesdames Fagin, Morris and Wyatt, Messrs. Imhoff, Powell, Schneider, Steele, Sullivan, and Wolford, and the Director.

Mr. Wolford presided.

It was moved by Mrs. Fagin and seconded by Mr. Schneider and carried, that the minutes for the meeting of March 11, 1958 be approved as distributed.

Communications: The Director read a letter from Mayor Hoblitzell explaining that he would be unable to attend the meeting due to the fact that he would be on vacation.

Library Committee: Mrs. Fagin read the certification that bills for the month of March in the amount of \$19,648.84 had been audited and found correct. She moved and Pastor Imhoff seconded, and it was carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered received and filed.

Director's Report: The Director reported that the Division of Library Science at Indiana University, in cooperation with the Indianapolis Public Library, the Louisville Free Public Library, and the Public Library of Cincinnati and Hamilton County was sponsoring a two-day Ohio Valley Conference on Children's Librarianship on May 4 and 5. Approximately ten members of the library staff planned to attend. Miss Sheviak, the Director of Children's Work, had served as one of the four who planned the entire conference. The Director stated that the library was delighted to be co-sponsor of such a professional conference.

In reporting on activities of National Library Week, the Director outlined many activities which the library had originated during this week. The amnesty on overdue fines for the week had resulted in one book being returned 50 years overdue, two books were returned after 40 years overdue, one package of 23 was returned in a box, all of the books more than a year overdue, and six books over a year overdue were mailed from Seattle, Washington. The Director stated that one of the outstanding activities had been the preparation of a 22-minute film which had been shown ~~appeared on this program also.~~ on WHAS-TV's "Lure of the Library." Mrs. Fagin and the Director had appeared on this program also.

It was also reported that the Courier-Journal and the Louisville Times each had a story each day of the week concerning National Library Week.

The Director then gave a report on the rental of FM radios as follows:

April 1, 1958

1. Income from radio rentals since service was started March 1, 1957:

March,	1957	\$ 13.50
April	"	13.00
May	"	7.65
June	"	10.25
July	"	14.50
August	"	1.30
September	"	25.00
October	"	15.55
November	"	9.60
December	"	26.35
January	1958	40.40
February	"	43.04
March	"	99.15
	Total	\$319.29

2. Number of radios available for loan, March-December, 1957- 18

Number of radios available for loan as of January 1, 1958- 75

Number of radios available for loan as of April 1, 1958- 80

3. Number of people on the waiting list for radios as of April 1, 1958- 66

Election of Officers: Mr. Schneider, acting as Chairman of the Nominating Committee gave the following report:

The Executive Committee, acting as Nominating Committee, offers the following slate of officers for the new year beginning today:

President	Mr. Leo T. Wolford
Vice-president	Mrs. Starling Fagin
Secretary	Monsignor Felix N. Pitt
Treasurer	Kentucky Trust Company

It was then moved by Mr. Schneider, seconded by Mrs. Wyatt and unanimously carried that this report of the Nominating Committee be approved and that the entire slate be elected.

After the officers had been congratulated, the meeting was adjourned at 5:10 p.m.

MINUTES APPROVED:

Leo T. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 20, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., May 20, 1958 in the Director's office.

Present: Mesdames Fagin and Morris, Messrs. Pitt, Powell, Sanders, Schneider, Steele, and Wolford, and the Director.

Mr. Wolford presided.

It was moved by Mr. Sanders, seconded by Mrs. Fagin, and carried that the minutes for the meeting of April 8, 1958 be approved as distributed.

Library Committee: Mrs. Fagin read the certification that bills for the month of April in the amount of \$23,958.84 had been audited and found correct. It was moved by Mrs. Fagin, seconded by Mr. Schneider, and carried unanimously that bills in this amount be ordered paid.

Building Committee: The Director reported that Mr. Sullivan, Chairman of the Building Committee, had been concerned with the condition of the stone and brick work of the Highland Branch Library. It had been decided to ask for bids on this work. The Director reported that only one bid had been received at this time and that Hartstern, Louis and Henry were expecting other bids soon.

It was stated that inasmuch as this brick and stone work were in a dangerous condition it might be well for the Board to authorize the Building Committee to go ahead with work so that it would not have to be delayed until the next Board meeting. The amount of the one proposal received is \$1753; therefore, the cost of the work cannot go higher than this figure. After discussion it was moved by Mrs. Fagin, seconded by Mr. Sanders and carried that the Building Committee be given power to proceed with the work at Highland Branch.

Finance Committee: Mr. Schneider reported that a recent Marshall and Stevens valuation on the Kaufman-Straus building had increased the insurable value by \$43,000. He explained that the terms of the library's lease with Kaufman-Straus made it mandatory that an insurance coverage equal to 100 per cent of the insurable value be maintained. He explained that the purchase of this additional \$43,000 worth of insurance would cost a payment now of \$105 with a first-year premium of \$110 and the premiums for the next four years at \$88 per year. Mr. Schneider moved and Mrs. Morris seconded that this additional amount of insurance be purchased. The motion carried.

Mr. Schneider also gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that the arrangement with the Municipal Housing Commission concerning rental of space for two branch libraries had never been made into a formal lease. At the request of the auditors, the Louisville Municipal Housing Commission had prepared leases which had been signed by Mr. Wolford as President of the Board.

It was moved by Mr. Schneider and seconded by Monsignor Pitt that the Board ratify this action of the President in signing the leases with the Housing Commission. The motion passed unanimously.

The Director reported the two-day visit by a Mr. Tay from Viet-Nam, who had been sent to visit this library by the U. S. State Department.

He also reported that the Kentucky Opera Association had been allowed to use an unused section of University Square buildings as a workshop for the making of opera scenery.

It was called to the attention of the Board that action at the recent budget hearing with city officials called for a 3 per cent salary reduction of all library employees beginning July 1 and a 1½ per cent cut in the regular budget (other than salary) which would amount to \$8500.

There being no further business the meeting adjourned at 5:30 p.m.

MINUTES APPROVED:

Ro. Wolford President

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LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 10, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., June 10, 1958 in the Director's office.

Present: Mesdames Fagin and Wyatt, Messrs. Ackerly, Clark, Powell, Sanders, Schneider, Steele, and Wolford, and the Director.

Mr. Wolford presided.

It was moved by Mr. Schneider, seconded by Mr. Clark, and carried that the minutes for the meeting of May 20, 1958 be approved as distributed.

Library Committee: Mrs. Fagin gave the certification that bills in the amount of \$26,676.68 for the month of May had been audited and found correct. It was moved by Mrs. Fagin, seconded by Mr. Schneider and carried unanimously that bills in this amount be ordered paid.

Building Committee: The Director reported for the Building Committee that under authority already given by the Board, the Building Committee had awarded a contract for tuck-pointing at the Highland Branch Library to the Acme Tuck-Pointing Service for the amount of \$850.00.

Finance Committee: Mr. Schneider gave the statistical report for the month which was ordered received and filed.

Mr. Schneider, Chairman of the Finance Committee, reported that at the budget hearing with City officials the library was ordered to reduce the salaries of all employees three percent beginning July 1. At this time it was stated that if the Occupational Tax remains as it is now, this reduction in salary would be refunded on a retroactive basis.

In addition to this reduction in salaries because of the Occupational Tax, the library's non-personnel budget was also reduced by \$8,500 due to the City's loss of operational income.

Mr. Schneider asked for authority for the Finance Committee to revise the budget in line with these reductions.

The Board voted to approve the report and to authorize the Finance Committee to revise the budget to take care of these reductions.

Museum Committee: The Director reported that the Jefferson County Medical Society was working on a plan for medical exhibits to be housed in the museum.

The Director reported that the City Consultant had said that it was agreeable with the city administrators that the library be closed on July 5 as well as July 4. It was therefore moved by Mrs. Fagin, seconded by Mr. Clark that all agencies of the library be closed on July 5 as well as July 4. The motion carried.

The Director announced the gift of The Mountain Muse by Daniel Bryan, from the University of Louisville and Mrs. Baylor Hickman. This book had been received through the good offices of Mr. Charles Farnsley. Its importance to the library is because it was one of the books in the original Louisville library founded in 1816, from which this present library descended.

There being no further business, the meeting adjourned at 4:45 p.m.

MINUTES APPROVED:

Pres. W. W. Wolford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
September 9, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., September 9, 1958 in the Director's office.

Present: Mesdames Fagin and Morris, Messrs. Clark, Imhoff, Pitt, Powell, Sanders, Schneider, and Wolford, and the Director.

Mr. Wolford presided.

It was moved by Monsignor Pitt, seconded by Mr. Schneider and carried that the minutes of the meeting of June 10, 1958 be accepted as distributed and that the Executive Board action of July 8 and August 12, ordering bills to be paid when no meeting was held due to the lack of a quorum, be ratified.



Communications: The Director read a letter from Mr. R. J. Gardner enclosing certificate of insurance carried for the Kaufman-Straus building.

The Director read a letter from Leo Zimmerman concerning use of the library's films at free showings in Arts in Louisville House. After discussion it was moved by Mr. Clark and seconded by Monsignor Pitt and carried that permission be given the Arts in Louisville House to use the library's film collection.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$26,541.21 had been audited and found correct. She moved, it was seconded by Mrs. Morris and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director read the following communication from Mrs. Grover Page:

September 1, 1958

MEMO TO: Louisville Free Public Library

SUBJECT: Cartoon originals of Grover Page to be given to the Louisville Free Public Library

NUMBER: 3,000 (estimate only) covering 1948-1958, incomplete due to requests. Collection includes some material prior to 1948.

SIZE: Largest are 22" x 26", but majority are 11½" x 14½". When stacked the collection is 22" high.

LOCATION: 1815 Casselberry Rd., Louisville 5, Ky.

TIME OF TRANSFER: The artist's wife, having lost permanently the sight in one eye, faces surgery on the remaining one due to the growth of a cataract. She desires to go through the collection and make a selection of a few of her favorites for framing and use in her home. Due to failing eyesight, she is unable to do so at present. The operation will take place around Christmas of this year.

LEGAL STATUS: The collection is a part of the Page Estate. Since both her son and Barry Bingham are in agreement, no legal problems exist.

ADDITIONAL CARTOONS AND MATERIAL: Mr. Page left a large file of letters from world famous political figures. Those relating to cartoons in the collection should be kept with the collection. A careful sorting of Mr. Page's papers at present is impossible.

A collection of Page cartoons, formed over the years by the artist's son, will be left to the main collection after the son's death. While not a large collection, it covers such interesting topics as destruction of the League of Nations, Rise of Adolf Hitler, death of Franklin Roosevelt, etc.

During the 1930's Mr. Page did his cartoons in woodblock form for several years. Trial proofs of these original hand-cut blocks exist, along with a few of the blocks themselves, and will join the main collection as soon as they can be sorted from among the vast amount of graphic material left by Mr. Page. This, however, excludes the Horse and Buggie Day series, to which the widow retains sole rights.

It is suggested that an appeal be made by the library for original Page cartoons prior to 1948. Many of these are in permanent collections, museums, etc. here and abroad, but many people owning Page originals may desire to see them join the main collection at the library. Early Pages are extremely rare, as well as World War II cartoons.

Right is granted for the library to use the collection as it sees fit; right is granted for reproduction of all material except in the case of an entire book devoted to Mr. Page's work.

(signed)  
Mrs. Grover Page  
1815 Casselberry Rd.,  
Louisville 5, Ky.

It was moved by Pastor Imhoff, seconded by Mr. Schneider and carried unanimously that the Board gratefully accept this gift from Mrs. Page.

The Director read a report showing the success of the messenger service in obtaining long overdue books. He reported that in 1957 books valued at \$2894.70 had been collected at a cost to the library of \$259.16, and that in 1958, so far, books valued at \$3402.30 had been collected at a cost of \$396.05.

The Director called attention to the gift by Mr. Sidney Fine of an old check drawn on the Public Library of Kentucky dated September 5, 1874.

He also read a communication from Mrs. Charles T. White enclosing a newspaper clipping from Ankara, Turkey, concerning the Louisville Free Public Library.

It was reported that WFPK-TV, Channel 15, the television station licensed to the library officially went on the air Friday, September 6, 1958.

Proposed plans for the new St. Matthews library were examined by the Board of Trustees.

The Director recommended that Miss Grace Banks be named Head Branch Librarian at Shelby Park Branch to replace Miss Kathrine Fort who resigned as of October 1 to take a position at Greensboro, N. C. Miss Banks has been bookmobile librarian.

It was moved by Mr. Sanders, seconded by Mr. Schneider and carried unanimously that Grace Banks be named branch librarian at Shelby Park Branch, this appointment to take place October 1.

The Director stated that former Mayor Farnsley had suggested it would be appropriate for the Board of Trustees to recognize the work done by former Mayor Broaddus in helping the library to acquire the property known as University Square. It was suggested that the middle building at University Square be named Broaddus Hall. After discussion it was moved by Mr. Clark and seconded by Mr. Schneider and carried that the Board officially name the middle building of University Square Broaddus Hall.

New Business: Pastor Imhoff suggested that the Director study ways in which the library can celebrate the Lincoln Sesquicentennial.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

Robert Wolford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 14, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, October 14, 1958 in the Director's office.

Present: Mrs. Fagin, Messrs. Clark, Pitt, Sanders, Schneider, Steele, and Wolford, and the Director.

Mr. Wolford presided.

The Board voted to approve the minutes of the meeting of September 9, 1958 as distributed.

Communications: The Director read a letter from Mr. Andrew Broaddus expressing appreciation to the Board for its having named the middle building in University Square Broaddus Hall.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$14,875.73 for the month of September, 1958 had been audited and found correct. She moved, it was seconded by Monsignor Pitt, and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered filed.

Director's Report: The Director reported that he had met with the Finance Committee of the Board of Aldermen and the Mayor, at the Mayor's request. He reported that the Mayor was very enthusiastic about Mrs. Embry's planting project which the Board had approved. Mrs. Embry had requested the city to furnish stone work and to improve the lighting.

The Finance Committee of the Board of Aldermen had authorized the Director to take bids on stone and concrete work, to take bids on lighting the lawn and to take bids on cleaning the building.

The Director requested that, inasmuch as the library was closed on November 11, a holiday, that the November meeting be postponed until November 18 when the library is open. The Board expressed approval of this request.

It was announced that a check for \$1180.93 had been received in full payment and satisfaction of the balance of the legacy due to the Louisville Free Public Library according to the will of Mary Graton Bartlett.

The Director called to the attention of the Board that this will established a fund to be known as the Mary Graton Bartlett Fund, the income only to be used for the photographic collection. The Director stated that \$2000 had already been received from the estate and \$1975 of this had been invested in Federal Land Bank bonds. This new check for \$1180.93 plus the remaining \$25 made up a total of \$1205.93 additional to be invested.

The Investment Department of the Kentucky Trust Company advised the treasurer, and it was approved by the President of the Board and the Chairman of the Finance Committee that shares of Louisville Gas and Electric common stock should be purchased with this remaining money. Therefore, \$1197.21 was invested to buy 34 shares of Louisville Gas and Electric common stock.

The Board approved of these transactions.

The Director also read a communication from Mr. Herman Handmaker enclosing a check for \$574.66 as the library's prorated distribution of the residuary assets of the estate of Lucile Newmark.

The Director read a communication from Mr. William D. Meyers, Director of Finance, announcing a \$9708 supplementary appropriation by the Board of Aldermen. It was stated that this supplementary appropriation restored the cuts in the July 1 budget and allowed an additional amount for one-step salary increase for those who have had one year of service as of October 1.

The Director reported that rentals of radios had totaled \$527.95 for the period April 1 through September 30. He reported that there were many radios on the shelves at this time and there seemed to be enough on hand to satisfy any demand without purchasing additional sets. He therefore recommended that these earnings of \$527.95 be used to replace audio equipment in the branch libraries which is now ten years old, and completely worn out.

It was moved by Monsignor Pitt, seconded by Mr. Schneider and carried that the Director be authorized to use this radio rental money for the purchase of audio equipment.

The Director announced the Southeastern Library Association Meeting October 22-25 and invited the members of the Board to attend the meetings.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

Leo T. Wolford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 18, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, November 18, 1958 in the Director's office.

Present: Mrs. Fagin, Messrs. Imhoff, Sanders, Schneider, Steele, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin and seconded by Mr. Schneider and carried, that the minutes of the meeting of October 14, 1958 be approved as distributed.

Communications: The following communication from Mr. Baylor Landrum was read to the Board:

September 22, 1958

Mr. Clarence R. Graham  
Louisville Free Public Library  
301 Library Place  
Louisville 3, Kentucky

Re: Cleves Kinkead & Kathryn P. Kinkead

Dear Mr. Graham:

You will recall that several months ago I discussed with you some sort of memorial for Mr. & Mrs. Cleves Kinkead. He was my mother's brother, and I am currently executor of the estate of Mrs. Kinkead.

You suggested the possibility of establishing a small trust fund from which a book or two could be purchased annually, with a suitable name plate inside indicating that the gift is in memory of Mr. & Mrs. Kinkead.

Approval has now been secured for this plan to be definitely explored. Will you please give the matter some thought, and then advise me of your suggestion about carrying out the details. Your cooperation will be appreciated.

(Baylor Landrum)

The Board voted to accept this gift and to establish a trust fund as outlined in the letter.

The Director then read a letter from Mr. C. A. Gerst of the Citizens Fidelity Bank and Trust Co.

November 17, 1958

Louisville Free Public Library  
Fourth and York Streets  
Louisville, Kentucky

Attention: Mr. C. R. Graham, Director

Gentlemen:

We enclose our check for \$1,000 payable to the order of the Louisville Free Public Library.

This payment is made to you by the Committee appointed to handle disbursement of funds from the Mary Buckner Nettelroth estate, and is to apply on the purchase of children's books.

Yours very truly,

(Signed)

C. A. Gerst  
Trust Officer

The Board voted to accept this gift for the purpose outlined and instructed the Director to convey its thanks to each of the above donors.

Library Committee: Mrs. Fagin read the certification that bills for the month of October, 1958 amounting to \$28,074.48 had been audited and found correct. She moved, it was seconded by Mr. Schneider and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month, which was ordered received and filed.

Director's Report: The Director asked for the Board's decision on closing the library for Christmas and New Year's Day. After discussion, it was moved by Mrs. Fagin, seconded by Mr. Steele and carried that all agencies of the library close at noon on December 24 and all day December 25, and also at noon on December 31 and all day January 1.

The Director announced that upon advice of the Trust Department of the Kentucky Trust Company and with the approval of the president of the Board and the chairman of the finance committee, \$1197.31 of the \$1205.93 balance of the legacy from the estate of Mary Graton Bartlett had been used to buy 34 shares of Louisville\*\* Trust Company had placed this stock in safekeeping and had forwarded safekeeping receipt no. 1086, dated October 30, 1958.

The Director announced a visit to the library by Mrs. Eirene White, Member of Parliament from England.

It was also announced that the Outdoor Art League had installed a plaque by the recent planting in front of the library which reads, "The Outdoor Art League in memory of Mrs. Charles F. Huhlein."

It was announced that an article concerning the library and Louisville had appeared in the September 12, 1958 issue of the Spectator, published in London.

\*\*Gas and Electric Company stock. He announced that the Kentucky

There being no further business, the meeting was adjourned at 5:00 p.m.

MINUTES APPROVED:

Pro. W. W. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 9, 1958

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, December 9, 1958 in the Director's office.

Present: Mesdames Fagin and Morris, Messrs. Clark, Imhoff, Pitt, Sanders, Schneider, Steele, Sullivan and Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin, and seconded by Monsignor Pitt and carried unanimously that the minutes of the meeting of November 18, 1958 be approved as distributed.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$32,960.15 had been audited and found correct. She moved, it was seconded by Monsignor Pitt and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider, chairman of the Finance Committee, reported on the receipt of a check for \$300 establishing a trust fund in memory of Cleves Kinkead and Kathryn P. Kinkead. The income from this trust fund is to be used to purchase books in memory of Mr. and Mrs. Kinkead.

Mr. Schneider reported that advisors at the Kentucky Trust Company had recommended that the \$300 bequest be invested in a "federalized" building and loan association. They suggested that the Portland Federal Savings and Loan Association was such an association and that it was, at the present time, paying 4 percent interest on stock.

After discussion it was moved by Monsignor Pitt and seconded by Mrs. Morris that the following resolution be approved by the Board:



BE IT RESOLVED THAT the Board of Trustees of the Free Public Library of the City of Louisville, Kentucky, hereby authorizes the purchase of \$300 worth of paid-up stock in the Portland Federal Savings and Loan Association.

This stock is to be used to establish a trust fund in memory of Cleves Kinkead and Kathryn P. Kinkead and the income only from this fund is to be used in the purchase of books in memory of Mr. and Mrs. Kinkead jointly.

In the event the Board wishes to withdraw this amount of stock from the Portland Federal Savings and Loan Association, any two of the following officers are hereby authorized to sign for the withdrawal: President, Vice-president, Secretary, Chairman of the Finance Committee.

The motion to approve this resolution was passed unanimously.

Mr. Schneider asked the Director to read the following recommendation from Miss Margaret Sheviak, Head of the Children's Department, concerning purchase of \$1,000 worth of children's books:

The receipt of one thousand dollars from the will of Mary Buckner Nettelroth can enable the Main Children's Department of LFPL to establish a special collection of books and materials for which there is a growing demand.

With increased attention on the exceptional child libraries are being called upon to provide materials to satisfy the needs of such children. It is not difficult to find numerous materials in the general collection for the gifted child. Others, such as low vocabulary, high interest books for the remedial reader, sight saving books for those with limited vision, talking books for the crippled or in-bed children, etc., are limited in number.

I should like to recommend the establishment of a separate and generous collection of such materials at the Main to be used by patrons here and to be readily available for loan to branches at the request of their patrons.

I should also recommend that these not be loaned to classrooms on teacher's privilege--eight weeks--since this would limit their use and availability to our regular patrons requesting such materials. Further, I feel that the supplying of such materials for classroom use is rightly the problem of the schools. Hence, the importance of the establishment of a separate, centrally located collection over which some measure of loan control can be maintained and which will make such materials readily accessible upon request.

Any possible remaining funds can well be used to replace books worn out through heavy use in the classrooms of the schools borrowed from the Main collection on teacher's privilege.

After discussion it was moved by Mr. Sanders, seconded by Monsignor Pitt and carried unanimously that the Board approve this recommendation for using the \$1,000 gift from the will of Mary B. Nettelroth.

Mr. Schneider presented the statistical report for the month, which was ordered received and filed.

Director's Report: The Director reported on the wide distributions of the Associated Press story concerning the use of apostrophe in the library's sign "Seasons Greetings."

It was also reported that a long article about the library had appeared in a daily newspaper from the Hague.

Samples of the new bookmark were distributed to members of the Board.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Rev. W. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 13, 1959

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, January 13, 1959 in the Director's office.

Present: Mrs. Fagin, Messrs. Ackerly, Pitt, Sanders, Schneider, Wolford, and the Director.

Mr. Wolford presided.

Mr. Wolford announced inasmuch as there was no quorum present but that there was a quorum of the Executive Board, that this meeting would be considered a meeting of the Executive Board and that action taken could be ratified at the next regular board meeting. The following action was taken:

Minutes: It was moved by Mr. Schneider, seconded by Monsignor Pitt and carried that minutes for the meeting of December 9, 1958 be approved as distributed.

A letter was read from the secretary of the Kentucky Library Association asking the Board to approve its request for a Kentucky Library Association Trustees' Conference with the Governor. It was moved by Mr. Schneider, and seconded by Monsignor Pitt that the Board approve KLA's plans to ask for a conference with the Governor. The motion carried.

Library Committee: Mrs. Fagin read the certification that bills for the month of December, 1958 amounting to \$18,293.02 had been audited and found correct. She moved and it was seconded by Monsignor Pitt and carried that bills in this amount be ordered paid.

Finance Committee: Mr. Schneider gave the statistical report for the month which was ordered filed.

Museum Committee: Dr. Ackerly reported on an informal meeting with a group of doctors who are interested in improving the museum. Dr. Ackerly was asked to continue informal discussions with the group.

Director's Report: The Director reported that again the Audio-Visual Department had received a \$200- gift from Mr. and Mrs. Dulaney Logan.

It was reported that Saturday, January 10th was one of the busiest in the history of the Children's Department. 1,100 volumes had been circulated from this department that day. It was also reported that Miss Sheviak, Head of the department, had organized a Family Day, to be held on the first Saturday of each month when she would be available to discuss with parents any problems related to children's reading or children's literature. Two editorials in the local press had praised this new service.

Attention was called to the fact that 124,000 cards were in force whereas last year at this time 115,044 had been outstanding. Also, it was reported that this month 127,523 books circulated, whereas this month last year 116,963 had circulated.

There being no further business, the meeting adjourned at 5:10 p.m.

MINUTES APPROVED:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 10, 1959

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, February 10, 1959 in the Director's office.

Present: Mesdames Fagin and Morris, Messrs. Clark, Imhoff, Pitt, Powell, Sanders, Schneider, Steele, Sullivan, and Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Monsignor Pitt, seconded by Pastor Imhoff that the minutes of the Executive Board Meeting of January 13 be approved as distributed and that the action of the Executive Committee be ratified. The motion carried.

Communications: The Director read a letter from Mrs. Anne W. Anderson protesting against the limited parking time around the main library.

No action was taken on this communication inasmuch as the library has no control over the parking meters.

A letter from Mrs. Walter Bruning was read. In addition to complimenting the library on its service, she requested that she be allowed to purchase the old shelving when the St. Matthews part-time branch was moved into its new quarters. This matter was referred to the Building Committee.

A letter from Mr. G. E. Sholtz in which he requested the Board to take action in the loss of two FM radios was read. The Board expressed itself as against taking the requested action and referred the letter to the Finance Committee for answering.

At 4:30 p.m. Mr. Roy Gardner, Vice-president of the Kaufman-Straus Company came into the meeting to give the annual report on his company's volume of business for the year.

Library Committee: Mrs. Fagin read the certification that bills amounting to \$16,944.47 had been audited and found correct. She moved and it was seconded by Monsignor Pitt, and carried unanimously that bills in this amount be ordered paid.

Building Committee: It was reported that the Finance Committee of the Board of Aldermen had asked that bids be taken for the work of improving the lawn, lawn lighting, and cleaning and tuck-pointing the main library building. On the basis of these bids an ordinance had been introduced and it was expected that the Board of Aldermen would act at

its next meeting. After discussion it was moved by Monsignor Pitt and seconded by Mr. Schneider that the Building Committee be authorized to proceed with this work if and when the Board of Aldermen appropriated the money for such work.

Finance Committee: Mr. Schneider gave the statistical report for the month. This was ordered received and filed.

Mr. Schneider then reported on a Marshall and Stevens revised estimate of the insurable value of Kaufman-Straus building. It was reported that the insurable value of the building had increased by \$26,256. Therefore, in accordance with the lease, the Board should purchase an additional \$27,000 worth of insurance. This would cost \$40.78 now and an average annual premium of \$56.00. After discussion it was moved by Mr. Schneider, seconded by Mr. Sullivan and carried that \$27,000 worth of additional insurance on the Kaufman-Straus building be purchased.

Mr. Schneider also reported that he had received from Kaufman-Straus a certificate of insurance indicating comprehensive general liability insurance coverage on the Kaufman-Straus property. It was stated that this was a routine matter under the terms of the lease.

Mr. Schneider also reported that he had received a statement drawn up by the St. Matthews Library Committee and that this document was under study. At the present time he had no recommendations to make to the Board concerning the St. Matthews statement.

Director's Report: The Director reported that he had received an inquiry from the Telephone Company concerning a request from a dentist and a printing company to connect with the library's wire network so that they could receive music programs into the dentist's office and into the printing company's plant.

After discussion the Board voted not to furnish this service.

It was reported that Mr. George Bender, the library special agent, had reported that from September 1, 1958 to December 31, 1958, he had recovered 1,772 books which had not been returned in answer to the library's regular overdue notices. The value of these books was estimated at \$5553.80. He had also collected \$254.15 in fines on these books. The total value of these services was \$5807.95 and the total cost of this service was \$894.51. Thus the net value to the library of this service for the period was \$4913.44.

The Director reported that the library continued to have foreign visitors, the latest being the librarian of a public library in Istanbul and his interpreter. It was also mentioned that a

controller of the British Broadcasting Company from Bristol, England, had spent an entire day at the library.

There being no further business, the meeting adjourned at 5:25 p.m.

MINUTES APPROVED:

Res. Wainwright President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 10, 1959

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, March 10, 1959 in the Director's office.

Present: Mrs. Fagin, Messrs. Ackerly, Clark, Imhoff, Pitt, Sanders, and Schneider.

Mrs. Fagin presided.

Minutes: After motion duly seconded, it was voted that the minutes for the meeting of February 10, 1959 be approved as distributed.

Communications: The Director read a communication from Mr. W. D. Meyers forwarding Ordinance Number 64, Series 1959, passed by the Board of Aldermen and appropriating \$22,718 to the library for lawn lighting, site improvement and tuck pointing and cleaning of the main library building.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$18,598.72 had been audited and found correct. He moved, it was seconded by Mr. Schneider and carried that bills in this amount be ordered paid.

Building Committee: Mr. Clark reported for the Building Committee that, inasmuch as the ordinance had been passed appropriating money for work on the lawn and building at the main library, the Building Committee had issued work orders to the low bidders for the site improvement and lawn lighting. He also stated that the architects were drawing



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 14, 1959

The regular meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, April 14, 1959 in the Director's office.

Present: Mrs. Fagin, Messrs. Ackerly, Clark, Imhoff, Pitt, Powell, Schneider, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Monsignor Pitt, seconded by Pastor Imhoff and carried that the minutes for the meeting of March 10, 1959 be approved as distributed.

Communications: The Director read a letter from Mr. C. A. Gerst, Trust Officer of the Citizens' Fidelity Bank and Trust Company, enclosing a check for \$1,000 as an additional payment made by the committee appointed to handle disbursement of funds from the Mary Buckner Nettelroth Estate and to apply on the purchase of additional children's books.

It was moved and seconded and carried unanimously that this gift be accepted and that the Director be instructed to convey the Board's sincere appreciation for this payment; and also, that the Director be instructed to invite the members of the committee to visit the Children's Department at the main library to examine the books in the collection made possible by the two payments.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$17,494.90 had been audited and found correct. She moved, it was seconded by Mr. Schneider and carried unanimously that bills in this amount be paid.

Building Committee: Mr. Sullivan, reporting for the Building Committee, stated that the lawn lights had been installed and were very successfully lighting the lawn at night. He also reported that the stone work was progressing satisfactorily and that the architects were working on specifications for tuck-pointing and cleaning the building.

This report was ordered received and filed.

Finance Committee: Mr. Schneider gave the statistical report for the month which was ordered received and filed.



Mr. Schneider then stated that some time before the Board had authorized the use of \$2,500 in the Newmark bequest for the purchase of FM radios for rental. The radios had been purchased from the regular Board of Trustees account. Mr. Schneider then offered the following resolution so as to reimburse the Board of Trustees account for this amount from money in the Newmark bequest:

RESOLVED: That the treasurer of the Board of Trustees of the Louisville Free Public Library be, and it is, hereby authorized to convert the \$5,000 U.S. Treasury Note No. 6664 now being held in safekeeping by the Kentucky Trust Company (Receipt No. 1050) and reduce it to cash on behalf of said trustees of the Louisville Free Public Library. From the cash in its possession after such conversion, the treasurer is authorized to forward the sum of \$2,500 to the Board of Trustees of the Louisville Free Public Library and to invest the balance remaining in accordance with the instructions of the Trustees of the Louisville Free Public Library.

It was moved by Mr. Schneider, seconded by Mrs. Fagin and carried unanimously that this resolution be adopted.

Director's Report: The Director read the following letter from Mayor Hoblitzell:

March 11, 1959

Mr. C. R. Graham, Director  
Louisville Free Public Library  
Fourth and York Streets  
Louisville 3, Kentucky

Dear Mr. Graham:

When boards operate as efficiently and cooperatively as yours has, I have tried, in making appointments, to retain the services of those responsible so it is a pleasure for me to re-appoint your expiring members, Dr. Spafford Ackerly, Mr. William E. Clark and Pastor Roger G. Imhoff.

You know, I am sure, just what the regular procedure is in swearing them in or otherwise and if you will let my secretary, Miss Julia Goodin, know as to how and when, I will be glad to do the honors. However, I am leaving Louisville next Wednesday evening and will be out of the City until April 5. I am sure, however, that someone else can take care of the official part of the appointment when you are ready.

Very Sincerely yours,  
(signed)  
BRUCE HOBLITZELL

BH/mb

The Director asked the wishes of the Board in connection with a proxy sent to the Board from the Louisville Gas and Electric Company. It was moved by Mr. Schneider and seconded by Mr. Sullivan and carried that the Board authorize the President to vote this proxy in the name of the Board of Trustees.

It was announced that the Library Staff Institute had been very successful.

Members of the Board who attended the luncheon asked the Director to commend the Staff Association for the conduct of this Institute and to convey the thanks of the Board members for the luncheon invitations.

The Director announced the gift of 17 books from the Corning Glass Works Foundation. The Board voted to accept this gift and to ask the Director to express its thanks to the Corning Glass Works Foundation.

Election of Officers: Mr. Schneider and Mr. Sullivan, members of the Executive Committee acting as a Nominating Committee, recommended the election of the present officers as follows:

Mr. Leo T. Wolford	President
Mrs. Starling Fagin	Vice President
Monsignor Felix W. Pitt	Secretary
Kentucky Trust Company	Treasurer

It was moved by Mr. Sullivan, seconded by Mr. Clark and carried unanimously that the nominations be accepted and that the Secretary cast one ballot for the entire slate.

There being no further business the meeting adjourned at 5:40 p.m.

MINUTES APPROVED:

Leo T. Wolford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
June 9, 1959

Present: Mrs. Fagin, Mrssrs, Ackerly, Sanders, Steel, Wolford,  
and the Director.

Mr. Wolford presided and announced that inasmuch as a quorum of the Board was not present this meeting would be counted as an Executive Committee Meeting. He then announced that action to approve minutes of the April 14 meeting would be delayed until the next regular Board meeting. He also announced that action ratifying the Executive Committee action of May 12 should be delayed until the next regular meeting.

Communications: The Director read the following communication from Mr. Charles C. Leonard, Secretary-Treasurer of WAVE, Inc.:

Dear Mr. Graham:

WAVE, Inc. has a large library of orchestrations with many of the better selections duplicated and all fully indexed, which we are glad to offer to the Louisville Free Public Library for general public use.

The library, because of its size and wide variety of compositions, should be of real interest to all organizations, schools, and other groups interested in music of this type. We are accordingly glad to cooperate with the Louisville Free Public Library in making the orchestrations available for the use of all musicians in this area.

As we are moving into our new studio and office building within the next few weeks, we would appreciate your presenting this matter to your Board at the earliest possible date. Arrangements to take delivery of the library should be made with our Music Director, Mr. Harry Lockhart, who will be glad to cooperate in every way possible.

Sincerely yours,

W.A.V.E., Inc.

Charles C. Leonard  
Secretary-Treasurer

It was moved by Dr. Ackerly and seconded by Mrs. Fagin that the Director be authorized to accept this gift with thanks. Motion carried.

The Director also read the following communication from the Honorable Ira G. White, Jr., Mayor of the City of Jeffersontown:

Dear Mr. Graham:

Enclosed is a check for \$300 to cover 1958 appropriation of the City of Jeffersontown to the Louisville Public Library to help defray the expenses of the Jeffersontown Library.

We are sorry that we were unable to send this money to you sooner, but as you know most small cities are having difficulty and we are no exception.

At our next Council meeting I will ask for appropriations from the City for 1959. I cannot say if it will be increased, but do feel the City will appropriate the same in 1959 as they did in 1958. If it is made it will be sometime late in the fall before we will be able to send the check.

We certainly do not want to lose our library. We appreciate the cooperation that you and the Louisville Library have given us and we hope in the future we will be able to increase our appropriation to a substantial payment rather than a token payment.

Thanking you for past favors you have granted us, I remain,

Yours very truly,

Ira G. White, Jr., Mayor

The committee voted to accept this appropriation with thanks.

Library Committee: Mrs. Fagin read the certification that bills for the month of May, 1959 amounting to \$19,535.04 had been audited and found correct. She moved, it was seconded by Mr. Steele and carried that bills in this amount be ordered paid.

Mrs. Fagin then asked the Director to report on the meeting of the Library Committee held prior to the Executive Committee meeting. He reported as follows:

It was recommended that the non-resident fee be increased from \$3.00 per year and \$2.00 for six months to the following scale: adults, \$6.-- per year or \$4.00 for six months; children, \$3.00 per year or \$2.00 for six months. The Executive Committee approved this recommendation to be put into effect July 1, 1959.

The Director also reported the following personnel changes: Miss Laura C. Jeffries resigning from Parkland Branch Library, to be replaced by Mrs. May Alyce Stinger as branch librarian. It was announced that Mrs. Bruce Poundstone had resigned as Assistant Department Head, Reference Department and it was recommended that Miss Laura Jean Smith be named in this capacity. It was also recommended that Mrs. Robert R. Miller be named Assistant Department Head in the Children's Department. The Executive Committee approved these personnel changes.

Finance Committee: Mr. Wolford reported on statistics for the month. This report was ordered received and filed.

There being no further business the meeting adjourned at 4:45 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
September 8, 1959

Present: Mrs. Fagin, Messrs. Ackerly, Sanders, Sullivan, Wolford, and the Director.

Mr. Wolford presided and announced that inasmuch as a quorum of the Board was not present this meeting would be counted as an Executive Committee Meeting.

Communications: The Director read a communication from Miss Margaret R. Sheviak resigning as Director of Children's Work to accept a position as instructor in the Division of Library Science at Indiana University.

After discussion it was moved by Mr. Sanders, seconded by Mr. Sullivan and carried unanimously that this resignation be accepted with great regret and that the Director extend to Miss Sheviak the Board's congratulations on her splendid accomplishments.

The Director read a communication concerning a renewal of the A.D.T. protection service for the museum and called to the attention of the Board that this renewal called for an annual increase of \$199, making a total of \$995 per year.

After discussion it was moved by Mrs. Fagin and seconded by Mr. Sanders that the Director be authorized to sign this contract.

The Director also read a communication from Mrs. Cornelius J. Pfeiffer, Garden Committee Chairman of the Woman's Club, enclosing a check for \$50 for the Library Planting Fund.

The Board voted to accept this gift with thanks.

A letter was read from William D. Meyers, Director of Finance, City of Louisville, announcing that the Board of Aldermen had passed an ordinance appropriating \$50,000 from the Special Capital Fund Account for library improvements at the main library and branches.

The Board voted to accept this appropriation of \$50,000 for the purpose stated and with the thanks of the Board.

Library Committee: Mrs. Fagin gave the certification that bills in the amount of \$25,651.39 had been audited and found correct. She moved, it was seconded by Mr. Sullivan and carried unanimously that bills in this amount be ordered paid.

Mrs. Fagin also gave the report of the Library Committee meeting preceding the Executive Committee meeting. She recommended that Mrs. Barbara Miller be named Acting Director of Children's Work to replace Miss Margaret Sheviak, who resigned.

After discussion it was moved by Dr. Ackerly, seconded by Mr. Sanders and carried unanimously that Mrs. Barbara Miller be named Acting Director of Children's Work.

Mrs. Fagin spoke of the problem caused by films and filmstrips being returned overdue. She recommended that charges on overdue films be assessed at \$1.00 per day per title and that filmstrips be assessed at \$ .50 per day per title beginning September 15, 1959.

After discussion it was moved by Mr. Sanders, seconded by Mr. Sullivan and carried that these recommendations for overdue charges on films and filmstrips be approved.

Building Committee: Mr. Sullivan read the following report for the Building Committee:

On April 5, 1957, the Building Committee presented to officials at City Hall recommendations from the Board's architects concerning improvements to the physical plant.

On August 17, 1959, the Board of Aldermen appropriated the sum of \$50,000 for improvements to the main library and branches.

Of first priority, in the opinion of the Building Committee, is the construction of an elevator from the basement to the third floor in the public part of the main library.

The Building Committee is asking for authority to take bids on this construction, which has been estimated by the architects to cost \$25,000.

The Building Committee intends to present to the Board of Trustees plans for the use of the remaining \$25,000 of the appropriation.

The committee reports that the tuck-pointing and cleaning of the main building is progressing after considerable delay due to weather and the delivery of the wrong kind of sand.

It was moved by Dr. Ackerly, seconded by Mrs. Fagin and carried that this report of the Building Committee be approved and that the committee be authorized to proceed to take bids on the construction of the elevator.

Director's Report: The Director reported that he had received a letter from the Department of Finance stating that it had four checks totaling \$1,574 from the estate of Eliza Gathright Martin to be used for the sole purpose of the development of the Junior Art Gallery and Institute. The Department of Finance stated that upon receiving the request for the Library it would draw a check on the City of Louisville and turn it over to the library according to a resolution passed by the Board of Aldermen on November 26, 1957 and indentified the Resolution Number 57, Series 1957.

After discussion it was moved by Mr. Sanders and seconded by Mrs. Fagin that the Director follow the same procedure as previously and request this check from the City and turn it over to the Junior Art Gallery Board. The motion carried.

The Director called to the attention of the Committee that the services of the library had been described in the Blue Pages of the new telephone directory.

There being no further business the meeting adjourned at 5:05 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
October 13, 1959

Present: Mrs. Fagin, Messrs. Ackerly, Clark, Pitt, Sanders, Steele, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sullivan and seconded by Mr. Clark that the following be ratified or approved:

Minutes of April 14 meeting.  
Ratification of the Executive Committee action  
May 12, approving bills for \$20,499.39.

Minutes of the Executive Committee meeting June 9.  
Ratification of the Executive Committee action  
June 9, approving bills for \$19,535.04.  
Ratification of Executive Committee July 14,  
approving bills for \$24,081.30.  
Ratification of Executive Committee action August  
11, approving bills for \$16,926.21.  
Minutes of Executive Committee meeting, September 8.  
Ratification of Executive Committee action September  
8, approving bills for \$25,651.39.

Motion carried unanimously.

Communications: The Director read a communication from Mr. Al Gustafson, Jr. concerning the distribution of polio bookmarks containing an advertisement by his insurance agency.

After discussion it was moved by Monsignor Pitt, seconded by Mr. Sullivan and carried that this request be rejected according to the policy of the Board not to permit advertising.

The Director read the following letter from Mrs. Constance Clark Willis presenting a painting to the Library from her collection.

October 12, 1959

Dear Mr. Graham:

I wish to give the painting by me called "Shelles" to the Main Branch of the Louisville Free Public Library. This painting is executed in egg tempera on a gesso ground and valued at \$150. It should be dated between 1943 and 1948.

I will be glad to have it continue to circulate as part of the Library's loan collection.

If it should become useless for this or other exhibition purposes, I request that it be returned to me to avoid disposal or indefinite storage. This does not mean I expect it to be continuously exhibited, should that not be practical. Should it become so damaged as to be useless for exhibition, I prefer that it be returned to me for destruction.

I am pleased that the library wishes to have it and trust that these terms are agreeable to you.

Very cordially,  
(signed)

Constance Clark Willis

CCW:mes





LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
November 10, 1959

Present: Mrs. Fagin, Messrs. Imhoff, Pitt, Powell, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford announced that inasmuch as a quorum of the Board was not present this meeting would be considered a meeting of the Executive Committee.

Communications: The Director read a letter from William D. Becker presenting a copy of the 1905 edition of the State and City Enabling Acts and By-laws of the Board of Trustees of the Library. This edition also contains typewritten and penciled changes made by a former librarian, Mr. George T. Settle.

The Director also read a letter to Mr. Wolford from R. J. Gardner of the Kaufman-Straus Company. This letter outlined a project of Mayor Hoblitzell's to install improved street lighting on Fourth Street. Under this program business interests and property owners would pay for the lighting improvements. Mr. Gardner said that Kaufman-Straus would join the project provided the Library as property owner would also join and pay the Library's share, \$598.40. After discussion it was moved by Pastor Imhoff, seconded by Mr. Sullivan and carried that the Director and the Finance Committee be authorized to join with Kaufman-Straus in this project for improved lighting of Fourth Street.

Library Committee: Mrs. Fagin read the certification that bills for the month of October amounting to \$17,750.06 had been audited and found correct. She moved, it was seconded by Mr. Sanders and carried unanimously that bills in this amount be ordered paid.

Mrs. Fagin also recommended that the Library be closed at noon December 24 and remain closed December 25, 26, and 27. She also recommended that the Library be closed at noon on December 31 and remain closed on January 1, 1960. It was moved by Mr. Sanders, seconded by Monsignor Pitt that this recommendation for closing the Library during the holidays be approved. The motion carried.

Building Committee: Mr. Sullivan reported progress on the various projects of the Building Committee.

Finance Committee: Monsignor Pitt gave the statistical report for the month which was ordered received and filed.

Museum Committee: There was no report of this committee.

Director's Report: The Director read a communication from the co-executors of the estate of Lucile Newmark, enclosing a check for \$25.64 representing the Library's share of the final settlement of the estate of Lucile Newmark.

The Director also gave a report on statistics concerning attendance in the libraries between 5:00 p.m. and 6:00 p.m. on Saturdays. These statistics showed that attendance was large enough to make it not feasible to close the libraries at 5:00 p.m.

There being no further business, the meeting adjourned at 5:10 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 15, 1959

Present: Mesdames Fagin, Morris; Messrs. Pitt, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sanders, seconded by Mr. Sullivan and carried unanimously that the minutes of the October 13, 1959 meeting be approved and that the Executive Committee action of November 10, 1959 be ratified.

Communications: The Director read a communication from Mr. H. C. Grawmeyer presenting a gift of \$200 for a subscription to Standard and Poor's "Listed Stock Reports" for the Highland Branch Library. The Board voted to accept the gift with thanks.

Library Committee: Mrs. Fagin read the certification that bills for the month of November in the amount of \$29,396.93 had been audited and found correct. She moved, it was seconded by Mr. Steele and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported that work on the window repairs for the Main Library had been satisfactorily completed and was well within the original estimate for the work. The original estimate was \$3,590. The final bill was \$2,711.86. This report was ordered received and filed.

Finance Committee: Msgr. Pitt gave the statistical report for the month. This report was ordered received and filed.

Director's Report: The Director reported that H. A. Tollefson, Assistant Director, had been verbally appointed to a position of Chief Librarian of the Glendale, California Public Library and that he was waiting written confirmation of that appointment. The Director stated that Mr. Tollefson was leaving the employ of the Library on February 1, 1960.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Res. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 12, 1960

Present: Mesdames Fagin, Wyatt; Messrs. Ackerly, Clark, Imhoff, Sanders, Sullivan, Woldord and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin and seconded by Pastor Imhoff that the minutes of the meeting of December 15, 1959 be approved as distributed. Motion carried unanimously.

Communications: The Director read a communication from Mr. Frank T. Dillon of the YMCA transmitting a gift of \$200 for the Audio-Visual Department from Mr. and Mrs. Dulaney Logan. It was moved by Pastor Imhoff, seconded by Mr. Sullivan and carried unanimously that the Board accept this gift with thanks.

The Director read a letter from Mr. Raymond E. Clark requesting use of a room in which to hold a class entitled "School of Metaphysics." After considerable discussion it was moved by Mr. Sanders and seconded by Mr. Clark that the Director communicate with Mr. Raymond E. Clarke and state that inasmuch as his request was not in keeping with the Board's present policy, his request would have to be regretfully refused. Motion carried unanimously.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$15,792.07 had been audited and found correct. She moved, it was seconded by Pastor Imhoff and carried that bills in this amount be ordered paid.

Mrs. Fagin read the following recommendation:

Library Committee met on January 5, 1960, at 3:30 p.m. in the Librarian's office.

Present: Mrs. Fagin, Mr. Sanders, and the Librarian.

Purpose of the meeting was to discuss the vacancy in the position of Assistant Director due to the fact that Mr. Tollefson had resigned to accept a position in Glendale, California. It was announced also that Mr. Ricketts, Head of the Circulation Department, had been offered a better position in Lansing, Michigan.

After some discussion the Librarian recommended that Mr. Arthur Ricketts be made Assistant Director but that in addition to this responsibility, he retain the main administrative responsibility of the Circulation Department, including book selection. This position carries a salary of \$6,300.

The Library Committee approved of this recommendation and agreed to recommend to the Board Mr. Ricketts' appointment as Assistant Director.

It was moved by Dr. Ackerly and seconded by Mr. Clark that this report of the Library Committee be approved and that Mr. Ricketts be appointed Assistant Director.

Finance Committee: Mr. Wolford gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that Mrs. Torbitt Mengel, Knoxville, Tennessee, the daughter of the late W. K. Stewart, had presented a check for \$1000 to the Louisville Free Public Library to be invested. The interest from this fund shall be used to purchase books in memory of W. K. Stewart.

It was moved by Mrs. Wyatt and seconded by Mr. Sullivan that the Board accept this gift for the establishment of a memorial fund to purchase books in memory of W. K. Stewart. The motion carried.

There being no further business, the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

Leo J. Wolford President

W. K. Jett Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 9, 1960

Present: Mrs. Morris: Messrs. Ackerly, Clark, Imhoff, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Mr. Robert L. Milius, new President of the Kaufman Straus Company, and Mr. Roy Gardner, Vice President, came into the meeting and Mr. Milius gave the report of the Kaufman Straus Company's operations for the fiscal year ending January 31, 1960. After the formal report the two representatives of Kaufman Straus answered a number of questions which the members of the Board of Trustees asked concerning the store's operation.

Minutes: It was moved by Mr. Sullivan, seconded by Mr. Steele and carried that the minutes of the January 12, 1960 meeting be approved as distributed.

Communications: The Director read a letter from the Clerk-Treasurer of Jeffersontown, Kentucky, enclosing \$250 towards the maintenance of the Jeffersontown Branch of the Louisville Free Public Library.

The Director also read a communication from Mr. R. J. Gardner of the Kaufman Straus Company, enclosing a certificate of insurance as required by the lease with Kaufman Straus.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$21,154.80 had been audited and found correct. He moved, it was seconded by Mrs. Morris and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported that the work of the Committee was progressing satisfactorily.

Finance Committee: Mr. Wolford gave the statistical report for the month. This was ordered received and filed.

The Director reported that according to the lease with Kaufman Straus, the Board must carry 100 per cent insurance on the Kaufman Straus building and must have an annual appraisal to determine the amount of insurance to be carried. It was reported that Marshall and Stevens' new revision of values on the Kaufman Straus building was \$2,326,084. The present coverage is \$2,212,256. Therefore, in accordance with the lease, the Board must purchase an additional \$113,828 worth of insurance. The Director reported that this will cost \$280 now and \$223 annually for the next four years. After discussion it was moved by Mr. Clark, seconded by Mr. Sullivan and carried that this additional amount of insurance be purchased.



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 8, 1960

Present: Mesdames Fagin, Morris; Messrs. Clark, Imhoff, Pitt, Powell, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin, seconded by Pastor Imhoff and carried that minutes of the February 9, 1960 meeting be approved as distributed.

There being no communications to be brought before the board the President called for reports.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$18,817.73 had been audited and found correct. She moved, it was seconded by Mr. Sanders and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported that an emergency has arisen concerning the copper cornices on the east and west wings of the north side of the Main Library building. Mr. Sullivan reported that the Building Committee had authorized the Library's architects to accept a proposal of B. F. Stinson and Sons to repair copper cornices including wood members to which the sheet metal is applied. This work, not to exceed \$1500, will be done on a cost-plus basis. Mr. Sullivan explained that this was the only way the work could be done inasmuch as there was no way of telling the extend of the necessary work until the copper had been removed.

It was moved by Monsignor Pitt, seconded by Mr. Sanders and carried that this action of the Building Committee be approved.

Finance Committee: Monsignor Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director read the following letter from James W. Stites, the Library's attorney:

March 2, 1960

Dear Mr. Graham:

As you requested, I have examined the Indenture on the Library Bonds with a view to determining its insurance requirements.

Section 9 of the Indenture provides:

ONAAA



"Said Board of Trustees further covenants and agrees that it will at all times so long as any of the bonds are outstanding keep all insurable property constituting any part of the mortgaged properties insured with responsible insurance companies against loss or damage by fire, lightning, windstorm and other damage and loss, to the extent that property of similar character and similarly situated is insured. The amount of such insurance shall be for the full insurable value or in any event for a sum not less than the principal amount of all bonds outstanding hereunder. All insurance shall contain an endorsement making same payable to the Trustee as its interests may appear, and all policies of such insurance or a full and complete schedule thereof shall be filed with the Trustee.

All insurance moneys and such additional moneys as may be necessary to defray the cost of the restoration or replacement of properties damaged or destroyed shall be paid out of the written order of the Board of Trustees, but if the Board of Trustees determines that such property is not to be restored or replaced, or if there be any balance of insurance moneys remaining after making satisfactory restoration or replacement then such moneys or such balance thereof, as the case may be, shall be placed in the sinking fund."

The use of the disjunctive "or" seems to me to authorize insurance "not less than the principal amount of all bonds outstanding." I have discussed the question with Mr. Carl Eastes of the Kentucky Trust Company and I am sure that he concurs in this view.

You will recall, I am sure, that your lease with Kaufman's has some queer provisions about insurance. Perhaps that phase of the lease can be renegotiated to conform to standard practices. In any event it would have to be taken into consideration before any change is made.

Yours very truly,  
(signed)  
James W. Stites

After discussion it was moved by Mr. Sanders, seconded by Monsignor Pitt that the President, Mr. Wolford, be requested to explore the situation in regard to changing the lease with the Kaufman Straus Company as far as insurance requirements are concerned. This motion carried.

The Director announced that the Jefferson County Fiscal Court had adjusted the Bookmobile appropriation for the fiscal year 1950-60 by supplementing the \$7,500 with an additional \$500, making available the sum of \$8,000. The Board accepted this appropriation and authorized the Librarian to make a request for the \$8,000.

New Business: The Director read a communication addressed to Mr. Wolford, President of the Board, from Mr. Merle E. Robertson, President of the Louisville Fund. Mr. Robertson requested that the Library Board take action to provide additional lighting for the old Central High School building and grounds at 8th and Chestnut Streets. After discussion, members of the Board agreed that Mr. Wolford should state to the Louisville Fund that the Library would be happy to cooperate with the Louisville Fund to provide for better lighting facilities at 8th and Chestnut Streets but that at the present time the Board does not see where it could get the funds to do so.

There being no further business the meeting adjourned at 5:17 p.m.

MINUTES APPROVED:

Dr. J. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 12, 1960

Present: Mesdames Fagin, Morris; Messrs. Ackerly, Clark, Hill, Imhoff, Pitt, Powell, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Monsignor Pitt and seconded by Pastor Imhoff that minutes of the March 8, 1960 meeting be approved as distributed. The motion carried.

Communications: The Librarian read a request for a proxy vote from the Louisville Gas and Electric Company. It was moved by Mr. Sullivan, seconded by Mr. Hill and carried that the Secretary be authorized to sign the proxy and return it to the Louisville Gas and Electric Company.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$17,293.77 had been audited and found correct. She moved, it was seconded by Mr. Sanders and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan gave a report of the work of the Committee. He stated that the Library's truck is beginning to cost considerably for repairs. It has mileage of 80,348 on the speedometer, and the revised budget includes an item of \$2500 for a new truck. He asked that the Building Committee be given authority to take bids on a new truck.

It was moved by Mrs. Fagin and seconded by Dr. Ackerly that the Building Committee be authorized to purchase a new truck. The motion carried.

Mr. Sullivan also reported that advertisements have appeared in the newspapers for invitations for bids on the installation of the elevator. He stated that bids would be opened on April 22.

Finance Committee: Monsignor Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director announced the appointment by Mayor Hoblitzell of Mr. Richard Hill and the reappointment of Mrs. Morris and Mr. Sanders for full four-year terms.

In answer to a request for a conveyance for the Louisville Gas and Electric Company to install a telephone pole and run wire across the Library property at the Shelby Park Branch Library, the Board voted after a motion by Mr. Sanders, seconded by Mr. Hill, that this question be left up to the discretion of the Building Committee and the Director.

The Director relayed a request for a display of books and material in connection with a mock Democratic Convention to be held under the auspices of the University of Louisville. After discussion it was moved by Mr. Clark, seconded by Monsignor Pitt and carried that this request be declined.

The Director also relayed a request from the staff that all Library agencies be closed at 4:00 p.m. Derby Day, May 7, 1960, instead of 6:00 p.m. It was moved by Mr. Clark, seconded by Mr. Sullivan and carried that all agencies of the Library be closed at 4:00 p.m. on Derby Day, May 7, 1960.

Election of Officers: Mr. Sullivan reported that he and Dr. Ackerly, acting as the Nominating Committee, presented the following slate of officers for the coming year:

Mr. Leo T. Wolford: President  
 Mrs. Starling Fagin: Vice President  
 Monsignor Felix Pitt: Secretary  
 Kentucky Trust Company: Treasurer

Mr. Wolford relinquished the Chair and Mr. Sanders took the Chair. It was moved by Pastor Imhoff and seconded by Mr. Clark that the nominations be closed and that the Secretary be authorized to cast one vote for the entire slate. The motion carried unanimously.



Director's Report: The Director reported that the property on which the Louisville Gas and Electric Company had requested permission to erect a telephone pole had been discovered not to belong to the Library.

The Director reported the appearance of an article in Childhood Education magazine on the Library, "Pivot for a Community," written by Mr. Tollefson before he departed for California.

The Director reported he had received a request from the Health and Welfare Council to ask the Police Department to prohibit parking on the Library driveway, Wednesday, May 18, 1960 from 12:00 to 1:00 p.m. in order that a parade of Senior Citizens could be formed to advertise the activities of their group. After discussion, it was moved by Mr. Hill, seconded by Mr. Sanders and carried that this request be made.

New Business: The Director reported that the Kaufman-Straus is exploring the idea of constructing a warehouse and office building across the alley behind the Kaufman-Straus building. There is a provision in Section 14, Page 22 of lease under which the construction could take place. The officials of Kaufman-Straus asked that a small committee of the Board be appointed to discuss this matter with Kaufman-Straus officials. After discussion, it was moved by Mr. Sanders, seconded by Monsignor Pitt and carried that the President be authorized to name a committee for the Kaufman-Straus negotiations.

There being no further business, the meeting adjourned at 5:00 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
June 14, 1960

Present: Mesdames Fagin, Morris; Messrs. Hill, Imhoff, Powell, Sanders, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford stated that inasmuch as a quorum of the Board was not present, the meeting would be considered a meeting of the Executive Committee to transact the necessary business.

Library Committee: Mrs. Fagin read the certification that bills amounting to \$25,572.38 had been audited and found correct. She moved, it was seconded by Mrs. Morris and carried that bills in this amount be ordered paid.

New Business: The Director read a Resolution and Rider to be approved so that part-time positions and student services could be covered by the Federal Insurance System with the Department of Economic Security of the Commonwealth of Kentucky.

It was stated that these positions would be eliminated from the original Plan and Agreement to include part-time positions and services to students under the insurance system.

The motion passed unanimously.

There being no further business, the meeting adjourned at 5:00 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 13, 1960

Present: Mesdames Fagin, Morris; Messrs. Ackerly, Clark, Imhoff, Pitt, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin that the minutes of the April 12, 1960 meeting be approved as distributed; that the minutes of the Executive Committee meetings of May 10, 1960 and June 14, 1960 be approved as distributed; that the Executive Committee action of July 12, 1960, approving the payment of bills of \$25,940.55, be approved; and that the Executive Committee action of August 9, 1960, approving bills of \$13,082.59, be approved. This motion was seconded by Mr. Sanders and carried unanimously.

Library Committee: Mrs. Fagin read the certification that bills for the month of August amounting to \$28,983.55 had been audited and found correct. She moved, it was seconded by Msgr. Pitt and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan read the following report from the Building Committee:

On August 9, 1960 the Board of Alderman approved the sum of \$50,000 for library improvements at the Main Library and Branches. This appropriation was from the Special Capital Fund Account and the expenditures from this account can be made only for major improvements at the Main Library and Branches.

The Committee recommends that the Board approve in general the following program:









LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 13, 1960

Present: Mesdames Fagin and Morris; Messrs. Hill, Pitt, Powell, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Fagin and seconded by Mr. Hill that the minutes of the November 8, 1960 meeting be approved as distributed. The motion carried.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$23,077.43 had been audited and found correct. She moved, it was seconded by Mrs. Morris and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan, reporting for the Building Committee, stated that the work on the installation of the elevator had been completed but that it was not yet ready for public use.

He stated that bids on new lighting for the Main Library would be opened Thursday, December 15. It was also stated that bids for the installation of a new exit and fire escape at Eastern Branch Library would be opened on January 4, 1961.

Mr. Sullivan stated that these projects were part of the capital improvement program approved by the Board previously.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director called to the attention of the Board that the Head Janitor, Charles Glass, has been ill long enough to use up his accumulated sick leave. It was stated that he had worked here for 50 years, having begun his employment December 29, 1910.

After considerable discussion it was moved by Mr. Sanders and seconded by Msgr. Pitt that Charles Glass be continued on the payroll on the basis of full sick leave for 60 more days and that the situation be reviewed at the end of that time. The motion carried unanimously.

The Director stated that the Director of Finance of the City of Louisville had employed an outside independent accounting firm to make an audit of the books of the Finance Department and several other departments



date due. Therefore, to furnish an incentive for speedier return so that more people will be able to use the library material, we suggest the following changes in the rules governing overdue charges. These changes are in line with current practice throughout the United States.

1. Raise the daily overdue charges from two cents (2¢) per day per book to five cents (5¢) per day per book for both adult and juvenile material.
2. Raise the limit on overdue charges from one dollar (\$1.00) to two dollars (\$2.00) for both children and adults unless the list price of the item is less than two dollars, in which case the list price become the maximum overdue charge.
3. Raise the charge for temporary identification cards from five cents (5¢) to ten cents (10¢); children's temporary identification cards to remain at five cents (5¢), the present rate..
4. Raise overdue charges on teachers' collections from two cents per day to five cents (5¢) per day. However, continue the practice of granting teachers a one-week grace period to return the collections.
5. Raise overdue charge for framed pictures from two cents (2¢) per day to ten cents (10¢) per day.
6. The overdue charge for mazazines and phonograph records, etc., is the same as that for books.

These recommendations have been approved by the Coordinator of Extension Services, by the Director of Children's Work, by the Assistant Director, and by the Director.

After discussion it was moved by Mr. Clark, seconded by Mr. Hill and carried unanimously that these recommendations of the Library Committee be approved.

Building Committee: Mr. Sullivan reported for the Building Committee that bids for relighting the Main Library had been opened on December 15, 1960. The Tri-City Electric Company being low bidder, the contract has been awarded to that company for the sum of \$17,968.78.

He also reported that bids for installing a new outside door and fire escape at the Eastern Branch Library were opened January 4, 1961. The low bid was the Platoff Construction Company. The company was awarded the contract for the sum of \$2,291.00.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported a gift to the Audio-Visual Department from Mr. and Mrs. Dulaney Logan of \$100.00 in appreciation of the programs of the Audio-Visual Department.

The Director reported that the new passenger elevator had been dedicated by the Mayor by cutting a ribbon on December 16, 1960. He also reported many expressions of appreciation from Library patrons concerning the convenience of the elevator.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

Do. r. Welford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 14, 1961

Present: Mrs. Fagin, Messrs. Ackerly, Clark, Hill, Imhoff, Pitt, Powell, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt and seconded by Pastor Imhoff that the minutes of the January 10, 1961 meeting be approved as distributed. The motion carried.

Communications: Mr. Wolford reported that the Kaufman Straus Company had sent him the check for the first installment on the balance of the rent due for 1960, and that he delivered the check for \$16,653.09 to the Director.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$19,035.10 had been audited and found correct. She moved, it was seconded by Msgr. Pitt and carried that this amount be ordered paid.

Building Committee: Mr. Hill, reporting for the Committee, stated that work on the new fire escape at Eastern Branch would start March 1. He also reported that the relighting of the Main Library is progressing satisfactorily.

It was stated that the Building Committee is planning to make a survey of all branches to see which ones require relighting. The Committee requested authority to take bids on the relighting of any branch which this survey shows is needed and which is approved by City Hall as being covered by the special ordinance appropriating funds for capital improvements. It was moved by Mr. Hill and seconded by Msgr. Pitt that this authority be given the Building Committee. The motion carried.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that for the past several years the Library has been closed for Staff Institute Day, a day of in-service training. This year the staff requests Wednesday, April 12, 1961 as Institute Day and requests that all agencies of the Library be closed on that day.

Members of the Board expressed interest in this procedure and congratulated the staff on its professional interest.

It was moved by Msgr. Pitt and seconded by Dr. Ackerly that all agencies of the Library be closed Wednesday, April 12, 1961 for Institute Day.

The Director reported to the Board that the condition of Charles Glass, former head janitor, had not changed. The attention of the Board was called to the fact that he had been given extended sick-leave benefits at full salary for an additional two month's period. He also reported that in a conversation with Glass's daughter, she had stated that Charles Glass did not need to be continued on his full-time salary inasmuch as Social Security payments were adequate for his needs.

After discussion, the Board voted not to extend sick-leave benefits any longer.

There being no further business the meeting adjourned at 5:07 p.m.

MINUTES APPROVED:

Res. Marshall President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 14, 1961

Present: Mrs. Fagin, Messrs. Ackerly, Clark, Hill, Imhoff, Sanders, Steele, Sullivan and the Director.

Mrs. Fagin presided.

Minutes: It was moved by Mr. Hill and seconded by Pastor Imhoff that the minutes of the February 14, 1961 meeting be approved as distributed. The motion carried.

Communications: The Director read a communication from Mrs. G. F. McLain expressing appreciation of the Junior Art Gallery and the Story Hour in the Children's Department and saying that her appreciation of these services motivated her gift to the Louisville Fund.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$15,935.66 had been audited and found correct. He moved, it was seconded by Dr. Ackerly and carried that this amount be ordered paid.

Mr. Sanders, reporting for the Library Committee, recommended that eleven months be granted for maternity leaves on the following general principles:

1. Every effort will be made to fill a vacated position with a temporary appointee. If it is necessary to make a permanent appointment, the employee on leave will be considered to have priority for any vacancy for which the employee is qualified.
2. Employees who are granted leaves of absence and return to their jobs shall retain their seniority and any cumulated sick leave.

It was moved by Mr. Sanders, seconded by Mr. Hill and carried that this recommendation of the Library Committee be approved.

Building Committee: Mr. Sullivan reported progress on the work of the Building Committee.

Finance Committee: Mr. Clark gave the statistical report for the month which was ordered received and filed.

Mr. Clark also reported that Marshall and Stevens, Inc. had made their annual revised estimate of values on the Kaufman Straus building and the insurance valuation had increased \$28,034.00. He stated that according to the lease the Library must purchase this additional amount of insurance. The cost of

adding this to the existing policy would be \$43.06. He also reported that Swope and Dick have issued a binder for the amount pending approval of the Board to purchase.

It was moved by Mr. Sanders, seconded by Mr. Hill and carried that the Board approve the purchase of this additional amount of insurance.

Director's Report: The Director reported the gift of a motion picture film entitled "Wonderful World" from Martin F. Schmidt, President of the Coca-Cola Bottling Company of Louisville. It was stated that this film was worth approximately \$400.00 and had won the Golden Mercury Award at the Venice Film Festival.

It was moved by Mr. Hill, seconded by Pastor Imhoff and carried that this gift be accepted with thanks.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Pres. Wolford President  
J. Pitt Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 ANNUAL MEETING  
 April 11, 1961

Present: Mesdames Fagin, Morris; Messrs. Clark, Hill, Imhoff, Pitt, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt and seconded by Mr. Hill that the minutes of the March 14, 1961 meeting be approved as distributed. The motion carried.

Communications: The Director read a letter from the Rev. Ivan Shelbournes, Jr. minister of the Shawnee Christian Church, asking the Board to consider making the area behind the Shawnee Branch Library into a paved parking area so that the Shawnee Christian Church could use it for parking on Sundays. After discussion, it was moved by Mr. Sanders, seconded by Mr. Hill and carried that the



Building Committee study the situation with power to act.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$17,118.30 had been audited and found correct. She moved, it was seconded by Msgr. Pitt and carried that this amount be ordered paid.

Building Committee: Mr. Sullivan reported on the work of the Building Committee. He stated that the Committee was studying a contract with the Murphy Elevator Company for maintenance service for the new elevator. It was moved by Mr. Clark and seconded by Mr. Hill that the Committee be empowered to negotiate a contract for maintenance of the elevator. The motion carried.

Mr. Sullivan reported that bids for new sidewalks at the Main Library had been received on March 24, 1961 and that the low bid by Scultz and Lacefield in the amount of \$7,027.00 had been accepted and work awarded to that company.

It was reported that architect Fred Louis had recommended complete replacement of the first floor of the Crescent Hill Branch Library due to termite damage. After discussion, it was moved by Mr. Sanders and seconded by Mr. Hill to authorize the Committee to proceed with this emergency work and to authorize the Librarian to secure a place for temporary quarters of the Crescent Hill branch. The motion carried.

Finance Committee: Msgr. Felix N. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director announced that Mrs. James Robert Hendon had been appointed to the Board by Mayor Hoblitzell for a four-year term. He also announced the reappointment of Msgr. Pitt and Mr. Steele for new four-year terms.

The Director asked for instructions from the Board for closing on Derby Day. The Board decided that all agencies of the Library would close at 3:00 p.m. on Derby Day, May 6, 1961.

Election of Officers: Mr. Sullivan reported that he and Dr. Ackerly of the Executive Committee, acting as the Nominating Committee, presented the following slate of candidates for officers of the Board:

Mr. Leo T. Wolford, President  
Mrs. Starling Fagin, Vice President  
Msgr. Felix N. Pitt, Secretary  
The Kentucky Trust Company, Treasurer

Mr. Hill moved that the nominations be closed and that the Secretary be empowered to cast one vote for the entire slate. The motion was seconded by Mr. Sullivan, after which Mr. Hill took the chair as temporary chairman and put the motion to the Board and the motion passed unanimously.

Mr. Wolford then took the Chair and the meeting was adjourned at 5:00 p.m. after motion by Mr. Hill, second by Msgr. Pitt and duly carried.

MINUTES APPROVED:

Leo T. Wolford Leo T. Wolford  
President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 9, 1961

Present: Mrs. Hendon, Messrs. Hill, Imhoff, Pitt, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

It was moved by Mr. Hill and seconded by Pastor Imhoff that the minutes of the April 11, 1961 meeting be approved as distributed. The motion carried.

Communications: The Director read a letter from Col. R. C. Bing, Civil Defense Coordinator, asking for the Board's approval for installing a receiver in the Library so that the Library's communications network could be available for use for the Civil Defense emergency communication net. After discussion, it was moved by Mr. Hill and seconded by Mr. Sanders that the request be granted. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$15,951.08 had been audited and found correct. He moved, it was seconded by Mr. Sullivan and carried that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported on the work of the Building Committee as follows:

He reported that an oil and inspection contract had been negotiated with the Murphy Elevator Company for the new passenger elevator and that the contract with the Martin Cedar Elevator Company for the same services on the freight elevator had been retained. Each of these contracts were for the sum of ten dollars per month. Mr. Sullivan explained that at the end of one year's guarantee on the new elevator, this matter would be discussed again.

Mr. Sullivan explained that during the work on the new sidewalks it became evident that new steps for the front of the Main building would be needed. He said that the Building Committee thought it best to make this work an addition to the contract for the sidewalks. He stated it would be unwise to make a separate project out of the step work.

It was moved by Mr. Sullivan and seconded by Mr. Hill and carried unanimously that this matter be given to the Building Committee with power to act.

It was also reported that the Building Committee had decided to refuse the request of the Shawnee Christian Church to make a parking lot out of the back yard of the Shawnee Branch Library.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt reported that the Finance Committee had met with Mr. Kenneth Dick, the Library's insurance advisor and had studied a new type of insurance on the Library's buildings, furniture and fixture insurance, fire and extended coverage and vandalism. This type known as the new Public and Institutional Property Form had many advantages, not the least of which was the reduction in rates. After considerable discussion the Finance Committee had decided to recommend to the Board that it use the Public and Institutional Form insurance on a replacement value basis on Main and 10 branches and actual cash value on the Museum, all furniture and fixtures. The buildings at Eighth and Chestnut streets are not to be included in this policy. The total amount insurance of this type would be \$3,080,000.00. The average annual premium would be \$3,260.00. In addition to this policy the Finance Committee recommended that the Board purchase \$50,000.00 worth of insurance for Eighth and Chestnut on a no co-insurance basis. The average annual premium for this policy would be \$610.00.

After discussion, it was moved by Mr. Sanders and seconded by Mr. Hill and carried unanimously that this recommendation of the Finance Committee be approved.

Director's Report: The Director announced receipt of the oath of office of Mrs. James Robert Hendon, new member of the Board.

He also announced that Miss Mary Ambrosia Thomas, for many years on the staff of the Library, would be 100 years old on May 27, 1961. He reported that the staff is collecting a fund and will use the interest to buy books in Miss Thomas' name. After discussion, it was moved by Mr. Hill and seconded by Msgr. Pitt that the Director be requested to write a letter of appreciation to Miss Thomas from the Board of Trustees.

The Director also announced that he had received communications from the Department of Revenue in Frankfort stating that it was the opinion of the Department of Revenue that the Library was exempt from the state sales and use tax. The Director requested that he be authorized to fill in the Application of Constitutional Exemption. It was moved by Mr. Hill, seconded by Msgr. Pitt and carried that the Director be authorized to sign any papers pertinent to the Application for Constitutional Exemption.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Res. Wolford President

\_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 13, 1961

Present: Mesdames Fagin, Hendon and Morris; Messrs. Hill, Imhoff, Powell, Sanders, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hill and seconded by Pastor Imhoff that the minutes of the May 9, 1961 meeting be approved as distributed. The motion carried.

Communications: The Director read a letter from Mary McRoberts Sloane thanking the Board in the name of Miss Mary Ambrosia Thomas for the Board's message congratulating Miss Thomas on her 100th birthday.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$20,346 had been audited and found correct. She moved, it was seconded by Mr. Hill and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan read the following report of the Building Committee:

At its last meeting the Board authorized the Director to secure temporary quarters for the Crescent Hill Branch Library while alterations and additions were being constructed.

At the budget hearing the question of an addition to the Crescent Hill Branch Library was discussed and the president of the Board and the Director were authorized to make plans for an addition to the present building. An ordinance was introduced and will have its final reading June 13 to appropriate \$60,000 for an addition to the Crescent Hill Branch Library.

This made it necessary for the temporary quarters to be leased for a longer period of time, so the Director was authorized by the president of the Board to sign a lease for three months, beginning June 1, 1961 with an option to extend the lease five more months at the rate of \$150 per month.

At the present time temporary shelving has been installed in the store at 2730 Frankfort Avenue and plans are being made to move the books, furniture and equipment from the present quarters to the temporary quarters during the last week in June or the first week in July.

The architects schedule for the Crescent Hill Branch project is -- Invitations to bid will be sent out July 3, 1961. Bids will be opened July 17. Work to start July 24, 1961.

The new sidewalks and steps at the Main Library have been completed.

It was moved by Mr. Hill and seconded by Mrs. Hendon that this report of the Building Committee be approved.

Finance Committee: No member of the Finance Committee was present so Mr. Wolford presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director announced that Col. Beckner had been given an honorary degree by the University of Louisville. Mr. Wolford stated that Col. Beckner also had been made an honorary alumnus of the University of Louisville School of Law. It was moved by Mr. Hill and seconded by Mr. Sullivan and carried that the Director send a message of congratulations to Col. Beckner in the name of the Board.

The Director announced that the fund being collected to buy books in the name of Mary Ambrosia Thomas now stands at \$275.00.

It was also stated that it would probably be impossible to obtain a quorum in July and August, therefore, as in the past, bills will be paid by action of the Executive Committee to be ratified at the next regular Board meeting.

Copies of the audit by the William Cotton Company of the books of the library were distributed.

There being no further business the meeting adjourned at 4:58 p.m.

MINUTES APPROVED:

Ray. Wolford President

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Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 September 12, 1961

Present: Mesdames Fagin and Hendon, and Messrs. Imhoff, Pitt, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was announced that the Board should approve the minutes of the meeting of June 13, 1961, the minutes of the special meeting of July 10, 1961 and ratify the action of the Executive Committee of July 11, 1961 authorizing payment of bills amounting to \$28,661.18; and also to ratify the action of the Executive Committee of August 8, 1961 authorizing payment of bills amounting to \$22,840.12. It was moved by Mrs. Fagin, seconded by Mr. Sullivan and carried unanimously that the minutes of these two meetings be approved as distributed and that the action of the Executive Committee of July 11, 1961 and August 8, 1961 be ratified.

Communications: The Director read a note from Col. Lucien Beckner thanking the Board for its congratulations on his receiving an honorary Doctor of Science degree and being made an honorary alumnus of the University of Louisville Law School.

The Director also read a communication from Vic's Parking Stations proposing that the library make available discount parking to the library's patrons through an agreement with Vic's. It was explained that this agreement would be at no expense to the library. After discussion it was moved by Mr. Sanders and seconded by Mr. Sullivan and carried that the Director be authorized to sign an agreement for a 90-day trial.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$33,418.84 had been audited and found correct. She moved, it was seconded by Msgr. Pitt and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan read the following report of the Building Committee:

1. Bids for the renovation and remodeling of the Crescent Hill Branch Library were opened August 11, 1961 at 3:00 p.m. Low bids were:

General Construction -	
Platoff Construction Co.	\$60,200.00
Plumbing -	
Mose Frank, Inc.	1,968.00
Heating & Air Conditioning -	
Mose Frank, Inc.	7,600.00

Electrical - Mose Frank, Inc.	<u>3,827.72</u>
TOTAL	\$73,595.72

Contracts with those low bidders have been executed and work has been in progress about one week. Even though the project started later than planned, the work is progressing satisfactorily.

2. The electrical bus duct in the basement of the Main Library was found to be overloaded. Running a new feeder line from the switchboard to the half-way point of the bus and splitting it is expected to solve the problem. E. R. Ronald and Associates were authorized to draw up specifications and to advertise for bids. Estimated costs are approximately \$3,300.00.

Mr. Sullivan asked that the action authorizing E. R. Ronald and Associates to proceed with the electrical work estimated to cost \$3,300 be ratified.

It was moved by Msgr. Pitt and seconded by Mr. Steele that this action of the Building Committee be approved. The motion carried.

Finance Committee: The statistical report for the month was presented by Msgr. Pitt. This was ordered received and filed.

Director's Report: The Director called to the attention of the Board the fact that the 2000th anniversary, or bi-millennium, of the first public library in Rome would take place in 1962. He recommended that Louisville celebrate the bi-millennium by setting up a ten-year development program to work towards this end.

After discussion it was moved by Mr. Sanders, and seconded by Msgr. Pitt that the president be authorized to name such a committee. The motion carried.

The Director announced a bequest of Mr. and Mrs. E. S. Tachau. This was a gift of dolls from foreign countries plus a display cabinet for the Children's Department. It was moved by Mr. Steele and seconded by Mr. Sullivan that this gift be accepted with thanks.

It was announced that a \$600.00 uninvested balance in the Newmark fund had been invested upon advice of the Treasurer in a Portland Building and Loan certificate.

The Director announced a gift of the November 22, 1873 issue of the Public Library Paper published by the Public Library of Kentucky. This gift was from the New Hampshire Antiquarian Society.

It was announced that large advertisements about the library, sponsored by the Courier-Journal, had appeared in the Wall Street Journal and in Fortune Magazine.



It was also announced that a story, "Louisville's Unusual Library" had appeared in the publication of the United States Information Agency, sent to Russian and was also being sent to Yugoslavia.

The Director announced that on July 6, 1961, 225 boy scouts had moved 25,000 books from the Crescent Hill branch library to new quarters. These books had been moved in two and one-half hours after which the boy scouts ate fifty dozen hot dogs.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

Leo R. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 10, 1961

Present: Mesdames Fagin, Hendon; Messrs. Ackerly, Clark, Hill, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: Mr. Hill pointed out that in two places in the minutes for September 12, 1961 as distributed, there was no action given for motions passed.

Mrs. Fagin moved that the minutes of the September 12, 1961 meeting be corrected to show action of these motions and that the minutes be accepted as corrected. This motion was seconded by Mr. Hill and carried.

Communications: The Director read a communication addressed to Mr. Wolford from Mr. Walter Wagner, Jr. about the possible sale of the Monsarrat School property and asking the Board to place a selling price.

After discussion, it was moved by Mr. Sanders and seconded by Mr. Hill and carried unanimously that Mr. Wolford answer this communication by saying that at the present time the property has not been placed on the market for sale and that the Board does not wish to place a selling price on the property.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$16,799.81 had been audited and found correct. She moved, it was seconded by Mrs. Hendon and carried that bills in this amount be ordered paid.



Mrs. Fagin moved, it was seconded by Mr. Hill and carried unanimously that all agencies of the Library be closed in accordance with this recommendation.

Building Committee: Mr. Sullivan gave the following report for the Building Committee:

In the Crescent Hill renovation project, new concrete floors have been poured in both the old building and the new addition. The walls are about half finished for the new addition.

Bids for the new electrical bus work at the Main Library will be opened November 30 at 3:00 p.m.

This report was ordered received and filed.

Finance Committee: Mr. Wolford presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director recommended that the Library contract with the American Lending Library, Inc. of Atlanta, Georgia for a six-months' trial period to lease an inventory of 300 to 400 popular best sellers for a monthly cost of \$102.50; with the privilege of exchange every several weeks and also with the privilege after six months of outright purchase at seventy percent discount.

It was moved by Mr. Sanders, seconded by Mr. Hill and carried unanimously that this new program be given a six-months' trial.

The Director announced that the Mary Ambrosia Book Fund now amounted to \$300 and he asked how the money should be invested so that the income could be used to buy books in Miss Thomas' name. This matter was referred to the Finance Committee.

The Director announced that William Toombs, 912 Weissinger Gaulbert Apts. had presented six framed pictures for the picture lending collection.

It was moved by Mr. Hill, seconded by Mr. Imhoff and carried that this gift be accepted and that the Director express the Board's appreciation for these pictures.

The Director announced that checks had been prepared and were being distributed for the retroactive pay increase provided by a recent ordinance of the Board of Aldermen.

The Director also announced that the UNESCO Courier of May 1961 had carried a story by Andre Maurois, which had been illustrated by a picture of our Audio-Visual Department, and a write-up of the services provided by this Library.

New Business: Mrs. Hendon stated that the Woman's Auxiliary of the Louisville Orchestra had been working in a workshop provided at the old Central High School to renovate old furniture for the annual auction by which money is raised for the orchestra. She stated that members of this group had noticed

several old chairs and a few tables that were not being used and which had been inherited when the building had been acquired from the Board of Education. She stated that she had been asked to request several of these as gifts from the Board to the Woman's Auxiliary so that they could be renovated for the auction.

After discussion, in which it was brought out that there appeared to be no use for these items, it was moved by Mr. Sanders, seconded by Mr. Hill and carried unanimously that these several items of furniture be given to the Woman's Auxiliary of the Louisville Orchestra.

There being no further business, the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

Forrest F. Fagin President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 12, 1962

Present: Mesdames Fagin, Hendon and Morris; Messrs. Clark, Hill, Imhoff, Pitt, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt, seconded by Mr. Sullivan and carried that the minutes of the November 14, 1962 meeting be approved as distributed.

Communications: The Director read the following letter from Dr. Philip Davidson presenting a gavel made from the deck planking of the cruiser "Louisville."

UNIVERSITY OF LOUISVILLE

December 5, 1962

Dear Mr. Graham:

It is a great pleasure to send you one of the gavels made from the deck planking of the cruiser "Louisville." The gavels were made at the Ahrens Trade School under the direction of Mr. Meyer.

We are also sending a gavel to Colonel Beckner at the Louisville Museum. We felt you should each have a gavel, and I hope you will enjoy using yours.

Sincerely,  
S/ Philip Davidson, President

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$28,165.82 had been audited and found correct. She moved, it was seconded by Msgr. Pitt and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan gave the following report of the Building Committee:

Bids for the Revision to the Bus Duct Feeder were opened November 30 at 3:00 p.m. The low bidder was the R. J. Heffernan Electric Co. This bid was for \$1,656.00.

The Chairman of the Building Committee authorized the engineers to draw up a contract with the Heffernan Electric Company and also authorized the Director to sign the contract for the Library.

This report was ordered received and filed.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt asked the Director to report on the meeting with the Jefferson County Fiscal Court where a statement concerning County Library support had been made. This called to the attention of the Fiscal Court that the City was contributing to the support of the Library \$2.17 per capita whereas the County was only contributing 22¢ per capita. It was stated that the Library was requesting that the County support the Library by the same per capita appropriation that the City was making. This would mean that the County would appropriate \$478,068 instead of the present \$49,600. The Director stated that the Fiscal Court had said that it would take this request under consideration.

Director's Report: The Director asked for authorization to sign the new contract with the ADT Company for protection at 806 West Chestnut Street. It was stated that this contract called for \$2,772 per year for the next five years cancellable at any time by the Library. It was moved by Msgr. Pitt, seconded by Mr. Hill and carried unanimously that the Director be authorized to sign the contract.

The Director announced that the Finance Committee had authorized the investment of the \$300 Mary Ambrosia Book Fund in Portland Federal Savings and Loan Association stock.

It was announced that the common stock of the Louisville Gas and Electric Co. had been split on a two for one basis. The Board owns 34 shares and will receive an additional share for each of those 34.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

R. J. W. [Signature] President

\_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 January 9, 1962

ONAA

Present: Mesdames Fagin, Hendon; Messrs. Ackerly, Clark, Hill, Imhoff, Pitt, Sanders, and the Director.

Mrs. Fagin presided.

Minutes: It was moved by Msgr. Pitt, seconded by Mr. Hill and carried that the minutes of the December 12, 1961 meeting be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$17,787.69 had been audited and found correct. He moved, it was seconded by Msgr. Pitt and carried that bills in this amount be ordered paid.

Building Committee: Mr. Clark read the following report of the Building Committee:

Due to delays in delivery of materials and also due to the increased work that developed at the Crescent Hill Library, completion date will be several months later than originally planned. We have received permission to continue our lease on a month to month basis at the expiration of the original lease at the end of January.

This report was ordered received and filed.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director presented an original drawing of the Library as a gift of Mrs. Gray Knowles. It was moved by Msgr. Pitt and seconded by Mr. Hill that this drawing be accepted with thanks. The motion carried.

The Director also announced a gift of \$200 for the Audio-Visual Department from Mr. and Mrs. Dulaney Logan. It was moved by Pastor Imhoff, seconded by Msgr. Pitt and carried that this gift be accepted with thanks.

The Director announced the gift of a taped year-end news summary presented by the Louisville Gas and Electric Company and Radio Station WHAS.

The Director read a note from a friend of Mr. William C. Goodman calling Mr. Goodman's attention to an article about the Library appearing in the Paris edition of the UNESCO Courier.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Lo. W. W. W. President

Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 13, 1962

Present: Mesdames Fagin, Hendon; Messrs. Hill, Imhoff, Sanders, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hill, seconded by Pastor Imhoff, and carried that the minutes of the January 9, 1962 meeting be approved as distributed.

Communications: The Director read a letter from Mr. Arnold J. Mayo, President of Kaufman-Straus Company, reporting on the volume of business done by the company and the amount of rent which the library would receive during the rest of its fiscal year. This report was ordered received and filed.

The Director also read a communication from Mrs. William H. Coffman expressing her appreciation of the library's radio programs.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$18,991.24 had been audited and found correct. She moved, it was seconded by Pastor Imhoff and carried that bills in this amount be ordered paid.

Building Committee: The Director reported for Mr. Sullivan that the work of the Committee was progressing satisfactorily.

Finance Committee: Mr. Wolford gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that the library had received from Mrs. Charles Morris as a gift, the collection of discriminatory or biased material which had been assembled over the years by the late Charles Morris.

It was moved by Mr. Steele, seconded by Mr. Hill and carried unanimously that Mrs. Morris be given the formal thanks of the Board for this gift.

The Director reported that the library, cooperating with the Civil Defense Department, had made space available at old Central High School for the storage of survival kits.

The Director announced that he had been chosen Citizen Laureate of 1962 by the Younger Woman's Club of Louisville and that part of this honor included \$100 to be given to his favorite charity. He stated that he would like to present this gift to the library to be invested and that the interest from this gift to be used to purchase books for the library in the name of the Younger Woman's Club of Louisville.

It was moved by Pastor Imhoff, seconded by Mr. Hill and carried unanimously that this gift be accepted to be invested and that the interest only be used to purchase books in the name of the Younger Woman's Club of Louisville.

There being no further business, the meeting adjourned at 5:02 p.m.

MINUTES APPROVED:

Res. Wolford President  
Ed. Hill Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
March 13, 1962

Present: Mesdames Fagin, Hendon; Messrs. Clark, Hill, Pitt, Wolford, and the Director.

Mr. Wolford presided.

Mr. Wolford announced that inasmuch as there was no quorum present the meeting would be considered as a meeting of the Executive Committee and that action taken should be ratified at the next regular Board meeting.

Minutes: It was moved by Mrs. Fagin, seconded by Mr. Hill and carried that the minutes of the February 13, 1962 meeting be approved as distributed.

Communications: The Director read a communication from Mrs. Emily W. Vaught expressing appreciation for the work of the Reference Department. The Board expressed pleasure in this communication.

Library Committee: Mrs. Fagin read the certification that bills in the amount of \$16,840.69 had been audited and found correct. She moved, it was seconded by Mr. Hill and carried that bills in this amount be ordered paid.

Building Committee: The Director reported for the Building Committee that work was progressing on the Crescent Hill project.

Finance Committee: Mr. Wolford read the statistical report for the month which was ordered received and filed.

The Director read the annual revision of the insurance on the Kaufman-Straus building prepared by Marshall and Stevens. This report showed an increase in the depreciated insurance value of \$72,410.00. According to the lease the Board is required to purchase this additional amount of insurance. It was moved by Mr. Clark, seconded by Mr. Hill and carried unanimously that the Board fulfill its lease obligations and purchase an additional \$72,500.00 worth of insurance at a premium of \$161.17 per year.

Director's Report: The Director reported that the lease for the Highland Park branch had been renewed at the same \$75.00 per month rate.

He also reported receipt of the new County flag as a gift of Judge Marlow Cook.

Copies of the audit prepared by the city Controller and Inspector were distributed.

The Librarian called to the attention of the Board that the library had closed at 3:00 p.m. on last Derby Day. He recommended that the library be closed at noon Derby Day, May 5, 1962. It was moved by Mr. Clark, seconded by Msgr. Pitt and carried that all agencies of the library close at 12 o'clock noon May 5, 1962.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

Res. W. Wolford President  
\_\_\_\_\_  
Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 10, 1962

Present: Mrs. Hendon; Messrs. Ackerly, Clark, Cole, Imhoff, Pitt, Sanders, Steele, Sullivan, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt and seconded by Mr. Sullivan that the Board approve the minutes and ratify the action taken at the Executive Committee meeting of March 13, 1962. The motion carried.

Communications: The Director read a letter from Mr. Richard L. Miller, Secretary-Treasurer of the Greater Louisville Central Labor Council, AFL-CIO, congratulating the library on its work and offering any help the Central Labor Council could give. The Board expressed appreciation of this communication.

The Director also read a communication from Mr. Robert P. Bonnie, President of the Louisville Central Area, Inc., inviting the library to participate in a project to eliminate pigeons from the downtown area. After discussion, it was moved by Pastor Imhoff and seconded by Mr. Clark and carried that the Board defer any decision on this proposal.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$20,692.23 had been audited and found correct. She moved, it was seconded by Mr. Sullivan and carried that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported for the Building Committee that work on the Crescent Hill Branch renovation is progressing. Bids for furniture and draperies will be opened Wednesday, April 11, 1962 at 3:00 p.m.

Mr. Sullivan reported that it had been discovered that the supply fan in the heating and cooling system at the Main Library was completely worn out and would have to be replaced. He reported that bids for replacement of this fan would be opened April 18, 1962 at 3:00 p.m. It was moved by Mr. Sullivan and seconded by Msgr. Pitt that the Building Committee be authorized to replace this fan. The motion carried.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt also reported that the Board of Trustees owns sixty-eight shares of Common Stock in the Louisville Gas and Electric Company, and that the Board had been sent a proxy for the Annual Meeting of Stockholders, May 8, 1962. The Finance Committee was therefore asking for authority for the Secretary to sign the proxy. It was moved by Mr. Clark and seconded by Mr. Sullivan that the Secretary be authorized to sign this proxy. The motion carried.

Director's Report: The Director announced the appointment of Mr. Scott W. Cole and the re-appointment of Mr. Wolford and Mr. Sullivan for full four-year terms.

The Director presented a testimonial of appreciation for Mrs. Fagin and asked for formal authority for the President and the Director to sign this testimonial on behalf of the Board.

It was moved by Dr. Ackerly and seconded by Pastor Imhoff that this testimonial be authorized. The motion carried.

The Director read an estimate by Mr. John P. Dempsey to restore a portrait of Andrew Carnegie by Ravenaugh. During the discussion Mr. Cole suggested that the new director of the Speed Museum had valuable experience concerning restoration of paintings in Detroit. It was suggested that the Board of Trustees wait and ask his opinion when he arrives in Louisville. It was then moved by Mr. Sanders and seconded by Msgr. Pitt that the Board study the situation concerning this painting and request the opinion of the new director of the Speed Museum. The motion carried.

Election of Officers: Dr. Ackerly, reporting for the Nominating Committee, presented the following names for officers of the Board of Trustees for the year 1962-63:

President: Mr. Leo T. Wolford  
 Vice-President: Mr. Daniel J. Sullivan  
 Secretary: Msgr. Felix N. Pitt  
 Treasurer: Kentucky Trust Company

It was moved by Msgr. Pitt and seconded by Pastor Imhoff that this report be adopted and that the officers nominated be elected. The motion carried unanimously.

There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

Leo T. Wolford President

\_\_\_\_\_  
 Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 May 1, 1962

SPECIAL MEETING

Present: Mrs. Hendon; Messrs. Ackerly, Clark, Cole, Hill, Imhoff, Pitt, Sanders, Steele, Wolford; County Judge Marlow W. Cook, William T. Warner, and the Director.

Mr. Wolford presided.

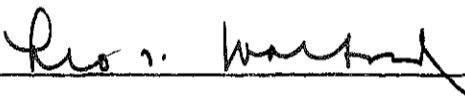
Mr. Wolford explained that the meeting had been called in order for the Board to become acquainted with the plans Judge Marlow W. Cook and the Jefferson County Fiscal Court had for library expansion in the County and for an increased appropriation for the support of the Louisville Free Public Library.

Mr. Wolford then turned the meeting over to Judge Cook who outlined a plan for the library to assume complete administration of the library at St. Matthews, at Jeffersontown, at Valley Station and community libraries housed in Eastern and Southern High Schools. Judge Cook stated that a sum of \$41,000 was immediately available for physical facilities in these branches. He stated that beginning July 1, the Fiscal Court would appropriate \$372,000 for the fiscal year beginning July 1, 1962. From this \$372,000 the library would expect to support the five branches named above at an approximate cost of \$85,000 yearly. The balance of approximately \$287,000 could be used by the Board for the stated planned purpose of adding to the book fund and raising salaries.

After considerable discussion, the Director stated that if the Board understood that there would obviously be many operational problems that would have to be solved, it was his opinion that the cordial and sympathetic cooperation of the Jefferson County Board of Education and Jefferson County Fiscal Court would insure the solving of these problems. He, therefore, formally recommended approval of the plans.

It was then moved by Pastor Imhoff and seconded by Msgr. Pitt and carried unanimously that the Board approve the plans outlined by Judge Cook and authorize the Director to implement these plans.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 Executive Committee Meeting  
 May 8, 1962

Present: Mrs. Hendon; Messrs. Hill, Imhoff, Pitt, Sanders, Wolford, and the Director.

Mr. Wolford presided.

Mr. Wolford announced that inasmuch as no quorum was present, the meeting would be considered a meeting of the Executive Committee.

Communications: The Director read a letter from Mrs. Fagin expressing appreciation for the testimonial which the Board had sent her upon her retirement from the Board.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$19,629.91 had been audited and found correct. He moved, it was seconded by Mr. Hill and carried that bills in this amount be ordered paid.

Building Committee: In the absence of the Chairman of the Building Committee, the Director read the following report:

It was discovered that the heating system in the north end of the Main Library was in very bad shape. An estimate has been made by E. R. Ronald and Associates of the cost of installing a new heating system. This includes new radiators, valves, traps and piping. The estimate was given at approximately \$14,000. If only the piping is to be replaced, re-using all the old radiators, valves, traps, etc., the cost is estimated to be approximately \$8,800. E. R. Ronald and Associates stated that the coils in the heating system for the main portion of the building are the original ones and are in very bad shape. The estimate for replacing these coils was given at approximately \$6,000.

Hartstern, Louis and Henry estimate a sum of \$2,500 should be included for cutting and patching walls and floors. The total of these estimates for renovating the heating system stands at \$22,500 plus fees of \$2,500 and contingencies.

The balance in the special capital-improvement fund on May 8, 1962 stands at \$39,212.52. If this heating system project were undertaken and these estimated figures are accurate, the \$25,000 would still leave a balance of \$14,212.52 in the capital-improvement fund.

Therefore, the Chairman of the Building Committee recommends that the Board authorize the Committee to take bids on the work and have it completed before the next heating season.

It was moved by Msgr. Pitt and seconded by Mr. Sanders that the Board approve the report of the Building Committee and authorize it to undertake the work. The motion carried.

Finance Committee: Msgr. Pitt have the statistical report for the month which was ordered received and filed.

Director's Report: The Director gave the following report:

The Director, Assistant Director and Co-ordinator of Extension Services have visited Valley Station and have discovered a very suitable location for the Valley Station Library. These quarters will be remodeled for the use of the library and can be secured at a rental of \$150 per month. This location is on Dixie Highway next door to the new post office and immediately adjacent to the new shopping center.

The Director would like to recommend that the Board authorize him to sign a one-year renewable lease for the period beginning July 1, 1962, if after consultation with the library's architects the situation still seems desirable.

It was moved by Msgr. Pitt and seconded by Mrs. Hendon that the Director

be authorized to proceed with the project at Valley Station and to sign any necessary papers. The motion carried.

The Director also distributed reprints of the outline of branch library services in Jefferson County prepared by the Assistant to Judge Marlow Cook and adopted by the Board at its special meeting on May 1, 1962.

The Director announced that the President of the Board had appointed Mr. Sanders to be Chairman of the Library Committee.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

*R. S. Wolford* President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 12, 1962

Present: Mrs. Hendon; Messrs. Ackerly, Cole, Imhoff, Steele, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Mr. Wolford stated that the Board should pass on the minutes for the meeting of April 10, 1962, the minutes of the special meeting of May 1, 1962 and the minutes of the Executive Committee meeting of May 3, 1962. It was moved by Mr. Sullivan and seconded by Mrs. Hendon that the minutes for these three meetings be approved as distributed. The motion carried unanimously.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$23,568.14 had been audited and found correct. She moved, it was seconded by Pastor Imhoff and carried that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan gave the following report on the work of the Building Committee:

The Crescent Hill Branch renovation has been completed, and on May 31, 1962, 200 Boy Scouts moved the 25,000 books back to the branch from temporary quarters. After the moving was over, they again consumed 50 dozen hot dogs. Serving arrangements and facilities were furnished again by the Recreation Department of the Crescent Hill Baptist Church.

Members of the Board suggested that the next meeting of the Board be held at the Crescent Hill Branch Library so that the improvements could be examined. After discussion, it was decided to meet there for the next meeting.

Finance Committee: The statistical report for the month was distributed and after discussion it was ordered received and filed.

The Director read a communication from Kenneth A. Dick, the Library's insurance advisor, estimating the cost of increased insurance, because of the increased value of the Crescent Hill Branch, not to exceed \$75.00 per year. He also suggested consideration of insurance on the special nine thermo-pane glass windows for \$171.05 per year.

The Librarian said that he and Mr. Sullivan had discussed this matter with Mr. Clark of the Finance Committee who suggested that the Library purchase this insurance for one year and then discuss it in more detail at the time of renewal.

It was moved by Mrs. Hendon and seconded by Dr. Ackerly that the Board authorize the increased insurance on the Crescent Hill Branch as set forth in Mr. Dick's letter. The motion carried.

It was moved by Dr. Ackerly and seconded by Mr. Steele that the Board purchase insurance on the nine thermo-pane windows for \$171.05 for one year. The motion carried.

Director's Report: The Director reported that the City's Finance Director had called to announce that the Library's budget request was being cut \$50,000. It had been explained to him that this was necessary to balance the City's budget and it was hoped that financial conditions would be improved by the next year's budget.

The Director also announced receipt of \$41,000 from the County to be used in miscellaneous expenses incidental to beginning services in County branches. In connection with this statement, it was stated that an additional delivery truck would be necessary in order to service the additional five branches in the County. The Director asked for authority to purchase this truck. It was moved by Pastor Imhoff, seconded by Mr. Sullivan, and carried that the Librarian be authorized to advertise for bids for the purchase of a truck.

The Director announced a very successful workshop in story-telling, conducted by Mrs. Barbara Miller, Head of the Children's Department. The purpose of the workshop is to acquaint persons interested in telling stories to children with a knowledge of source materials, various techniques, and to provide them with an opportunity for practical experience as well.

He also announced that Mrs. Miller had been elected to the American Library Association's Newbery-Caldecott Committee to help choose the Newbery and Caldecott awards for children's literature.

The Director presented in general terms the Mayor's plan to build a new branch library at the Bon-Air Shopping Center with funds furnished by the City on land provided by the developer with the understanding that the cost of operating the branch will be taken into account on future budgets.







LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 11, 1962

The Board met in the Director's Office at the Main Library.

Present: Mrs. Hendon; Messrs. Clark, Cole, Hill, Imhoff, Sanders, Steele, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Pastor Imhoff and seconded by Mr. Hill that the minutes of the July 10, 1962 meeting be corrected to show that the June 12, 1962 minutes had been approved. With the exception of this correction, the minutes would stand approved as distributed. The motion carried.

Communications: The Director read a letter from Mr. Sam K. Bridgers asking the Board to grant permission for the Civilian Defense authorities to use the Library as a fall-out shelter. It was moved by Mr. Sanders and seconded by Mr. Clark that the Director be authorized to sign the form authorizing the use of the Library as a fall-out shelter.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$15,118.22 had been audited and found correct. He moved and it was seconded by Mr. Hill and carried unanimously that bills in this amount be ordered paid.

Mr. Sanders then read the following report from the Library Committee proposing salary revisions:

LIBRARY COMMITTEE REPORT

The Library Committee met in the Director's office on August 17, 1962 at 4:00 p.m. Present: Mr. Sanders, Chairman, Mr. Cole and Mr. Wolford. The Committee voted unanimously to approve the following proposed salary revisions to be presented for adoption by the Board of Trustees:

PROPOSED SALARY REVISIONS

We are proposing to revise the salary range of the professional and semi-professional staff, retroactive to July 1, 1962. All the other employees have been kept within the present ranges, but have been advanced one step in range.

In proposing the increased range for the professional library staff, we have placed L. I. employees at a beginning salary which closely approaches the average beginning salary for 1961 graduates of the library schools. This average for 1961 is \$5,365.00. We propose a beginning salary of \$5,004.00. The proposals for other classifications have been worked out on the same percentage increase as the L. I. Coincidentally, this percentage seems to work out for each of the classifications as

compared to national averages. The Director's salary of \$14,412.00 is compared to national salary average of \$15,051.00 based on thirty-six large cities for which statistics are available.

	<u>Present</u>		<u>Proposed</u>
Director	10,755 Dollars	(1)	14,412 Dollars
L. VI.	6,900 - 8,100	(1)	9,240 - 10,848
L. V.	5,808 - 6,900	(1)	7,776 - 9,240
L. IV.	5,088 - 6,072	(6)	6,816 - 8,136
L. III.	4,692 - 5,544	(7)	6,276 - 7,428
L. II.	4,296 - 5,088	(5)	5,748 - 6,816
L. I.	3,732 - 4,488	(30)	5,004 - 6,012
L. A.	3,132 - 3,732	(35)	4,200 - 5,004

These increases plus the increase in available money for new books has been made possible by the increased appropriation from Jefferson County. The rough round number break-down follows on page two:

\$50,000	Cut by the City from Request Budget
50,000	Formerly appropriated by Jefferson County
94,000	Operation of Five County Branches
<u>\$194,000</u>	* Total
\$372,000	Appropriated by Jefferson County
<u>-194,000</u>	* Total commitments and operation of Five County Branches
<u>\$178,000</u>	Balance for salary increases and new book expenditures
\$115,529	Increased salary ranges for professional, semi-professional staff.
5,400	One-step increases for all the rest of the employees.
<u>\$120,929</u>	Total for salary increases
\$178,000	
<u>-120,929</u>	
<u>\$ 57,071</u>	Balance for new books
\$ 57,071	
17,000	(included in 94,000 for new County books)
<u>\$ 74,071</u>	Additional new money for books

After considerable discussion, it was moved by Mr. Sanders and seconded by Pastor Imhoff and carried unanimously that these salary proposals of the Library Committee be adopted.

Building Committee: Mr. Hill, reporting for the Building Committee, stated that he and the Director had met with Mr. G. E. Remmers of the E. R. Ronald and Associates Company to open bids on remodeling of the heating system at the Main Library. J. A. Gramig and Son presented the lowest accepted bid of



tributed. The motion carried.

Communications: The Director read a letter from the President of the Staff Association, Mrs. May Alyce Stinger, expressing the appreciation of the staff for the recently granted increase in salaries. The Board expressed pleasure at receiving this communication.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$37,474.45 had been audited and found correct. He moved and it was seconded by Mr. Hill, and carried unanimously, that bills in this amount be ordered paid.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director asked for instructions from the Board concerning the November 11 holiday. He explained that November 11, Veterans Day, was on Sunday and the City Hall and other public offices would be closed on Monday, November 12. He also explained that Sunday opening hours for the Main Library, from two to six, were voluntary and that these voluntary Sunday employees receive extra pay. After discussion, it was moved by Mr. Sanders, seconded by Pastor Imhoff, and carried, that the library remain open regular hours on Sunday, November 11 and that all agencies of the library be closed Monday, November 12.

The Director announced that the dedication of the Jeffersontown Library would take place at 11:00 a.m. on October 20, 1962. All Board members were invited to attend.

The Director also announced that a ceremony presenting the two new bookmobiles to the library and Jefferson County had taken place on Monday, October 8, 1962. On this occasion, presided over by Mr. Wolford, President of the Board, Lt. Governor Wilson Wyatt presented the two bookmobiles on behalf of the State Department of Libraries. They were accepted for the library and Jefferson County by Jefferson County Judge Marlow Cook.

The Director announced that while they were in Memphis attending the Southeastern Library Association meeting, he, Miss Kammerer, Coordinator of Extension Services, and Mr. Ricketts, Assistant Director, intended to visit new branches in order to get some ideas for discussion with the architect for the new Bon-Air Branch.

There being no further business, the meeting adjourned at 4:47 p.m.

MINUTES APPROVED:

Leo S. Wolford President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 13, 1962

The Board met in the Director's office at the Main Library.

Present: Mesdames Hendon and Morris; Messrs. Cole, Hill, Imhoff, Pitt, Sanders, Sullivan, and the Director.

Mr. Sullivan presided.

Minutes: There being no objection, the minutes of the October 9, 1962 meeting stood approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$30,619.82 had been audited and found correct. He moved, it was seconded by Pastor Imhoff, and carried unanimously that bills in this amount be ordered paid.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered filed.

Director's Report: After discussing the dates for Christmas closing, it was moved by Msgr. Pitt, seconded by Mrs. Hendon that all agencies of the library be closed on Sunday, December 23; Monday, December 24; and Tuesday, December 25, 1962; and also that all agencies close at noon on Monday, December 31, 1962 and close Tuesday, January 1, 1963. This motion carried unanimously.

The Director distributed copies of the new film catalog produced by the Audio-Visual Department.

There being no further business, the meeting adjourned at 4:32 p.m.

MINUTES APPROVED:

Reo V. Wainford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 11, 1962

The Board met in the Director's office at the Main Library.

Present: Mrs. Hendon; Messrs. Ackerly, Clark, Cole, Hill, Imhoff, Sanders, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Minutes: Mr. Hill moved and Mrs. Hendon seconded that the minutes of the November 13, 1962 meeting be approved as distributed. The motion carried unanimously.

Communications: The Director read the following letter from Mr. Roy L. Foeman, President, Bon-Air Estates, Inc.:

Board of Trustees of  
The Free Public Library of the  
City of Louisville, Ky.,  
Fourth & York Streets,  
Louisville, Ky.

Dear Sirs:

At the conference today which we had with Mr. C. R. Graham, your Director, and Mr. Frederick R. Louis of Hartstern, Louis and Henry, your Architects, Mr. Graham and Mr. Louis exhibited to us the floor plan for Bon-Air Branch Library and site plan for Bon-Air Branch Library dated November 20, 1962.

This will confirm to you our agreement to convey to you in fee simple, free and clear of all encumbrances excepting only any easements or restrictions of record, at such time as you may request after January 1, 1963, so much of Lot 163 of Bon-Air Estates Section No. 2 as lies at the Northeast corner of the intersection of Mina Terrace and Del Rio Place extending Eastwardly a distance of 236 feet and 0 inches from the West property line of said Lot 163, for your construction and operation thereon of a library branch to be known as the Bon-Air Branch Library.

In anticipation of such conveyance, we hereby extend to you and your representatives the privilege of egress and ingress on and over the area to be conveyed commencing as of this date, for the purpose of such preliminary work as may be necessary or proper looking toward such construction work.

Very truly yours,

BON-AIR ESTATES, INC.

By (Roy H. Foeman)  
President

RLB:KM

ONAA

After discussion it was moved by Mr. Hill and seconded by Pastor Imhoff that the board accept the gift and that the Bon-Air Estates, Inc. be informed of this action and also informed that the board will formally request the conveyance of the property early in January, 1963. The motion carried unanimously.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$28,210.26 had been audited and found correct. Mr. Sanders moved, it was seconded by Mr. Hill, and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported satisfactory progress in the work of the committee.

Finance Committee: Mr. Clark gave the statistical report for the month which was ordered filed.

Museum Committee: Dr. Ackerly, reporting for the Museum Committee, stated that he had attended a meeting of Friends of the Museum at which Mr. Armin Willig had been named president and that action had been taken looking forward towards more active work on the part of this group for the improvement of the museum.

Director's Report: The Director stated that it was almost impossible to get monthly reports finished in time for the January 8, 1963 meeting of the Board of Trustees. He stated this was due to the Christmas holidays and also due to the fact that the second Tuesday came so early in the month. He, therefore, requested postponement of the January meeting to the third Tuesday, January 15, 1963. It was moved by Mr. Sanders, and seconded by Mr. Hill that the board hold its regular monthly meeting on Tuesday, January 15, 1963. The motion carried.

The Director announced that he had been invited to teach a course in Public Library Administration in the Department of Library Science of the University of Kentucky at Lexington, Kentucky. He stated that this would be a two-hour course once a week. After a motion by Mr. Hill, seconded by Mr. Clark, the board unanimously authorized the Director to teach this course at the University of Kentucky.

There being no further business, the meeting adjourned at 5:10 p.m.

MINUTES APPROVED:

Dr. A. Ackerly President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 15, 1963

The Board met in the Director's office at the Main Library.

Present: Mesdames Hendon and Morris; Messrs. Clark, Cole, Hill, Sullivan, Wolford, and the Director.

Mr. Wolford presided.

Minutes: Mr. Hill moved and Mr. Clark seconded that the minutes of the December 11, 1962 meeting be approved as distributed. The motion carried unanimously.

Library Committee: Mr. Cole read the certification that bills in the amount of \$23,447.91 had been audited and found correct. Mr. Cole moved, it was seconded by Mr. Hill and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Sullivan reported that the work of the committee was progressing satisfactorily.

Finance Committee: Mr. Clark presented the statistical report for the month. This report was ordered received and filed.

Director's Report: The Director read the following resolution which the Louisville and Jefferson County Economic Progress Commission presented to the Mayor:

R E S O L U T I O N

WHEREAS, the level of education and culture is vital to the economic and social well-being of this and any other community, and  
WHEREAS, this same social and economic progress is reflected to a large degree by the quality of a community's institutions of education and culture, and  
WHEREAS, the program, physical condition, and general adequacy of such institution must be constantly appraised and adjusted to meet the needs of our citizens, and  
WHEREAS, the Louisville Free Public Library is a vital force in this community's cultural and educational advancement, and  
WHEREAS, on the basis of information gained through discussion with members of the library staff and Board of Trustees of the Louisville Free Public Library, there appears to be a critical space problem at that institution, and  
WHEREAS, such a condition would tend to restrict the efficient administration of said facility, as well as the number and type of programs which can effectively be carried out to meet the immediate and future needs of all Louisville area citizens,





LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 12, 1963

The Board met in the Director's office at the Main Library.

Present: Mrs. Hendon; Messrs. Ackerly, Clark, Hill, Imhoff, Pitt, Sanders, Steele, Sullivan and the Director.

Mr. Sullivan presided.

Dr. Sames of Bellarmine College came into the meeting to present a recommendation that the library sponsor a project of Science Fairs International for this region. After discussion it was moved by Mr. Hill and seconded by Pastor Imhoff that a committee consisting of Mr. Sanders and Msgr. Pitt meet with Dr. Sames to study the proposition and report back to the Board with recommendations. The motion carried.

After Dr. Sames left the meeting, Mr. Sullivan asked for action on the minutes of the January 15, 1963 meeting and ratification of the Executive Committee action in paying bills when there was no meeting on February 12, 1963. It was moved by Msgr. Pitt and seconded by Mr. Hill and carried unanimously that the minutes be approved as distributed for the meeting of January 15, 1963 and that the February 13, 1963 action of the Executive Committee be ratified.

Communications: The Director read a letter from Mr. Lee Blackwell, Secretary, Bon-Air Estates, Inc. presenting a copy of the deed to the tract of land which Bon-Air Estates, Inc. were donating for the Bon-Air Branch Library. After discussion in which it was decided that the title should be examined and that the library purchase title insurance, it was moved by Pastor Imhoff and seconded by Mr. Hill that the Board formally approve the deed and that the appreciation of the Board be expressed to the company and that the Director be authorized to have the title examined. The motion carried.

The Director read a letter from Mr. Richard Wangerin, Executive Manager of the Louisville Orchestra, suggesting that the library agree to become the administering group for a composer-in-residence should the Ford Foundation see fit to make a grant for this purpose. The Board decided not to take any action on this recommendation until Mr. Sanders had had a chance to confer with his colleagues concerning this project.

The Director read a letter from Mr. William D. Carricato requesting permission to use a meeting room at the Iroquois Branch Library for a series of lectures on self-motivation which he conducts. After discussion it was moved by Mr. Clark and seconded by Msgr. Pitt that the Director be instructed to state to Mr. Carricato that the Board had a long-time policy that the meeting rooms in the various libraries were to be used only by established organizations and not used for groups organized by an individual. The motion carried.

At this point Mr. Hill was called to the telephone from the meeting. He returned with the statement that a Mr. Guerrant had a large number of stuffed birds which he wanted to give to the Museum ~~if the Museum~~ if the Museum would give him one of its stuffed passenger pigeons in return. After some discussion it was moved by Msgr. Pitt and seconded by Mrs. Hendon that this matter be referred to the Museum Committee. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$29,782.31 had been audited and found correct. Mr. Sanders moved, it was seconded by Mrs. Hendon and carried unanimously that bills in this amount be ordered paid.

Building Committee: The Director presented for the Building Committee the preliminary plans for the Bon-Air Branch for approval of the Board. After the Board had examined the plans, Msgr. Pitt moved and Pastor Imhoff seconded that the Board approve these plans. The motion carried.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Msgr. Pitt also reported on the Kaufman-Straus Company sales for the year ending February 2, 1963 and stated that the amount of rent received from Kaufman-Straus showed a decrease of \$10,000.00 for this year. It was stated that the budget would have to be revised in light of these new figures. The Director was instructed to talk to the City Comptroller and Inspector concerning the need of auditing the company's figures on which the rent was based.

Director's Report: The Director reported that the Mayor had appointed a Special Library Planning Committee made up of representative citizens to study the need for additional physical facilities for the Main Library.

It was reported that vandals at the Crescent Hill Branch had broken the new large thermopane picture window. It was stated that this loss was covered by insurance.

The Director asked for authority to contract for the installation of a Xerox 914 copying machine for an experimental period. It was moved by Mr. Clark and seconded by Dr. Ackerly that this copying machine be installed. The motion carried.

There being no further business the meeting adjourned at 5:30 p.m.

MINUTES APPROVED:

Rev. R. W. W. W. President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETINGS  
April 9, 1963

Present: Mesdames Funk and Hendon; Messrs. Condon, Hess, Hill, Pitt, Sanders, Steele and the Director.

Msgr. Pitt presided.

Minutes: It was moved by Mr. Hill and seconded by Mr. Sanders that the minutes of the March 12, 1963 meeting be approved as distributed. The motion carried.

Communications: The Director stated that he had received duly signed Oaths-of-Office from the new Board members, Mr. Richard B. Condon, Mrs. Herbert L. Funk and Mr. Fredrick Hess.

He also read a letter from Mr. W. C. Clements who expressed appreciation of the services of the library.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$29,469.35 had been audited and found correct. It was moved by Mr. Sanders, seconded by Mr. Hill and carried unanimously that bills in this amount be ordered paid.

Building Committee: It was announced that there was no report from the Building Committee.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Museum Committee: The Director read a communication from Mr. Carlyle D. Chamberlain concerning the mounted passenger pigeons in the Museum and a proposal of Mr. Jackson D. Guerrant of Danville, Kentucky. After discussion, it was moved by Mr. Hill and seconded by Mrs. Hendon that the proposal of Mr. Guerrant's be declined with regret. The motion carried.

Director's Report: The Director called to the attention of the Board members that a project for the Library to sponsor a Ford Foundation financed composer-in-residence had been referred to Mr. Sanders for recommendation.

The Director reported that Mr. Sanders had recommended that the library sponsor such a project. This had later been ratified by a telephone poll of the Board. The Director stated that he now needed official authority to sign papers in connection with this project.

It was moved by Mr. Hill and seconded by Mrs. Hendon that the Director be authorized to sign such papers as were necessary to implement the project. The motion carried.

The Director presented testimonials of appreciation to be presented to the three retiring members of the Board. It was moved by Mr. Hill and seconded by Mr. Sanders that the President and the Director be authorized to sign these testimonials for the Board. The motion carried unanimously.

The Director announced that the Special Planning Committee on library facilities had elected Gen. Dillman Rash as Chairman and that after hearing a statistical statement, the Committee had made a tour to inspect the Main Library. There was unanimous agreement that additional facilities are urgently needed. A sub-committee of two members had been appointed to study various possibilities of furnishing any addition.

The Director brought up possible closing of the Library on Derby Day. After discussion, it was moved by Mr. Hill and seconded by Mr. Steele that all agencies of the Library close at noon on Derby Day. The motion carried.

Election of Officers: Mr. Sanders, reporting for the Nominating Committee, offered the following slate for the election of officers for the year beginning April 9, 1963.

President	Leo T. Wolford
Vice-President	Daniel J. Sullivan, Sr.
Secretary	Msgr. Felix N. Pitt
Treasurer	The Kentucky Trust Company

It was moved by Mr. Sanders, seconded by Mrs. Hendon and carried unanimously that the Board approve the report of the Nominating Committee and that the entire slate be elected to office.

There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

Leo T. Wolford President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 9, 1963

Present: Mrs. Funk; Messrs. Brady, Condon, Hess, Hill, Pitt, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hill and seconded by Msgr. Pitt that minutes of the April 9, 1963 meeting be approved as distributed. The motion carried.

It was moved by Msgr. Pitt and seconded by Mr. Hill that the May 14, 1963 action of the Executive Committee (when no quorum was present) to pay bills in the amount of \$38,110.31 be ratified. The motion carried.

It was moved by Mr. Hill and seconded by Mrs. Funk that the June 14, 1963 action of the Executive Committee (when no quorum was present) to pay bills in the amount of \$36,235.05 be ratified. The motion carried.

Communications: The Director read a communication from Mr. Douglas Nunn, Executive Director of the Louisville Central Area, Inc., asking the Board to pledge \$3,188.83 as its share of the cost of operating the Louisville Central Area's proposed plan of free parking for downtown shoppers for one year. After considerable discussion in which the Board's legal rights to participate in such a program were questioned, it was moved by Msgr. Pitt and seconded by Mr. Hill that the Director consult with the Kaufman-Straus officials and with the Board's attorney and report to the Board his findings. The motion carried.

The Director read a letter from the Highgate Garden Club offering help in planning the landscaping of the new Bon-Air Branch Library. The Board instructed the Director to express its appreciation for this offer and to state that the Highgate Garden Club would be consulted when landscaping plans were further advanced.

Library Committee: Mr. Funk read the certification that bills in the amount of \$34,521.40 had been audited and found correct. It was moved by Mr. Hill and seconded by Mr. Condon that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Hill reported that bids for the construction of the new Bon-Air Branch Library were opened on Wednesday, June 12, 1963 and that the low bidder was the Badgett Construction Company with a bid of \$159,500. He reported that the architects recommended that the contract be awarded to this company. He reported that under permission previously granted by the Board, the Building Committee had authorized the architects to draw up the contract and award the work. It was moved by Mr. Hill and seconded by Mr. Brady that this action of the Building Committee be ratified by the Board. The motion carried.

The Director read a letter from Mr. Roy Gardner, Manager of Operations of the Kaufman-Straus Company, stating that the curb and sidewalk in front of the Kaufman Building had been repaired. This was in answer to a letter received by the Library from the City of Louisville asking that the curb be repaired. This letter was ordered received and filed.

The Director announced that there had been ground breaking ceremonies for the Bon Air Branch on June 18, 1963 and that the Library Board had been represented by Mr. Sanders. He also announced that excavations for the footings had been completed.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

The Director read a letter from Mayor Cowger to Mr. Wolford, thanking the Board members of the various City-County agencies for their cooperation in arriving at the 1963-64 City of Louisville budget. The Director also read Mr. Wolford's answer to Mayor Cowger, acknowledging his letter and promising that it would be passed on to the other members of the Board of Trustees.

The Director read a letter from the Finance Director of the City of Louisville, announcing that the Board of Aldermen on June 25, 1963 had allocated to the Library Board in Allotment No. 018, the sum of \$555,000 and also had allocated from the Special Capital Fund the sum of \$45,000. The Director announced that with the Capital Fund appropriation, the amount requested in the Request Budget for 1963-64 had been granted by the City.

The Director announced that the latest valuation report on the Kaufman-Straus building by Marshall and Stevens Co. of Chicago called for an increase in insurance of \$20,000. It was explained to the new members of the Board that this annual valuation was called for by the Board's lease with the Kaufman-Straus Co. requesting that the Board carry insurance 100% to value. It was moved by Mr. Condon and seconded by Mr. Hill that Swope and Dick, the Library's insurance brokers, be authorized to purchase this additional amount of insurance. The motion carried.

The Director also announced that an undertaking of the Building Committee under chairmanship of the late Mr. Dan Sullivan had been completed, that is, the purchase of \$10,000 of title insurance for the Bon-Air property for \$86.00.

Director's Report: The Director read a letter of resignation from Mrs. Josephine Johnson, Head of the Reference Department, effective October 1, 1963. She resigned in order to take a position as Librarian of the Courier-Journal and Times Library. After discussion, it was moved by Mr. Mill, seconded by Mrs. Funk and carried that this resignation be accepted with regret and that the Director express the appreciation of the Board for the excellent contribution made by Mr. Johnson to the Library.

The Director made the following announcements:

- 1) That the new member of the Board, Mr. G. Todd Brady, Jr. had presented his oath-of-office and qualified as a regular member of the Board.
- 2) That Mr. Sanders would be absent for a two-weeks' course in school administration at Columbia University.
- 3) A class in Public Library Administration from the University of Indiana would visit the Library for a tour and lecture on July 10, 1963.
- 4) The new Xerox machine had arrived and was performing successfully.





downtown Louisville, that the Kaufman-Straus Company had decided not to participate in the plan. The Executive Committee decided that inasmuch as the Board's interest in such a plan is tied directly to the participation of the Kaufman-Straus Company that it would not be wise to pledge participation. The Director was authorized to communicate this position to the Louisville Central Area, Inc.

The Director reported that the Federal Surplus Utilization Program had declared the Library eligible to participate in the program. It was moved by Mr. Sanders and seconded by Msgr. Pitt and carried that the Director be authorized to sign the Donee Resolution.

After a motion by Msgr. Pitt, seconded by Mr. Sanders, the Executive Committee authorized the Director to proceed with implementing an application for planning assistance under the Program of Advances for Public Works Planning from the Housing and Home Finance Agency.

It was reported that Mr. Hill, Chairman of the Building Committee, had authorized taking of bids for new gutters at Eastern Branch Library. The low bidder was B. F. Stinson and Son for \$1320. After a motion by Mr. Sanders, seconded by Msgr. Pitt, the Committee authorized the awarding of the contract to B. F. Stinson and Son.

The Director called to the attention of the Committee the continued illness of Col. Beckner. After discussion the Committee decided to study the matter further before reporting to the Board.

There being no further business, the meeting adjourned at 5:10 p.m.

APPROVED:

Robert Wolford President

Clifford H. Sanders Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 17, 1963

Present: Mesdames Funk, Hendon, Morris; Messrs. Brady, Hess, Hill, Pitt, Powell, Sanders, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt and seconded by Mr. Hill that minutes of the July 9, 1963 meeting be approved as distributed. The motion carried.

It was also moved by Msgr. Pitt and seconded by Mr. Hill that the Board ratify the action of the Executive Committee meeting of August 13, 1963. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$35,498.66 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Hill that bills in this amount be ordered paid. The motion carried.

Mr. Sanders also reported that the Library Committee had met just previous to the regular meeting of the Board and at that time the Committee had voted to approve for transmission to the Board a recommendation from the Director that Mrs. Barbara Pickett be named Head of the Reference Department to succeed Mrs. Josephine Johnson as of October 1, 1963. It was moved by Mr. Sanders and seconded by Mr. Hill that the Board approve this recommendation and that Mrs. Barbara Pickett be appointed Head of the Reference Department as of October 1, 1963. The motion carried.

Building Committee: It was reported by the Building Committee that satisfactory progress was being made on the new Bon-Air Branch.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director called to the attention of the Board that during the joint meeting of the Kentucky Library Association and the Indiana Library Association, October 31 through November 1, 1963, the Trustees Divisions of each of these associations would be in session. It had been suggested that the Louisville Board of Trustees act as hosts for a coffee reception for the trustees of Kentucky and Indiana. The Director stated that estimates of the cost had been given by hotel authorities at approximately \$50.

After discussion, it was moved by Mr. Hill and seconded by Mrs. Funk that the Board of Trustees act as hosts to a reception for these trustees. The motion carried.

The Director also called to the attention of the Board that in the past during the Kentucky Library Association meeting, it had been the custom to close all library agencies at 6:00 p.m. on the night of the banquet so that all of the employees could attend. After discussion, it was moved by Mr. Sanders and seconded by Msgr. Pitt that all agencies of the Library close at 6:00 p.m. November 1, 1963. The motion carried.

The Director announced Mr. Wolford's committee appointments as follows:

Library: Mr. Sanders, Chairman; Mrs. Hendon, Mrs. Funk, Mrs. Morris, Mr. Cole.

Building: Mr. Hill, Chairman; Mr. Brady, Mr. Steele.

Finance: Msgr. Pitt, Chairman; Mr. Condon, Mr. Hess.

Mr. Wolford stated that if anyone did not wish to serve on the committee assignment to please confer with him.

In discussing committee appointments the desirability of a Museum Committee was discussed. It was decided that the Director should invite Mr. Armin Willig, President of the Friends of the Museum, to attend the next Board meeting so that the Museum could be broadly discussed.

It was moved by Mr. Hill and seconded by Msgr. Pitt that the following resolution concerning Col. Lucien Beckner be adopted. The motion was unanimously approved.

In Memoriam  
Colonel Lucien Beckner

Resolution adopted by the Board of Trustees  
Louisville Free Public Library

Colonel Lucien Beckner, Director of the Louisville Free Public Library Museum, died Wednesday, August 28, 1963, after a long illness.

A native of Winchester, Kentucky, Colonel Beckner came to Louisville to live in the 1920's and immediately established himself as a vital force in the educational and cultural life of the city. He was particularly interested in science and history, especially natural history, and people, especially children.

Because of Colonel Beckner's interest and wide experience and knowledge in the field of science and natural history, he was appointed curator of the Louisville Free Public Library Museum in 1937, and continued in that position until his death. After the 1937 flood, he supervised the salvage and reconstruction of the museum, and the fact that the museum, now housed in the old Monsarrat School at Fifth and York streets, is in existence is due to his work, his knowledge and his wisdom.

Colonel Beckner was for many years chairman of the Museum Committee of the Filson Club, and was also Honorary Councilor for Life of the Southeastern Museum Conference.

As curator of the Library's Museum, Colonel Beckner took special interest in the visiting children and inspired them with a thirst for knowledge, thus shaping the careers of many of them in the fields of science and history. Many there will be who will miss and mourn the Colonel.

Now Therefore - Be It Resolved: That the Board of Trustees of the Louisville Free Public Library do hereby record their appreciation for the services Colonel Lucien Beckner rendered the Museum and the public during his career as Curator of the Museum, and express their sorrow because of his death. And

Be It Further Resolved: That this resolution be spread upon the minutes of this Board. And

Be It Further Resolved: That as an expression of sympathy copies of this resolution be sent by the secretary to Colonel Beckner's daughters, Mrs. Elizabeth Beckner Bruner, and Mrs. Marie Beckner Kittrell.

Adopted.

Nominating Committee: Mr. Sanders, Chairman of the Nominating Committee gave the following report:

The Executive Committee acting as the Nominating Committee proposes the following names to fill the vacancies:

Msgr. Pitt - Vice-President

C. R. Graham - Secretary

The officers then would be:

Mr. Wolford, President

Msgr. Pitt, Vice-President

C. R. Graham, Secretary

Kentucky Trust Company, Treasurer

It was moved by Mr. Hill and seconded by Mr. Brady that the nominations be closed and that the Secretary be authorized to cast one ballot for the entire slate. The motion carried.

There being no further business, the meeting adjourned at 5:07 p.m.

MINUTES APPROVED:

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*W. Wolford* President  
\_\_\_\_\_  
*C. R. Graham* Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 8, 1963

Present: Mesdames Hendon, Morris; Messrs. Brady, Condon, Hess, Hill, Powell, Sanders, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hill and seconded by Mr. Condon that minutes of the September 17, 1963 meeting be approved as distributed. The motion carried.

Communications: The Director read a letter from Mrs. Barbara Pickett stating her thanks to the Board for her promotion to Head of the Reference Department.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$22,679.54 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Brady that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Hill read a communication from Hartstern, Louis, and Henry concerning the fact that the Library is paying a sub-contractor the Kentucky Sales Tax for materials purchased and incorporated in the construction of the Bon-Air Branch Library. The Library is doing this under protest and intends to file a claim with the Department of revenue for recovery of the amount paid.

It was stated that this action was taken upon the advice of the Library's legal counsel, Judge James Stites.

Mr. Hill also stated that there was a \$2000 item in the approved budget for the purchase of a new truck. He asked for authority to take bids on the new truck. He moved, it was seconded by Mrs. Hendon and carried that the Board authorize the purchase of a new truck not to exceed the sum of \$2000.

Finance Committee: Mr. Wolford gave the statistical report for the month which was ordered received and filed.

At this time (4:50 p.m.) a delegation representing the Friends of the Natural History Museum with Mr. Armin Willig as Chairman came into the meeting. There was a very general discussion of the problems relating to the Museum and a general understanding that nothing should be done in the way of permanent decisions concerning the Museum for the time being. It was stated that an unnamed benefactor was considering a large gift for a permanent building for the Museum. It was the general consensus that the meeting had been of value both to the Board and to the Friends of the Museum.

There being no further business the meeting adjourned at 5:40 p.m.

MINUTES APPROVED:

Don Wolford President  
W. H. Hahn Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Committee Meeting  
November 12, 1963

Present: Mrs. Hendon; Messrs. Brady, Hess, Hill, Sanders, Wolford, and the Director.

Mr. Wolford presided. He announced that inasmuch as there were not enough members present to constitute a quorum the meeting would be considered a meeting of the Executive Committee and that the action taken would be presented for ratification at the next regular meeting of the Board.

Communications: The Librarian read a communication from Mrs. Norma Johnson, President-Elect of the Kentucky Library Trustees Association, thanking the Board for the reception it gave for the trustees attending the joint meeting of the Kentucky Library Association and the Indiana Library Association.

The Director also read a letter from Mrs. Elizabeth Beckner Bruner and Mrs. Marie Beckner Kittrell thanking the Board for the flowers and the resolution sent on the death of Col. Lucien Beckner.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,990.91 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Hill that bills in this amount be ordered paid. The motion carried unanimously.

Mr. Sanders read the following report from the Library Committee:

The Library staff has an extra holiday due it due to the fact that the libraries were open on general Election Day. Therefore, the Director recommends to the Library Committee for transmission to the Board that all agencies of the Library be closed December 24 and 25 and that the Library be closed at 5:00 p.m. on December 31 and remain closed January 1.

It was moved by Mr. Sanders and seconded by Mr. Hill that this recommendation be approved by the Board. The motion carried.

Mr. Hill, Chairman of the Building Committee, read the following report from the Committee:

Under authority previously granted by the Board, bids were taken on a new light delivery truck. Low bidder was the Louisville Motors, Inc. for the sum of \$1,722.82. This was \$8.00 lower than the next bidder so the purchase was made from Louisville Motors.

It was moved by Mr. Hill and seconded by Mrs. Hendon that the Board approve this action of the Building Committee. The motion carried.

Mr. Wolford gave the statistical report for the month which was ordered received and filed.

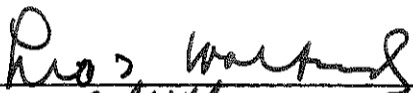
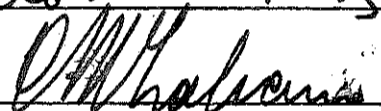
Director's Report: The Director announced that ceremonies for the cornerstone laying for the new Bon-Air Branch would be held at 11:00 a.m. on November 19, 1963. He stated that all Board members were cordially invited to attend this event.

The Director reported that the joint conference of the Kentucky Library Association and the Indiana Library Association had been a success and he expressed his appreciation for the fine participation of the members of the Board of Trustees.

The Director stated that he had received a letter from the Teachers Insurance and Annuity Association of America College Retirement Equities Fund stating that the employees of the Library were eligible for participation in annuity plans and retirement funds of this association. He asked if the Board was willing to authorize a payroll deduction plan if enough employees were interested in a plan for individual staff members not based on contributions from the Library. The Board asked the Director to get a statement of interest from members of the staff and report to the next meeting of the Board.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 December 10, 1963

Present: Mrs. Hendon; Messrs. Brady, Condon, Hess, Hill, Pitt, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hill and seconded by Mr. Condon that the minutes of the October 8, 1963 meeting be approved and that the action of the Executive Committee of November 12, 1963 be ratified. The motion carried.

Library Committee: Mr. Hill read the certification that bills in the amount of \$30,500.72 had been audited and found correct. He moved and it was seconded by Mr. Brady that bills in this amount be ordered paid. The motion carried.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt asked the Director to explain the situation concerning books stored at old Central High School at Eighth and Chestnut. The Director explained that the new books which were being purchased and processed for the new Bon-Air branch were being stored at Eighth and Chestnut. The insurance advisor reported that there was only a minimum amount of fire insurance on the contents of this building. The advisor had bound \$6,000 worth of insurance at one dollar per one thousand per month. The library would owe a premium of \$72.00 for the \$6,000 worth of fire insurance which would be practically refunded when and if the books were moved into the new building. The Director recommended that the Board purchase this amount of insurance.

It was moved by Msgr. Pitt and seconded by Mr. Condon that the Board purchase this additional amount of insurance. The motion carried unanimously.

Director's Report: The Director announced that he had been invited by the trustees of the Madison Indiana Public Library to serve as a consultant on the project for the expansion of their library. He explained that it was his opinion that he would not be gone more than a total of two days, possibly not more than a half day at a time.

It was moved by Mr. Hill and seconded by Msgr. Pitt that the Board approve the Director's agreeing to this invitation. The motion carried.

The Director read the following letter Mr. G. Todd Brady:

AMERICAN LIBRARY ASSOCIATION

November 15, 1963

Mr. G. Todd Brady, Jr.  
1216 Summit Avenue  
Louisville 4, Kentucky

Dear Mr. Brady:

George Coen, 1964 President of the American Library Trustee Association, has asked me to invite you to serve on a two year appointment on the ALTA Action Development Committee. Charles Reid is chairman of the committee. As you know, this is the committee which recommends long term programs to the Division. It is an exciting and interesting ALTA committee.

This committee will meet during the Midwinter 1964 meeting-- January 27-February 1. Travel to these meetings must be supported by the individual, or more ideally, by his library.





LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 1964

Present: Mrs. Hendon; Messrs. Brady, Cole, Condon, Hess, Pitt, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Msgr. Pitt that the minutes of the December 10, 1963 meeting be approved as distributed. The motion carried.

It was moved by Mrs. Hendon, seconded by Msgr. Pitt, and carried unanimously, that the Board ratify the action of the Executive Committee in paying bills amounting to \$28,532.17 when no quorum was present for the January 14, 1964 meeting.

Communications: The Director read the following letter from the Kohnhorst-Gray-Druien Company:

February 7, 1964

Dear Mr. Graham:

Living on Cherokee Parkway I frequently visit the Highland Branch Library and it has occurred to me that this Branch is much too small to serve adequately the Highland area. Quite naturally, I analyzed this situation in terms of real estate.

Mr. Eli Brown's sister owns the Vertrees Apartments next door to the Library, and that property fronts 88+ feet on Cherokee Road and has a depth of 180 feet, or an area in excess of 15,840 square feet. Mr. Brown tells me he thinks his sister would be agreeable to selling the property at a price in the neighborhood of \$65,000.

I thought it would be well to put this information in your hands in order that you may take this matter up with your Board. It is my understanding that at least one other branch has been enlarged and I am sure the reading public served by the Highland Branch deserve, and would appreciate, an enlarged facility which would make possible an improved library program.

Will you please let me know your own and your Board's attitude with respect to this subject.

Cordially yours,  
s/ J. Paul Druien  
KOHNHORST-GRAY-DRUIEN CO.  
Realtors  
300 W. Main Street  
Louisville 2, Kentucky

After considerable discussion, it was moved by Msgr. Pitt and seconded by Mr. Cole that the President appoint a committee to look into the situation at the Highland Branch Library and all other branches with a site expansion problem. The motion carried.

The Director read a communication from the Young Men's Christian Association transmitting a gift of two-hundred dollars from Mr. and Mrs. Dulaney Logan for the Audio-Visual Department. After discussion, it was moved by Mr. Hess and seconded by Mr. Cole that the Board accept this gift with thanks. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$26,684.87 had been audited and found correct. She moved and it was seconded by Msgr. Pitt that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady, reporting for the Committee, stated that work on the Bon-Air Branch is progressing to the point that bids will be opened for furnishing and installing book stacks for the Bon-Air Branch on February 26, 1964 at 2:00 p.m. This report was ordered received and filed.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt also read the following letter from Mr. Hudgens, Treasurer of the Kaufman-Straus Company, reporting on the annual volume of sales for that company and for the rent which the Library Board could expect from this amount of business.

February 10, 1964

To The Trustees  
Louisville Free Public Library

Due to the absence of Mr. Richard J. Baker, President of the Kaufman-Straus Company, I am making this report on his behalf. Had Mr. Baker been in town, I am sure that he, personally, would have preferred to make this report, so I will bring this matter to his attention upon his return.

I am sure he would like to attend your next monthly meeting, for the purpose of getting acquainted with the Members of your Board.

The total sales for the Fiscal Year ending February 1, 1964 amounted to \$5,318,523.37.

The rent due you on this amount of sales is \$159,555.70.

During the year there has been paid to you \$99,999.96, which leaves a balance due you of additional rentals in the amount of \$59,555.74.

This additional rental is due you over the next five (5) months, and our check for the first installment payment in the amount of \$11,911.15 is herewith enclosed.

I am sure you realize the importance of keeping these figures confidential, and if at any time you would like to discuss last year's results with us, we would be very happy to do so.

If your representatives would like the opportunity to examine the records of the Kaufman-Straus Company, for the purpose of verifying the accuracy of the above figures, you are most welcome to do so.

Sincerely,  
s/ R. W. Hudgens  
Treasurer

This report was ordered received and filed.

Director's Report: The Director read the following letter to Judge Cook and members of the Fiscal Court concerning Shively's request for library service.

February 7, 1964

Judge Marlow Cook and Members  
of the Fiscal Court:

Miss Florinne Kammerer, Coordinator of Extension Services, and I met with a group of the Shively City Council from 5:30 to 7:00 p.m. Monday, February 3, 1964. After a rather full discussion we agreed to present the enclosed requested four months' budget to the Fiscal Court for its consideration. It is understood that this estimate is for additional costs to the Library from March 1 through June 30, 1964. These estimates are based on present salaries and staff. The estimate for books is an approximation of the amount we think we can process during this time. The "supplies" figure is based on the fact that entire new registration supplies must be purchased when the Shively borrowers are incorporated into the Public Library's records. An additional clerk-typist is now required due to the increased load on the staff of the central Extension Department at the Main Library.

It was emphasized several times to the City Council of Shively that no real expansion in their services could take place until they had arranged for an addition to their building which is now seriously overcrowded. The item of \$2,500 for books is therefore not an addition to their present collection but to furnish books in place of those which we will be forced to discard for several reasons.

If this request of \$7,700 for four months is translated into a full fiscal year's appropriation, it would be a larger figure than we anticipate needing. We anticipate that the request in the next fiscal year will be \$20,000. The reason for asking for \$7,700 now is because of the serious need for discarding the many worn-out and unsuitable books in the present Shively collection.

You, of course, understand that any full agreement depends not only on the appropriation from the Fiscal Court but its agreement to the terms of the understanding with Shively as well as the approval of the Board of Trustees of the Louisville Free Public Library. I am sure, however, that the Board of Trustees will, as in the past, be very happy to cooperate with the Fiscal Court to the best of its ability.

The next meeting of the Board of Trustees is Tuesday, February 11 at 4:15 p.m.

Sincerely yours,  
s/ C. R. Graham  
Director  
Louisville Free Public Library

Enclosure:

Salaries .....	\$2,400.00
Books .....	2,500.00
Supplies (new registration materials) .....	2,000.00
Additional Clerk in Extension Dept. at Main Library .....	<u>800.00</u>
TOTAL	\$7,700.00

After discussion, it was moved by Msgr. Pitt and seconded by Mr. Condon that the Director be authorized to negotiate with the



Library Committee: Mr. Sanders read the certification that bills in the amount of \$25,644.69 had been audited and found correct. He moved and it was seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Hill read the following report of the work of the Building Committee:

- 1) Bids for the metal bookstacks for the Bon-Air Branch Library were opened February 26, 1964 at 2:00 p.m. Mr. Hill, Chairman of the Building Committee, officiated at the opening.

Of the four bidders, Central School Supply Company was the low bidder in the amount of \$7,582.48.

Bids were tabulated by architects Louis and Henry and they recommended that the contract be awarded to the low bidder.

Under authority previously granted by the Board, the architects were authorized to prepare the contract and notify the low bidder to proceed.

- 2) Miss Florinne Kammerer, Head of the Extension Department; Mr. Hill, Chairman of the Building Committee; and the Director visited the Taylor Boulevard Branch and conferred with the owner concerning his suggestions about enlargement of the quarters. The owner suggested that he enlarge the present quarters by 110 square feet which would allow a 42-inch square table and two 24 x 36-inch study carrells in the new space and also allow an increase in shelving to hold 1,125 additional books. It was decided that in view of the serious space limitations and in view of the location in the busy shopping area and rental in other stores in the community, that the increase of \$25 in rent asked by the owner was reasonable.

It was decided to recommend to the Board that the Director be authorized to negotiate a lease on this space for \$100 per month.

It was moved by Mr. Hill and seconded by Mr. Condon that the Director be authorized to negotiate a lease for increased space at the Taylor Boulevard Branch for a total rental of \$100 per month. The motion carried.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Msgr. Pitt then reported that several revolving funds and miscellaneous balances from special bequests total \$19,000. He stated that the Finance Committee recommended that it be authorized to invest this money after consultation with the Treasurer of the Board. It was moved by Mr. Hill and seconded by Mr. Condon that the Finance Committee be authorized to invest this sum of \$19,000. The motion carried unanimously.

Director's Report: The Director stated that even though the Bon-Air Branch had not yet been completed he found it advisable to appoint the head of that branch so that important preliminary work could be done before the branch opened. He recommended that Mrs. May Alyce Stinger, present Head of the Parkland Branch, be named Head of the Bon-Air Branch. It was moved by Mr. Hill and seconded by Mrs. Funk that Mrs. Stinger be named Head of the Bon-Air Branch Library. The motion carried.

It was reported that there had been a break in the water main in front of the Kaufman-Straus Building and some considerable damage had been done to the sidewalk and to the contents of the basement. Mr. Wolford and the Director had had considerable correspondence with Kaufman-Straus officials. The final result was the promise of the water company to take care of all the damage caused by the break.

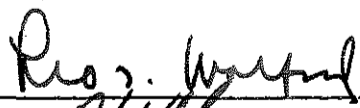

The Director reported to the Board that the proposed expansion program for the Main Library had been approved and sent to the Mayor as the report of the Mayor's Special Committee on Main Library Facilities.

The Board approved the suggestion of Mr. James E. Ransdell of the Travelers Insurance Company to exhibit a collection of original Currier and Ives prints in connection with the opening of the Bon-Air Branch.

The Director then asked Mrs. Hendon to tell about her gift which had been given to her by friends in Philadelphia. This copy of VOYAGE ROUND THE WORLD by M. de la Peyrouse had been in the original library operated by the Louisville Library Company originating in 1816 as the first organized library open to the public in Louisville. After discussion, it was moved by Mr. Hill and seconded by Mr. Condon that the Board accept this gift with thanks and request also that Mrs. Hendon's friends in Philadelphia be thanked. The motion carried.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 14, 1964

Present: Mesdames Hendon and Funk; Messrs. Brady, Cole, Pitt, Powell, Sanders, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Msgr. Pitt and seconded by Mr. Brady that the minutes of the March 10, 1964 meeting be approved as distributed. The motion carried.

Communications:

(1) The Director read a letter from Mr. R. G. Gardner, Manager of Operations, Kaufman's of Kentucky, stating that the negotiations with the Louisville Water Company concerning the damage done as a result of a broken water main in front of the store had ended satisfactorily, and that Kaufman's was closing its file on this matter.

(2) The Director read a copy of a letter from County Judge Marlow Cook to the Mayor of Shively requesting a formal expression of the wishes of Shively in the form of a resolution concerning the extension of the library services to the Newman Memorial Library.

(3) A letter from Kenneth Dick, the Library's insurance advisor, was read, stating that it had been necessary according to our lease to increase the insurance for the Kaufman-Straus Building by \$50,000. The annual insurance for this increase would be \$118.

It was moved by Msgr. Pitt and seconded by Mrs. Funk that additional insurance be bought so as to conform to the terms of the Library's lease with Kaufman-Straus. The motion carried.

(4) The Director announced receipt of a proxy from the Louisville Gas and Electric Company. It was moved by Mr. Brady, seconded by Msgr. Pitt and carried that Mr. Wolford be authorized to sign the proxy as President.

(5) A communication was read from Mrs. Irma Bartman of the Outdoor Art League offering to present two fountains, one for the corner of Fourth and York and one for the corner of Third and York, to the Library. After some discussion, it was moved by Mr. Sanders and seconded by Msgr. Pitt that this matter be referred to the Building Committee for action. The motion carried.

(6) A communication from Kaufman-Straus was read concerning the auditors' report on volume of business for the year ending February 1, 1964.

(7) The Director read a letter from Mrs. Albert Dick, Jr. of the Kentucky Opera Association requesting permission to use the auditorium in the central building of the old Central High School as a workshop for the making of scenery in connection with the opera's programs.

After discussion, it was moved by Mrs. Hendon and seconded by Mr. Cole that the Board grant permission to the Kentucky Opera Association to use the auditorium of old Central High School at no expense to the Library. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,931.71 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried.

Mr. Sanders also read the following report from the Library Committee:

The Library Committee met March 23, 1964 at 3:00 p.m. in the Director's Office.

Present: Mrs. Hendon; Messrs. Cole and Sanders.

Mr. Sanders presided.

After considerable discussion of the Board's present policy concerning compulsory retirement at age 70, it was moved by Mrs. Hendon, seconded by Mr. Cole, and carried unanimously that the following statement be approved for presentation to the Board for adoption:

That there be no change in compulsory retirement at age 70 except that (1) retirement becomes effective at the end of the fiscal year during which the employee becomes 70, and (2) that under unusual circumstances the Board may consider re-employment on a year-to-year basis after the employee has reached compulsory retirement status. In such cases the needs of the library and the physical capabilities of the employee will be the primary criteria for possible re-employment.

The Committee voted also to recommend to the Board that it give careful consideration and study to the possibilities of a pension plan for its employees.

It was moved by Mr. Sanders, seconded by Mr. Cole, and carried unanimously, that the statement of the Library Committee concerning retirement be accepted.

In discussion after the motion had carried, it was brought out that the recommendation to the Board to study the possibility of a pension plan for Library employees probably called for the formation of a special committee for this purpose. Mr. Wolfrod agreed to appoint such a committee.

Building Committee: Mr. Brady gave the following report from the Building Committee:

The Building Committee has been requested to furnish to the City as part of its Budget Request, a summary of Capital-Project Requests through 1969. The Building Committee therefore recommends that the Board approve requests as follows:

- (1) Addition to the Main Library in accordance with the report of the Mayor's Special Library Committee endorsing architects Louis and Henry's proposed program for \$5,000,000.
- (2) Acquiring land at the Highland Branch Library to make possible the remodeling and expansion of this branch, for \$85,000.
- (3) Remodeling and expansion of the Highland Branch Library for \$200,000.
- (4) Acquisition of land at the Parkland Branch Library site for \$17,500.
- (5) Remodeling and expansion at Parkland Branch Library for \$200,000.

The Building Committee therefore recommends that the Board approve transmittal of these requests to the Department of Finance for a total of \$5,502,500.

It was moved by Mr. Brady and seconded by Mr. Steele that these recommendations of the Committee be accepted. The motion carried unanimously.

Mr. Cole brought to the attention of the Board that this project concerning new Main Library facilities was so large that it required more than the regular committees of the Board. He moved that the President appoint a special committee of the Board to deal particularly with the implementation of the plans for the new Main Library facilities. This motion was seconded by Mr. Sanders and carried unanimously.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director called to the attention of the Board that it had been the custom for the past several years to close the Library at 12:00 noon on Derby Day.

It was moved by Msgr. Pitt, seconded by Mrs. Funk, and carried, that all agencies of the Library close at 12:00 noon Derby Day.

The Director called attention to two magazine publications of the United States Information Agency in Indonesian language and Polish language describing the activities of the Library.

He also announced that the opening of the furniture bids for Bon-Air would be Tuesday, April 21, 1964.

Attention of the Board was called to several displays concerning the Library in the Penny Department Store's "Explore Louisville Month."

It was announced that signed oaths-of-office had been received from Mrs. Schoo, Mr. Warner and Mr. Sanders. They had previously been welcomed to membership on the Board.

Election of Officers: Mr. Sanders read the report from the Nominating Committee as follows:

Mr. Sanders and Mr. Hill, meeting as the Nominating Committee, recommend to the Board that the following officers be elected for the year 1964-65:

Mr. Leo T. Wolford - President  
Msgr. Felix N. Pitt - Vice President  
Mr. C. R. Graham - Secretary  
Kentucky Trust Company - Treasurer

It was moved by Mr. Sanders, seconded by Mrs. Hendon, and carried unanimously, that the report of the Nominating Committee be accepted and the officers elected for the year 1964-65.

There being no further business, the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

\_\_\_\_\_  
Leo T. Wolford President  
C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 May 12, 1964

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Condon, Hess, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Sanders that the minutes of the April 14, 1964 meeting be approved as distributed. The motion carried.

Communications: The Director read a letter from the Highgate Garden Club offering to donate \$100 to be used toward a special or specific project for the landscaping at the new Bon-Air Library. It was moved by Mrs. Hendon, seconded by Mrs. Funk and carried unanimously that this offer of the Highgate Garden Club be accepted with the thanks of the Board.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$30,475 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Warner that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported on the work of the Building Committee and explained that work had been resumed at the Bon-Air Branch after a delay caused by the testing of structural members.

Mr. Brady also reported that Mr. Campbell Miller, landscape architect, had been consulted by the Library's architects in connection with the offer of the Outdoor Art League to donate fountains to be installed on the Library's lawn. It was moved by Mr. Brady and seconded by Mr. Condon that the Director transmit this opinion to the Outdoor Art League and express the thanks of the Board for the League's interest. The motion carried.

Finance Committee: Mr. Condon gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director asked for authority for the President of the Board and the Librarian to sign a testimonial of appreciation for Mrs. J. W. Peregoy, the moving force behind the Bon-Air Library, who is leaving the city. It was moved by Mrs. Hess and seconded by Mr. Brady that the Board authorize the presentation of this testimonial. The motion carried.

The Director announced that the Library Committee had approved the appointment of Mr. John E. Frey as Assistant Director as of June 1, 1964. The Committee also had approved the following personnel changes:

Mr. Miller stated that he could not recommend fountains of this size to be installed on the Library's lawn.

- (1) The transference of Mrs. Martha McCoy, Branch Librarian at Eastern, to Branch Librarian at Shawnee upon the retirement of Miss Alma St. Clair, July 1, 1964.
- (2) The promotion of Mrs. Ruth Harry from Reference Assistant at Main to Branch Librarian at Parkland Branch Library to succeed Mrs. May Alyce Stinger when she takes over as Branch Librarian at Bon-Air.

It was moved by Mr. Sanders and seconded by Mr. Condon that the Board approve these appointments and changes. The motion carried.

The Director recommended that the Main Library, normally open on Sunday from 2:00 p.m. until 6:00 p.m., be closed Sunday, July 5, 1964. After discussion, it was moved by Mrs. Hendon and seconded by Mrs. Funk that the Main Library be closed Sunday, July 5, 1964. The motion carried.

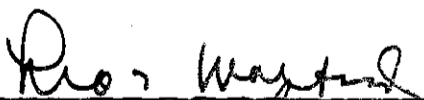

Unfinished Business: Mr. Warner reported that in his studies of a federal grant for advanced planning on the proposed new addition to the Main Library, he had discovered that in all probability it would have to be the Library Board which would make the application.

After some discussion in which it was brought out that the authority to fill out the forms might be needed before the next Board meeting, it was moved by Mr. Condon and seconded by Mr. Sanders that the Board authorize the completing of any necessary forms for the purpose of applying for a grant. The motion carried unanimously.

New Business: Mr. Sanders read a communication from the Chairman of the Employee Relations Committee of the Staff Association calling the attention of the Board to the fact that the Louisville public schools' policy called for the total accumulation of 100 days if the regular quota of days of allowable sick leave were unused. She stated that the total accumulation allowed by the Library was 60 days of sick leave. She asked that the Board give consideration to this comparison with the hope that the Board might grant the additional days of accumulation of unused sick leave. Mr. Sanders explained the policy of the Board of Education and stated that it had been a good effect for all concerned. He moved and it was seconded by Mrs. Hendon that the Board authorize the accumulation of 100 days of unused sick leave. The motion carried unanimously. The motion carried unanimously.

Adjournment: There being no further business, the meeting adjourned at 5:12 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 9, 1964

Present: Mrs. Schoo; Messrs. Brady, Cole, Hess, Sanders, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady that the minutes of the May 12, 1964 meeting be approved as distributed. Being duly seconded, the motion carried.

Communications: The Director read a communication from Mavin H. Brown, president of the Kentucky Opera Association of Louisville, extending the thanks of this association for being able to use the auditorium at the old Central High School for a workshop, storage and rehearsal.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$39,236.02 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Hess that bills in this amount be ordered paid. The motion carried.

Finance Committee: Mr. Wolford presented the statistical report for the month for the Finance Committee. This was ordered received and filed.

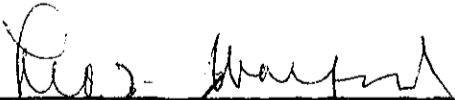

Director's Report: The Director reported that the new County appropriation beginning July 1 would include an increase to pay for the Library's undertaking to operate the Shively Library.

After discussion, it was moved by Mr. Hess and seconded by Mrs. Schoo that the Director be authorized to negotiate an understanding with the Shively Library for the operation of that agency. The motion carried.

It was announced that in the past in July and August it had been very difficult to have a quorum present at the regular monthly meeting of the Board. The Director announced that in such a situation, bills would be paid by action of the Executive Committee to be ratified at the next regular meeting of the Board.

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 8, 1964

Present: Mesdames Funk, Hendon, Schoo; Messrs. Brady, Hess, Powell, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Sanders that the minutes of the June 9, 1964 meeting be approved as distributed. The motion carried.

It was moved by Mrs. Hendon and seconded by Mrs. Funk that the action of the Executive Committee on July 14 and August 11, in paying bills for the two months when no quorum of the Board was possible, be ratified. The motion carried unanimously.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$24,608.25 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Brady that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady read the following report of the Building Committee:

- 1) Bon-Air Branch is on the final stages of completion. Landscaping has been seriously delayed due to drought conditions.
- 2) The floor covering for the library at Shelby Park must be replaced. The architect's estimate of cost is \$950.
- 3) The sidewalk and curb at the Crescent Hill Branch must be replaced. The architect's estimate is \$3,000.

The Building Committee has ordered the architects to draw up specifications and to advertise for bids. It now asks for authority to contract for the work after bids have been received.

- 4) The Chairman of the Committee and the Director met with a representative of the Blunk Heating Company to examine the situation concerning the heating plant at the Museum. The Boiler Insurance Inspector has discovered serious conditions in the boiler. The best estimate available is that it will cost approximately \$2,000 to repair the boiler.



There is, however, a possibility that the Museum could be heated by gas "space heaters" at approximately \$1,600.

There is one other possibility--that space heaters may be borrowed or rented. The Director has been asked to investigate this possibility with the Board of Education. The Committee will continue its investigation but asks now for authority to act in this matter.

It was moved by Mr. Brady and seconded by Mr. Hess that this report of the Building Committee be approved and that the Committee be authorized to proceed with these reports. The motion carried.

Finance Committee: Mr. Wolford analyzed the statistical report for the month which was accepted for filing.

Director's Report: The Director presented the Letter of Intent worked out with Judge Marlow Cook, the Director of the Louisville Free Public Library and Joe A. Davis, Chairman of the Library Committee of the Shively City Council.

The Director stated that under authority previously granted by the Board, he had signed this Letter of Intent on August 28, 1964.

The Director outlined the following steps in relation to the purchase of a lot at 2012-2014 Highland Avenue:

- 1) Ordinance 174 passed August 25 for \$20,000 for 2012-2014 Highland Avenue.
- 2) By authority of the Executive Committee (Brady, Sanders, Pitt --by phone, August 26, 1964) contract for purchase was signed September 4, 1964 to pay \$14,750 for the property.
- 3) Insurance bound \$13,000 -- Phoenix Fire Extended Coverage and Vandalism -- September 4, 1964. State representative will inspect for insurance-value purposes.
- 4) Title insurance for \$14,700 was ordered September 8, 1964. It will cost approximately \$144.
- 5) Income from property -- \$150 per month.
- 6) Size: 42/40 x 100/115

The Director presented the following points in connection with land acquisition at 2739-41 Virginia Avenue:

- 1) Ordinance #174 - Series 1964 passed August 25, 1964 appropriating \$17,500 for land acquisition for Parkland.
- 2) Realtor Paul Druin reports property at 2739-41 Virginia Avenue (50 x 200 ft.) is listed for sale at \$15,900. Income from property -- \$215 per month.
- 3) Executive Committee August 26 authorized appraisal by Kentucky Trust Company -- Mr. Sam Roberts.
- 4) Mr. Roberts appraised property September 1, 1964 for \$12,000 (see letter). Fee: \$15.00.
- 5) What to do:
  - a. Authority to offer price (\$12,000?).
  - b. Authority for title insurance.
  - c. To bind insurance?

After discussion it was moved by Mr. Hess and seconded by Mrs. Schoo that the Director on behalf of the Board make an offer to purchase the property for \$12,000. The motion carried.

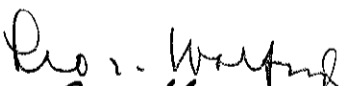

The Director asked for permission to engage a real-estate agent for the Highland Avenue property. It was moved by Mr. Brady and seconded by Mr. Warner that the Board approve engaging a rental agent. The motion carried.

The Director also reported that in a discussion with Mayor Cowger concerning the proposed bond issue for expanding the Main Library, the Mayor had suggested that it would be better to wait until the following November instead of attempting to put the bond issue on the November, 1964 ballot. It was decided that in a presidential election year and with the school tax problem being on the ballot, it would be wiser to wait. General Rash, Chairman of the Citizen's Committee, agreed to the wisdom of this postponement.

There being no further business the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

\_\_\_\_\_

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 13, 1964

Present: Mesdames Funk, Hendon, Schoo; Messrs. Brady, Cole, Hess, Pitt Sanders, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sanders and seconded by Mr. Brady that the minutes of the September 8, 1964 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$50,850.06 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Cole that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady read the following report which was ordered received and filed:

The Library was fortunate in being able to borrow five gas space heaters from the Louisville public schools for use in the Museum during this coming heating season. These units are being installed at the present time.

Low bidder on installing space heaters at the Museum is A. S. Blunk for the price of \$975.

Finance Committee: Msgr. Pitt gave the statistical report for the month which was ordered received and filed.

The Director read a communication from Kenneth Dick, the Library's insurance advisor, concerning insurance on the Bon-Air Branch Library. In addition to the regular insurance on the building and furniture for an annual premium of \$250, Mr. Dick stated that the broad glass coverage of the special Thermopane glass would carry a one-year premium of \$555.

After considerable discussion it was moved by Mr. Sanders and seconded by Mrs. Hendon that the Board approve the purchase of regular insurance on the building and contents for approximately \$250 a year and, in addition, plate glass insurance at a rate of \$555 per year. The motion carried.

Director's Report: The Director read a petition asking that the Crescent Hill Branch Library be opened one morning during the week.

The Director also read a recommendation from Miss Kammerer, Coordinator of Branch Services, asking permission to change the hours at certain branches so that those agencies would be open on Wednesdays from 10:00 a.m. until 6:00 p.m. instead of from 2:00 p.m. until 9:00 p.m. After discussion, it was moved by Msgr. Pitt and seconded by Mr. Brady that this authority to change the hours of the branches be approved. The motion carried.

The Director reported to the Board his conversation with the Mayor concerning the postponement of asking for a vote for a proposed bond issue. He reported that the Mayor had suggested having an appraisal made of the costs of additional site for the proposed Main Library expansion so that the Library could have a realistic basis for its requests.

After discussion, it was moved by Msgr. Pitt and seconded by Mr. Cole that the Director be authorized to have an appraisal of the land undertaken. The motion carried.

The Director reported that an offer of \$12,000 had been made for the property adjacent to the Parkland Branch Library. He reported that this offer had been refused by the owner's agent. No further action was taken on this matter.

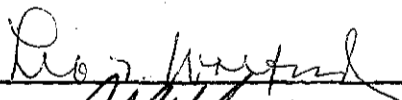

The Director reported that the Bon-Air Branch would be opened Monday, October 19 but that the dedication had been delayed until a later date.

Unfinished Business: The Director read a report from Mr. Warner of the Special Pension Committee. Mr. Warner stated that it was his opinion that the County Employees Retirement System was the logical plan for the Louisville Free Public Library. He requested permission to work with the Finance Committee and others to develop more specific and detailed data concerning the Library's participation in the system.

The Board expressed approval of Mr. Warner's work. It was moved by Mr. Sanders and seconded by Msgr. Pitt that this report be accepted and that Mr. Warner be authorized to continue with his study and recommendations.

There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 10, 1964

The regular monthly meeting of the Board of Trustees of the Louisville Free Public was held at 4:15 p.m. Tuesday, November 10, 1964 at the new Bon-Air Branch Library.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Hess, Powell, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: Without objection the minutes were approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,460.86 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried.

Finance Committee: Mr. Wolford gave the statistical report for the month which was ordered received and filed.

Director's Report: The Director recommended that all agencies of the Library be closed at noon December 24, remaining closed for December 25, 26 and Sunday, December 27. He also recommended that the Library's agencies be closed at 6:00 p.m. December 31, remaining closed January 1, 1965.

After discussion it was moved by Mr. Sanders and seconded by Mrs. Funk that this recommendation for holiday closing be accepted. The motion carried.

The Director announced that Mr. Brady had been elected First Vice-President and President-Elect of the Kentucky Library Trustees Association, and that he had been named the KLTA representative to the Southeastern Library Association.

It was announced that Mr. Brady was also a member of the Action Development Committee of the American Library Trustees Association.

The Director spoke of his pleasure in the recognition given Mr. Brady and the Library.

At this time, Mr. Brady called attention to the program in connection with the KLA meeting in Lexington beginning November 12, 1964.

There being no further business, the meeting adjourned so that the Board members could tour the Bon-Air Library.

MINUTES APPROVED:

Leo Wolford President  
P. W. Abraham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 8, 1964

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 8, 1964 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Cole, Condon, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Cole that the minutes of the November 10, 1964 meeting be approved as distributed. The motion carried.

Communications: The Director read a communication from Mr. William Greene, the economist for the Corps of Engineers, U. S. Army Engineer District, in which he praised the work of Miss Albertha Jacobs of the Reference Department. The Board expressed pleasure with this communication.

The Director read a letter from Mrs. William Clowes praising the Library's FM stations. The Board expressed pleasure with this communication also.

The Director then read a letter from the Staff Association inviting members of the Board to the Christmas party to be held December 12 in the Assembly Room.

A communication was read from Richard Day of the Harry Lewman Company concerning the property at 2739-41 Virginia Avenue. A new price of \$15,100 was asked for this property. After discussion, the Board instructed the Director to inform Mr. Day that at the present time the Board does not think the asking price of \$15,100 is a reasonable price for the property in view of the fact that the Board has received an appraisal of \$12,000 for this property.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$27,734.66 had been audited and found correct. It was moved by Mrs. Hendon and seconded by Mr. Cole that bills in this amount be ordered paid. The motion carried.

Building Committee: Report of the Building Committee was that the old multilith machine in the Order Department has been in bad repair and is becoming increasingly expensive to repair. It is estimated that if the Library buys the larger machine, Model 1250, the Department can do much work which is now sent to outside printers. If the Library does print its own forms, it is estimated that the machine will pay for itself within two years. It was reported that funds are available for purchase of the machine in the Furniture and

Equipment Budget. The Committee, therefore, asked for authority to take bids on this equipment which amounts to approximately \$4,500.

It was moved by Mrs. Hendon and seconded by Mr. Condon that the Committee be authorized to take bids for a new multilith offset machine. The motion carried unanimously.

Finance Committee: Mr. Condon gave the statistical report for the month which was ordered received and filed.

He then presented a communication from Kenneth Dick, the Library's insurance advisor, concerning a renewal premium for approximately \$6,500 for the three-year period. After discussion, it was moved by Mr. Condon and seconded by Mr. Cole that the Board approve the renewal on the books and smaller property policy as outlined in the letter from Mr. Dick. The motion carried.

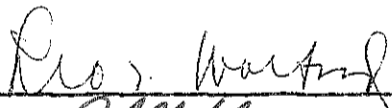

Director's Report: The Director showed members of the Board a Xerox copy of an advertisement which appeared in Harper's Weekly in 1873 announcing the lottery of the Public Library of Kentucky.

The Director reported briefly on the Kentucky Library Association meeting at Lexington and that Mr. Brady had represented the Library by making an excellent speech at the Trustees meeting and that Mrs. Hendon had been in attendance at several of the meetings.

He announced again that Mr. Brady had been elected Vice-President, President-Elect of the Kentucky Library Trustees Association.

Adjournment: There being no further business, the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 Executive Committee Meeting  
 January 12, 1965

Present: Mrs. Schoo; Messrs. Brady, Cole, Sanders, Steele, Wolford and the Director.

Mr. Wolford presided and stated that there being no quorum of the Board present for a regular meeting but a quorum of the Executive Committee being present, that this meeting would be considered a meeting of the Executive Committee whose action could be ratified at the next regular meeting when a quorum is present.

Minutes: Approval of the minutes of December 8, 1964 was postponed until the next regular meeting.

Communications: The Director read a letter from E. R. Bell, vice-president of the Kentucky Hypnosis Association explaining the purposes of the organization in connection with permission to post announcements of the meetings.

The Executive Committee took no action on this communication but agreed to let the Association post announcements of these meetings in the Library.

Reports: Mr. Sanders read the certification that bills in the amount of \$37,854.97 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Cole that bills in this amount be ordered paid. The motion carried unanimously.

Mr. Sanders recommended for the Library Committee that Miss Grace Banks be appointed Head Librarian of the Iroquois Branch Library to succeed the late Margaret Gilligan.

It was moved by Mr. Brady and seconded by Mrs. Schoo that the Executive Committee approve this recommendation of the Library Committee. The motion carried.

Building Committee: Mr. Brady, reporting for the Building Committee, stated that it had been decided not to purchase a "full-maintenance elevator service" contract but to continue the monthly oil and inspection contract for \$10 per month. He stated that a full-maintenance contract would not be economically feasible at this time.

Director's Report: The Director read a letter from Mrs. Gerald Recktenwald, president of the Highgate Garden Club, enclosing a check of \$146 to be used for defraying the cost of trees and shrubs at the Bon-Air Branch Library. After discussion, in which members of the Executive Committee expressed appreciation of this action, it was moved by Mr. Brady and seconded by Mr. Cole that the Board accept this gift with thanks. The motion carried.

Adjournment: There being no further business, the meeting adjourned at 4:45 p.m.

MINUTES APPROVED:

\_\_\_\_\_  
*Robert Wolford* President  
 \_\_\_\_\_  
*W. M. Coleman* Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 9, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, March 9, 1965 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Cole, Condon, Pitt, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Condon that (1) the minutes of the meeting of December 8, 1964 be approved, (2) the minutes of the Executive Committee meeting of January 12, 1965 be approved, and (3) that the action of the Executive Committee of February 9, 1965 in paying bills in the amount of \$28,198.29 be ratified. The motion carried.

Communications: The Director read a letter from Mrs. Charles R. Scobee, past president of the Beechmont Woman's Club, presenting a reference volume entitled AMERICAN FURNITURE to the Iroquois Branch Library in memory of Miss Margaret Gilligan. The Board accepted this gift with thanks and appreciation.

The Director also read a communication from Maj. Sam K. Bridgers, Jr., Director of Civil Defense, asking for permission to declare the Eastern Branch a potential community shelter. It was moved by Msgr. Pitt and seconded by Mr. Cole that this request be approved. The motion carried.

A letter was read from J. D. Leeth, Executive Director, Urban Renewal and Community Development Agency, suggesting available land at the rear of the Western Branch Library for off-street parking according to the Zoning Ordinance for the City of Louisville. This communication was referred to the Building Committee.

The Director also read a communication from Mr. Robert W. Hudgens, Treasurer of Kaufman-Straus Company, reporting on total sales for the year in the Library's building. The rent due on the total sales for the year is \$167,762.73 which is \$17,762.73 more than the library had anticipated when it budgeted the \$150,000 for rent.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$42,028.79 had been audited and found correct. He moved and it was seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: Msgr. Pitt presented the statistical

report for the month which was ordered received and filed.

He also presented the annual report of Marshall and Stevens, Inc., on the revised values for insurance purposes, of the Kaufman-Straus building. Marshall and Stevens reported that the sound insurable value of the building is \$2,520,495. This was an increase of \$24,270 over last year and would be an annual increase in cost of approximately \$58.

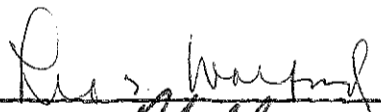
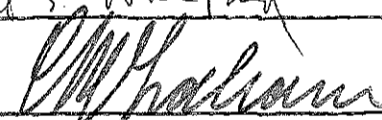
It was moved by Msgr. Pitt and seconded by Mr. Condon that additional insurance be purchased in line with the Library's obligation under the lease. The motion carried.

Director's Report: The Director recommended that the Library be closed on May 4, 1965 so that the staff could conduct its bi-annual in-service-training institute. It was moved by Mrs. Hendon and seconded by Mr. Condon that the Library be closed for this purpose all day, May 4. The motion carried.

At this point Mr. Sanders moved that the staff be commended for its initiative and professional interest in organizing and conducting this very valuable institute for self-improvement. The motion was seconded by Mr. Cole and carried unanimously.

Adjournment: There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 April 13, 1965

The Annual meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, April 13, 1965 in the Director's office.

Present: Mesdames Hendon and Funk; Messrs. Brady, Cole, Hess, Powell, Sanders, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Cole that the minutes of the March 9, 1965 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$37,315.28 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Warner that bills in this amount be ordered paid. The motion carried.

Finance Committee: Mr. Wolford presented the statistical report for the month which was ordered received and filed.

Director's Report: The Secretary asked for authority to sign the Louisville Gas and Electric Company proxy for the Annual meeting. It was moved by Mr. Warner and seconded by Mrs. Hendon that the Secretary be authorized to sign the proxy. The motion carried.

The Director announced that Mrs. Hendon, Msgr. Pitt and Mr. Steele had been reappointed to the Board by Mayor Cowger for four-year terms.

It was announced that the dedication of the Bon-Air Branch Library would take place April 26, 1965. Members of the Board were invited to attend.

It was announced that the Staff Institute would be held on May 4, 1965, and members of the Board were invited to attend the sessions and the luncheon.

Unfinished Business: Mr. Warner reported that provision for the Library's joining the County Employees Retirement System, administered by the state of Kentucky, would be included in the forthcoming Request Budget to the City and County. He expressed the hope and belief that this budget would be approved by the City and County. If the budget received the approval, the Special Pension Committee would need authority to sign a resolution required by the State Board of Trustees. It was moved by Mr. Brady and seconded by Mr. Steele that the Committee be authorized to draft the kind of resolution required by the state. The motion carried unanimously.

Members of the Board expressed appreciation of the work Mr. Warner has done on this special committee.

Election of Officers: Mr. Sanders gave the report of the Nominating Committee as follows:

The Executive Committee, acting as the Nominating Committee (according to the By-Laws), reports the following slate of candidates for re-election:

President	Leo T. Wolford
Vice President	Msgr. Felix N. Pitt
Secretary	C. R. Graham
Treasurer	Kentucky Trust Company

It was moved by Mr. Sanders and seconded by Mrs. Hendon that the report of the Nominating Committee be accepted and that the slate be elected. The motion carried unanimously.

Adjournment: There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

Leo T. Wolford President

C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 11, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, May 11, 1965 in the Director's office.

Present: Mesdames Hendon, Funk, and Schoo; Messrs. Brady, Cole, Hess, Pitt, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Hess that the minutes of the April 13, 1965 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$38,799.67 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Cole that bills in this amount be ordered paid. The motion carried.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that the family and friends of Sam C. Helman had given \$100 to the Library to buy books in his memory. The Board accepted this gift with thanks.

It was reported that the dedication of Bon-Air Branch Library had been held April 26 and, in the opinion of those present, was a successful ceremony.

The Director read the following communication to the Board of Trustees from Florence Hicks, Chairman of the Staff Institute Committee:

TO THE BOARD OF TRUSTEES:

The biennial Louisville Free Public Library Staff Institute was held on Tuesday, May 4. A total of 180 library employees representing 30 libraries and library systems in Kentucky and Indiana, attended.

Two sections were held: one, devoted to government documents, was held in the Reference Department of the Library. There were 35 participants in this section. (Their number was necessarily restricted by the available space.) Mr. Thomas Shaw, Visiting Professor, Louisiana State University Library School, was the section leader. The second section was held in the Catherine Spalding College auditorium. Devoted to library automation, it was conducted by Mr. Donald Draft, IBM, Chicago office, and Mr. David Hodge, Louisville office. The IBM corporation moved in equipment for the day.

The consensus of the staff has been that the Institute was very worthwhile and successful. It extends its appreciation to the Board of Trustees of the Library for making this day possible.

For the Institute Committee,  
(signed)  
Florence Hicks, Chairman

Mr. Warner, Chairman of the Pension Committee, reported on the recent Budget Hearing at City Hall at which Judge Cook pledged funds from the County and reported that the City would also make it possible for the Library Board to join the County Employees Retirement System operated by the state of Kentucky.


Mr. Warner suggested that the president, Mr. Wolford, write a letter to the County Judge, the Mayor, and the president of the Board of Aldermen, asking them to be present at the next regular Staff

Association Meeting in order to announce this outstanding good news to the staff. It was moved by Mr. Hess and seconded by Mr. Sanders that the president write such an invitation to these officials. The motion carried.

The Director reported that General Dillman Rash had communicated to him an inquiry from Mr. Merle Robertson, president of the Liberty National Bank and Trust Company of Louisville, concerning purchase of the two parking lots immediately north of the Library property. After discussion, it was moved by Mr. Warner and seconded by Mr. Brady that the president and the Director explore this question with Mr. Robertson. The motion carried.

There being no further business, the meeting adjourned at 4:45 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 Executive Committee Meeting  
 June 8, 1965

Present: Mesdames Hendon and Schoo; Messrs. Brady, Hess, Sanders, Wolford and the Director.

Mr. Wolford presided and announced that inasmuch as there was not a quorum present, the meeting would be considered an Executive Committee Meeting.

Minutes: It was moved by Mr. Brady and seconded by Mr. Sanders that the minutes of the meeting of May 11, 1965 be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,091.18 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried.

Finance Committee: Mr. Wolford presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that Judge Cook

and Mr. Warner had come to the regular staff meeting and had made the official announcement that the pension plan would go into effect July 1, 1965.

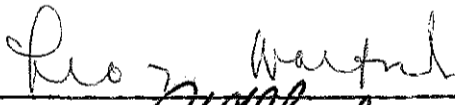
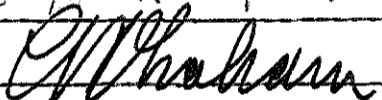
The Director reported that the Jefferson County Board of Education had requested that the FCC license to operate the educational television Channel 15 be transferred from the Library's Board of Trustees to the Jefferson County Board of Education in order to facilitate federal grants which the Board of Education wants to apply for. It was explained that the license was in the name of the Board of Trustees because the Board of Education's television antenna was on the Library's radio tower. It was also explained that the Library had no part presently in the programming operations of WFPK-TV.

After considerable discussion the Executive Committee instructed the Director to tell representatives of the Board of Education that the Library did wish to cooperate in the Board of Education's efforts to obtain an FCC license but that the Board of Trustees did not want to take formal action at this time until it knows precisely what the Board of Education requests the Board of Trustees to do.

It was also pointed out that inasmuch as a quorum of the Board was not present, action must wait for a later meeting.

There being no further business, the meeting adjourned at 5:20 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES  
 MEETING  
 September 14, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 14, 1965 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Condon, Pitt, Powell, Sanders, Wolford and the Director.

Mr. Wolford presided.

MINUTES: It was moved by Mr. Brady and seconded by

Mr. Condon that the minutes of the Executive Committee meeting of June 8, 1965 be approved as distributed. The motion carried.

It was moved by Mr. Condon and seconded by Msgr. Pitt that the action of the Executive Committee meeting of July 13 and August 10, 1965, ordering bills paid when no quorum was possible, be ratified. The motion carried unanimously.

Communications: The Director read a letter to the Board of Trustees from Mrs. Ann Norman of the Staff Association thanking the Board for its efforts in obtaining the recently instituted pension plan. The Board accepted the letter with pleasure.

The Director read the following letter from Mrs. J. Edwin Rankin, III of the Junior League of Louisville.

September 9, 1965

Mr. Clarence Graham, Director  
Louisville Free Public Library  
301 York Street  
Louisville, Kentucky

Dear Mr. Graham:

The Projects Research Committee of the Junior League is considering as a possible project, a mobile museum display. It is our intention to lease a tractor trailer to house the displays and take them to the county and city schools for viewing. We have talked to Mr. Armin Willig of the Natural History Museum planning group and he feels this would be welcomed by them. It is an idea they had hoped to develop later.

We would like permission from the Board of Directors of the Library to borrow some of the Natural History displays now housed in the Monsarrat School, if this project is adopted by the Junior League. We would cooperate with the Library in any way in choosing and displaying the exhibits. We feel this project would not only be valuable to the children exposed to it but a good advertisement for a future Natural History Museum.

If there are any questions I have left unanswered concerning our intentions, I would



be happy to talk to you about them  
at any time.

Sincerely,

Mrs. J. Edwin Rankin, III  
Projects Research Committee  
Chairman

After discussion, it was moved by Mr. Condon and seconded by Msgr. Pitt that the Board state that it is agreeable to cooperate with The Junior League in a mobile museum display. The motion carried.

The Director read a letter from Mr. Collings J. Edelen, Jr., attorney for the Cal Connell Cadillac Corporation, offering to pay \$2,000 per foot for the frontage on Fifth Street for the Museum property owned by the library. The Board instructed the Director to inform Mr. Edelen that it is at the present time not planning to sell the property, but that in the event such a move is contemplated, Mr. Edelen would be given opportunity to take part in the proceedings.

A letter was read from Mr. Paul Druien, realtor. He stated that it was his opinion that the Virginia Avenue property for which the Board had received an appropriation of \$17,500 from the Board of Aldermen for purchase could be bought for \$12,600. After discussion, it was moved by Mr. Condon and seconded by Msgr. Pitt that the Board offer \$12,600 for this property, the commission to be paid by the seller. The motion carried unanimously.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$41,450.99 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Brady that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady, reporting as Chairman of the Building Committee, stated that bids had been opened August 24 for furnishing new sidewalks at the Crescent Hill Branch Library. The low bidder was Schultz & Lacefield Construction Company for a total of \$2,647.00. He reported that the contract had been signed and that the work would go forward immediately.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: It was reported that Judge Cook had dedicated Waverly Community Building, Sunday, September 12, and that the latest county branch, Waverly Branch, was opened in fine quarters in this building.

Mr. Wolford reported that negotiations on the Drybrough property were progressing.

The Director reported that Mrs. Wincie King had presented to the library, a collection of cartoons which the famous cartoonist had drawn for the Philadelphia papers.

Material concerning the proposed bond issue was presented to the Board.

There being no further business, the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

\_\_\_\_\_ President  
 \_\_\_\_\_ *C. M. Johnson* Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 October 12, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 12, 1965 in the Director's Office.

Present: Mesdames Funk, Hendon, and Schoo; Messrs. Brady, Cole, Condon, Hess, Pitt, Sanders, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Condon that the minutes of the September 14, 1965 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$47,771.34 had been audited and found correct. It was moved by Mr. Sanders

and seconded by Mr. Brady that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady, reporting for the committee stated that work on the new sidewalk and curb at Crescent Hill was about one-half completed. He stated that the work was progressing satisfactorily.

Mr. Brady also reported that the contract to purchase the property at 2739 Virginia Avenue for \$12,600 had been signed on September 24, 1965. He stated that the Louisville Title Company was examining the deed and that the Library can expect to receive the deed very soon.

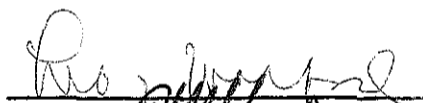
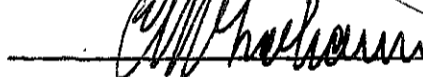
Financial Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director distributed copies of the audit prepared by the City Comptroller and Inspector.

The Director recommended that the Board agree to close all libraries at 6:00 p.m. Friday, October 29, 1965 so that the employees could attend the Kentucky Library Association Banquet.

There being no further business, the meeting adjourned at 4:45 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 November 9, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p. m., Tuesday, November 9, 1965 in the Director's office.

Present: Mesdames Funk, Hendon, and Schoo; Messrs. Brady, Cole, Condon, Hess, Pitt, Powell, Sanders, Steele, Wolford, and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mrs. Funk that the minutes of the October 12, 1965 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$32,865.79 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported on the work of the Building Committee by stating that the deed to the property, 2739-41 Virginia Avenue had been recorded and that the library had received the deed and also a policy for title insurance. He stated that the Building Committee now asked for authority for demolition of the building and paving of a parking lot. He moved and it was seconded by Msgr. Pitt that this authority be given to the Building Committee.

Financial Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Msgr. Pitt read a recommendation from Mrs. Minnie Harrer, Head Bookkeeper, as follows:

November 8, 1965

Board of Trustees  
Louisville Free Public Library

Gentlemen:

The City of Louisville has had the accounting firm of Ernst & Ernst to make an audit of our books, and they have recommended the following change made to the Petty Cash Check Account.

The account stands as follows:-

July 1947	Original Petty Cash Check Account	\$500.00
Apr. 1954	FOAB (Social Security) Refund checks returned, addresses unknown. Stop payments ordered.	39.69

May 1955	Ballard Thruston Gift, balance (original gift \$1000. Bought Library seal-\$250.)	\$750.00
Feb. 1955	Dulaney Logan Gift (for Audio-Visual)	500.00
Oct. 1959	Planting and Shrubbery Fund Gifts, balance	81.81
June 1965	Bon Air Sculpture Fund Gift, balance	<u>146.00</u>
		\$2,017.50

Of the original \$500.00 we have \$280.00 in actual cash. \$30.00 of this is used for the Circulation department cash register change, and \$250.00 for miscellaneous purchases for the Main Library departments and all branches, leaving \$220.00 in the checking account.

The checking account is used for small orders of books, records, postage stamps for the entire system, cards and express charges, and many other miscellaneous items that cannot wait to be paid on the second Tuesday of the following month (Board Meeting).

We wish to transfer all monies except the \$500.00 to the Board of Trustees account, and invest the gifts as the Board sees fit, also to increase the Petty Cash fund by \$2000.00, to cover the increase in the small expenditures.

M. M. Harrer - Bookkeeper

It was moved by Msgr. Pitt and seconded by Mr. Condon that this change for the Petty Cash Account be approved. The motion carried unanimously.

Director's Report: The Director announced that Mr. Archibald Cochran had been asked by the Mayor and the Mayor-Elect to remain as expeditor of the projects made possible by the passage of the bond issue.

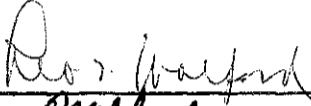

The Director recommended that all agencies of the library be closed December 24, 25, and 26, and that all agencies close at noon, Friday, December 31, and remain closed Saturday, January 1. It was moved by Mr. Hess and seconded by Mr. Brady that the recommended Christmas closings be approved.

After discussion, the question of formally naming the architects for the new building project was referred to the Building Committee for recommendation.

It was moved by Mr. Condon and seconded by Mr. Sanders that a resolution authorizing the signing of checks by Behrens, Harrer, and Graham for the changed Petty Cash Account be approved. The motion carried.

There being no further business, the meeting adjourned at 5:02 p. m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 December 14, 1965

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p. m., Tuesday, December 14, 1965 in the Director's office.

Present: Mesdames Funk, Hendon, and Schoo; Messrs. Brady, Condon, Hess, Pitt, Sanders, Warner, Wolford, and the Director. Also attending were Mr. Archibald Cochran, Expeditor of the bond issue projects and Mr. Eugene Alvey, Director of Law, City of Louisville.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Sanders that the minutes of the November 9, 1965 meeting be approved as distributed. The motion carried.

Communications: The Director read a note from Mrs. Walter Uri, 1000 Brown's Lane, containing a check for \$300.00 to be used to buy books in memory of Walter Uri, Sophie Kaufman, and Harry Kaufman.

It was moved by Msgr. Pitt and seconded by Mrs. Hendon that the Board accept this gift with thanks. The motion carried.

Special Committee: The President then asked for a report from the Special Committee on acquiring the site for expansion. He asked Mr. Cochran, a member of this committee to give the report. Mr. Cochran reported on various meetings which had taken place and stated that the final meeting resulted in a proposition which members of the committee thought was advantageous to the library and therefore recommended that the Board authorize the President to sign and offer to pay a total of \$640,000 for the lot known as 725-727 South Fourth Street and the lot known as 722-724 South Third Street. This offer was to be made to the Drybrough Enterprises.

After discussion, it was moved by Mr. Brady and seconded by Mr. Warner that the Board approve this report of the Special Committee and authorize the President to sign the offer. The motion carried unanimously.

This offer, in two parts, is appended to these minutes: The Fourth Street offer labeled exhibit A and the Third Street offer labeled exhibit B.

It was then moved by Mr. Hess and seconded by Mr. Condon that the Board thank the committee for its work in making this project a success. The motion carried.

Building Committee: The President then called on the Building Committee for a report of its choice of an architect. Mr. Brady gave the following report:

Messrs. Brady, Warner, and the librarian met Friday, December 3, 1965 at 12:30 p.m.

After detailed discussion, the committee voted to recommend to the Board of Trustees that the firm of Louis and Henry be engaged as architects for the expansion program at the Main Library.

It was moved by Mr. Condon, seconded by Msgr. Pitt, and carried unanimously that the firm of Louis and Henry be engaged as architects for the expansion program at the Main Library.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,008.03 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Condon that bills in this





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**EXHIBIT A**

OFFER

The undersigned hereby offers to sell to the Board of Trustees of the Free Public Library of the City of Louisville, Kentucky, upon the terms and conditions set forth below, the property, owned by the undersigned, known as 725-727 South Fourth Street, Louisville, Kentucky, and fronting approximately 142.83 feet on the easterly side of South Fourth Street and extending eastwardly approximately 200.19 feet between approximately parallel lines:

1. The purchase price shall be \$366,848, which shall be paid in full in cash upon closing.
2. Marketable title to the property shall be conveyed by a general warranty deed free from all encumbrances except (a) all easements of record, (b) all restrictions of record as to the use and improvement of the property, (c) any planning or zoning ordinances, laws, regulations and restrictions, and (d) state and local taxes not now due and payable, all of which the buyer shall assume and agree to pay.
3. The purchaser shall lease the property to the seller in accordance with the following provisions:

(a) The term of the lease shall be for an initial term beginning December 30, 1965, and ending December 31, 1966, but continuing thereafter month to month until either the lessor or the lessee gives the other not less than thirty days written notice of termination of the lease. The lessor may give such notice of termination only when it is necessary to permit the lessor to begin the lessor's intended improvement of the property.

(b) The rent shall be \$1,000 per month payable in advance on the first day of each month beginning January 1, 1966.

(c) At the termination of the lease the lessee may remove all personal property or trade fixtures used or useful in connection with the parking lot business.

4. The sale shall not include any parking lot personal property or trade fixtures such as time clocks, automatic gates and related treadles, billboards and signs.

5. The transaction shall be closed at Louisville Title Insurance Company at 2:00 PM, EST, on December 30, 1965.

6. This Offer shall terminate unless a copy of the Offer, signed on behalf of the buyer, has been delivered to

the seller not later than 1:00 PM, EST, on December 20,  
1965.

725 SOUTH FOURTH STREET, INC.

By *F. W. Drybrough*  
F. W. Drybrough, President

Date: December 13, 1965

The foregoing Offer is hereby accepted.

THE BOARD OF TRUSTEES OF THE  
FREE PUBLIC LIBRARY OF THE  
CITY OF LOUISVILLE

By *R. G. Warford*

Date: December 14, 1965

**EXHIBIT B**

OFFER

The undersigned hereby offers to sell to the Board of Trustees of the Free Public Library of the City of Louisville, Kentucky, upon the terms and conditions set forth below, the property owned by the undersigned and known as 722-724 South Third Street, Louisville, Kentucky, fronting approximately 106.50 feet on the westerly side of South Third Street and extending westwardly approximately 200.20 feet between approximately parallel lines:

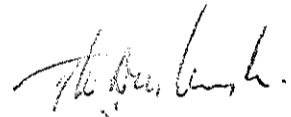
1. The purchase price shall be \$273,152, which shall be paid in full in cash upon closing.
2. A marketable title to the property shall be conveyed by a general warranty deed, free from all encumbrances except (a) all easements of record, (b) all restrictions of record as to the use and improvement of the property, (c) any planning or zoning ordinances, laws, regulations and restrictions, (d) state and local taxes not now due and payable and (e) a lease dated October 10, 1947, between J. B. Speed Art Museum and Aetna Oil Company.
3. The buyer shall pay all taxes that are based upon

the January 1, 1965, assessment and that are not yet due and payable. The seller shall pay all taxes based upon the January 1, 1966, assessment.

4. The sale shall not include any parking lot personal property or trade fixtures such as time clocks, automatic gates and related treadles, billboards and signs.

5. The transaction shall be closed at Louisville Title Insurance Company at 10:00 AM, EST, on January 3, 1966.

6. This Offer shall terminate unless a copy of the Offer, signed on behalf of the buyer, has been delivered to the seller not later than 1:00 PM, EST, on December 20, 1965.



F. W. Drybrough

Date: December 13, 1965

The foregoing Offer is hereby accepted.

THE BOARD OF TRUSTEES OF THE  
FREE PUBLIC LIBRARY OF THE  
CITY OF LOUISVILLE

By Ray W. Wainwright

Date: December 14, 1965

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 11, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, January 11, 1966 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Hess, Pitt, Sanders, Warner, Wolford, and the Director.

Mr. Wolford Presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Warner that the minutes of the December 14, 1965 meeting be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$37,801.33 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Warner that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported for the Building Committee that invitations to bid on the demolition work at 2739 Virginia Avenue were being placed as advertisements in the press. He announced that bids would be opened at 2:00 p.m. January 21, 1966.

He also moved and it was seconded by Msgr. Pitt and passed unanimously that the Board authorize the Director to sign the standard contract or agreement with the architect for the new main expansion program.

Financial Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

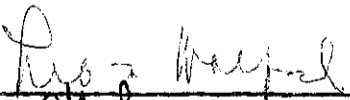
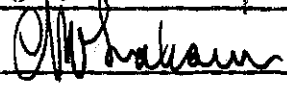
Director's Report: The Director reported that receipt of deed to the Drybrough property had been received.

He asked for authority to pay the Louisville Title Insurance fees out of regular funds to be reimbursed when the bonds are sold.

It was moved by Mr. Sanders and seconded by Mr. Warner that regular funds of the Board of Trustees be used to pay the Louisville Title Company fees and that this money be reimbursed to the Board of Trustees when the bonds are sold.

There being no further business, the meeting adjourned at 4:35 p.m.

MINUTES APPROVED:

  
 \_\_\_\_\_ President  
  
 \_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 15, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 15, 1966 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Cole, Powell, Sanders, Warner, Wolford, and the Director.

Mr. Wolford presided.

Minutes: The President declared that without objection, the minutes of the January 11, 1966 meeting would stand approved.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$36,515.99 had been audited and found correct. She moved, it was seconded by Mr. Cole, and passed un-animously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported for the Building Committee that bids for the demolition work at 2739 Virginia Avenue were opened at 2:00 p.m. January 21. There were four (4) companies bidding on this work and the low bid was by Apex Wreckers, Inc. for the sum of \$3,198.

He reported that the Director had been authorized to sign a contract for this work which was to start on March 1, 1966 and be completed within 30 calendar days.

Finance Committee: Mr. Wolford presented the statistical report for the month which was ordered received and filed.

The Director read a letter from Mr. R. W. Hudgens, Treasurer of the Kaufman Straus Company reporting the total sales for the fiscal year ending January 29, 1966. It was stated that the total amount of rent due for the fiscal year would be \$164,248.10.

The Director read the annual appraisal of Marshall and Stevens Company for the sound insurable value of the Kaufman Straus Building which stated that the sound insurable value was \$2,547,211. and that the present amount of insurance carried was \$2,521,500. This was quoted by Mr. Kenneth A. Dick of Swope and Dick, the library's insurance advisors, as requiring an increase of \$26,000 of insurance in round figures. Mr. Dick also stated that the additional cost at the present time for this change would be approximately \$40.00 based on an annual increase of \$64.00. It was moved by Mr. Brady and seconded by Mr. Sanders that this additional amount of insurance on the Kaufman Straus Building be purchased. The motion carried.

Director's Report: The Director read an offer prepared by the Director of Law, Mr. Alvey, for the library Board to buy the piece of property located at 716-718 South Third Street for \$110,000. After some discussion, it was moved by Mr. Warner and seconded by Mrs. Hendon that the Board approve this offer to buy the property from the Weisinger-Gaulbert Real Estate Company. The motion carried unanimously.

The Director stated that the library had agreed to pay the tax bills made under the assessment of January 1, 1965 on the recently acquired two pieces of Drybrough property. The amount paid will be reimbursed to the Board when the bond issue is sold. The Director asked for the approval of the Board to pay the \$3,557.26 to be reimbursed upon sale of the bonds. It was moved by Mrs. Hendon, seconded by Mr. Sanders, and passed unanimously that the Board approve payment in this amount.

The Director called to the attention of the Board that when the city advanced \$640,000. to the Board for the purchase of the Drybrough property to be refunded to the city when the bond issue was sold; the Board agreed to pay \$1,500. per month to the city in lieu of interest on this money. The \$1,500. figure is the total for which the two pieces of property are rented to the Drybrough Enterprises for parking lots. The Director asked for authority to include a special voucher of \$1,500. in the current bills to be paid and to include this amount in the bills each month until the \$640,000. has been repaid to the city from bond income. It was moved by Mrs. Hendon, seconded by Mrs. Schoo, and passed unanimously that \$1,500. per month be paid to the city in lieu of interest until the \$640,000. has been retired.

The Director reported that he had received as a gift a book plate from the original Louisville Library which was founded in 1816. This book plate was a gift from Mr. Angus MacLean. The Board expressed appreciation for this gift.

The Director reported on a recent fire at the maintenance shop which was entirely covered by insurance.

The Director called the Board's attention to a definite personnel problem which would be caused July 1, 1966 when the new pension plan would go into effect and and expected 10-15 older employees would retire.

There being no further business, the meeting adjourned at 4:35 p.m.

MINUTES APPROVED:

Res. Warner President

M. Phelan Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
(Executive Committee Meeting)  
March 8, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, March 8, 1966 in the Director's office.

Present: Mesdames Hendon, Schoo; Messrs. Condon, Hess, Warner, Wolford, and the Director.

Mr. Wolford presided.

Mr. Wolford announced that inasmuch as a quorum was not present, the meeting would be considered a meeting of the Executive Committee and the action taken would be ratified at the next regular meeting of the Board of Trustees.

Minutes: Mr. Hess moved, it was seconded by Mr. Condon, and passed that the minutes of the February 15, 1966 meeting stand approved as distributed.

Library Committee: Mrs. Schoo read the certification that bill in the amount of \$28,576.85 had been audited and found correct. Mrs. Schoo moved, it was seconded by Mr. Warner, and passed that bills in this amount be ordered paid.

Building Committee: Mr. Warner reported for the Building Committee that the Committee had met with Mr. Douglas Nunn of the Louisville Central Area, Inc. and representatives of the company managing the Heyburn Building. The meeting was for the purpose of discussing the parking problem caused if the library eliminated parking on the two lots recently purchased. Mr. Warner reported that the Committee would meet again to study further any recommendations or requests from the Heyburn Building management. He stated that at that time, the Building Committee had no recommendations to make to the Board.

Finance Committee: Mr. Condon presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director announced that the Staff Association planned a dinner for those people who would retire on July 1. Inasmuch as the staff, in general, wanted to attend the dinner, he asked that the library system be permitted to close, Wednesday, May 25, 1966 at 6:00 p.m. Mr. Warner moved and Mr. Condon seconded the motion that all agencies close at 6:00 p.m., Wednesday, May 25, 1966. The motion carried.



Communications: The Director read a letter from Mr. R. W. Hudgens, Controller of the Kaufman-Straus Company, enclosing a verification from their auditors of the amount of business done by Kaufman's for the lease year ended January 29, 1966. This was ordered received and filed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$38,392.65 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mr. Condon that bills in this amount be ordered paid. The motion carried.

Mr. Sanders reported that after several meetings and negotiations with officials of the Community Action Committee, the Library Committee had worked out the following statement of the Library's possible place in the Anti-Poverty Program:

The Louisville Free Public Library, as contractor, will staff a Program Coordinator whose responsibility it will be to coordinate the contractor's program in the Community School-Neighborhood Service Centers. Basically, the program will operate in rooms within the schools which will be staffed by Room Attendants hired from the neighborhoods and trained by the Coordinator to provide such services as film programs, instruction in the use of educational material, and story hours. The overall program shall be designed to encourage the use of existing library facilities, either public or school libraries, in the neighborhoods. The training for the Room Attendants will be given by means of a series of workshops conducted by the Program Coordinator.

The Program Coordinator and Room Attendants will cooperate with school librarians in centers where libraries exist.

Poster and sign making services will be provided as part of the program. Neighborhood residents who have artistic talent will receive training-employment and will work 20 hours per week to provide posters and signs to publicize this program and other services of the school centers.

The Library Committee recommended that this statement be presented to the Community Action Committee as the Library's program. After considerable discussion, it was moved by Mr. Condon and seconded by Mrs. Funk that the Board approve this statement, and that any employees hired in

this project be treated as temporary employees, and that the President be authorized to sign the contract for such services. The motion carried unanimously.

Building Committee: Mr. Brady reported that the work of the Committee was progressing satisfactorily.

Finance Committee: The statistical report for the month was presented and after discussion was ordered received and filed.

Director's Report: The Director announced that Mr. Bart Brown had been appointed to a four-year term succeeding Mr. Scoot Cole. He also announced the reappointment of Mr. Leo T. Wolford and Mr. G. Todd Brady, Jr. for four-year terms. Mr. Brown had been previously introduced to the Board and welcomed as a new member by Mr. Wolford, the President.

The Director asked that the Board authorize the President to sign the proxy for the annual meeting of the Louisville Gas and Electric Company. It was moved by Mr. Condon and seconded by Mr. Hess that authority to sign this proxy be granted to the President. The motion carried.

The Director presented a draft agreement between the Junior Art Gallery and the Board of Trustees which formalized the rather informal relationship between the two agencies. He reported that it had been studied by Mr. Wolford, and that they both agreed to recommend its acceptance. It was moved by Mrs. Hendon and seconded by Mr. Condon that this agreement with the Junior Art Gallery be approved. The motion carried.

Following the custom in previous years, it was moved by Mr. Condon and seconded by Mrs. Schoo that all agencies of the Library be closed at noon on Derby Day. The motion carried.

The Director announced that Mr. Arthur Ricketts had accepted the offer to return as Assistant Director, replacing Mr. John W. Frey. Mr. Ricketts would assume his duties May 15, 1966.

Nominating Committee: Mr. Sanders gave the following report of the Nominating Committee:

The Executive Committee, acting as the Nominating Committee, presents the following slate for officers for the year 1966-67:

President: Leo T. Wolford  
 Vice-President: Msgr. Felix N. Pitt  
 Secretary: C. R. Graham  
 Treasurer: Kentucky Trust Company

by: Robert L. Sanders  
 G. Todd Brady, Jr.

Mr. Sanders moved that the report be accepted and that the slate announced be elected for the year 1966-67.

The Secretary, temporarily assuming the Chair, recorded that the vote was unanimous and that the entire slate was elected.

Adjournment: There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Leo T. Wolford President  
C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING

May 10, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, May 10, 1966 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Hess, Pitt, Sanders, Wolford and the Director.

The Director announced that Mr. Wolford would be late in arriving for the meeting and asked that Msgr. Pitt preside.

Minutes: The Director announced that due to his illness the minutes had been prepared too late to mail out. He distributed the minutes for the April 12, 1966 meeting. It was moved by Mr. Hess and seconded by Mr. Sanders that the minutes be approved. The motion carried.

At this time, Mr. Wolford arrived and assumed the chair.

Library Committee: Mr. Sanders gave the certification that bills in the amount of \$38,928.83 had been audited and found correct. It was moved by Mr. Sanders and seconded by Mrs. Hendon that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported that the architects had asked for authority to engage the H. E. Rudy Company to make a topographical survey for \$375.00 and a property line survey for \$150.00. This was in connection with the new library site. It was moved by Mr. Brady and seconded by Msgr. Pitt that the architects be authorized to have this work done. The motion carried.

Mr. Brady reported that the trip to Tulsa with the architects had, in the opinion of those making the trip, been extremely worthwhile. He stated that the Committee planned to visit the new Jacksonville Public Library in Jacksonville, Florida.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that beginning July 1, the Library's part of the payments of the pension plan would be increased from six to seven percent. This increase will be met by increased appropriations from the City and County. The Director reported on the preliminary budget hearing at which time the Fiscal Court agreed to appropriate \$12,000 yearly for the maintenance of the new Waverly Branch. It also would appropriate \$5,000 additional for the maintenance of the Fern Creek Library. Other additional appropriations from the County were \$2,750.00 for the County's part of the pension increase and \$7,609.92 for the County's part in raising the salaries of all employees of the Library making less than \$1.25 per hour to the minimum of \$1.25 an hour as of July 1, 1966.

The City has agreed to appropriate funds to pay its part of the minimum wage of \$7,609.92 and also \$2,750.00 for the pension plan increase. The Director stated that if these appropriations were finally agreed upon by the City and the County, it would mean an increased appropriation from the city of \$10,359.92 for a total appropriation of \$660,484.92. The County's appropriation would increase from \$418,000.00 to \$450,000.00.

Adjournment: There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Pres. Wolford President  
Ed. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 June 14, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, June 14, 1966 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown, Condon, Hess, Powell, Sanders, Wolford and the Director.  
 Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Brown and carried that the minutes for the meeting of May 10, 1966 be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills for the month of May, 1966 amounting to \$37,089.98 had been audited and found correct. He moved and it was seconded by Mr. Condon and carried unanimously that bills in this amount be ordered paid.

Mr. Sanders presented the following list of personnel changes approved by the Library Committee at it's meeting June 1, 1966.

1. Technical Processes: (Combination of Order and Catalog Department), Mary Foley and Clara Behrens retiring-replaced by William Garnar as Coordinator (August 1).
2. Extension: Grace Banks (Head of Iroquois) replaces Florinne Kammerer who is retiring as Coordinator of Extension Services.
3. Catherine Bush, Head of Portland Branch to Head of Iroquois.
4. Mrs. Willie Luce, Head of Shelby Park to Head of Crescent Hill replacing Mrs. Olivia Kuebler who is retiring. Shelby vacant.
5. Mrs. Ann Norman from Reference Department to Head of Highland Branch replacing Mrs. Marion Stoner, who is retiring.

6. Mr. Victor Maxey from Reference Department to Head of Portland Branch to replace Catherine Bush, who is transferred to Iroquois.

It was moved by Mr. Hess and seconded by Mr. Brady and carried that the Board accept this recommendation of the Library Committee.

Building Committee: In reporting on the work of the Building Committee, Mr. Brady stated that the trip to Jacksonville, Florida to see the new Main Library building had been successful. He reported that all agreed it had been a valuable experience.

Finance Committee: Mr. Condon presented the statistical report for the month, which was ordered received and filed.

Director's Report: The Director reported that Mr. Bart Brown has accepted membership on the Finance Committee.

The Director reported that he had received two long communications from the Library's Insurance Advisors, mainly concerning renewals.

It was moved by Mr. Sanders and seconded by Mrs. Schoo that these communications be referred to the Finance Committee with power to act. The motion carried.

It was announced that the closing on the Weissinger Gaulbert property would be at 11:00 a.m. Thursday, June 16, 1966. It was also announced that the Board of Aldermen had passed an ordinance advancing \$111,000 for the purchase of this property. This \$111,000 would be repaid by the library when the Bond Issues were sold. It was also announced that Mr. Wolford and the Secretary would represent the Board at this closing.

The Director announced that in the past it had been impossible to obtain a quorum in July and August. Bills to be paid by action of the Executive Committee with ratification by the full Board at the next regular meeting.

It was moved by Mr. Hess and seconded by Mr. Condon that no regular meeting of the Board be held during July and August. The motion carried.

It was explained that Miss Clara Behrens would be retiring before the September Board meeting. It was also pointed out that her's was one of the signatures on the Library's vouchers. The Director recommended that the Board approve Mrs. Minnie Harrer, the head bookkeeper, in place of Miss Behrens to sign vouchers and to certify that the bills have been audited. It was moved by Mr. Condon and seconded by Mr. Hess that Mrs. Harrer be given this authority. The motion passed.

It was announced that Mr. Arthur S. Ricketts had taken up his duties as Assistant Director.

There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

Richard Wolford President

W. M. Graham Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 13, 1966

ONAAA

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 13, 1966 in the Director's office.

Present: Mesdames Funk and Schoo; Messrs Brady, Brown, Hess, Sanders, Steele, Warner and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Hess and seconded by Mrs. Funk that the minutes of the June 14, 1966 meeting be approved as distributed and that the action of the Executive Committee in paying bills for the months of July and August, when no quorum of the Board was available, be ratified. The motion carried.

Communications: The Secretary read a letter from Mr. R. G. Gardner, Manager of Operations of the Kaufman-Straus Building outlining improvements and replacements in the Kaufman-Straus Building. This was for the information of the Board. The letter was ordered received and filed.

The Secretary read a communication from the Bureau of Jewish Education requesting that either by a long time loan, or anyway the Board saw fit, to make available to the library of the Bureau of Jewish Education the collection of Yiddish and Hebrew now stored in Monsarret School.

The Director stated that the collection was used very little. After discussion it was moved by Mr. Brown and seconded by Mr. Hess and carried that the Yiddish and Hebrew collection be lent to the Bureau of Jewish Education for a term of five years at the end of which time the situation could be studied. The motion carried.

Reports: Mrs. Schoo read the certification that bills for the month of August 1966 amounting to \$46,091.25 had been audited and found correct. She moved, it was seconded by Mr. Brady and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported that the projects of the Committee were progressing satisfactorily.

Finance Committee: The statistical report for the month was presented and discussed and ordered filed.

Director's Report: The Director reported that Mrs. Harrer, Head Bookkeeper had taken on considerably more duties after the retirement of the Head of the Order Department and he recommended that her status be changed to that of Head of the Business Department with a salary of \$568 per month. It was moved by Mr. Hess and seconded by Mr. Brown that this change in status of Mrs. Minnie Harrer be approved. The motion carried unanimously.

The Director stated that the reprinting of the Audio Visual Catalog would cost approximately \$4,000. He suggested that a revolving fund be set up to print this catalog at intervals and that the income from the sales of the catalog be redeposited in the Revolving Fund to build it up again in order to reprint.

He suggested that the \$4,000 be withdrawn from some of the Board's investments so that this money would not have to be paid out of the current operating budget.

After discussion it was moved by Mr. Brady and seconded by Mrs. Funk that the question be referred to the Finance Committee for study and that the committee be given power to act. The motion carried.

The Secretary read a suggested resolution of the Board thanking the Special Committee formed by Mayor Cowger to study the needs of the Main Library. After the suggested resolution had been read it was moved by Mr. Brady and seconded by Mrs. Schoo that it be approved. The motion carried.

There being no further business, the meeting adjourned at 4:55 p.m.

MINUTES APPROVED:

Reo J. Wolford President

W. H. Harrison Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 11, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 11, 1966 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs Brady, Hess, Pitt, Sanders, Warner, Wolford, and the Director. Also Mr. Fredrick Louis, Architect, and Mr. Campbell Miller, Landscape Architect.

Mr. Wolford presided and called upon Mr. Fred Louis to present the preliminary plans for the new library and upon Mr. Campbell Miller to present the plans for the site. The Board studied these plans in detail. After discussion it was moved by Mr. Brady and seconded by Mr. Sanders that the Board approve the preliminary plans. The motion carried.

The architects left the meeting and at 4:45 p.m. Mr. Wolford formally called the regular Board meeting to order.

Minutes: Mr. Wolford stated that without objection the minutes would stand approved.

The Director then read a communication from Mr. Armin Willig, representing the Louisville Museum of Natural History, asking that the Board make available it's exhibits and materials now housed in the museum to serve as a nucleus around which the new Louisville Museum of Natural History could be built. Msgr. Pitt said that in order to have a motion on the floor he would move that the Board donate the museum exhibit to the Louisville Museum of Natural History. The motion was seconded by Mr. Sanders.

In the discussion which followed, Mr. Sanders made a substitute motion which was seconded by Mrs. Hendon that the President appoint a committee to study the matter and to confer with the Mayor and to report it's findings to the Board. This motion was carried unanimously.

The Director read a communication from Mr. C. B. Eastes of the Kentucky Trust Company enclosing a safe-keeping receipt for Portland Federal Savings and Loan Association savings book No. 48796, which was purchased with funds from the St. Pius X Parent Teacher Association.

Library Committee: Mr. Sanders read the certification that bills amount to \$21,601.96 had been audited and found correct. He moved and it was seconded by Mr. Hess and carried that bills in this amount be ordered paid.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director read a communication from Mrs. Evelyn Cready Adams creating an endowment fund in her name with one hundred (100) shares of utility stock, the income only to be used for purchase of books in Political Science and History.

It was moved by Msgr. Pitt and seconded by Mr. Brady that the Board accept with thanks this gift of Mrs. Adams and that the Secretary be instructed to communicate the Board's pleasure and thanks to Mrs. Adams.

New Business: Mr. Robert Sanders stated for the entire Board it's appreciation, as a matter of record, of the high honor bestowed on Mr. Clarence Graham on his being the recipient of the Sister Mary Canisius Wilson Award from Catherine Spalding College on Sunday, October 2, 1966.

Mr. Sanders speaking for the group said that the Board was indeed pleased and proud for having had such noteworthy recognition given to the Librarian for his outstanding service in the community.

Adjournment: There being no further business the meeting adjourned at 5:15 p.m.

MINUTES APPROVED:

Reo J. Wolford President

Clarence Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 15, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, November 15, 1966 in the Director's office.

Present: Mesdames Funk and Hendon; Messrs Condon, Hess, Powell, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sanders and seconded by Mr. Warner and carried that the minutes of the October 11, 1966 meeting be approved and that the action of the Executive Committee in paying bills on November 8, 1966 when the Board meeting was postponed be ratified.

Communication: The Secretary read a letter from Mrs. Eli Brown, III expressing her appreciation of the programs on the library's radio station. The Board expressed it's pleasure and ordered the letter filed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$29,245.52 has been audited and had been paid by the Executive Committee on November 8, 1966 and that this action had been ratified previously.

Building Committee: The Building Committee reported that it's work was progressing satisfactorily.

Finance Committee: Mr. Condon presented the statistical report for the month which was examined and ordered filed.

Director's Report: The Director reported receipt of Ordinance No. 205, Series 1966 as passed by the Board of Aldermen appropriating a total of \$808,323.00 from the Bond Issue money for use by the library for expenses already incurred for the new building.

The Director asked for authority to execute vouchers in order to reimburse the city for it's advances and to reimburse the library for it's expenses plus architects fees earned to date.

It was moved by Mr. Warner and seconded by Mrs. Hendon that the Director be authorized to draw up vouchers for these purposes.

The Director called to the attention of the Board the fact that part of the agreement in purchasing the Drybrough and Weissinger properties had been that the library would assume payment of the current tax bills. It was moved by Mr. Condon and seconded by Mr. Sanders that the Director be authorized to pay the tax bills on these properties with the understanding that this sum would be reimbursed out of the Bond Issue money.

The Director read a letter from Mr. J. T. Clark asking for permission to solicit the employees of the library for the purpose of selling them accident insurance.

The Board agreed that the Director should communicate with Mr. Clark informing him that it had been a long-time policy of the Board not to agree to any solicitation of the staff for the purpose of selling any type of commodity.

The Director called to the attention of the Board that Mr. Leo T. Wolford, President of the Board, had been honored by the Kentucky Library Association at its recent meeting by awarding him the K. L. A. Trustee Citation. Members of the Board expressed their pleasure at this announcement.

The Director called to the attention of the Board the problem of duplicate files of magazines, many of which duplicate microfilm files and many of which were deteriorating. He stated that these duplicated files were taking up much needed and valuable shelf space. He asked for authority to sell, exchange, or discard the duplicate files. It was moved by Mr. Hess and seconded by Mrs. Funk that the Director be authorized to dispose of these magazines according to his best judgment. The motion carried.

There being no further business the meeting adjourned at 5:00 p.m.

MINUTES APPROVED:

Leo T. Wolford President  
P. W. Hulman Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 December 13, 1966

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 13, 1966 in the Director's office.

Present: Mesdames Hendon, Schoo; Messrs. Brady, Brown, Hess, Pitt, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hess and seconded by Mr. Brown that the minutes be approved as distributed. The motion passed.

The Director read a communication from F. W. Drybrough, a copy of which is appended to these minutes. The Board voted to approve this request of Vic's Parking Station and to authorize the secretary to sign the agreement.

Library Committee: Mrs. Schoo read the certification that bills in the amount of \$34,424.07 had been audited and found correct. She moved and it was seconded by Mr. Hess that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported for the Building Committee that application had been made for a \$200,000 Federal grant through the State's administration of the Library Services and Construction Act. He reported that there seemed to be a good chance that the application will be successful and that an additional \$200,000 might be received in the next fiscal year.

Finance Committee: The statistical report for the month was distributed. This was ordered received and filed.

Mr. Brown, speaking for the committee stated that Father Pitt had left the meeting early but had left a recommendation that \$4,000 be taken from unrestricted investments to establish a revolving fund to pay for the printing of film catalogs. The sale of the catalogs will replenish the revolving fund. It was moved by Mr. Brown and seconded by Mr. Brady that this \$4,000 revolving fund be established. The motion carried.

Director's Report: The Director read a communication from the Highland Park First Baptist Church, the new owner of the property occupied by the Highland Park Branch Library. This communication announced their desire to renew the lease for five years on the same basis as the previous lease. After discussion, it was moved by Mr. Hess and seconded by Mr. Brown that the Secretary be authorized to sign the new lease for five years. The motion carried.

The Director call attention to the fact that a very successful television program on "Lure of the Library" had been presented with children reviewing books for Christmas gifts and children's Christmas programs.

There being no further buisness, the meeting adjourned at 4:50 p.m.

MINUTES APPROVED:

Robert W. Wainwright President  
W. H. Wainwright Secretary

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F. W. DRYBROUGH  
F. W. DRYBROUGH, JR.  
OWNERS  
JOHN C. MANION  
GENERAL MANAGER



**PARKING STATIONS**

EXECUTIVE OFFICES  
620 SOUTH FIFTH STREET  
LOUISVILLE, KENTUCKY 40202  
PHONE: 583-3995

**VIC'S PARKING STATIONS**

- NO. 1—639-665 SOUTH FIFTH STREET
- NO. 2—SIXTH AND BROADWAY
- NO. 4—716-736 SOUTH FIFTH STREET
- NO. 5A—REAR OF HEYBURN BUILDING
- NO. 5B—722 SOUTH THIRD STREET

December 12, 1966

Louisville Free Public Library  
Fourth and York Streets.  
Louisville, Kentucky 40203

Attention: Mr. C. R. Graham

Dear Mr. Graham:

Ashland Oil and Refining Company has contacted us regarding removal of their property from 722 South Third Street. They plan this removal for the latter part of this month.

All of the equipment is above ground except two 1,000 gallon tanks. To take these up is quite a chore and would take several days. The large hole would have to be filled, compacted, and the paved surface replaced. In addition, it would work quite a hardship on us because the removal of these tanks could easily close our entrance to the entire Third Street set up as well as the exit on the south side of the control house. And finally, after nearly 20 years underground, they would have only metal salvage value.

Therefore, they propose to sell you these two tanks for \$1.00, and we trust you will approve this as you did on the Weissinger Gaulbert property.

When excavation for your new building commences, it will be a simple matter to remove these tanks, and the contractor will receive quite a bit of salvage for these large, heavy, metal tanks. And finally, leaving these large tanks underground is the normal procedure.

We trust you will approve the agreement attached in triplicate, retaining the original and sending us the two copies, one of which we will deliver to Ashland Oil and Refining Company and the other for ourselves. Your prompt and favorable attention will be greatly appreciated.

Sincerely yours,

VIC'S PARKING STATIONS

Owner

**LOUISVILLE'S LARGEST AND FINEST PARKING STATIONS**

—MEMBER—  
NATIONAL PARKING ASSOCIATION



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 14, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 14, 1967 in the Director's office.

Present: Mesdames Hendon, Schoo; Messrs. Brady, Brown, Condon, Hess, Powell, Sanders, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: Without objection the minutes of the meeting of December 13, 1966 stodd approved.

It was moved by Mr. Brown and seconded by Mr. Hess and carried unanimously that the Executive Committee action approving payment of bills when the January Board meeting had been omitted be ratified. Bills for this month amounted to \$23,903.43.

Communications: A letter from O. A. Powers, Manager of the Fincastle Heights Mutual Ownership Corporation suggested expansion of the library branch there by 110 sq. ft. It was estimated that this would cost approximately \$275 for labor and material and it was suggested that the library refund this amount by \$20 per month added to the monthly payment. After discussion it was moved by Mr. Condon and seconded by Mr. Warner that this project be approved by the Board. The motion carried.

Building Committee: At this time Mr. Fred Louis and Mr. Alvin Voit, III the library's architects came into the meeting to present the final design of the new building. After considerable discussion it was moved by Mr. Sanders, seconded by Mr. Condon and carried unanimously that the Board approve the final design of the new building.

Mr. Brady then read the following letter from Mr. John West, Kentucky Department of Libraries, written to Mr. Wolford.

January 6, 1967

Mr. Leo T. Wolford, Chairman  
Louisville Free Public Library  
Louisville, Kentucky

RE: Federal Grant for Construction

Dear Mr. Wolford:

I received the application you submitted to this office November 25th and have submitted the application to a Board of Review as required by the Kentucky State Plan for federal grant funds.

Mr. Leo T. Wolford

2

January 6, 1967

The Board has reviewed this application and the circumstances discussed in the meeting with Mr. C. R. Graham in November. The Board approves the application and will formally approve the application in the coming fiscal year for a grant of \$200,000.00. As I told Mr. Graham, the funds for this fiscal year are completely obligated, however, this letter is to assure you that you are approved for a grant in this amount in the coming fiscal year.

The library extension service of the Department of Health, Education and Welfare will notify us following July 1, 1967 that we may begin to process new applications and immediately upon receipt of this notification we will approve formally this grant and the check for a part of the money will be coming to you within 60 to 90 days with three more checks following.

Since we can only approve the project informally at this stage and since it is also necessary for you all to know that the funds are forthcoming in order that you may proceed with your planning the purpose of this letter is to notify you that the funds will be granted to the Louisville Free Public Library immediately that they are available.

Sincerely,

John Lee West  
Construction Administrator

JLW/epp  
cc: C. R. Graham

After this Mr. Brady read a letter from Mayor Schmied to Mr. Wolford.

February 1, 1967

Mr. Leo T. Wolford, Chairman  
Board of Trustees  
Louisville Free Public Library  
Third and York Streets  
Louisville, Kentucky 40203

Dear Mr. Wolford:

I have received a copy of a letter to you from Mr. John Lee West, Kentucky Department of Libraries, concerning a \$200,000 federal grant to the Louisville Free Public Library. I have also talked with your Director, Mr. Graham, concerning the grant, and the purposes for which you intent to use it.

Mr. Leo T. Wolford

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February 1, 1967

I understand you wish to proceed immediately to instruct your architect to modify present plans to strengthen foundations and building supports so that additional stories may be added in the future, on top of the present building, if needed, and to provide additional development of the below-ground area, the cost of both modifications to be approximately \$135,000.

Further, I understand that rather than seeking additional funds from the City of Louisville for the above purposes, you propose to use the federal grant to cover these costs, and that should the grant not be made available (which appears unlikely) you will modify plans for renovation of the old building in an amount necessary to make up increased costs by virtue of the additional expenditures in the new building.

This all seems to make good sense, and I approve. Please keep me advised.

Cordially yours,

Kenneth A. Schmied  
Mayor

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After considerable discussion it was moved by Mr. Warner and seconded by Mr. Steele that the Board authorize the architects to proceed with the work on the new building according to the approved final design and including those ideas based on the letter from Mayor Schmied to Mr. Wolford. The motion carried unanimously.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$33,300.34 had been audited and found correct. He moved and Mr. Warner seconded and it carried unanimously that bills in this amount be ordered paid.

Finance Committee: The statistical report for the month was distributed and after questions and comments was ordered received and filed.

The Director then read a communication from Mr. Carl Estes, Vice-President and Trust Officer of the Kentucky Trust Company, enclosing a copy of a suggested resolution empowering the Finance Committee to sell and transfer investments. The resolution is as follows:

RESOLUTION OF BOARD OF TRUSTEES

"Whereas it is necessary that the Board of Trustees of the Louisville Free Public Library designate a committee which shall have power to approve the sale and purchase of all securities which may be owned by the Louisville Free Public Library.

IT IS NOW THEREFORE: be it resolved that a majority of the members of the Finance Committee of this Board of Trustees are hereby authorized and empowered to approve from time to time the purchase or sale of any and all securities which may be owned by the Louisville Free Public Library.

NOW BE IT FURTHER RESOLVED that the Chairman, and Secretary of the Finance Committee of the Board of Trustees and each and any one of them separately and alone are hereby authorized and empowered to transfer, convert, exchange, redeem, request payment or reissue, endorse, sell, assign and set over and deliver any and all shares of stock, bonds, debentures, notes, and subscription warrants, stock purchase warrants, evidence of indebtedness or other securities, including United States Savings Bonds and all obligations of the United States Government, now or hereafter standing in the name of or owned by the Louisville Free Public Library, and to make, and transfer necessary or proper to effectuate the authority hereby conferred. A copy of this resolution attached to any instrument of assignment and transfer executed pursuant to and in accordance with the foregoing resolution, shall be taken as full authority for the officer making the sale, conversion, redemption, and/or assignment, to make same and to transfer these securities."

It was moved by Mr. Brown and seconded by Mr. Condon and carried unanimously that the resolution be passed and that the Secretary be authorized to sell investments to establish a revolving fund for the printing of a film catalog.

The Secretary then read the following communication from the Junior Art Gallery.

February 12, 1967

Mr. C. R. Graham, Director  
Louisville Free Public Library  
301 West York Street  
Louisville, Kentucky 40203

RE: Junior Art Gallery, Inc.

Dear Mr. Graham:

It is the understanding of the Junior Art Gallery Board of Directors that there is in the Library's budget:

\$2,900.00 for the Junior Art Gallery, and  
\$2,100.00 for the Louisville Fund.

The Louisville Fund prefers that the \$2,100.00 be paid to the Junior Art Gallery, Inc., as it has been done in the past, whereupon it will be charged to the Fund's \$15,000.00 appropriation to the Gallery.

Mr. C. R. Graham

2

February 12, 1967

Accordingly, it will be appreciated if you will, at the next Board meeting, furnish for approval the payment of \$5,000.00 to the Junior Art Gallery, Inc., made subject to the items first listed above.

I have had Mr. Richard Wangerin approve this for you and your auditors.

Very truly yours,

Elizabeth S. Stirling

ESS:sh

cc: Mr. Richard Wangerin  
Mrs. Richard Weber

Approved by: The Louisville Fund

It was moved by Mr. Brown and seconded by Mr. Condon that the funds be transferred to the Junior Art Gallery according to the letter dated February 13, 1967.

The Secretary then read a letter by Mr. R. W. Hudgens, Treasurer, Kaufman-Straus Company, reporting on the annual volume of sales for the fiscal year ending January 26, 1967. The rent due on this amount of sales was stated to be \$159,891.25. The amount anticipated had been budgeted at \$160,000.00, so the income item for rent was \$108.75 less than that budgeted. The Board agreed to keep these figures confidential and ordered this report received and filed.

After some discussion concerning UHF, Channel 15, Mr. Warner presented the following resolution.

#### RESOLUTION

WHEREAS the Louisville Free Public Library has for nine years held a license in its name with the Federal Communications Commission which license provides certain television broadcast privileges for UHF, Channel 15;

AND WHEREAS the Kentuckiana Educational Council and/or the Jefferson County Board of Education has in fact over the said nine years, maintained and programmed the television broadcasting activities of said license;

AND WHEREAS the Jefferson County Board of Education has indicated that extensive additional funding may be available provided said license is maintained by the Jefferson County Board of Education;

NOW BE IT THEREFORE RESOLVED that the Board of Trustees of the Louisville Free Public Library does hereby authorize its Chairman and its Secretary to negotiate with the Federal Communications Commission and/or the Kentuckiana Educational Television Council and/or the Jefferson County Board of Education to effect a transfer of the Board of Education and negotiate any contract or agreement or other documents necessary to said transfer and to report back to the Board of Trustees for approval of the negotiation.

After discussion it was moved by Mr. Condon and seconded by Mr. Brown and carried unanimously that this resolution be passed and the Chairman and the Secretary be authorized to negotiate.

There being no further business, the meeting adjourned at 5:20 p.m.

MINUTES APPROVED:

W. S. Wolford President  
O. M. Hallam Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 March 14, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, March 14, 1967 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided. He stated that in as much as no quorum was present, this meeting would be considered as an Executive meeting whose actions would be ratified at the next regular meeting of the Board at which a quorum was present.

Minutes: It was moved by Mr. Sanders and seconded by Mrs. Hendon and carried that the minutes of the February 14, 1967 meeting be approved as distributed.

Library Committee: Mr. Sanders gave the certification of bills in the amount of \$37,717.35. He moved and Msgr. Pitt seconded that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: There was no report from the Building Committee.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director presented a check from the Department of Libraries in Frankfort for \$19,300 to be used to grant salary bonuses as State-aid supplements to some forty-eight employees of the library holding state certified librarianships. The bonus ranged from \$300-450, depending on the kind of certificate held.

The Board expressed pleasure in this appropriation and authorized the President to endorse it for deposit to be used as suggested by the Department of Libraries.

There being no further business the meeting adjourned at 4:45 p.m.

APPROVED:

Ros. Wolford President  
Chadman Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 April 13, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, April 13, 1967 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Hess, Pitt, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brady and seconded by Mrs. Funk and carried that the minutes of the March 14, 1967 meeting be approved as distributed.

Communications: The Director presented two proxies for voting shares at the annual meeting of the companies in which the library has investments. It was moved by Mr. Hess and seconded by Mr. Brown that the President be authorized to sign these proxies on behalf of the Board.

Library Committee: Mr. Sanders gave the certification of bills in the amount of \$29,566.11. He moved and it was seconded by Mrs. Hendon and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported for the Building Committee that the work of the committee was progressing satisfactorily.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

The Director reported that the final payment to the Sinking Fund to retire the Kaufman Straus bonds would be September 1, 1968.

Director's Report: The Director presented a check for \$6,800 from the Kentucky Department of Libraries for this library's portion of "state aid." It was moved by Mr. Warner and seconded by Msgr. Pitt that this appropriation for state aid be accepted. The motion carried.

The Director presented a request from the Department of Parks and Recreation to install basketball goals in the backyard of Portland Branch Library and to undertake the maintenance of the lawn and shrubs, and to repair a badly eroded spot. After discussion it was moved by Mr. Sanders and seconded by Msgr. Pitt that the Board agree to this request on a trial basis. The motion carried.

The Board voted to close the library on May 12, 1967 so that the staff could attend it's bi-ennial "In-Service Institute."

The Board also agreed to close the library at 6:00 p.m. on May 24th so that the members of the staff could attend a banquet for those retiring and for several people who have a twenty-five year length of service.

Unfinished Business: Mr. Warner presented a Transfer Agreement between the Board of Trustees of the Louisville Free Public Library and the Board of Education of Jefferson County, Kentucky by which the Library transferred to the School Board its whole right, title and interest in and to a Federal Communications Commission permit and license for Noncommercial Educational Television Broadcast Station WFPK-TV on UHF Channel 15 in Louisville, Kentucky.

After discussion, it was moved by Mr. Brady and seconded by Mr. Brown that this Transfer Agreement be approved by the Board of Trustees and that the Director be authorized to execute the documents.

The motion carried unanimously.

It was moved by Mr. Hess and seconded by Mr. Sanders and carried unanimously that the thanks of the Board to Mr. Warner be recorded in the minutes.

Election of Officers: Mr. Sanders gave the report of the Nominating Committee as follows:



The Executive Committee acting as the Nominating Committee request that the following slate of officers be elected for the year 1967-68.

Mr. Leo T. Wolford	President
Msgr. Felix N. Pitt	Vice-President
Mr. C. R. Graham	Secretary
Kentucky Trust Co.	Treasurer

Nominating Committee:  
Robert Sanders, Chairman  
Todd G. Brady, Jr.

Mr. Sanders moved and it was seconded by Mr. Warner and passed unanimously that this report of the Nominating Committee be accepted and that the entire slate be elected.

There being no further business the meeting adjourned at 4:59 p.m.

APPROVED:

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President

*C. R. Graham*  
\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 9, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, May 9, 1967 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brown, Condon, Hess, Sanders, Wolford and the Director

Mr. Wolford presided.

Minutes: It was moved by Mr. Brown and seconded by Mr. Condon and carried that the minutes of the April 13, 1967 meeting be approved as distributed.

Communications: The Director read a letter from the City Comptroller and Inspector which stated that the figures as reported to the Board on the sales of the Kaufman Straus Company had been verified and found to be exactly as reported. This letter is appended to these minutes and marked Exhibit A.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$44,235.46 had been audited and found correct. He moved and it was seconded by Mr. Condon and

carried

carried unanimously that bills in this amount be ordered paid.

Building Committee: The Director read a letter from Mr. A. J. Regneri, Secretary of the Louisville and Jefferson County Planning and Zoning Commission, addressed to the Director of the Law Department of the City of Louisville. This letter stated that the Commission had recommended to the Board of Aldermen that the alley in the block bounded by Third and Fourth Streets be closed at the request of the library.

This letter is appended to these minutes and marked Exhibit B.

Finance Committee: Mr. Brown distributed the statistical report for the month and after discussion it was ordered received and filed.

Director's Report: The Director described the five-year Capital Project plan which had been approved by the Building Committee and asked authority to send it to the Planning and Zoning Commission. It was moved by Mr. Condon and seconded by Mr. Brown and carried that these plans be approved.

The Board approved the Director's suggestion that the vacant lot at Parkland Branch be offered on a temporary basis to the Recreation Department of the City of Louisville.

There being no further business the meeting adjourned at 5:05 p.m.

MINUTES APPROVED:

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Ray W. Wainwright President  
Chas. H. Brown Secretary

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EXHIBIT A



BERNARD F. VEITH  
COMPTROLLER AND INSPECTOR

CITY OF LOUISVILLE  
KENTUCKY  
OFFICE OF  
COMPTROLLER AND INSPECTOR



JOSEPH P. MCTIGHE  
AUDITOR-CITY ACCOUNTANT  
ASSISTANT COMPTROLLER

APRIL 10, 1967

TO: Mr. C.R.Graham, Director  
Louisville Free Public Library  
4th & York Streets  
Louisville, Kentucky (40203)

Dear Mr. Graham,

This is in answer to your letter of February 16th 1967 relative to the Annual Sales Reports of the tenant Kaufman Straus Company for the Fiscal Years ending January 29th, 1966 and January 26th, 1967 and in obedience to the request of your Board of Trustees I met with Mr. R.W. Hudgens Treasurer of the Kaufman Straus Co. on April 6th 1967, to verify figures submitted to the Board of Trustees in these two reports.

In accordance with generally accepted auditing standards, I examined the Ledger Account of the record of Sales and all the supporting records effecting the accounts in both years.

After verifying all of the facts mentioned above I am pleased, to certify to you to the Board of Trustees, that the two Fiscal Years reports submitted to the Board for the Fiscal Year ending January 29th, 1966 in the amount of \$ 5,474,936.50 and the Fiscal Year ending January 26th, 1967 in the amount of \$ 5,329,708.40 were found to be exactly as represented.

I trust that the above information is sufficient for your needs.

Respectfully submitted

Bernard F. Veith  
Comptroller & Inspector

cc: Hon. Kenneth A. Schmied, Mayor  
Mr. Frank A. Heller, Director of Finance

EXHIBIT B



April 28, 1967

Honorable Eugene H. Alvey, Director  
Law Department, City of Louisville  
City Hall  
Louisville, Kentucky 40202

Re: Docket No. 1-7-67

Dear Mr. Alvey:

At the meeting of the Louisville and Jefferson County Planning Commission held on April 27, 1967, the Commission resolved to recommend to the Board of Aldermen of the City of Louisville that the request to close the alley in the block bounded by 3rd, and 4th Streets, Library Place and the first alley south of Broadway, be approved subject to the requirements of the public utility companies.

Comments of the following agencies and public utilities are enclosed herewith: Acting Director of Works, Director of Traffic Engineering, Louisville Water Co., Louisville Gas & Electric Co., Southern Bell Telephone & Telegraph Co. and the Director of Safety.

Also enclosed is a letter of request by the Director of the Free Public Library and a plat showing the alley to be closed.

Minutes of the meeting relative to this docket will be sent to the Clerk of the Board of Aldermen after they are approved, which will probably be May 18, 1967.

Yours very truly,

*A. J. Regneri*  
A. J. Regneri  
Secretary

AJR:mm

cc: Louisville Free Public Library  
4th and York Streets  
Louisville, Kentucky 40202

Attention: Mr. C. R. Graham, Director

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 13, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, June 13, 1967 in the Director's office.

Present: Mesdames Funk and Hendon; Messrs. Brady, Brown Condon, Hess, Pitt and the Director.

In the absence of Mr. Wolford, Father Pitt presided.

Minutes: It was moved by Mr. Brady and seconded by Mr. Brown that minutes for the meeting of May 9, 1967 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills for the month of May, 1967 in the amount of \$34,085.75 had been audited and found correct. She moved and Mr. Condon seconded that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported that bids for the construction of the new building would go out June 16, 1967 and would be opened July 6, 1967. He reported that the Mayor had been informed that the bids would be opened on July 6, 1967 and his help asked in making funds available so that work could begin if the bids were satisfactory. Mr. Brady then asked the Board for authority to award the contract if the bids were in order and if funds were available. After considerable discussion, in which it was brought out that it was rarely possible to obtain a quorum of the full Board during July and August, it was moved by Mrs. Hendon and seconded by Mr. Condon and carried unanimously that the Building Committee report the recommendation to the full Board. If this is impossible because of the lack of a quorum, the Executive Committee should have the power to accept the bids and to authorize the beginning of construction.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

The Director reported that the City and County had taken action on the budget request but had appropriated the same amount for 1967-68 that had been appropriated for 1966-67. The Director reported that this would call for a complete revision of the budget and that as soon as this had been completed he would present his recommendation to the Finance Committee.

Director's Report: The Director reported that beginning in September, Department Heads would be asked to give brief descriptive reports on the work of their individual department to the Board.

He also reported that in all likelihood it would be impossible to have a meeting of the full Board in July and August because of the lack of a quorum, in which case the procedure of paying bills would

be by action of the Executive Committee. This could be ratified at the first full meeting of the Board. Members of the Board signified their approval at this procedure.

The Director presented for approval of the Board a Testimonial to Mrs. Gene Meyers, who had been one of the leading forces in the establishment of Bon Air Branch Library. Mrs. Meyers was moving from the City. It was moved by Mr. Condon and seconded by Mr. Brown that the Board authorize the President and the Librarian to sign this testimonial.

Their being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

Richard Wolford President  
Paul M. Walden Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 EXECUTIVE COMMITTEE MEETING  
 July 11, 1967

When it was discovered that it would be impossible to have a quorum for the regular Board meeting July 11, 1967, Mr. Wolford, the president, called a meeting of the Executive Committee.

Present were: Messrs. Brady, Brown, Hess, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford announced that in as much as bills had been paid by action of the Executive Committee previously that the purpose of this meeting was to receive the report of the Building Committee concerning the opening of bids for the new building. He called upon Mr. Brady who read the following report:

Bids were opened July 6 and low bids were \$195,100 over our tentative budget.

The Building Committee recommends that the budget be balanced by using \$195,100 of the \$280,000 budgeted for "Remodeling Existing Building." It also recommends that the Board apply for an additional Federal grant of \$200,000 to complete remodeling.

The Building Committee and Mr. Wolford met July 10, with the architects and Mr. John Lee West, Construction Administrator of the Kentucky Department of Libraries. Mr. West assured the Committee that he had received word from Washington to proceed with the \$200,000 Federal grant for the year 1967-68.

The Building Committee then recommends that the Board accept the low bids as outlined on the tabulation sheet, and that the architects prepare contracts for signing and that the Secretary be authorized to sign the necessary papers.

In a telephone communication to the Librarian, Mr. John West said that he had heard from Washington that approval of the project must be obtained before a contract with the builders is signed. Mr. West said this could be handled by the Board issuing to the contractor a letter of intent which would obligate the Board to pay for any work by the contractor before the contract was signed.

After considerable discussion it was moved by Mr. Brady and seconded by Mr. Warner that the report of the Building Committee be approved as presented. The vote was unanimous in favor of this motion.

There being no further business the meeting adjourned at 5:00 p.m.

APPROVED:

Robert Wolford President  
Phalon Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 EXECUTIVE COMMITTEE MEETING  
 July 31, 1967

The Executive Committee, including Messrs. Brady, Pitt, Wolford and the Director met in Mr. Wolford's office July 31, 1967 at 10:30 a.m.

Mr. Wolford presided.

Members of the committee agreed to a three year extension of the lease for the Jeffersontown Branch Library, with all the terms and conditions remaining the same as the present lease.

After discussion the Executive Committee approved additional insurance to cover the work on the new building while under construction.

By so doing it is estimated that there will be considerable savings by purchasing this insurance instead of requiring the contractors to do so.

There being no further business the meeting adjourned at 11:15 a.m.

APPROVED:

Raymond President

Phallon Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

September 12, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 12, 1967 in the Director's office.

Present: Mesdames Funk, Hendon, and Schoo. Messrs. Brady, Brown, Condon, Hess, Powell, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Hess and seconded by Mr. Brady and carried that the minutes of the meeting of June 13, 1967 be approved and that the action of the Executive Committee on July 11, 1967 and July 31, 1967 be ratified.

Communications: The Director read the following letter from Mr. Mengel, Vice-President of the Davis and Davis Management Company, concerning the East-West Alley Between Broadway and York Street.

LETTER

September 7, 1967

Re: East-West Alley  
Between Broadway and  
York Street

Mr. C. R. Graham  
Library Director  
Louisville Free Public Library  
301 York Street  
Louisville, Kentucky

Dear Mr. Graham:

We share with you the excitement of seeing the Library addition becoming a reality. We are sure that while there is



a lot of work ahead you are finding tremendous satisfaction in seeing this fulfillment of so much effort on the part of so many interested people of Louisville.

Progress is always accompanied by problems and this, of course, is to be expected. The immediate problem of concern to us is the width of the above captioned alley just east of approximately the half way point between 4th Street and 3rd Street. As you know, we have proposed to the owners of the Heyburn Building that they build a parking garage in our Court area on the south side of the Building. The need for such a facility became acutely apparent the day that construction started on the Library. Approximately 241 parking spaces were lost and it had an immediate impact upon our Tenants and the hundreds of people who visit the Building each day.

We have <sup>been</sup> in contact with Mr. Arthur Daniels, Traffic Engineer and Mr. Jack Quick, Works Director, to determine, that should the Heyburn Building Owners decide to construct a garage, that the alley would be sufficiently wide for two way ingress and egress. Mr. Quick was kind enough to talk with you about this need and after studying the city's plans it was found that the alley width is twenty feet wide from 4th Street to approximately the half way point between 4th Street and 3rd Street--the remainder of the alley from this point east to 3rd Street is only sixteen feet wide. Obviously, this situation, if allowed to remain, will create serious traffic and safety problems for all of us in this area. In our latest conversation yesterday with Mr. Quick, he indicated that your position was, that any variation, changed or alteration of the Library plans would have to be presented to the Library Board for consideration and action. This is certainly understandable and as it should be.

We respectfully ask, therefore, that this letter be considered a formal request that the Library Board take whatever action, legal or otherwise, that is necessary to provide the additional four feet of space to make the subject alley twenty feet wide in its entire length from 4th Street to 3rd Street. It is our understanding that such action would require only minor changes in the Library landscaping plans.

We are confident that the Board will take the same progressive view of this problem as they have in the past and which has provided the city with this wonderful addition to the Library. We submit, also, that while such positive action will be mutually

advantageous to the Library and the Heyburn Building it shall also be in keeping with the City's efforts in providing adequate and safe traffic control.

Thank you very much for your consideration of this request. We regret that we are unable to present this letter in person to the Board due to the necessity of being out of the city. We trust, however, that our feelings are reflected sufficiently above.

Kindest personal regards.

Cordially,

Davis and Davis Management Co.

Vane D. Mingle, Vice-President  
General Manager, Heyburn Building

VDM:dc

After considerable discussion it was moved by Mr. Hess and seconded by Mr. Sanders that the Board state that it understands and is sympathetic with the problems concerning the alley but that the Board does not feel it should donate this land for the purpose of widening the alley. The motion carried.

Library Committee: Mr. Sanders, Chairman of the Library Committee, read the certification that bills in the amount of \$34,100.32 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported progress in the work of the committee. He also asked for authorization by the Board for the Director to sign a "Conveyance-of-Right-of-Way" for the Louisville Gas and Electric Company. Such a motion of authorization was moved by Mr. Brady, seconded by Mr. Warner and carried.

Finance Committee: Mr. Condon reported the statistical report for the month, which was ordered received and filed. At this point it was necessary for Mr. Condon to leave the meeting. The Director read the report of the Finance Committee as follows:

"The Finance Committee met August 22, 1967 and approved the revision of the Budget for the year 1967-68 in line with the appropriations from the City and County governments. The Committee asked that the Board approve this revision."

After discussion it was moved by Mr. Sanders and seconded by Mrs. Funk that the Board approve the Budget as revised by the Finance Committee. The motion carried unanimously.

Director's Report: The Director asked for authorization to close all agencies of the library at 6:00 p.m., October 27, 1967 so that the staff could attend the Kentucky Library Association Banquet. It was moved by Mrs. Hendon and seconded by Mrs. Schoo and carried that this closing of the library be authorized.

The Director distributed pictures of the new building to members of the Board of Trustees.

Special Report: At this time, Mr. William Garnar, Coordinator of Technical Services, gave a special report describing the functions of "Technical Services."

After questions by the members of the Board of Trustees, the Board thanked Mr. Garnar.

There being no further business the meeting adjourned at 5:10 p.m.

APPROVED:

Roy W. Welford President

P. W. Halahan Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

October 10, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 10, 1967 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Condon, Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. Condon and carried that the minutes for the meeting of September 12, 1967 be approved.

At this time the President introduced a delegation to discuss the alley North of the library property.

The delegation consisted of: Mr. Leslie Barr of Louisville Central Area, Mr. Vane D. Mingle, representing Davis and Davis Management Company, Mr. Fritz Drybrough, Jr. and Mr. Bemis Lawrence, acting as attorney for Davis and Davis. Also Mr. Arthur Daniels, City of Louisville Traffic Engineer was present as an observer.

Mr. Mingle stated that half the length of the alley was 20 feet wide and that the Eastern half was 16 feet wide. He requested that the Board of Trustees donate to the City 4 feet along the Eastern half of the alley to widen it to 20 feet.

Several other members of the delegation made a brief statement. The delegation left the meeting at 4:45 p.m.

After the delegation left the meeting, there was considerable discussion concerning the question. It was then moved by Mr. Sanders that the Board request the Mayor to ask the City Center Commission to make a study, in depth, of traffic in connection with this alley and the proposed parking garage; and to study the architects' objections, the probable cost and refunds of the cost to the Library and to report the results of this study to the Board of Trustees. The motion was seconded by Mr. Condon. The vote was called and the motion passed by a vote of 7 for and 1 against. (Mr. Hess was recorded as voting no.)

Library Committee: Mr. Sanders read the certification that bills for the month of September amounting to \$51,955.72 had been audited and found correct. He moved, and Msgr. Pitt seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported on the progress of the New Building project.

Finance Committee: Father Pitt distributed the statistical report for the month, which was ordered received and filed.

Director's Report: The Director reported that in answer to a special appeal to the Mayor and the County Judge it has been agreed that the City would make an additional appropriation of \$20,000 and that the County would make an additional appropriation of \$25,000 to be used to raise salaries for the professional and semi-professional staff. The Board expressed pleasure at this report.

There being no further business the meeting adjourned at 5:20 p.m.

APPROVED:

Geo. W. Walden President  
W. M. Mahan Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

November 14, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, November 14, 1967 in the Director's office.

Present: Mesdames Funk and Hendon; Messrs. Brady, Hess, Sanders, Steele, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sanders and seconded by Mrs. Hendon that the minutes for the meeting of October 12, 1967 be approved as distributed. The motion carried.

Mr. Wolford then asked the Secretary to read the following letter from Mayor Schmied:

Mr. Leo T. Wolford  
Speed Industries Building  
425 West Ormsby  
Louisville, Kentucky

November 2, 1967

Dear Mr. Wolford:

All too often public service goes unnoticed and unrewarded. We are fortunate in the City of Louisville that so many good citizens have been willing to serve on our appointed Boards and Commissions. Because of the tremendous pressure and work load in the Mayor's Office, I am seldom able to meet with and thank everyone who has participated in making their particular program or project a success. However, I am taking this opportunity to present a token of my sincere appreciation to you and the members of your particular body.

I would appreciate it very much if you would read this letter either at your next meeting or to each individual when you present them with the enclosed certificates. As I am sure you are aware, we present our City of Louisville Ambassador of Good Will certificate to people we feel have made an outstanding contribution to our City or to guests in our City who have distinguished themselves in other areas.

Thanking you for past and future services to the citizens of our community.

Sincerely,

Kenneth A. Schmied, Mayor

Then Mr. Wolford distributed the certificates to the Board members who were present.

It was moved by Mr. Sanders and seconded by Mr. Hess and carried unanimously that these certificates be acknowledged with deep appreciation.

Library Committee: Mr. Sanders read the certification that bills for the month of October amounting to \$37,410.73 had been audited and found correct. He moved, and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady read a communication from Mr. R. J. Gardner, Manager of Operations of Kaufman's, asking permission to move an oil storage tank into the basement of the Main Store Building. It was stated that the oil storage tank would be installed by the Comley-Bushfield Co., in accordance with the regulations of the Fire Prevention Bureau and the Kentucky Inspection Bureau. After discussion it was moved by Mr. Sanders and seconded by Mrs. Funk to grant this request of the Kaufman-Straus Company providing there was no increase in our insurance rates.

Mr. Brady also read a letter, dated November 10, 1967 from Mr. Alvin A. Voit, III of the firm of Louis and Henry, Architects stating that the low bidder on the finished hardware subcontract, Faulkner-Clark Co. of Lexington had withdrawn their low bid of \$960 because of an error in their estimate. The architect, therefore approved the award of the subcontract to the second bidder, American Builders of Louisville, at their quoted price of \$16,520.00 which is well within the \$20,000.00 allowance for this item.

After discussion it was moved by Mr. Brady and seconded by Mr. Sanders that the Board approve this action of the architects in awarding the subcontract to the second bidder instead of the low bidder.

Finance Committee: Mr. Hess distributed the statistical report for the month, which was ordered received and filed.

Mr. Hess then requested the Director to read the following letter from the Library's insurance broker:

SWOPE and DICK  
General Insurance

November 10, 1967

Board of Trustees of the Free  
Public Library  
307-09 York Street  
Louisville, Kentucky 40203

Attention: Mr. Clarence Graham, Director

Books and Similar Property  
Policy Renewal 12-1-67

Letter Cont.  
Mr. Dick

-2-

November 10, 1967

Gentlemen:

This All Risk-with Exclusions policy, written on a three-year basis, will expire December 1, 1967. Coverage was provided at the Main Library and various other locations where books are located, except for Eastern and Southern High Schools where no insurance is carried. The premium on the expiring policy was approximately \$6,200 and provided total insurance in the amount of \$829,500.

As a brief review, there is no Co-insurance requirement on this policy, and the amount of insurance carried was determined by the following procedure:

1. An average unit value of \$2.25 was used for the books located at the Main, Branch, and Sub-Branch Libraries and Bookmobiles.

An average unit value of \$1.00 was used for the books located at the Museum and Rear of Museum.

An average unit value of \$.50 was used for the books located at West Chestnut Street.

Micro-cards @ \$.20.

Films of newspapers, directories, etc.  
(reels) @ \$12.00

Pamphlets @ \$.30.

2. The amount of insurance carried was obtained by using a percentage of the resulting values at each location - 40% for the Main and eleven branches; 80% for the Sub-Branches and West Chestnut Street and 100% for the Museum, Rear of Museum and Bookmobiles.

Using the same procedure the total amount of insurance under the renewal policy would be \$929,300 - an increase of approximately 12% - and the estimated three-year renewal premium would be \$6,600 - an increase of approximately 6.5%. We were able to obtain an additional rate credit for this reason the premium increase was not commensurate with the amount of insurance increase.

Letter cont.  
Mr. Dick

-3-

November 10, 1967

In the past the premium for this policy has been on a three-year cash basis with a savings of 5% over the three-year annual payment plan. If for budget purposes the annual payment plan should be preferred, the estimated premium would be \$2,310 per year.

This policy was especially designed for the Library and we feel that from a practical viewpoint the broadest coverage available is provided for the premium involved. It will be very much appreciated if you will review this proposal and let us have your decision regarding renewal.

Yours very truly,

Kenneth A. Dick

KAD/jw

After discussion it was moved by Mr. Hess and seconded by Mrs. Hendon that the policy as outlined in this letter be approved and the insurance purchased. The motion carried.

Director's Report: The Director recommended that the library system be closed for the Christmas Vacation on Saturday, December 23 through Monday, December 24 and also on December 30, 31 and January 1, 1968. It was moved by Mr. Hess and seconded by Mrs. Funk that the library be closed on these dates. The motion carried.

At this point Mrs. Barbara Miller, Head of the Children's Department came into the meeting and gave a special report on the work of the Children's Department.

There being no further business the meeting closed at 5:10 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

December 12, 1967

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 12, 1967 in the Director's office.

Present: Mrs. Hendon; Messrs. Brady, Brown, Condon, Hess, Pitt, Powell, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.



Minutes: It was moved by Msgr. Pitt and seconded by Mr. Brown and carried that the minutes of November 14, 1967 be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$50,342.43 had been audited and found correct. He moved and Mr. Brady seconded the motion and it carried unanimously that bills in this amount be ordered paid.

Mr. Sanders then gave a report of the meeting of the Library Committee on December 6, 1967. He stated that the City and County had appropriated an additional \$20,000 each, or a total of \$40,000, to be used to increase the salaries of the professional and semi-professional staff.

The clerical staff salaries had already been increased by Board action.

The new scale was approved by the Library Committee for presentation to the Board for action. It is the maximum to be accomplished with this amount of money although it is still considerably below local salaries for comparable position.

He then presented the new scale to the Board with the suggestion that the Secretary write a letter of thanks on behalf of the Board to the Mayor and the County Judge. After some discussion it was moved by Mr. Warner and seconded by Mr. Condon and carried unanimously that the new scale be approved by the Library Board, retroactive to October 1, 1967.

Building Committee: Mr. Brady gave a progress report on the work of the new building.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director requested that the January meeting be postponed from January 9, 1968 to January 16, 1968. This was agreeable to the Board.

The Director reported that there would be no special report by a Department Head at this meeting due to the length of the agenda, but these reports would begin again at the next meeting.

Members of the Board stated that these special reports were valuable to the Board members because of the insight it gave them and the working of the department.

The Director distributed a list of suggested Children's books. This list was prepared by the Head of the Children's Department.

There being no further business the meeting adjourned at 4:50 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

January 16, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, January 16, 1968 in the Director's office.

Present: Mrs. Hendon; Messrs. Brady, Brown, Condon, Warner, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford declared that in as much as there were not enough members to constitute a quorum that this meeting would be considered a meeting of the Executive Committee whose action would be ratified at the next regular meeting at which a quorum was present.

Minutes: It was moved by Mr. Warner and seconded by Mr. Condon and carried that the minutes of the meeting of December 12, 1967 be approved as distributed.

Communications: The Director read a letter from Judge Marlow Cook acknowledging the Board's letter expressing appreciation for the additional appropriation to be used for salary increases.

Library Committee: Mrs. Hendon, reporting for the Library Committee, read the certification of bills in the amount of \$43,849.16 and moved that bills in this amount be ordered paid. Mr. Condon seconded the motion and it carried unanimously.

Building Committee: Mr. Brady reported that work on the new building was progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

At this time Mrs. Barbara Pickett, Head of the Reference Department, came into the meeting and gave a description of the work of her department. Members of the Board expressed appreciation for this report and the meeting was adjourned at 5:10 p.m.

APPROVED:

Leo J. Wolford President  
Edith A. ... Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 13, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 13, 1968 in Studio A of the Audio Visual Department.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford stated that without objection the minutes of the Executive Committee Meeting of January 16, 1968, when no quorum of the Board was present, would stand approved and the action at the meeting was ratified.

Communications: The Director read a letter from the Executive Director of the Y.W.C.A. with an enclosed check in the amount of \$500 made payable to the library's radio stations. It was stated that this gift was from Mr. and Mrs. Dulaney Logan and transmitted through the Young Women's Christian Association.

The Board accepted the gift with thanks and requested the Director to write the proper letters.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$32,855.48 had been audited and found correct. She moved and Mr. Brown second the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported that work on the new building was progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: At this point the Director read a letter reporting on the Annual budget for the Kaufman Straus Company and on the total amount of rental the library would receive for the fiscal year, 1967-68. The rental figure as reported was \$157,603.34.

In as much as the library's budget for 1967-68 included figures of \$155,000.00, this figure as reported by Kaufman Straus, even though it showed a drop in dollar volume was still within the budget.

At this time, Miss Dorothy Day, Head of the Audio Visual Department, came into the meeting and presented a sound-slide program explaining and depicting the work of her department.

Members of the Board expressed pleasure in this program and congratulated Miss Day after which the meeting adjourned at 5:25 p.m.

→ over

APPROVED:

Richard W. Wainwright President  
William H. Hall Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING

(No meeting held - March 12, 1968)

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING

April 9, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, April 9, 1968 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Condon, Hess, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brown and seconded by Mr. Brady and carried unanimously that the Board ratify the March 12, 1968 action of the Executive Board in paying bills in the amount of \$35,117.11 when the March meeting of the Board was eliminated.

Communications: The Director read a communication from the Rev. R. G. Eppler, requesting use of the meeting room at Eline Branch Library for a Bible study program. After discussion it was moved by Mr. Condon and seconded by Mrs. Funk and carried unanimously that the Board express sympathy but that in view of their long-time policy the request must be refused.

The Director also read a letter from Mr. John G. Rowe, Director of the Otter Creek Park of the City of Louisville. He requested the loan of some stuffed birds for exhibit in the Nature Center of the Otter Creek Park. It was moved by Mr. Sanders and seconded by Mr. Brady that the Director and Curator of the Museum pick out not more than ten (10) duplicates from the collection of the Museum and lend them to the Otter Creek Park for the summer. The motion passed.

The Director read a letter from the Controller of Kaufman's which had attached a letter from their auditor showing the sales as defined in the lease for the year ending February 3, 1968. The letter was ordered received and filed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$30,554.66 had been audited and found correct. He moved and Mr. Condon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported continued progress on the New Building project.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

The Director read a letter addressed to Mr. Leo T. Wolford, Chairman of the Board, as follows:

Mr. Leo T. Wolford, Chairman  
Louisville Free Public Library Board  
Louisville Free Public Library  
Louisville, Kentucky

Re: Louisville Public Library  
Building Project

Dear Mr. Wolford:

Enclosed please find check number GO 212 524 in the amount of \$130,000.00. This check represents the first and second installments of the Federal Grant to the Louisville Free Public Library.

Sincerely,

John Lee West, signed

John Lee West  
Construction Administrator

JLW/epp

Enclosure

After discussion Mrs. Hendon made the motion and Mr. Brown seconded the motion and it carried unanimously that this check be accepted and that the President of the Board be authorized to endorse it to the Director of Finance of the City of Louisville to be credited to the Library's Bond Issue Building account.

The Director announced receipt of the audit, conducted by the City Comptroller and Inspector, and offered copies for any of the Board members who wished to study the audit.

Director's Report: The Director presented to the President a proxy of the Public Service of Colorado to be signed.

The Director recommended that the Library be closed Easter Sunday and at 12:00 noon on Derby Day. The Board approved this recommendation.

The Director reported that Mr. Martin Schmidt had accepted the position as Head of the Kentucky Division at \$582.40 per month or \$6,988.80 per annum. Mr. Schmidt intends to start his employment June 15, 1968 to replace Miss Patty Burrell, who is retiring.

The Director announced that work was being done to prepare the budget request for the City and County and that as soon as this preparation had been completed he would present it to the Finance Committee before delivering it to the City.

As a matter of information the Director stated that he had received from the Kaufman Straus Company a statement that their lot behind the Kaufman Store had been sold to Frank Stark with the obligation to build a parking garage.

The Director announced the reappointment of three Board members: Mr. Sanders, Mrs. Schoo, and Mr. Warner.

The Director asked for authorization to close any agency of the library if an emergency arose due to racial trouble. It was moved by Mr. Hess and seconded by Mrs. Hendon and carried unanimously that the Director be instructed to exercise his judgment in any such manner.

Election of Officers: Mr. Sanders, Chairman of the Nominating Committee read the following slate of candidates for reelection:

President	Mr. Leo T. Wolford
Vice-President	Msgr. Felix N. Pitt
Secretary	Mr. C. R. Graham
Treasurer	Kentucky Trust Company

It was moved by Mr. Sanders and seconded by Mr. Condon that the entire slate be elected. The motion passed unanimously.

Their being no further business the meeting adjourned at 5:05 p.m.

APPROVED:

Leo T. Wolford President  
C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

May 14, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, May 14, 1968 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown, Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided.

Communications: The Director read a letter from Mr. J. D. Leeth, Executive Director of Urban Renewal, concerning some changes to be made in the sewer system connecting with Western Branch Library. This problem was referred to the Building Committee.

Library Committee: Mr. Sanders reported that he and the Director had spent all of May 7, 1968 in Chicago at the Merchandize Mart inspecting this type of furniture in anticipation of studying the architect's specifications for the purchase of furniture.

Mr. Brady read the following letter from Mr. Frederick R. Louis, the Library's architect.

May 10, 1968

Mr. C. R. Graham, Director  
Louisville Free Public Library  
301 West York Street  
Louisville, Kentucky 4-203

Dear Mr. Graham:

Bids were received on May 9, 1968 from 7 contractors for furnishing and installing carpet in the new library building. Hubbuch Brothers & Wellendorf submitted the lowest bid of \$87,312.00 for Specification "A" and \$74,632.50 for Specification "B". Attached for 5 copies of the Bid Tabulation.

It is my recommendation that the bid of Hubbuch Brothers and Wellendorf for Specification "A", in the amount of \$87,312.00, be accepted. The "A" Carpet contains 44% more surface material than the "B" Carpet, and, I believe, is well worth the additional cost, which is 17% more than the "B Carpet."

The Specifications instructed the bidders not to include any amount in the bid for the cost of the Performance and Payment Bond, that in the event a bond is required the premium bond would be paid by the Library. We have been advised by the successful bidder that the bond premium on this contract would amount to \$3.75 per \$1,000.00, or a total cost of \$327.00. You may advise us of your decision as to whether a bond is desired at the time the contract is to be executed.

We shall await your instructions regarding the award of the contract for this work.

Very truly yours,

Frederick R. Louis, (signed)

cc: Mr. Todd Brady

enc.

cw.

Mr. Brady stated that it was the suggestion of the Building Committee that the Board approve the recommendation of Mr. Louis concerning the carpet and that the Board dispense with requiring a Performance and Payment Bond.

After discussion it was moved by Mrs. Hendon and seconded by Msgr. Pitt that the Board accept the Bid of Hubbuch Brothers and Wellendorf for Specification A in the amount of \$87,312.00 as outlined in the letter from Mr. Louis, and that no Performance and Payment Bond be required. The motion carried unanimously.

Finance Committee: Msgr. Pitt presented the statistical report for the month, which was examined and then ordered received and filed.

New Business: Mr. Wolford presented Msgr. Pitt with a pin symbolizing twenty-five years of service on the Board.

Mr. Wolford spoke of his pleasure in presenting this pin and praised Father Pitt for the significant contribution of his membership on the Board.

Their being no further business the Board adjourned at 5:05 p.m.

APPROVED:

*June 11, 1968*  
*Sept 10, 1968*

*Ray Wolford* President  
*Off. Pralman* Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

June 11, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, June 11, 1968 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Condon, Pitt, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Communications: The Director read a letter from Miss Patricia Burrell, resigning effective July 1, 1968. The Board expressed appreciation of the work of Miss Burrell throughout her long period of service.

The Director read a communication from the Bureau of Fire Prevention, outlining some requirements to be met at Old Central High School.

He also read a communication from the Executive Director of Urban Renewal stating the plans Urban Renewal had for obtaining Old Central High School. After some discussion it was moved by Msgr. Pitt and seconded by Mrs. Brown and carried that these two matters be referred to the Building Committee to study and report back to the Board.

Library Committee: Mr. Sanders read the certification of bills in the amount of \$33,217.50. He moved and Mr. Condon seconded that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported on the work of the committee.

Finance Committee: Msgr. Pitt presented the statistical report for the month, which was ordered received and filed.

It was reported that the \$500 Travel Fund, which the Board had voted to assist staff members in attending conferences and library meetings, had been found to be inadequate. It was recommended that this amount be increased another \$500 so that more staff members could attend important library meetings. The Board expressed its approval of this action.

There being no further business, the meeting adjourned at 4:40 p.m.

APPROVED:

Leo T. Wolford President

Patricia Burrell Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

September 10, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 10, 1968 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brown, Concon, Powell, Steele, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Warner and carried that the minutes from the meeting of July 11, 1968 be approved as distributed. It was then moved by Mr. Brown and seconded by Mr. Condon that the action of the Executive Committee in approving the payment of bills July 9, 1968 and August 13, 1968, when no quorum of the Board was present, be ratified. This motion carried.

Communication: The Director read a letter from Mrs. Jean Weber, Director of the Junior Art Gallery, requesting the regular annual payment from the library. After discussion it was moved by Mr. Condon and seconded by Mrs. Funk and carried that the Director be authorized to issue this check to the Junior Art Gallery.

A communication from the Department of Education, Frankfort, Kentucky, was read, requesting reauthorization for three employees of the library to the Kentucky Division of Surplus Property so that the library could take advantage of the privilege of buying surplus property. The Director recommended that he, Miss Dorothy Day, and Mr. Leo Zimmerman, Jr. be authorized for this purpose. It was moved by Mr. Brown and seconded by Mr. Warner and carried that these three persons be authorized to represent the library.

The Director read a letter from Mr. Kenneth A. Dick, the library's insurance consultant, stating the revised appraisal of Marshall-Stevens for the building located at 427 South Fourth Street indicating the insurable value of \$2,670,951, necessitating an increase in the Fire and Extended Coverage insurance on the building of approximately \$123,500.

It was explained that this additional coverage was bound as of August 19, 1968, pending final approval by the Board. It was moved by Mr. Condon and seconded by Mrs. Schoo that the purchase of this additional insurance be approved. The motion carried.

A communication from Mr. Louis Moseson concerning the lease of the Outer Highland branch was read. In the new lease the rent was increased to \$140 per month from \$115 monthly. The lease called for one year periods with an automatic renewal each year. After discussion it was moved by Mr. Brown and seconded by Mr. Warner that the librarian negotiate for a five-year lease or at least a three-year lease and that the Board authorize the signing of either the three or five year lease. The motion carried.

A communication from Mr. John Lee West, Construction Administrator, Kentucky Department of Libraries, transmitting a check in the amount of \$50,000 was read. This check represented the third installment of the federal grant to the Louisville Free Public Library.

The Director read a letter of resignation from Mrs. Willie D. Luce, retiring as Head of the Crescent Hill Branch library as of October 1, 1968. This resignation was accepted with regret.

Library Committee: Mrs. Schoo read the certification that bills in the amount of \$44,387.69 had been audited and found correct. She moved and Mr. Condon seconded the motion that bills in this amount be ordered paid.

Building Committee: The Director reported for Mr. Brady that progress was being made on the New Building.

He also reported that on August 17, 1968 the Executive Committee had voted to accept the low bid on steel bookstacks for the New Building submitted by the Estey Corporation of Red Bank, New Jersey in the amount of \$79,837.00. It was moved by Mr. Warner and seconded by Mr. Condon that this action of the Executive Committee be ratified. The motion carried unanimously.

Mr. Warner reported that negotiations concerning the Old Central High School were continuing and that he would report as soon as anything definite occurs.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director read a lengthy report from the librarian of the Shelby Park Branch relating to trouble of a disciplinary nature at the branch. After considerable discussion Mr. Steele and Mr. Warner volunteered to attempt to obtain information and Mr. Steele volunteered his organization's help to involve members of the community in the situation.

Their being no further business the meeting adjourned at 5:45 p.m.

APPROVED:

Leo J. Walters President  
W. H. Halcom Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SPECIAL MEETING

September 24, 1968

A special meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 24, 1968 in the Director's office.

Present: Mesdames Funk, Hendon, and Schoo; Messrs. Brady, Brown, Pitt, Powell, Sanders, Steele, Warner, Wolford, the Director, the Assistant Director and the Coordinator of Extension Services.

Mr. Wolford presided.

He stated that the purpose of the meeting was to consider what action to take concerning recent incidents involving the safety of the librarians and their assistants at Shelby Park and Shawnee branches.

It was decided that the two most important factors involved are the maintenance of public service and the safety of the library's employees. In order to provide for both the trustees decided that it is necessary to curtail hours at these branches in order to provide for maximum staffing during afternoons, and especially nights.

The new hours for Shelby Park will be Monday, Wednesday, Thursday; and Friday, 1:00 - 5:00; Tuesday, 1:00 - 8:00 p.m.

The new hours for Shawnee will be Monday and Wednesday, 2:00 - 9:00; Tuesday, Friday and Saturday; 2:00 - 6:00 p.m.

These schedules will permit the full staff to be on duty during those nights the branches in question are open.

Full service cannot be restored until the safety of our employees can be reasonably expected.

Their being no further business the meeting adjourned at 5:40 p.m.

APPROVED:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

October 8, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 8, 1968 in the Director's office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady Brown, Condon, Hess, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Warner and seconded by Mr. Brown and carried that minutes of the meeting of September 10, 1968 and the minutes of the special meeting of September 24, 1968 be approved as distributed.

Communications: There being no correspondence to the Board, the President called for the reports of the committees.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$33,065.91 had been audited and found correct. He moved and Mr. Condon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady reported that work on the New Building was progressing slowly due to shortage in certain labor categories.

Finance Committee: Mr. Brown, reporting for the Finance Committee, presented the statistical report for the month and the annual statistical report. After some discussion it was moved by Mr. Sanders and seconded by Mr. Warner that these two reports be received and filed.

Director's Report: The Director reported on the continuing misconduct on the part of teen-age groups at Shawnee Branch Library.

He also stated that Mrs. McCoy, the Head Librarian at Shawnee had attended a meeting of the Human Relations Commission and had been told that this commission would study this situation to see if some solution could be suggested.

There being no further business the meeting adjourned at 4:38 p.m.

APPROVED:

Pro J. Warner President

W. H. Williams Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

November 12, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4: 15 p.m., Tuesday, November 12, 1968 in the Director's office.

Present: Mrs. Hendon; Messrs. Brown, Condon, Hess, Pitt Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Brown and carried that the minutes of the meeting of October 8, 1968 be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$49,685.37 had been audited and found correct. He moved, and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: Father Pitt presented the statistical report for the month, which was ordered received and filed.

The Director, read a report from Mr. Kenneth A. Dick the library's insurance advisor, concerning the three-year renewal of the Audio Visual and the Museum Insurance Property Floater Policy. The estimated premium was to be \$1,319.00 per year. An increase of \$153.00. After discussion it was moved by Mr. Brown and seconded by Mr. Condon that this policy be purchased as outlined in the letter. The motion carried. The letter from Mr. Dick is appended to these minutes as Exhibit A.

Director's Report: The Director reported that final figures on the City Appropriation had been received and that the two items which changed were (1) \$50,000 for salary increases, and (2) \$60,000 to be reserved for the increased costs of operating the New Building. It was moved by Mr. Sanders and seconded by Mrs. Hendon that the Finance Committee be authorized to revise the budget for the rest of the fiscal year. The motion carried.

After recommendation by the Director, it was moved by Mr. Sanders and seconded by Mr. Condon and carried that the library system be closed December 24, 25 and 31; and January 1, 1969 for the Christmas Holidays.

The Director brought to the attention of the Board the extreme difficulty in finding trained Heads of the branches to replace those who were retiring. He stated that it might be worthwhile to experiment by using one Head for two branches. After discussion it was moved by Mr. Sanders and seconded by Mr. Brown that the Board authorize the Director to conduct such an experiment.

There being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

\_\_\_\_\_  
President

*Ed Whelan*  
\_\_\_\_\_  
Secretary

KENNETH A. DICK

**SWOPE AND DICK**  
*General Insurance*  
ESTABLISHED 1885

876 STARKS BUILDING LOUISVILLE, KENTUCKY 40202

November 12, 1968

Board of Trustees of Louisville Free Public Library  
307-09 York Street  
Louisville, Kentucky 40203

Audio Visual and Museum Insurance  
Property Floater Policy

Attention: Mr. C. R. Graham,  
Director

Gentlemen:

The above policy, which was written on a five year annual payment basis, will expire December 1, 1968 and the following tentative renewal information is presented for your consideration:

1. Coverage under present policy:

Films, Tapes, Recordings, etc.	\$ 294,000.
Radio & T.V. Transmitting & Receiving Equipment-Library	90,000.
Transmitting Equipment-Jefferson Co. Board of Education	23,000.
Broadcasting Tower-Main Library	60,000.
Broadcasting Antenna-Main-Jeff. Co. Board of Education	15,000.
Broadcasting Antenna-Police Tower	750.
Damage-Main Building & Contents from Tower Collapse	100,000.
Museum-745 S. 5th. Street	50,000.
Museum-Main	25,000.

2. Although there have been rate increases during the past five years it has been possible to maintain the same basic rates for renewal purposes.
3. There is however a new and additional 4% Civil Disorder charge applicable to all insurance covering physical damage to property- approximately \$53.00 per year.



"Protection is the Best Policy"

KENNETH A. DICK

**SWOPE AND DICK**  
*General Insurance*  
ESTABLISHED 1895

876 STARKS BUILDING LOUISVILLE, KENTUCKY 40202

Board of Trustees of Louisville  
Free Public Library

November 12, 1968

page 2

4. From the inventories which were submitted by the Library we believe the present insurance on Films and Library Equipment is reasonable. (We are not qualified to offer an opinion on values for the Museum and Fine Arts).

Giving consideration to the original cost of the Tower, the alterations thereto and increased erection and construction costs, it is recommended that the amount of this insurance be increased from \$60,000. to \$72,000. Additional cost - \$100.00 per year (coverage subject to 80% co-insurance).

5. Based on the above the estimated premium for the next three years for the Library property is \$1,319.00 per year as compared to the present \$1,166.00 (\$153.00 increase).

6. The premium estimate does not include the present Jefferson County Board of Education coverage in the amount of \$15,000. on the Antenna and \$23,000. on Broadcasting Equipment at the Main Library. These amounts should be checked with the Jefferson County Board, and if they are to remain the same the premium for this coverage (because of the Civil Disorder charge) will be increased from \$244.00 per year to \$253.00.

This is a brief outline of our tentative proposal and we will appreciate receiving your instructions regarding renewal of this insurance coverage.

Respectfully submitted,

*Kenneth A. Dick*  
Kenneth A. Dick

KAD/db

P.S. Incidentally, it is no longer possible to write a five year policy, and the new contract would be on a three year annual payment basis.



"Protection is the Best Policy"



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

December 10, 1968

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 10, 1968 in the Director's office.

Present: Mesdames Funk and Hendon; Messrs. Brady, Hess, Pitt, Powell, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: After motion duly seconded the minutes of the meeting of November 12, 1968 were voted approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$47,844.27 had been audited and found correct. He moved and Mr. Brady seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Brady reported for the Building Committee that work on the New Building was progressing satisfactorily.

Finance Committee: Msgr. Pitt presented the statistical report for the month which was ordered received and filed.

The Librarian reported on the communication with the Mayor concerning the sale of obligation bonds for the new Library building. He read the letter from the Mayor saying that it was the opinion of the Director of the Sinking Fund and the Mayor that further sale of bonds at this time would be improper due to the bad bond market.

After considerable discussion it was moved by Mr. Sanders and seconded by Mr. Warner and passed that Mr. Wolford, President of the Board, take the matter up with the Mayor and point out the necessity that the Board receive funds in order to fulfill it's obligation under signed contracts.

Director's Report: The Director read retirement letters from Mrs. Naomi Lattimore and Mrs. Betty Howard. It was moved by Mr. Warner and seconded by Mr. Sanders and passed that a resolution of appreciation be sent to these two retirees.

The Director also reported that the Assistant Director, Mr. Arthur Ricketts had resigned.

There being no further business the meeting adjourned at 4:59 p.m.

APPROVED:

Leo S. Wolford President  
W. H. Halam Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

January 14, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, January 14, 1969 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown Condon, Pitt, Sanders, Warner and the Director.

Father Pitt presided.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$33,466.53 had been audited and found correct. He moved and it was seconded by Mr. Brady and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported on the complete tabulation of bids for furniture and equipment to be installed in the New Building. He stated that the total bids amounted to \$165,360.13, which was \$8,432.42 under the budget allocated for these items. Mr. Brady stated that the Architects recommended that the contracts be awarded. Mr. Brady said that the low bidder for Group D (Custom Made Furniture) had never done any work for the Architects but their investigations showed that the bidder enjoyed a very excellent reputation for quality and workmanship. Mr. Brady suggested that the Board might want to require of this particular bidder a Performance and Payment bond.

After discussion it was moved by Mr. Sanders and seconded by Mr. Condon that the Board authorize the Building Committee to award the contracts, as recommended by the Architects and also to require a Performance and Payment Bond from the American Woodcraft Custom Furnishings of Union City, Michigan. The motion carried unanimously.

Finance Committee: Mr. Brown distributed the statistical report for the month which was ordered received and filed.

The Director reported receipt of State Aid for books and equipment in the amount of \$6,800.00.

There being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

Robert Warner President

Chas. Sanders Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 11, 1969 in the Director's office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Sanders, Wolford and the Director.

Mr. Wolford presided. He announced that in as much as a quorum was not present the meeting would be considered a meeting of the Executive Committee and the action would be ratified at the next regular meeting of the Board.

Minutes: Mr. Brady moved and it was seconded and carried that the minutes of the meeting of January 14, 1969 be approved as distributed.

Communications: The Director read a letter from the University of Louisville requesting a moratorium on the indebtedness of Kentucky Southern College as of December 31, 1968. This moratorium would extend no later than June 1, 1969.

The Director explained that the indebtedness consisted of \$150 due the library on a microfilm subscription to the Louisville Courier-Journal. It was moved by Mr. Sanders and seconded by Mr. Brady and carried that the Board approve a moratorium of this indebtedness.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$32,999.25 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported for the committee, stating that the work on the New Building was progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed. This was ordered received and filed.

The Director read a communication from Mr. Kenneth A. Dick, the library's insurance advisor, enclosing a letter from Marshall and Stevens, suggesting that a complete reappraisal of the Kaufman-Straus building be considered. The fee for this reappraisal would be \$1,500.

The fee for the annual office revision is \$50. After discussion it was moved by Mr. Sanders and seconded by Mrs. Schoo that the Director confer with Mr. Condon, Mr. Dick and Mr. Wolford and decide which report to request. The motion carried.

Director's Report: The Director read a communication from the Executive Director of the Young Women's Christian Association, enclosing a \$500 check, made payable to the library's radio stations. This check is a gift from Mr. and Mrs. Dulaney Logan.

It was moved by Mrs. Hendon and seconded by Mr. Sanders and carried that the Board accept this gift from Mr. and Mrs. Logan with thanks.

The Director reported on the death of Carlyle Chamberlain, curator of the library's museum. The Board expressed sorrow at Mr. Chamberlain's death and expressed appreciation of his many years of unselfish service.

There being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

Dr. W. Wolford President

W. Phelan Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 11, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, March 11, 1969 in the Director's office.

Present: Mrs. Schoo; Messrs. Brady, Brown, Condon, Sanders, Wolford and the Director.

Mr. Wolford presided. He announced that in as much as a quorum was not present the meeting would be considered as a meeting of the Executive Committee and that action taken at this meeting could be ratified at the next regular meeting of the Board at which a quorum was present.

Minutes: It was moved by Mr. Sanders and seconded by Mrs. Schoo and carried that the minutes of the February 11, 1969 meeting be approved.

Correspondence: The Director read a letter from Addison F. Page, Director of the J. B. Speed Art Museum, asking the Board to consider an indefinite loan of the Museum's collection of American Indian Artifacts. The Board asked the Director to answer this communication by saying that the Board felt it could not make any decision on this request until the entire problem concerning the Museum has been resolved.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$40,020.64 had been audited and found correct. He moved and it was seconded by Mr. Condon and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported that E. R. Ronald and Associates had recommended that a new cooling tower for the cooling system in the present building, be purchased because even if in the remodeling of the present building it was hooked up with the cooling system of the New Building there would still be need for the cooling tower because of the needs of the Audio Visual Department. It was moved by Mr. Sanders and seconded by Mr. Brown that the Board approve this project. The motion carried.

Mr. Brady reported on continued progress of the construction of the New Building.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

The Director read the annual report of the Kaufman-Straus Company reporting an increased volume of sales, which would bring the rent to \$160,999.23 instead of the budgeted \$150,000.00.

The Director reported on some <sup>(bonds)</sup> funds, which had matured and should be reinvested. The Board voted authority to the Finance Committee to reinvest these bonds.

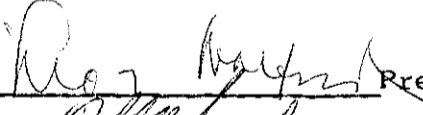
Director's Report: The Director read a letter from R. G. Potter stating that he had arranged with the University of Louisville to take over his photographic collection of Old Louisville Scenes. He asked that the collection of photographic negatives, which had been stored in this library, be added to the University of Louisville's collection. It was moved by Mr. Sanders and seconded by Mrs. Schoo that the Board approve this transfer of negatives to the University of Louisville Library.


The Director mentioned a suggestion from the staff that members of the staff be allowed to have the privilege of choosing gift books that the library does not want to add to its collection. The Board voted to leave this decision to the discretion of the Director.

There being no further business the meeting adjourned at 5:15 p.m.

APPROVED:

\_\_\_\_\_

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
April 18, 1969

A special meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, April 18, 1969 in the Director's Office.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown, Pitt, Sanders, Wolford, and the Director.

Mr. Wolford presided.

Minutes: The Secretary reported that payments are due to be made during April and May on contracts for the construction of the new Library Building in the aggregate sum of approximately Eighty Thousand (\$80,000) Dollars, and that the Library will not have funds with which to meet these payments until it receives from the City the proceeds of the bonds recently sold for that purpose.

On motion made and seconded and unanimously adopted, it was resolved

1. That the Louisville Free Public Library shall borrow from the First National Bank of Louisville the sum of Eighty Thousand (\$80,000) Dollars with which to make these payments with such interest rates and maturity dates as shall be required by the Bank and that the proceeds thereof shall be used to pay bills which become due in April and May 1969, for the construction of the new Library Building adjoining the existing main Library Building at Fourth and York.
2. That the President and Secretary of Louisville Free Public Library be, and they are authorized to negotiate such loan and to sign, execute and deliver to First National Bank of Louisville a promissory note or notes of Louisville Free Public Library in the sum of Eighty Thousand (\$80,000) Dollars, with such interest rates and maturity as shall be required by the Bank under the corporate seal of this corporation and the signatures of the President and Secretary or other proper officer or executive.
3. Without the necessity of obtaining any further consent or authority of this Board the President and Secretary or other proper officers are hereby given full power and authority to make and execute such documents which may necessary or deemed proper for the borrowing of such money.

There being no further business the meeting adjourned at 4:50 p.m.

APPROVED:

\_\_\_\_\_  
President

*P. M. Waldman*  
\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

May 13, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, May 13, 1969 in the Director's Office.

Present: Mesdames Funk and Schoo; Messrs. Brady, Brown, Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Brown and seconded by Mrs. Schoo that the action of the Executive Committee Meeting on March 11, 1969 and the action of the Executive Committee on April 8, 1969 be ratified. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$51,350.69 had been audited and approved. He moved and Mr. Brady seconded the motion and it was carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported that work on the New Building was progressing.

Finance Committee: Msgr. Pitt distributed the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that Mayor Schmied had re-appointed Mrs. Hendon, Msgr. Pitt and Mr. Steele for new four-year terms on the Board of Trustees.

Copies of the audit, prepared by the City Comptroller and Inspector were distributed.

Election of Officers: Mr. Sanders read the following report from the Nominating Committee.

Members of the Executive Committee acting, according to the by-laws, as a Nominating Committee present the following nominations for officers of the Board of Trustees for the year 1969-70.

President  
Vice-President  
Secretary  
Treasurer

Mr. Leo T. Wolford  
Msgr. Felix N. Pitt  
Mr. C. R. Graham  
Kentucky Trust Company

Nominating Committee

Robert L. Sanders  
G. Todd Brady

It was moved by Mr. Sanders and seconded by Mrs. Schoo and passed unanimously that this report of the Nominating Committee be approved and that the slate presented be elected.

There being no further business the meeting adjourned at 4:50 p.m.

APPROVED:

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President

*[Signature]*  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

June 10, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, June 10, 1969 in the Director's Office.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Hess, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Warner and seconded by Mr. Brown and carried that the minutes of the meeting of May 13, 1969 be approved.

Correspondence: The Director read a letter from Mr. Archibald Cochran, Chairman of the Board of Trustees of the University of Louisville thanking the Library Board for making possible the negatives from the R. G. Potter collection to be added to the University's Photographic Archives.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$33,732.04 had been audited and found correct. She moved and Mr. Warner seconded the motion that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported on the progress in completing the New Building.

Finance Committee: Mr. Brown gave the statistical report for the month, which was ordered received and filed.

Director's Report: The Director reported that the \$80,000 loan in connection with the New Building had been repaid and that the interest had amounted to \$598.89.

He reported also that it was expected that the budget ordinance would have a final reading that night and that he felt optimistic about passage of the ordinance.





be effective as of July 1, 1969. Mr. Sanders reported that the Library Committee also suggested that Mr. William H. Garnar be named as Assistant Director at a salary of \$12,958.40 per year.

It was moved by Mr. Condon and seconded by Mr. Brady and passed unanimously that these recommendations of the Library Committee be approved.

The schedule for salaries effective July 1, 1969 is appended to these minutes, marked Exhibit A.

Building Committee: Mr. Brady reported for the Building Committee that the low bidder of seven bids for janitorial services in the new building was the Zip Company, bidding for the sum of \$3,066.66 per month.

It was moved by Mr. Condon and seconded by Mr. Sanders that this company be employed. The motion carried.

Finance Committee: Mr. Brown presented the statistical report for the month which was order received and filed.

Director's Report: The Director reported that the Department Heads had recommended that the library close at 5:00 p.m. instead of 6:00 p.m. on Saturdays.

It was moved by Mr. Hess and seconded by Mrs. Schoo that the Director be authorized to change the hour of closing on Saturday to 5:00 p.m.

After discussion it was agreed by the Board that the Library Committee be asked to plan for the dedication of the New Building.

There being no further business the meeting adjourned at 5:20 p.m.

APPROVED:

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President

W. H. Warner  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

October 14, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 14, 1969 in the Board Room.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Condon, Hess, Pitt, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Sanders and seconded by Mr. Condon and passed that the minutes of the meeting of September 9, 1969 be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$70,261.22 had been audited and found correct. He moved and Mr. Condon seconded the motion and it passed unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported on a maintenance contract with the York Company for maintaining the air-conditioning equipment. After discussion it was moved by Mr. Condon and seconded by Mr. Warner that the Director be authorized to sign this contract with the company.

Mr. Warner reported on the offer from Urban Renewal to purchase the properties between 8th and 9th Streets on Chestnut for the sum of \$200,000. In the discussion it was brought out that the Board authorize Mr. Warner to arrange for an appraisal and report back to the Board. This was after discussion that the Board felt they should have an outside professional appraisal made.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director called to the attention of the Board that the French and German Language Collections had not been added to since the first World War and that they were never used. He recommended that the French and German Language Collections be presented to the University of Louisville Library where they would be of great value. It was moved by Mr. Hess and seconded by Mrs. Funk that the Director be authorized to transfer these collections to the University of Louisville Library. The motion carried unanimously.

The Director reported that at the time of his death, County Judge Sawyer had been making plans to remodel a property in Jeffersontown for an expanded branch library for the Jeffersontown area. The Fiscal Court has now engaged an architect to make suggestions about remodeling the property. The Board agreed that no action was necessary at this time.

The Director reported that the November Board Meeting would fall on Veterans Day, which is a holiday for the library, and suggested that the regular Board Meeting be postponed to November 18, 1969. This suggestion was approved by the Board.

The Director reported that a number of people has been inquiring about the disposal of old furniture and equipment from the Old Main Library Building. It was suggested that the Director answer these inquiries by saying that the Board had not made up it's mind as to the disposition of these items.

The Board voted to close the library at 6:00 p.m. on October 31 so that the staff could attend the banquet of the Kentucky Library Association.

A report covering a ten-year period of the circulation of the library system was provided for the information of the Board.

There being no further business the meeting adjourned at 5:22 p.m.

APPROVED: \_\_\_\_\_

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President

*O. J. Graham*  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 18, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, November 18, 1969 in the Board Room.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Condon Hess, Sanders, Wolford and the Director.

Mr. Wolford presided.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$56,032.51 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Brady requested that the Director explain the correspondence from the Urban Renewal and Community Development Agency offering to purchase the Old Central High School at 806-820 West Chestnut. The contract called for a total purchase price of \$200,000.

The Director also read the appraisal by Mr. John R. Carpenter of the Chestnut Street property. Mr. Carpenter had appraised this property at \$3.00 per sq. ft. or \$264,000.

In the discussion which followed it was brought out that the Board might be embarrassed to accept \$200,000 for property which had been appraised at \$264,000.

The Board then decided that it would take no action at this time pending further study.

The Director then presented a bill for \$500 from Mr. John Carpenter for services in making the appraisal. It was moved by Mr. Condon and seconded by Mr. Hess and carried that payment of this appraisal fee be authorized.

Finance Committee: The Director recommended that the library close for the Holidays on December 24 and 25, December 31 and January 1. It was moved by Mr. Condon and seconded by Mr. Brady that the Board approve this Holiday closing. The motion carried.

The Director read a resolution from Catherine Spalding College congratulating the Board on the Dedication of the New Library Building.

It was moved by Mr. Sanders, seconded by Mr. Condon and carried that the record show that the Board of Trustees was pleased with the "Outstanding Public Librarian of 1969" award presented to the Director by the Kentucky Library Trustees Association.

There being no further business the meeting adjourned at 5:10 p.m.

APPROVED:

R. S. Walford President  
C. W. Abraham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 December 9, 1969

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 9, 1969 in the Board Room.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Brady, Brown, Condon, Hess, Sanders, Walford and the Director.

Mr. Walford presided.

Before the regular meeting began Mr. Walford introduced Mr. Cochran, Mr. Ray and Mr. Gardner, representatives of the L. S. Ayres Co.

Mr. Cochran explained that the L. S. Ayres Co. of Indianapolis had purchased the Kaufman-Straus Co. from the parent company, City Stores, Inc. He requested that the Board approve the assumption of the obligation of the library's lease with the Kaufman-Straus Co., which terminates January 31, 1980.

After considerable discussion, Mr. Brown suggested that the Board adopt the following resolution:

RESOLVE: that (1) the assignment by Kaufman-Straus Co., Inc. of the lease between Louisville Free Public Library and Kaufman-Straus Co., Inc. dated June 20, 1947 (as amended) to City Stores, Inc.; (2) the assumption by City Stores, Inc. of all obligations of the Lessee under said lease, as amended; (3) the subsequent assignment

to Ayres Department Stores; (4) the assumption by Ayres Department Stores of all obligations of said lease without in any way releasing City Stores, Inc. from any of its responsibilities under said lease and (5) the absolute, unconditional guarantee by L. S. Ayres, Inc. of the obligations assumed by Ayres Department Stores, are hereby approved; and, subject to the approval by Counsel of all pertinent papers, the President and Secretary are hereby authorized to execute any and all documents necessary to carry this resolution into effect.

It was moved by Mr. Condon and seconded by Mrs. Hendon and carried unanimously that this resolution be adopted by the Board of Trustees.

The representatives of the L. S. Ayres Co. then left the meeting at 4:55 p.m.

Mr. Wolford then called the regular business to order.

The minutes of the November 18, 1969 meeting were approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$63,817.32 had been audited and found correct. He moved, and Mr. Condon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director reported that the Urban Renewal and Community Development Agency had reconsidered its offer for the property at 806-20 West Chestnut Street, and after considering the appraisal which the library has authorized, the agency had changed its offer from \$200,000 to \$232,000 and had enclosed contracts to be signed if the Board accepted this offer. After discussion it was moved by Mr. Condon and seconded by Mr. Brady and passed unanimously that the Board accept this offer from the Urban Renewal Agency and authorize the Secretary to sign necessary papers.

There being no further business the meeting adjourned at 5:07 p.m.

APPROVED:

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President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 13, 1970

The regular monthly meeting of the Board of Trustees was held at 4:15 p.m., Tuesday, January 13, 1970 in the Board Room.

Present: Mesdames Hendon and Schoo; Messrs. Brady, Brown, Hess, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: Mr. Wolford announced that without objection the minutes of the meeting of December 9, 1969 would stand approved as distributed.

At this point the Secretary read the following resolution:

There has been presented to this meeting a deed from the Board of Trustees of Louisville Free Public Library to Urban Renewal and Community Development Agency conveying the North half of City Block No. 132/1/2 on the South side of Chestnut Street between Eight and Ninth Streets in Louisville, Kentucky for the cash consideration of Two Hundred Thirty-Two Thousand Dollars (\$232,000).

On motion duly made and seconded and unanimously carried it was

RESOLVED that the deed be executed and delivered by the Board of Trustees of Louisville Free Public Library, and that it be executed and delivered on behalf of the Board by the President of the Board, and that the seal of the Board be attached thereto by the Secretary of the Board, and the President and Secretary or other proper officers be authorized to execute and deliver the deed upon receiving the agreed price for such property.

The officers of the Board are further authorized to make any necessary modification of the form of the deed and to take such further acts as may be considered proper.

It was moved by Mr. Brown and seconded by Mr. Brady that this resolution be approved and adopted by the Board. The motion carried unanimously.

The Secretary read a letter from the South Central Bell Telephone Company requesting an easement across the property of Crescent Hill Branch Library in order to install a telephone conduit.

After discussion, the matter was referred to Mr. Warner with the request that he present some questions of the Board to the company.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$51,999.47 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: The Director brought to the attention of the Board that the 1964 Ford panel truck; the 1962 Ford Econoline Van; the 1963 Ford Station Wagon, and the 1964 Ford Econoline Van all had extremely high milage and were becoming expensive to repair.

After discussion, it was moved by Mr. Brown and seconded by Mr. Sanders that the Building Committee be authorized to take bids for the equipment needed. The motion carried.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Hess brought up the question of investing part of the "balance on hand" money that was not used during the month. The Director agreed to have the Business Department make a table showing the monthly balances.

Director's Report: The Director recommended the promotion of Mrs. Barbara Miller from Department Head (Librarian 4) to Coordinator of Childrens Services (Librarian 5) with a salary increase from \$894.40 to \$936.00.

It was moved by Mr. Sanders and seconded by Mr. Warner and carried that this promotion be approved.

The Director reported that the present quarters at Highland Park had become inadequate due to the lack of repairs on the part of the owner. The Board voted to authorize the Building Committee to try to acquire adequate quarters.

Mr. Brady stated that the minutes should express pleasure on the part of the Board that the Director received the WHAS-WHAS T.V. award as "1969 Man of the Year."

There being no further business the meeting adjourned at 5:05 p.m.

APPROVED:

Ray W. Wolf President  
Chas. Adams Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 10, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 10, 1970 in the Board Room.

Present: Madame Schoo; Messrs. Brady, Brown, Condon, Hess, Warner, Wolford and the Director.

Mr. Wolford presided.

Two representatives of the Telephone Company appeared before the Board concerning an easement which the Telephone Company requested be given to install a conduit on the Crescent Hill property.

After a number of questions had been answered the two representatives left the meeting.

Mr. Warner stated that the easement was a reasonable request and should be granted. He moved and Mr. Brady seconded the motion that the easement be granted. The vote was four-two (4-2) in favor of granting the easement. Mr. Hess and Mr. Brown asked to be recorded as voting "no" because they did not think the Board should give away library property.

The President of the Board did not participate in the discussion.

Minutes: It was moved by Mr. Brady and seconded by Mr. Condon and carried that the minutes of the January 13, 1970 meeting be approved as distributed.

Communications: The Director read a communication from the Young Womens Christian Association transmitting a gift of \$500 from Mr. and Mrs. Dulaney Logan. This gift was in appreciation of and for the use of the Audio Visual Department.

The Board accepted this gift with pleasure and instructed the Director to state it's thanks to Mr. and Mrs. Logan.

The Director then read a communication from Kaufman's reporting on the total sales for the year ending January 31, 1970. The rent due on the total sales was reported to be \$148,403.70. The Director pointed out that \$150,000 had been budgeted. The amount of rent due the library was \$148,403.70, which was \$1,596.26 less than the budgeted amount.

Library Committee: Mrs. Schoo read the certification that bills in the amount of \$51,221.01 had been audited and found correct. She moved and it was seconded by Mr. Condon and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Brady read the proposal of the Thompson-Kissel Company to install supplemental air-conditioning in the Old Main Building for the sum of \$23,710.

After discussion it was moved by Mr. Condon and seconded by Mr. Hess and carried unanimously that the Director be authorized to sign the contract with the Thompson-Kissel Company for the amount of \$23,710.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Brown then reported concerning the investment of some of the funds carried as "balance on hand." He suggested that U.S. Treasury Bills be purchased as follows: \$25,000 in 30-day bills; \$25,000 in 60-day bills; and \$25,000 in 90-day bills. It was moved by Mr. Brady and seconded by Mr. Condon that \$75,000 be invested as suggested. The motion carried unanimously.

Director's Report: The Board agreed that the library should be closed on Wednesday, March 25, 1970 for the Staff Institute Day.

The Board authorized the Director to increase the petty cash fund by \$1,000 making the total fund \$3,220.

There being no further business the meeting adjourned at 5:20 p.m.

APPROVED:

Robert H. Hays President  
John W. Hays Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

March 10, 1970

(No meeting held)

Louisville Free Public Library  
Board of Trustees Meeting

April 14, 1970

(No meeting held)

*duplicate* —

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LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 10, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, February 10, 1970 in the Board Room.

Present: Madame Schoo; Messrs. Brady, Brown, Condon, Hess, Warner, Wolford and the Director.

Mr. Wolford presided.

Two representatives of the Telephone Company appeared before the Board concerning an easement which the Telephone Company requested be given to install a conduit on the Crescent Hill property.

After a number of questions had been answered the two representatives left the meeting.

Mr. Warner stated that the easement was a reasonable request and should be granted. He moved and Mr. Brady seconded the motion that the easement be granted. The vote was four-two (4-2) in favor of granting the easement. Mr. Hess and Mr. Brown asked to be recorded as voting "no" because they did not think the Board should give away library property.

The President of the Board did not participate in the discussion.

Minutes: It was moved by Mr. Brady and seconded by Mr. Condon and carried that the minutes of the January 13, 1970 meeting be approved as distributed.

Communications: The Director read a communication from the Young Womens Christian Association transmitting a gift of \$500 from Mr. and Mrs. Dulaney Logan. This gift was in appreciation of and for the use of the Audio Visual Department.

The Board accepted this gift with pleasure and instructed the Director to state it's thanks to Mr. and Mrs. Logan.

The Director then read a communication from Kaufman's reporting on the total sales for the year ending January 31, 1970. The rent due on the total sales was reported to be \$148,403.70. The Director pointed out that \$150,000 had been budgeted. The amount of rent due the library was \$148,403.70, which was \$1,596.26 less than the budgeted amount.

Library Committee: Mrs. Schoo read the certification that bills in the amount of \$51,221.01 had been audited and found correct. She moved and it was seconded by Mr. Condon and carried unanimously that bills in this amount be ordered paid.

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Building Committee: Mr. Brady read the proposal of the Thompson-Kissel Company to install supplemental air-conditioning in the Old Main Building for the sum of \$23,710.

After discussion it was moved by Mr. Condon and seconded by Mr. Hess and carried unanimously that the Director be authorized to sign the contract with the Thompson-Kissel Company for the amount of \$23,710.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Brown then reported concerning the investment of some of the funds carried as "balance on hand." He suggested that U.S. Treasury Bills be purchased as follows: \$25,000 in 30-day bills; \$25,000 in 60-day bills; and \$25,000 in 90-day bills. It was moved by Mr. Brady and seconded by Mr. Condon that \$75,000 be invested as suggested. The motion carried unanimously.

Director's Report: The Board agreed that the library should be closed on Wednesday, March 25, 1970 for the Staff Institute Day.

The Board authorized the Director to increase the petty cash fund by \$1,000 making the total fund \$3,220.

There being no further business the meeting adjourned at 5:20 p.m.

(Pages 229-230  
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LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

May 12, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. Tuesday, May 12, 1970 in the Board Room.

Present: Mesdames Funk and Schoo; Messrs. Brady, Brown, Condon, Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mrs. Funk and carried that the minutes of the meeting of February 10, 1970 be approved and that the action of the Executive Committee of March 10, 1970 and April 14, 1970 in paying bills be ratified. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$61,110.24 had been audited and found correct. Mr. Condon moved and Mr. Brown seconded the motion that bills in this amount be ordered paid.

Building Committee: Mr. Brady reported that the low bid on wrecking the Out Building at Monsarrat School, in order to provide more space for the staff parking lot, was by the Robinson Wrecking Company in the amount of \$1,000 plus \$150 for wrecking the abandoned fire escapes.

He recommended that the Board accept this proposal and that the work be undertaken. It was moved by Mr. Brady and seconded by Mr. Hess that this recommendation be accepted. The motion carried.

Finance Committee: Msgr. Pitt presented the statistical report for the month, which was ordered received and filed.

The Director read a communication from Swope and Dick, the Library's insurance advisor, stating that Marshall and Stevens demanded that a new, complete appraisal on the Kaufman Straus Building be made because the last complete appraisal had been made too many years ago for it to be valid. The complete appraisal plus an office revision for 1971 would cost \$1,525.

The Director explained that the appraisal, for insurance purposes, is required due to a clause in the lease with the Kaufman Straus Company that 100% coverage of the insured value of the building should be carried.

After discussion it was moved by Mr. Sanders and seconded by Mr. Condon and carried unanimously that the Marshall-Stevens appraisal proposal be accepted.

Director's Report: The Director announced receipt of a check for state aid in the amount of \$6,800 to be used for the purchase of books. This check was received for state aid from the Department of Libraries in Frankfort,

The Director announced the receipt of a Certificate of Insurance covering Workmen's Compensation and General Liability from the L.S. Ayres Company, new owners of the Kaufman Straus Company.

The Director announced that the library had been selected as one of the seventy-eight Educational Radio Stations throughout the United States to receive a grant of \$7,500. This grant is to be used to help further good educational radio programs for public listening. This grant was from the Corporation of Public Broadcasting an agency of the United States Government.

After discussion it was moved by Mr. Brown and seconded by Mr. Hess that the Director be authorized to sign the application for this grant.

There being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

Don. Wolford President

W. W. Wolford Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

June 9, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, June 9, 1970 in the Board Room.

Present: Mesdames Funk and Schoo; Messrs. Brown, Condon, Hess, Pitt, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Brown and carried that the minutes of the May 13, 1970 meeting be approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$61,576.64 had been audited and found correct. He moved and it was seconded by Mrs. Schoo that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: The statistical report for the month was ordered received and filed.

Director's Report: The Director announced the death of Mrs. Starling Fagin, former Vice President of the Board of Trustees.

The Director reported on the expansion of the Jeffersontown Branch. He noted that the Fiscal Court had renovated the Old Colonial Mansion and had given increased appropriations so that the library could be made into a full-time branch.

The Director asked the approval of the Board in naming Mrs. Ernest M. Pritchett as acting head of the Jeffersontown Branch. It was moved by Mr. Brown and seconded by Mr. Condon that the Board approve the naming of Mrs. Pritchett as Acting Head of the Jeffersontown Branch. The motion carried.

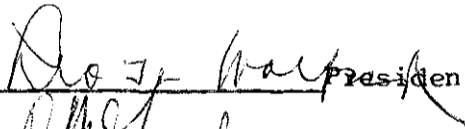
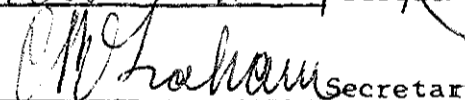
The Director asked for the Executive Committee to be empowered with authority to withdraw from the Renovation Account when necessary. After discussion, it was moved by Mr. Condon and seconded by Mr. Brown that in as much as this account had been set-up as a separate account that the Director be authorized to sell the U.S. Treasury Bills as needed to pay renovation bills. The motion carried unanimously.

The Director announced that the Neighborhood Youth Corp was on it's second day of operation, with twenty-five boys doing a variety of jobs for the next ten weeks. These boys are to be paid by the Neighborhood Youth Corp.

The Director announced that plans were about ready for the library employees to be included in the City paid plan for hospitalization.

There being no further business the meeting adjourned at 5:00 p.m.

APPROVED:

 President  
 Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

September 8, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, September 8, 1970 in the Board Room.

Present: Mesdames Funk, Hendon, Nolan and Schoo; Messrs. Hess, Johnson, Powell, Sanders, Wolford and the Director.

Mr. Wolford presided.

Mr. Wolford opened the meeting by welcoming acting Mayor, Carroll Witten, who administered the Oath of Office to Mrs. Robert Nolan as a new member of the Board. After administering the oath Dr. Witten left the meeting. Mr. Wolford then welcomed Mrs. Nolan and Mr. Lyman T. Johnson as new members of the Board of Trustees for a four-year term.

Minutes: It was moved by Mr. Hess and seconded by Mrs. Funk that (1) the minutes of the June 9, 1970 meeting be approved, (2) the Executive Committee action of July 14, 1970 in approving payment of bills in the amount of \$81,819.66 be ratified and (3) the Executive Committee action of August 11, 1970 of paying bills in the amount of \$96,700.01 be ratified. The motion carried unanimously.

At this point, Attorney Charles Wood came into the meeting to explain a project concerning the desire of Mrs. Walter Uri to make a gift to the library of a parcel of land near Waco, Texas. After discussion it was moved by Mr. Sanders and seconded by Mrs. Hendon that the President name a committee to consult with Mr. Wood concerning the specifics of the project and report back to the Board. The motion carried. Mr. Wood was thanked by the Chairman and members of the Board and retired from the meeting.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$75,729.11 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

The audit, prepared by the City Comptroller and Inspector was distributed to the Board.

It was also announced that the appraisal of the L.S. Ayres Department Store by Marshall and Stevens had been completed and the new appraisal did not call for any increase in the amount of insurance.

Director's Report: The Director announced that the new quarters of the Highland Park Branch had been acquired and that the move from the old to the new building was being done during the week. It was announced that the new facilities of the Jeffersontown Branch would be dedicated Saturday, September 12, 1970 at 2:00 p.m.

The Director invited the new members of the Board for a conducted tour of the Mail Building at their convenience.

Nominating Committee Report: Mr. Sanders, reporting for the Nominating Committee stated that the following slate was being presented for the year ending March 31, 1971.



President	Mr. Leo T. Wolford
Vice President	Msgr. Felix N. Pitt
Secretary	Mr. C. R. Graham
Treasurer	Kentucky Trust Company

Mr. Wolford vacated the chair and Mr. Sanders assumed the temporary Chairmanship. It was moved by Mrs. Schoo and seconded by Mrs. Hendon that the entire slate be elected. The motion passed unanimously.

There being no further business the meeting adjourned at 5:20 p.m.

APPROVED:

\_\_\_\_\_

Leo T. Wolford President  
C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING

October 13, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, October 13, 1970 in the Board Room.

Present: Mesdames Hendon, Nolan and Schoo; Messrs. Brown, Hess, Johnson, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: There being no objection, the minutes were approved as distributed.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$96,325.87 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo reported that the renovation of the Old Building was proceeding and that the Audio Visual and Childrens Departments are occupying their new quarters although they were not thoroughly completed.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director reported on the successful work of the two agents who collected overdue books.

The Director explained the need for authorization to make application to the Federal Communications Commission, after which it was moved by Mr. Brown and seconded by Mrs. Hendon and passed unanimously that the following resolution be passed:

RESOLVED, that the Director be authorized to make application to the Federal Communication Commission for permission to change the location of the WFPL antenna from 1306 Bardstown Road to the present WFPK tower on the Main Library property.

Special Committee on Mrs. Uri's Gift: Mr. Brown explained that the committee had met with Mr. Charles Wood and had discussed details of Mrs. Uri's gift which had been explained by Mr. Wood at the last meeting of the Board. After discussion it was moved by Mr. Brown that the Board accept Mrs. Uri's gift with the understanding that a formal resolution would be prepared for approval of the Board at its next meeting.

The motion was seconded by Mr. Hess. The vote on the motion was seven votes for passage with Mr. Sanders abstaining.

There being no further business the meeting adjourned at 5:15 p.m.

APPROVED:

Richard Wolford President  
Patricia Palmer Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

November 10, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, November 10, 1970 in the Board Room.

Present: Mesdames Funk, Hendon and Nolan; Messrs. Brown, Condon, Hess, Johnson, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Brown that the minutes of the meeting of October 13, 1970 be approved as distributed. The motion carried.

Mr. Wolford called upon Mr Condon to introduce Mr. Sam Bridgers, representing the Life of Kentucky Financial Corporation who had asked to present a project to the Board of Trustees. Mr. Bridgers presented his colleague, Mr. J. L. Schneider. Mr. Schneider and Mr. Bridgers then gave an outline of a combination insurance and investment project.

*Counted in December, 1970  
minutes to read  
Mr. Nelson*

After some discussion it was moved by Mr. Sanders and seconded by Mr. Hess and carried that the Board proceed with other business.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$53,311.40 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: Mr. Brown presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director recommended that the library system be closed on December 24, 25 and 31, 1970 and January 1, 1971 for the Christmas holidays. It was moved by Mr. Brown and seconded by Mr. Condon that the Board authorize the closing of the library system for these dates. The motion carried unanimously.

The Director announced that at the Lexington meeting of the Kentucky Society of Architects, a chapter of the American Institute of Architects, an honor award was made to the Library's architects, Louis and Henry and to the City of Louisville for the New Main Library Building.

The Director announced that the large, beautiful rubber plant on the mezzanine outside the Board Room was donated to the Library by Mrs. Charles W. Allen, Jr.

The Director asked the advice of the Board on having pencils for sale for the convenience of the Library's patrons.

The Board agreed that this was a possible solution to an increasing problem. It was moved by Mr. Condon and seconded by Mr. Hess that the Director be authorized to have pencils for sale at the registration desk. The motion carried.

Special Committee on Mrs. Uri's Gift: Mr. Brown called to the attention of the Board that the Board had accepted Mrs. Uri's gift at the October 13, 1970 meeting with the understanding that a formal resolution would be prepared for the approval of the Board at its next meeting.

Mr. Brown then presented the following resolution:

Upon motion made by Mr. Brown, seconded by Mr. Hess, it was resolved to accept, with appropriate expressions of appreciation, the gracious offer of Mrs. Sonia K. Uri to give to the Louisville Free Public Library approximately 96 acres of land near Waco, Texas.

It was moved by Mrs. Hendon and seconded by Mrs. Funk and passed unanimously that the Board approve this resolution.

New Business: The Director read a letter, dated October 22, 1970 from C. J. Boeschel, Supervisor Right of Way Section of the Louisville Gas and Electric Company. In this letter it was requested that the Library Board grant an easement of 10 feet on the west property at the Shawnee Branch Library. The Director said that he talked with Mr. James Thornberry, Director of the City Law Department, who had referred the question to Mr. W. W. Sanders, Director of Works for the City Department of Works. Mr. Sanders suggested that the Director recommend to the Board of Trustees that an easement of three feet or at most five feet be granted and that the Board grant access to this easement to the Louisville Gas and Electric Company, but that the Board retain rights for parking and all other uses except covering that space with a building.

After discussion it was moved by Mr. Condon and seconded by Mrs. Nolan that the Board accept Mr. Sanders suggestion and authorize the Director to procede. The motion carried 6-2, with Mr. Hess and Mr. Brown voting "no."

There being no further business the meeting adjourned at 5:07 p.m.

APPROVED:

Ray Wolford President  
W. W. Sanders Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 December 8, 1970

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m., Tuesday, December 8, 1970 in the Board Room.

Present: Mesdames Funk, Hendon and Schoo; Messrs. Condon, Hess, Johnson, Powell, Wolford and the Director.

Mr. Wolford presided.

Minutes: In the November 10, 1970 minutes it was stated that Mr. Bridgers, representing the Life of Kentucky Financial Corporation had with him his colleague, Mr. J. L. Schneider. Mr. Condon stated that this should read Mr. Nielsen. *(previously corrected in minutes)*

Mr. Condon then moved that with this correction, the minutes of the November 10, 1970 meeting be approved. There being no objection the minutes stodd approved.

At this point Mr. S. L. Greenebaum, who had requested a place on the agenda was introduced and presented a statement from City Stores Company requesting it be released from it's contingent liabilities under the Fourth Street lease between the Trustees of the Louisville Free Public Library and Kaufman-Struas Company, dated June 20, 1947.

At the end of his statement Mr. Greenebaum answered questions from the Board Members. Mr. Greenebaum then left the meeting and the Board discussed his request.

After discussion, it was moved by Mr. Condon and seconded by Mr. Hess that the Board deny this request. The motion was passed with Mr. Johnson abstaining.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$72,282.15 had been audited and found correct. She moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion passed unanimously.

Building Committee: Mrs. Schoo reported to the Board on the progress of the renovation of the Old Building and invited members of the Board to visit this renovation.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director reported that he and Mr. Welford had gone to Frankfort to accept a new \$25,000 bookmobile, provided by the Department of Libraries to be operated by the library for Jefferson County.

The Director called to the attention of the Board an article on the new library building in the current architectural issue of Library Journal.

There being no further business the meeting adjourned at 5:00 p.m.

APPROVED:

Ray Welford President  
W. W. Welford Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 January 19, 1971

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, January 19, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Schoo; Messrs. Brown, Condon, Hess, Johnson, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mr. Condon and seconded by Mr. Brown that the minutes of the meeting of December 8, 1970 be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$74,797.78 had been audited and found correct. He moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Brown reported that the Portland Federal Savings and Loan Association had suggested that the Library could increase its interest by reinvesting its holdings at a higher rate of interest.

He also reported that several bequests should be invested at this time. Mr. Brown then moved that the proper officers be authorized to reinvest the library's funds at Portland Federal Savings and Loan Association and also to invest the miscellaneous funds left to the library. The motion was seconded by Mr. Condon and carried unanimously.

New Business: Mr. Wolford stated that he had received the deed on the Texas property which made up the gift of Mrs. Sonia Uri. After considerable discussion it was moved by Mr. Brown and seconded by Mr. Johnson that the deed for this property be recorded in Texas and that the Finance Committee be authorized to offer the property for sale and to accept an offer of no less than \$38,000 net. The motion carried.

After discussion it was moved by Mr. Hess and seconded by Mr. Brown that the library purchase public liability insurance on this property if it should be found that the library did not already have coverage.

Mr. Wolford reported that the President of L.S. Ayres, Co., Louisville Stores, had inquired about the possibility of an option to renew the lease with the library.

After discussion it was moved by Mr. Hess and seconded by Mr. Sanders that this request of the Ayres store be referred to the Finance Committee for investigation and recommendation to the Board. The motion carried.

There being no further business the meeting adjourned at 5:10 p.m.

APPROVED:

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President

\_\_\_\_\_  
Secretary

(No meeting held February, 1971 due to lack of quorum)

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 9, 1971

Mr. Ray, Manager of the Louisville Division of L.S. Ayres and Company came to the meeting and was introduced to the members of the Board by Mr. Wolford.

He reported that the rent due to the Library for this fiscal year, ending June 30, 1971 would be \$135,706.52. He spoke optimistically of the future of Fourth Street and the L.S. Ayres and Company store.

After Mr. Ray left the meeting the regular monthly meeting was called to order by Mr. Wolford.

Present: Mesdames Hendon, Nolan and Schoo; Messrs. Brown, Hess, Johnson, Sanders, Wolford and the Director.

Without objection it was carried unanimously that the January 19, 1971 minutes and the action of the Executive Committee in paying bills on February 9, 1971 be ratified.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$55,492.28 had been audited and found correct. She moved and Mr. Sanders seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo, Chairman of the Building Committee read the following report on the work of the committee.

"Mrs. Schoo, Miss Banks, (Coordinator of Extension Services) and the Director visited Taylor Boulevard Branch to discuss with Mr. Lyons, proprietor of the property, the possibility of expanding the branch's space to include the space formerly occupied by Mr. Lyon's Watch Repair shop.

The Library has rented this adjoining space from Mr. Lyons for about 20 years. He offered to remove the walls between the two spaces which would more than double the shelf space for the badly crowded branch.

He agreed to do this remodeling and to rent the total space to the Library for a \$40.00 per month increase. This will make the total rent \$140.00 per month.

It was agreed that this would be recommended to the Board of Trustees for approval and that the agreement would be for a term of three years with automatic renewal subject to cancellation by 90 days written notice on the part of either party.

Mrs. Schoo moved that the Board approve this recommendation and that the rent be increased to \$140.00 per month. It was seconded by Mr. Brown and carried unanimously.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Brown then presented two letters concerning the 96.64 acres in McLennan County, Texas, owned by the Library.

Mr. Brown explained that this was a report on the activities of the special committee and required no action of the Board in as much as the Board had provided authorization for the committee to sell the property.

LETTER 1

February 18, 1971

Mr. Ben F. Brown  
Judd, Brown and Kindler, Realtors  
610 North 11th Street  
P. O. Box 3253  
Waco, Texas 76707

Re: 96.64 Acres  
McLennan County, Texas

Dear Mr. Brown

The offer of Dr. Goldston for the above property has been considered by the Louisville Free Public Library and they have decided to decline the offer.

It is the opinion of the Library that the property is worth the \$45,000.00 at which it is being offered for sale, and they ask that you endeavor to obtain from Dr. Goldston, or some other purchaser, an offer to pay that price.

The Library appreciates Dr. Goldston's interest in the property and hopes that you can obtain from him an offer which the Library can accept.

The written offer of Dr. Goldston is return herewith, non-accepted.

Cordially,

(s) Bart A. Brown

BAB/lw  
Enclosure  
cc: Mr. Leo Wolford  
Mr. C. R. Graham



Letter 2

March 1, 1971

Mr. Leo T. Wolford  
President  
Louisville Free Public Library  
Middleton, Seelbach, Wolford, Willis & Cochran  
501 South Second Street  
Louisville, Kentucky 40202

Dear Leo:

Enclosed is original letter from Ben F. Brown, forwarding offer of Dr. Goldston of \$42,500.00 cash for the 96.64 acres, McLennan County Texas, owned by the Library.

You will notice that Mr. Brown recommends the acceptance of this offer. From the reports made to us, I believe that this is a good price for the land and the offer should be accepted. If you and Mr. Graham concur, I suggest that you or Mr. Graham accept the offer and return it to me for completion of the transaction with Mr. Brown.

From the offering price there will be payable a real estate commission of \$2,550.00. I am in possession of the Abstract of Title so our other expenses in connection with the sale would be minimal, thus, bringing us out with approximately \$1,900.00 more than our Board authorized us to accept.

If you want to discuss further this offer, I am at your service.

Sincerely,

(s) Bart A. Brown

BAB/lw  
Enclosures  
cc: Mr. C. R. Graham

Director's Report: The Director read the following letter from John B. Breckinridge, Attorney General of the Commonwealth of Kentucky.

LETTER

January 29, 1971

Mr. Richard Graham  
Librarian  
Louisville Free Public Library  
4th and York Streets  
Louisville, Kentucky 40203

Re: School District of Philadelphia  
vs. Harper & Row Publishers, Inc.,  
et al Civil Action No.

Dear Mr. Graham:

Please find enclosed a check in the amount of \$2,867.46, representing your recovery in the settlement of the Children's Library Books Antitrust case.

Sincerely yours,

(s) John B. Breckinridge

Enclosure

There being no further business the meeting adjourned at 5:10 p.m.

APPROVED:

March 9 1971

Richard W. Wolford President  
John B. Breckinridge Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 April 13, 1971

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, April 13, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Nolan and Schoo; Messrs. Condon, Hess, Johnson, Sanders, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. Hess that the minutes of the meeting of March 9, 1971 be approved as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$71,782.93 had been audited and found correct. He moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo gave the following report. The renovation of the premises in the expanded quarters of the Taylor Boulevard Branch has been completed. The branch re-opened, Monday, April 12, 1971. It is expected that this branch will show considerable increase in circulation. Everyone seems extremely pleased with the new quarters

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director asked for authority to close all agencies of the Library at noon on Derby Day and to close the Library on Monday, May 31, 1971 due to the fact that Memorial Day falls on Sunday this year. It was moved by Mr. Hess and seconded by Mr. Condon that the Library close on these days. The motion carried.

Old Business: In connection with the sale of the property in Texas, given to the Library by Mrs. Uri, the following resolution was adapted by the Board upon motion by Mrs. Hendon and seconded by Mrs. Schoo.

Resolution:

BE, AND IT IS HEREBY RESOLVED that the Chairman, together with the Secretary of the Board of Trustees, be, and they are hereby authorized and empowered to sell and convey a 97.53 acre tract of land, more or less, out of the Alfred P. Eaton Survey in McLennan County, Texas, on such terms and conditions as they deem advisable and to execute a general warranty deed on any other instruments necessary to consummate said sale.

(s) Leo T. Wolford  
Chairman

ATTEST (s) C. R. Graham  
Secretary

Resolution:

It was moved by Mr. Condon and seconded by Mrs. Hendon and passed unanimously that the Board formally recognize its loss in the death of Msgr. Felix N. Pitt who had served on the Board since 1943.

Monsignor Pitt had faithfully served as Chairman of the Financial Committee and as Vice President of the Board.

The Board sends its sympathy to Monsignor Pitt's sister with the statement that, "He will be missed."

There being no further business the meeting adjourned  
at 4:40 p.m.

APPROVED:

Leo T. Wolford President

C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 11, 1971

ONAAA

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, May 11, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Funk, Hendon, Nolan and Schoo; Messrs. Brown, Condon, Hess, Johnson, Sanders, Wolford, the Director, and Dr. Carroll Witten, President of the Board of Aldermen of the City of Louisville.

Mr. Wolford presided.

Mr. Wolford introduced Dr. Carroll Witten, who urged that the Board make application to the Secretary of U.S. Department of Health, Education and Welfare for the transfer to the library of the building at 830 West Broadway, which has become available as real-surplus property.

Dr. Witten stated that this transfer of property, if the application was successful, would be a great bargain for the City of Louisville. He stated that the City would appropriate money for the maintenance and renovation of the Building. The application would be made on the basis of using the building for the Museum activities, and the maintenance workshop and for book storage.

After further discussion it was suggested by Mr. Brown that a resolution be passed by the Board authorizing the Secretary to perform any and all acts necessary to carrying out the application for the transfer of this property.

The motion was seconded by Mrs. Hendon and carried unanimously. (A copy of this resolution is appended to these minutes and marked, Exhibit A.)

Dr. Witten thanked the members of the Board and left the meeting.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. Condon that the Board approve the minutes of the meeting of April 13, 1971 as distributed. The motion carried.

Library Committee: Mr. Sanders read the certification that bills in the amount of \$63,025.15 had been audited and found correct. He moved and Mrs. Hendon seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mrs. Schoo reported that the new Junior Art Gallery is practically finished except for finishing touches. The workshop area in the former Junior Art Gallery quarters

## Exhibit A

RESOLUTION  
On-Site

WHEREAS, certain real property owned by the United States, located in the County of Jefferson, State of Kentucky, has been declared surplus and is subject to assignment for disposal for educational or public health purposes by the Secretary of Health, Education, and Welfare, under the provisions of Section 203 (k) (1) of the Federal Property and Administrative Services Act of 1949 (63 Stat. 377), as amended, and rules and regulations promulgated pursuant thereto, more particularly described as follows:

WHEREAS, the Free Public Library of the City of Louisville, Kentucky, needs and will utilize said property for educational purposes as set forth in its application and in accordance with the requirements of said Act and the rules and regulations promulgated thereunder, of which this Board is fully informed:

Now, Therefore, Be It Resolved, that The Free Public Library of the City of Louisville, Kentucky, shall make application to the Secretary of Health, Education, and Welfare, for and secure the transfer to it of the above-mentioned property for said use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions, and restrictions as the Secretary of Health, Education, and Welfare, or his authorized representative, may require in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

Be It Further Resolved that the Free Public Library of the City of Louisville, Kentucky, has legal authority, is willing and is in a position to assume immediate care and maintenance of the property, and that C. R. Graham, Secretary, is hereby authorized, for and on behalf of the Free Public Library of the City of Louisville, Kentucky, to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, and filing of plans, applications, reports, and other documents, the execution, acceptance, delivery, and recordation of agreements, deeds, and other instruments pertaining to the transfer of said property, including the filing of copies of the application and the conveyance documents in the records of the Board, and the payment of any and all sums necessary on account of the purchase price thereof or fees (including the service charge, if any, assessed by the State Agency for Surplus Property) or costs incurred in connection with the transfer of said property for surveys, title searches, appraisals, recordations of instruments, or escrow costs.

is now being renovated for use of scheduled classes. Mrs. Schoo stated her pleasure in the successful renovation.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Wolford stated that the check for the sale of the Uri property in Texas had been received.

The Board then discussed the investment of these funds. It was moved by Mrs. Schoo and seconded by Mr. Johnson that the Finance Committee be authorized to invest this money from the Uri property. The motion passed.

Director's Report: The Director reported that the Evansville Public Library Staff was coming to this library on Friday, May 21, 1971 for an all-day institute.

The Director announced that Franklin Page, Director of the Speed Museum had instigated a search to see if the mold for the Benjamin Franklin statue is still available in Philadelphia. If the mold could be found and used it would greatly expedite the Board's acquisition of a copy of the statue in fulfillment of Mrs. Uri's wishes for the use of her gift.

The annual audit and examination and inspection by the City Comptroller and Inspectors was distributed to the Board of Trustees.

There being no further business the meeting adjourned at 4:55 p.m.

APPROVED:

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*Ray Wolford* President  
 \_\_\_\_\_  
*W. H. Johnson* Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 June 15, 1971

The regular monthly meeting of the Board of Trustees was held Tuesday, June 15, 1971 in the Board Room at 4:15 p.m.

Present: Mesdames Dean and Schoo; Messrs. Brown, Casper, Hess, Johnson, Scholtz, Wolford and the Director.

Mr. Wolford presided.

Minutes: Without objection the minutes of the meeting of May 11, 1971 were approved as distributed.

Correspondence: The Director read a letter from Mr. R.B. Condon, stating that his eight years service on the Board of Trustees had been most enjoyable and enriching.

The Board of Trustees expressed appreciation of this letter.

The Director also read a letter from Mrs. J. J. Spearman, enclosing an unsolicited check in the amount of \$20.00, to be added to the "New Book Fund." The Board of Trustees expressed its pleasure for this gift.

Library Committee: Mrs. Schoo read the certification of bills in the amount of \$66,959.29. These had been audited and found correct. It was moved by Mrs. Schoo and seconded by Mr. Scholtz that bills in this amount be ordered paid. The motion carried.

Building Committee: Mrs. Schoo reported progress on the work of the Building Committee.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Brown reported that the proceeds from Mrs. Uri's gift had been invested in four (4) \$10,000 U.S. Treasury Notes at a cost of \$39,914.30. It was moved by Mr. Hess and seconded by Mr. Johnson that the Board ratify the investment of the proceeds of this gift. The motion carried.

Director's Report: The Director reported that revision of the monthly report should wait to see what changes would be made if and when our bookkeeping procedure was incorporated in the City Hall's computer.

After some discussion concerning the library's accounting procedures it was moved by Mr. Hess and seconded by Father Casper and carried that the Finance Committee study the financial set-up and report to the Board.

Election of Officers: Mr. Brown read the following report of the Nominating Committee:

Members of the Executive Committee, acting as the Nominating Committee according to the by-laws of the Board of Trustees nominated the following slate of officers:

President	Mr. Leo T. Wolford
Vice-President	Mr. Robert L. Sanders
Secretary	Mr. C. R. Graham
Treasurer	Mrs. Minnie M. Harrer (Head of the Business Office)

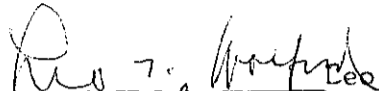
by Mrs. Henry A. Schoo  
Mr. Bart A. Brown, Chairman

It was moved by Mr. Johnson and seconded by Mr. Hess and carried unanimously that the Board accept the Nominating Committee's

report and elect the officers named.

There being no further business the meeting adjourned at 5:15 p.m.

APPROVED:

 T. Wolford

 C. R. Graham

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

September 14, 1971

The regular monthly meeting of the Board of Trustees was held Tuesday, September 14, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Nolan, and Schoo; Messrs. Casper, Hess, Johnson, Sanders, Warner, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mrs. Nolan that the action of the Executive Committee in paying bills in the amount of \$63,038.18 on June 30, 1971 and that the action of the Executive Committee in paying bills in the amount of \$79,897.80 for July, 1971 be ratified, and that the minutes of the meeting of June 15, 1971 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$63,012.28 had been audited and found correct. She moved and Mr. Warner seconded the motion that bills in the amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo, Chairman of the Building Committee asked the Director to report on the basement flooding.

The Director reported that on June 21, 1971, water from the Third Street side during a very heavy rain had flooded the Technical Services quarters. Books and furniture had to be removed and the carpet had to be taken up and sent to a company for drying. Then, on Sunday, July 18, 1971, 2.75 inches of rain fell in one-half hour. This set a new thirty-minute record and another record of 3.35 inches in just over an hour. Again the Technical Services area was flooded. This time the carpet in the offices was damaged.

The result of these two down pours was that the padding under the carpet was destroyed. When the carpet was dried, it was discovered that it had shrunk 20 inches all around. The decision was made to



install vinyl tile under the conveyor and the carpet was relaid on the remaining area. Finally, a retaining wall of concrete three feet in height was installed in front of the windows of Technical Services, with the hope that this would protect these quarters from now on.

The Director stated that funds for this expenditure had been taken from unspent renovation funds.

Finance Committee: The statistical report for the month was ordered received and filed.

The Director then summarized the budget deficiencies by stating that the library had been committed by city policy to provide a 7% increase for all employees. The funds for this increase were not provided by the city. In addition, due to its financial condition the City Administration felt it necessary to cut the City's appropriation to the library by \$70,000 less than it gave them to operate the 1970-71 fiscal year. The only way cuts in income could be absorbed was by reducing the library book budget. Therefore, the library's book budget was set at \$189,381.00. It was then stated that any loss of income from the rental of L.S. Ayres would indeed be a serious blow.

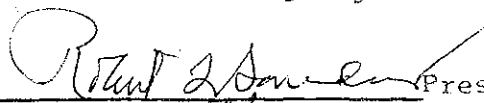
Mr. Wolford then discussed the L.S. Ayres announcement that they would abandon their downtown Fourth Street Store building, which was rented from the library. He pointed out that the announcement said the store would close on November 1, 1971.


He also pointed out that the Ayres officials said that they would abide by their obligations under the lease, which calls for a minimum guaranteed rental of \$100,000 per annum for the next eight-years. The lease is in effect until 1980.

After considerable discussion it was decided that the President of the Board appoint a small committee to consult with the Mayor and the President of the Board of Aldermen for information and advice.

There being no further business the meeting adjourned at 5:05 p.m.

APPROVED:

 President

 Secretary

Louisville Free Public Library  
Board of Trustees Meeting  
October 19, 1971

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, October 19, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Nolan and Schoo; Messrs. Hess, Johnson, Sanders, Scholtz, Wolford and the Director.

Mr. Wolford presided.

Minutes: It was moved by Mrs. Nolan and seconded by Mrs. Hendon that the minutes of the meeting of September 14, 1971 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$49,685.51 had been audited and found correct. She moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo read the following report on the work of the Building Committee:

"The Building Committee reports that the work is practically finished on the major renovation of the Old Building except for painting touching up and odds and ends.

All the full-time branches have been sandblasted and painted. New and supplementary air conditioners have been acquired.

Plans are being made and studied to see if funds are available to refinish tables and desks and improve the lighting, recover the floors, etc. If funds are available for this purpose the library will then have a renovated library system."

This report was ordered received and filed.

Finance Committee: The statistical report for the month was received and discussed.

Their being no further business the meeting adjourned at 5:00 p.m.

APPROVED: \_\_\_\_\_ President  
\_\_\_\_\_ Secretary

(No meeting held November 10, 1971)  
Lack of quorum

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 14, 1971

The regular monthly meeting of the Board of Trustees was held Tuesday, December 14, 1971 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, and Schoo; Messrs. Brown, Casper, Hess, Johnson, Sanders, Scholtz, Warner and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Warner and seconded by Mrs. Hendon that the minutes of the meeting of October 19, 1971 be approved and distributed. The motion carried.

It was moved by Father Casper and seconded by Mrs. Dean that the action of the Executive Committee in paying bills in the amount of \$48,215.04 on November 9, 1971 be ratified by the Board. This motion carried.

At this time Mr. Brown moved that Mr. Sanders be named President of the Board of Trustees to fill the remainder of the late Mr. Wolford's term of office. The motion was seconded by Mr. Warner.

Mr. Sanders then asked Mr. Warner to take the Chair to put the motion to vote. Mr. Sanders left the room and the Board voted unanimously to name him President. Mr. Sanders returned and assumed the Chair.

Mr. Brown then moved that the Nominating Committee nominate a candidate for the Vice-Presidency of the Board caused by Mr. Sanders being elected to the Presidency. The motion was seconded by Mrs. Schoo and carried.

Mr. Brown then moved that the President appoint a committee to suggest a suitable memorial to Mr. Wolford. The motion was seconded by Mr. Hess and carried unanimously.

The President named Mr. Brown, Mrs. Hendon, and Mr. Johnson to the Memorial Committee with Mr. Brown acting as chairman.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$63,863.70 had been audited and found correct. She moved and Mr. Scholtz seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mrs. Schoo reported for the Building Committee that renovation work on the South Building has been practically completed and that a new floor at Highland Branch was being installed.

Finance Committee: The statistical report for the month was ordered received and filed after motion by Mr. Warner and a second by Father Casper.

Director's Report: The Director read the following letter from Mrs. Ann Brown:

12-6-71

Dear Mr. Graham:

In response to your letter of December 1, 1971  
I am submitting the following statement.

I wish to donate \$2500 to the Louisville Free  
Public Library's restricted funds with the under-  
standing that the interest from these funds will  
be used for the purchase of Children's books  
perpetually.

I would like a memorial bookplate in the books  
stating that they were purchased in memory of  
CHARLOTTE KUHN FOLEY. I would not want my name  
placed on the bookplates.

Thank you very much for your help.

Sincerely,

(signed) Mrs. Ann Brown  
9017 Sudbury Road  
Silver Spring, Maryland 20901

After discussion it was moved by Mr. Johnson and seconded  
by Mrs. Hendon that the Board express its thanks for this gift and  
that it accept the terms as outlined in the above letter, dated  
December 6, 1971. The motion carried unanimously.

There being no further business the meeting adjourned  
at 4:50 p.m.

APPROVED:

*Robert D. Johnson* President  
*Ann Brown* Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 11, 1972

The regular monthly meeting of the Board of Trustees was  
held Tuesday, January 11, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, and Schoo; Messrs. B. Brown,  
R. Brown, Casper, Hess, Johnson, Sanders, Scholtz, Warner and the  
Director.

Mr. Sanders presided.

Mayor Frank Burke and Judge Macauley Smith came in the meeting accompanying Mr. Randolph Brown, newly appointed by the Mayor as a Trustees of the Library.

Mayor Burke introduced Mr. Brown to the Board and Judge Smith administered the Oath of Office.

After they had left the meeting, Mr. Sanders called the meeting to order and welcomed Mr. Brown to membership on the Board.

Minutes: It was moved by Mr. Scholtz and seconded by Mrs. Dean that the minutes of the meeting of December 14, 1971 be approved as distributed. The motion carried.

Communications: The Director read a letter from C. W. Poindexter, Trust Administration Officer of the Citizens Fidelity Bank and Trust Company, enclosing a check for \$1000 in payment for a grant awarded to the Louisville Free Public Library, to be used for the purchase of Childrens books. This grant was from the Herman H. Nettleroth fund. The Board expressed pleasure at this gift. It was moved by Mr. Scholtz and seconded by Mrs. Dean that the Board gratefully receive this gift. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$51,692.92 had been audited and found correct. She moved and Mr. Warner seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo reporting for the Building Committee stated that the Highland Branch would be closed for three days while the new floor and floor tile is being installed.

Finance Committee: The Director read a letter from Swope and Dick, the Library's insurance agent, stating that all agencies involved in insurance of the L.S. Ayres Company Building had been requested to attach a vacancy and unoccupied permit to the present policy, as of December 31, 1971. The permit is for 90-days and the additional premium for each such period is approximately \$437.

It was moved by Mr. Warner and seconded by Mr. Scholtz that this recommendation of the insurance agent be approved and that the Director be authorized to renew the permit at the end of each 90-days until the matter is settled. The motion carried.

The Director reported on the receipt of a legal notice with respect to claims in connection with purchases for Accredited Central Station Protection Services. This was to notify the library that a class action concerning A.D.T. during the years covered by the class action.

The statistical report for the month was distributed and ordered received and filed.

Nominating Committee: Mr. B. Brown, reporting for the Nominating Committee recommended that Mrs. Hendon, be elected

Vice-President of the Board of Trustees. It was moved by Mr. B. Brown and seconded by Mr. Scholtz that this recommendation be accepted. The motion carried unanimously.

There being no further business the meeting adjourned at 5:07 p.m.

APPROVED:

*Philip J. Johnson*

President

*W. H. Johnson*

Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 8, 1972

The regular monthly meeting of the Board of Trustees was held Tuesday, February 8, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Nolan and Schoo; Messrs. R. Bro Johnson, Sanders and the Director.

Mr. Sanders presided.

Mr. Sanders introduced Mr. Bert VanArsdale, Jr. who had been assigned by the City's Law Department to help with any of the library's legal problems which might arise. Mr. Sanders stated that the Board was especially happy to have such cooperation from the City Law Department.

Minutes: It was moved by Mrs. Dean and seconded by Mrs. Nolan that the minutes of the meeting of January 11, 1972 be approved as distributed. The motion carried.

Communications: The Director read two letters from L.S. Ayres answering the inquiries made by the library's insurance advisor on the status of the building located at 427 South Fourth Street. The Director reported that these letters seemed to satisfy the inquiries that Mr. Dick had been receiving from the insurance agencies.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$43,836.96 had been audited and found correct. She moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mrs. Schoo reported on the general progress of the work of the Building Committee.

Finance Committee: At this time Mr. VanArsdale reported that he had studied the lease on the L.S. Ayres building and that it was his opinion that the premiums on the "Vacancy of Unoccupancy permit" which the Board had purchased covering the Fourth Street

store building, were the responsibility of the Board of Trustees.

The Director read a letter from Mr. Donald E. Ray, Vice President Stores L.S. Ayres and Company, reporting that the downtown store had sales of \$3,218,000 beginning February 1, 1971 and ending with the stores' closing on November 1, 1971. The Director stated that this meant that the library would receive no more than the minimum guaranteed \$100,000.

Rental figures had been budgeted at \$135,000. It was announced that the budget would be revised in line with this report after communication with the City.

Director's Report: The Director reported that at the request of Mr. Warner he had signed papers with respect to claims in connection with purchases of accredited central station protection services. By these papers the library became one of the members in this class action for treble damages for alleged violations of the anti-trust laws.

The President of the Board stated that this was the information for the Board only and did not require any action.

The Director stated that through the Manpower Emergency Employment project the library had hired fourteen people, the salaries of which were being paid for by the Federal Government.

It was also reported that the newspaper article about the library's financial situation had resulted in four unsolicited gifts of: \$5.00, \$10.00 and (2) \$100.00. These gifts would be used for the book fund.

There being no further business it was moved by Mrs. Schoo and seconded by Mrs. Hendon that the meeting adjourn at 4:50 p.m.

APPROVED:

Paul Sanders President  
W. M. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 March 14, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held, Tuesday, March 14, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Nolan and Schoo; Messrs. Casper, Johnson, Sanders, Scholtz, Warner and the Director.

Mr. Sanders presided.

At the beginning of the meeting before the regular agenda was taken up, Dr. Carroll Witten, President of the Board of Aldermen, was present to discuss with the Board the Library's budget problem.

The Director described the current situation resulting from the absorption of a 7% increase in salaries without additional funding, a cut in the current years' budget of \$70,000 and the loss of \$35,000 income due to L.S. Ayres abandoning the rental property on Fourth Street.

The absorption of losses in funds for the current year would result in there being no carry-over funds for the 1972-73 fiscal year. This, plus the additional 7% salary increase for the 1972-73 year and the absorption of the \$35,000 loss from Ayres income would leave the library in a desperate situation.

In addition to the above mentioned deficits would be the demand on the part of both the City and the County that the 1972-73 budget request include retrenchment figures of at least 10%.

The Director said that in order to make up for these deficits it would include a combination of closing branches, and eliminating the book budget and the magazines subscriptions.

It was stated that these were not suggestions but merely examples of the savings that could be affected in case certain steps had to be taken.

Dr. Witten said in effect, that this was an intolerable situation and something would simply have to be done. He pledged his assistance in attempting to solve the problem.

After Dr. Witten had left the meeting and after considerable discussion it was moved by Mr. Warner that the Board resubmit the budget request and that if some of the alternatives would have to be carried out that the City and the County must give advise as to what items to cut. It was seconded by Mrs. Hendon and carried unanimously.

The members of the Board then suggested that the Director attempt to set up a meeting with the Mayor, The County Judge and the President of the Board of Aldermen so that the matter could be thoroughly discussed.

Minutes: It was moved by Mrs. Hendon and seconded by Mrs. Dean that the minutes of the meeting of February 8, 1972 be approved as distributed. The motion carried.

Correspondence: The Director read the following letter from the Junior Art Gallery:



March 13, 1972

The Board of Directors  
Louisville Free Public Library  
301 West York Street  
Louisville, Kentucky 40203

Dear Sirs:

In view of the fact that the budget of the Junior Art Gallery is so severely limited this year, the Board of the Junior Art Gallery would like to request permission of the Board of the Louisville Free Public Library to charge the students attending the gallery workshop classes for the supplies they use. This is not to be construed as admission fee and the Board hopes to be able to secure funds to cover the supplies of those otherwise unable to afford it. The fee will be charged is 50 cents a class or \$3.00 for a 6-week session.

The Board regrets having to make this request; however, the gallery will be forced to curtail the workshop program unless additional funds are attained.

Thank you very much for your kind consideration.

Sincerely,

(signed) Sue Brown, (Mrs. H. Hewett)  
President of the Board

SB:mla

It was moved by Mr. Warner and seconded by Father Casper and carried that this request from the Jr. Art Gallery be approved.

The Director then read the following letter from the Kentucky Trust Company concerning the estate of Mr. Leo T. Wolford.

February 17, 1972

The Louisville Free Public Library  
301 West York Street  
Louisville, Kentucky 40203

Re; Estate Leo T. Wolford

Gentlemen:

As you may know, Mr. Leo T. Wolford passes away in December of last year. The Kentucky Trust Company has qualified as Co-Executor with Thorp Wolford and we have begun administration of Mr. Wolford's estate.

Under Item V of the will of Mr. Wolford, the Louisville Free Public Library is entitled to a specific bequest of Five Hundred (\$500) Dollars. As soon as the six month creditor waiting period imposed by Kentucky Law has expired, we will be in a position to draw a check on the estate for the amount of the bequest.

ONAAA

I would welcome any questions that the Library might have regarding the bequest.

Very truly yours,

(signed) Donald C. Wells  
Assistant Secretary

DCW:rd

It was agreed that no action was necessary on this letter.

The Director read a letter from Mr. Carl S. Key, Jr. requesting permission to hunt for coins with an electronic metal detector on the library property. After discussion it was moved by Father Casper and seconded by Mr. Scholtz that the Board refuse this request. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$50,066.14 had been audited and found correct. She moved and Mrs. Schoo seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mrs. Schoo reporting for the Building Committee stated that renovation at the Highland Branch was nearing completion. New floors have been installed, the building has been sandblasted and painted and a new front door has been installed. Board members were invited to stop by the branch and see the results of the renovation.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Warner reported that his examination of the lease of the L.S. Ayres Co. does not permit the library to demand that L.S. Ayres Co. carry on a merchandising activity.

Mr. Warner also reported on the case of Williams and Wilkins Co. v. the United States in the U.S. Court of Claims in which an opinion was handed down holding that a library had no right to make unauthorized photocopies of copyrighted materials.

Mr. Warner said that in his opinion for the time being the library was in no danger because of furnishing a coin operated photocopier for the use of the library's patrons.

He, however, suggested that the library cease its practice of photocopying copyrighted material for Interlibrary Loan purposes in which case the library itself does the photocopying.

After discussion it was moved by Father Casper and seconded by Mr. Johnson that this suggestion be approved by the Board. The motion carried.

Director's Report: The Director reported that he had received several unsolicited gifts ranging from \$5.00 to \$100.00. These gifts were for the book fund.

The report from the Office of the Comptroller and Inspector for the fiscal year ending June 30, 1971 was distributed.

The Director reported that the new glass exhibit case for the library's doll collection has been installed in the lobby by the Children's Department.

There being no further business the meeting adjourned at 5:30 p.m.

APPROVED:

Robert Anderson President

CM Hallam Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 11, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, April 11, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean and Nolan, Miss Kelsey; Messrs. Johnson, Quire, Sanders, Mayor Burke and the Director.

Mr. Sanders presided.

Mayor Burke and the President of the Board of Aldermen, Dr. Carroll Witten, came into the meeting.

Mr. Sanders expressed the pleasure of the Board that the Mayor and the President of The Board of Aldermen had accepted the Board's invitation to attend so that the library's budget problems could be discussed.

Mr. Sanders called upon the Director to explain the situation. The Director explained that unless additional income was forthcoming the library's financial plight would force the cutting of services. He gave several alternate examples of what such cuts would be. He explained that there were no priorities stated and that these alternate examples were not suggestions but simply examples to show the severity of the situation.

The Director stated that it was not the plan of the Board to get a decision from the Mayor and the President of the Board of Aldermen, but that this meeting was aimed at being sure that the plight of the library was known to the Administrative and Legislative arms of City Government.

Mayor Burke and Dr. Witten assured the Board of their sympathetic understanding of the situation and stated that they hoped to persuade the Jefferson County Fiscal Court to furnish a full fifty percent (50%) of the appropriation.

Mr. Sanders then thanked Mayor Burke and Dr. Witten and called for action on the minutes of the meeting of March 14, 1972.

It was moved by Mrs. Dean and seconded by Mrs. Nolan and carried unanimously that the minutes of the meeting of March 14, 1972 be approved as distributed.

Mr. Sanders then welcomed Miss Phyllis Kelsey and Mr. Orville Quire to membership on the Board.

Correspondence: The Director read a letter from Elmer Jacobs, Realtor asking the Board to consider selling the former L.S. Ayres Department Store site on Fourth Street and if so for what price.

After discussion it was moved by Mr. Johnson and seconded by Mrs. Dean that this question be referred to the Executive Committee and the Finance Committee for study and report to the Board. The motion carried.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$49,864.18 had been audited and found correct. She moved and it was seconded by Mr. Johnson that bills in this amount be ordered paid. The motion carried.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

It was moved by Mr. Quire and seconded by Miss Kelsey that the Director be authorized to sign the proxy to vote the shares the library holds in the stock of the Louisville Gas and Electric Company for the annual meeting of the Company. The motion carried.

*5/10/72*  
Director's Report: The Director stated that the State Library had granted \$17,600 for books for the elderly on the renovated Bookmobile for which the State had granted \$1,400 for repairs. The salaries of the two assistants on the Bookmobile were furnished by the Manpower Emergency Employment Act under the Federal Government.

The Director stated that the library had been encouraged to apply for a federal grant of \$30,000 for the radio stations.

Nominating Committee: Mr. Bart Brown and Mrs. Henry A. Schoo acting as the Nominating Committee presented the following slate of officers:

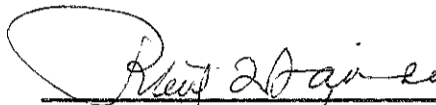
Mr. Robert L. Sanders	President
Mrs. James R. Hendon	Vice President
Mr. C. R. Graham	Secretary
Mrs. Minnie M. Harrer	Treasurer

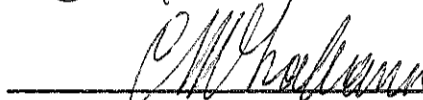
It was moved by Mrs. Nolan and seconded by Mrs. Dean that the report of the Nominating Committee be accepted. The motion carried.

It was moved by Mr. Quire and seconded by Miss Kelsey that the Secretary be authorized to cast one vote for the entire slate of officers to be elected unanimously. The motion carried.

There being no further business it was moved by Mr. Johnson and seconded by Mrs. Nolan and carried that the meeting be adjourned at 4:50 p.m.

APPROVED:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 9, 1972

The regular monthly meeting of the Board of Trustees was held Tuesday, May 9, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Nolan, Miss Kelsey; Messrs. R. Brown, Casper, Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Father Casper and seconded by Mr. Scholtz that the minutes of April 11, 1972 be approved as distributed. The motion carried unanimously.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$50,824.14 had been audited and found correct. She moved, and Father Casper seconded the motion that bills in this amount be ordered paid. The motion carried.

Special Report: At this time Mr. Sanders called upon Mr. VanArsdale, the library's attorney, who presented a report. This report was ordered received and filed. It is marked Exhibit A. and appended to these minutes.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director presented a change in the policy concerning maternity leave as follows:

EXHIBIT A

# MEMORANDUM

CITY OF LOUISVILLE

May 9, 1972

TO: TRUSTEES, LOUISVILLE FREE PUBLIC LIBRARY

FROM: HERBERT VAN ARSDALE II.  
ASSISTANT DIRECTOR OF LAW

The Courier Journal carried a news article some days ago reporting a proposed "merger" between L.S. Aryes and Associated Dry Goods (the parent corporation of Stewart Dry Goods). The Director asked me to look into the matter and report relative to the Library's position as lessor of the Aryes property on Fourth Street.

In conferences with Tarrant, Combs, Blackwell and Bullitt, counsel for Associated Dry Goods, and Mr. Frank Perry, Vice-President of Stewarts Dry Goods the following was learned: The stock holders of Aryes and Associated have both approved the acquisition of Aryes by Associated. The term "merger" as used in the Courier article was incorrect. Aryes will still maintain its corporate identity and Associated would become its parent corporation, in the same manner that it is a parent corporation of Stewart Dry Goods.

The Federal Trade Commission is presently investigating the proposed acquisition, presumably with regard to its anti-trust ramifications. Mr. Perry estimated that if the FTC approves, the acquisition will occur within 6 months.

Of course, the law provides that if a corporation is acquired by or merges with another corporation, all liabilities including those under leases transfer to the new corporate identity, if any.

No action is necessary on the part of the City or the Library at this time.

  
Herbert Van Arsdale II.

HV/dh

Maternity leave of up to two calendar years shall be granted to any employee. Request for maternity leave shall be submitted, not later than the sixth month of pregnancy, to the Director's Office.

Maternity leave shall commence upon the written request of her physician but not later than the end of the eighth month of pregnancy.

The employee may return to full status upon the written advice of her physician, provided that such employee shall give a minimum of thirty days notification of her intention to return.

If no permanent placement has been provided, she shall return to the same position. If the position vacated has been filled with a permanent placement, she shall be placed in a position for which she is qualified as such position shall be come available.

Any employee who furnishes satisfactory evidence of pending adoption proceeding shall be granted "maternity leave."

In the discussion following this recommendation it was brought out that this policy was based on the one governing maternity leave for the City Public Schools. It was moved by Father Casper and seconded by Mr. Johnson and passed unanimously that this new policy concerning maternity leave be adopted by the Board.

The Director made the following announcement: "The Corporation of Public Broadcasting has awarded the Louisville Free Public Library's two FM non-commercial education stations a Grant of \$15,000 each for the year 1972-73 (May 1, 1972 through April 30, 1973.) This total of \$30,000 is for the purpose of augmenting the capabilities of the two qualified public radio stations. The grant will be used to enrich the programming of the two stations by adding a few new staff members, purchasing equipment and program materials.

WFPK and WFPL (FM) are two of the 115 educational stations in the United States that qualify for this Grant.

Grant funds are to be used in addition to and not in lieu of funds already provided public radio stations by other sources."

It was moved by Mr. Scholtz and seconded by Father Casper and passed unanimously that this grant be accepted by the Board.

Mr. Sanders asked the Director to read the new list of Committee appointments, which follows:

LIBRARY COMMITTEE Mrs. Hendon, Vice-President(Chairman)  
 Father Casper  
 Mrs. Nolan  
 Mr. R. Brown

BUILDING COMMITTEE Mr. Johnson, Chairman  
 Mr. Quire  
 Miss Kelsey  
 Mrs. Dean

FINANCE COMMITTEE Mr. B. Brown, Chairman  
 Mr. Hess  
 Mr. Scholtz

EXECUTIVE COMMITTEE Mr. Sanders, Chairman  
 Mrs. Hendon, Library Committee  
 Mr. B. Brown, Finance Committee  
 Mr. Johnson, Building Committee

There being no further business it was moved by Mr. Scholtz and seconded by Father Casper and passed unanimously that the meeting adjourn at 5:05 p.m.

APPROVED

\_\_\_\_\_  
 President

*W. H. Johnson*  
 \_\_\_\_\_  
 Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 June 13, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, June 13, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Nolan, Miss Kelsey; Messrs. B. Brown, R. Brown, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. R. Brown that the minutes of May 9, 1972 be approved as distributed. The motion carried unanimously.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$54,577.86 had been audited and found correct. She moved and Mr. R. Brown seconded the motion that bills in this amount be ordered paid. The motion carried.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Scholtz reported that he had discussed the need of additional insurance with Mr. Kenneth Dick the Library's insurance advisor. He reported the need for an additional premium of \$1,790



per year caused by the revised estimate of values.

He also stated that this amount had been included in the budget for insurance beginning July 1, 1972. It was moved by Mr. Quire and seconded by Mr. Scholtz that the Board approve this additional insurance. The motion carried.

Director's Report: The Director reported to the Board the formation of the Urban Library Trustees Council. He explained that this was a Council made up of Trustees and Librarians of municipal libraries in cities of 100,000 population or more.

It was reported that the Urban Library Trustees Council was approaching the problems of the Public Library in urban situations in a new and creative manner. A strong lobby was being formed to introduce in the U.S. House and Senate, legislation designed for a \$1.00 per capita appropriation given directly from Washington to the Public Library with quarantees that the local appropriation would not be decreased on account of the Federal appropriation.

After discussion in which members of the Board expressed great interest in the Council it was moved by Mr. R. Brown, seconded by Mrs. Hendon and carried unanimously that the Director be authorized to attend meetings of the Council in Chicago and to accept the invitation of membership recently made by the Council, if, in his opinion the Council seemed to be a worthwhile organization.

Old Business: The Director read the following statement, suggested by Mr. B. Brown for a memorial for Mr. Leo T. Wolford:

LEO T. WOLFORD

On December 6, 1971, this Library suffered an irreparable loss. On that day the President of its Board of Trustees, Leo T. Wolford, passed away. His service to the Library cannot be estimated.

A lifetime lover of books; a proud possessor of many of them and a master of their content, Mr. Wolford became a member of the Library Board in 1942; he held the office of Vice-President and was elected Board President in 1954, which office he retained until his death.

Mr. Wolford was a lawyer by profession. Though dedicated to the service of the law and a leader at the Bar, his interests did not stop there. In addition, he was a business leader of unusual ability; an able historian; a student of numbers; a dedicated churchman; a civic leader and a great humanitarian.

Mr. Wolford possessed a bright and engaging spirit. Though restrained in manner, he was a wise, calm, thoughtful counselor; a brilliant conversationalist; a courteous, kind, amiable, considerate gentleman, and the possessor of many friends, close friends, who loved him dearly.

Mr. Wolford's leadership brought many benefits to the Library. The most notable achievement of his administration was the new library building which will long stand as his memorial, the Board Room of which is hereby dedicated the "Leo T. Wolford Room" in respectful memory of and gratitude for his services.

It was moved by Mr. B. Brown and seconded by Mrs. Hendon that this memorial be approved by the Board of Trustees and that a suitable copy be framed and hung on the walls of the Board Room. The motion carried.

There being no further business it was moved by Mr. Quire and seconded by Mr. Scholtz and carried that the meeting adjourn at 5:05 p.m.

APPROVED:

Paul J. Sanders President  
W. H. Scholtz Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 July 25, 1972

A special meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, July 25, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean and Nolan; Messrs. R. Brown, Hess, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Scholtz and seconded by Mrs. Nolan and passed unanimously that the minutes of the meeting of June 13, 1972 be approved as distributed.

Director's Report: The Director presented the 1972-73 budget of \$1,922,324.94. All items in the budget with the exception of the funds allocated to books and salaries were practically the same as those in the 1971-72 fiscal year. The budget included funds for a 7% salary increase.

The Director stated that if his recommendations were followed it would mean continuing the Main Library's book budget at approximately the same level as the 1971-72 budget.

The big difference in the book budget was a drop in the amount of money which could be allowed for purchase of books in the branch libraries. There was only \$23,400 for this purpose. Mr. Randolph Brown raised the question as to whether it would be better instead of spreading the \$23,400 among 29 branches to use it to strengthen the book budget of the Main Library.

The Director then said that the recommendations made were an attempt to keep the Main Library's book collection strong if this meant no books were purchased for the branch libraries they could still offer service to school children. The main loss would be in contemporary and popular materials.

He, therefore, agreed with Mr. Brown that it would probably be a wise move to hold up the distribution of the \$23,400 to the branches for a period of two months. This would give the library time to estimate if any savings could be made.

At the end of this time a decision could be made about the distribution of the \$23,400.

It was moved by Mr. Scholtz and seconded by Mr. R. Brown that the budget recommendations by the Director be approved with the understanding that the distribution of the \$23,400 be delayed. The motion carried unanimously.

The Director then reported on a meeting which he attended of the Urban Library Trustees Council. He reported that they were making plans for legislation to be introduced into Congress for federal aide to municipal libraries in cities of 100,000 or more.

He reported that although nothing was certain the plans that were being made were optimistic and if successful would materially aid the library.

He therefore, recommended that the Board of Trustees take out an institutional membership in this new organization with the hope that the library would benefit greatly.

It was moved by Mrs. Dean and seconded by Mr. Scholtz and carried unanimously that the Director be empowered to accept the invitation in the name of the Board.

There being no further business it was moved by Mr. Quire and seconded by Mr. Scholtz and passed that the meeting adjourn at 5:00 p.m.

APPROVED:

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*Robert J. ...* President  
*...* Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 August 8, 1972

ONAAA

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, August 8, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Nolan and Kelsey; Messrs. B. Brown, R. Brown Hess, Johnson, Sanders, Scholtz, VanArsdale and the Director.

Mr. Sanders presided.

Mr. Sanders welcomed Mr. Bert VanArsdale to the meeting as the library's legal advisor.

Minutes: It was moved by Mr. B. Brown and seconded by Mrs. Nolan and passed unanimously that the minutes of the meeting of July 25, 1972 be approved as distributed.

Library Committee: The certification of bills in the amount of \$54,954.74 was read by Mrs. Nolan. She moved and Miss Kelsey seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported on the progress of the different projects of the committee in renovating the branches.

Finance Committee: The statistical report for the month was distributed and ordered received and filed .

New Business: The President brought up the fact that in the Salary Ordinance adopted by the Board of Aldermen, many Heads of Departments had received salary increases. He pointed out that the Director of the Library had not received such an increase. He asked Mr. VanArsdale to look into the legalities of the Board's increasing the Director's salary.

There being no further business it was moved by Mr. B. Brown and seconded by Mr. R. Brown and carried that the meeting adjourn at 4:40 p.m.

APPROVED: \_\_\_\_\_ President

\_\_\_\_\_ Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
SPECIAL BOARD MEETING

August 29, 1972

A special meeting of the Board of Trustees of the Louisville Free Public Library was called to order Tuesday, August 29, 1972 at 4:00 p.m. in the Board Room.

Present: Mesdames Dean, Nolan and Miss Kelsey; Messrs. R. Brown, Hess, Johnson, Sanders, Scholtz, Charles Wood and the Director.

Mr. Sanders presided.

Mr. Sanders announced that the Special Board Meeting had been called in order to consider the erection of a statue of Benjamin Franklin, given to the Library by Mrs. Sonia K. Uri.

Mr. Sanders called upon the Director to give a short summary of the background on the Ben Franklin Statue project. He explained that certain property in McLennan County, Texas had been sold for a net to the library of \$39,850.00. He announced that a \$40,000.00 U.S. Treasury Note had been bought. This necessitated borrowing \$64.30 from the General Fund. It recently matured and with interest the sum available toward paying for the statue amounted to \$42,443.98.

Mr. Charles Wood then read the following statement and pledge from Mrs. Uri:

Louisville, Kentucky  
August 29, 1972

The Board of Trustees of the  
Louisville Free Public Library  
Fourth and York Streets  
Louisville, Kentucky 40203

Gentlemen:

On December 30, 1970, I gave to the Trustees of the Free Public Library of Louisville, a Deed to certain property in McLennan County, Texas, the said property being located on the outskirts of Waco, Texas. This gift was made with the understanding that the Trustees would, in due course of time, sell the property, and expend the funds for the erection of a statue of Benjamin Franklin. Since receipt of the gift the Library has sold the property and properly invested the funds until such time as the Trustees could commission Mr. Felix W. DeWeldon, Sculptor of Washington, D.C. to make a replica of the Benjamin Franklin statue which is in the front garden of the American Embassy in Paris, France.

Mr. DeWeldon is now free of commitments and is able to accept a commission for the making of the statue in accordance with the terms of his letter of June 28, 1970, addressed to Mr. Charles F. Wood, 705 Brown Building, 321 West Broadway, Louisville, Kentucky 40202.

It is my understanding that the Board of Trustees of the Free Public Library of Louisville has slightly more than \$41,000.00 as a result of the sale of the abovementioned land and the investment of the proceeds therefrom. The contract or commission to Mr. DeWeldon calls for an expenditure of \$50,000.00.

The purpose of this letter is to advise you that in consideration of the Free Public Library of Louisville entering into the contract with Mr. Felix W. DeWeldon, I will pledge to the Free Public Library of Louisville the difference between the proceeds of the sale of the land and the return on the investment of same (approximately \$41,000) and the \$50,000.00 necessary to pay the fee of Mr. DeWeldon.

This gift is conditioned only upon the Free Public Library of Louisville entering into the contract with Mr. DeWeldon, will be paid at the time the last payment is due Mr. DeWeldon under the contract, and is intended to and shall be an obligation of my estate.

I appreciate the courtesies extended to me in making this gift to the Free Public Library of Louisville.

Very truly yours,

(s) \_\_\_\_\_  
Sonia K. Uri

Mr. Wood then gave a listing of the major works of Mr. DeWeldon. He then presented a suggested contract to be sent to Mr. DeWeldon if the Board approves the project. This contract is appended to these minutes and marked Exhibit A.

After some discussion it was moved by Mr. Scholtz and seconded by Mr. Hess and passed unanimously that the Board approve the contract and authorize the President of the Board to sign it.

The Director then read a communication from the Kentucky Trust Company enclosing a copy of the will of Alexandra Uri O'Donovan, who died February 20, 1972. The will stated that one-third (1/3) of the corpus of the trust established by the will is bequeathed to the library after the death of the life tenant. The estimated value is \$75,000 and the life tenant is approximately 46 years of age.

There being no further business the meeting adjourned at 4:25 p.m.

APPROVED:

\_\_\_\_\_  
President  
\_\_\_\_\_  
Secretary

E X H I B I T

A

Louisville, Kentucky  
August 29, 1972

Mr. Felix W. DeWeldon  
Harrison Avenue  
Ocean Drive  
Newport, Rhode Island

Dear Mr. DeWeldon:

The Board of Trustees of the Free Public Library of Louisville, Kentucky, at a Special Meeting called on August 29, 1972, does hereby commission you to make a statue of Benjamin Franklin in accordance with the terms of your letter of June 28, 1970, addressed to Mr. Charles F. Wood, 705 Brown Building, 321 West Broadway, Louisville, Kentucky, 40202, a copy of which letter is attached hereto.

A copy of the statue of Benjamin Franklin which is to be simulated is attached to this letter and becomes a part of the contract between us. This acceptance of your letter of June 28, 1970 is in accordance with a conference had on Thursday, August 17, 1972 in Louisville, Kentucky, among you, Mrs. Walter Uri, Mr. Charles F. Wood, and Mr. Clarence R. Graham.

We appreciate your interest in the matter and are looking forward with great anticipation to receiving this work in Louisville.

Attached, in accordance with the terms of your letter, is a check in the sum of \$16,667.00. The inscription which is to be put on the pedestal will be forwarded to you after we have had a conference to discuss this matter with Mrs. Walter Uri.

If all of the above is acceptable to you, will you please indicate such acceptance on a copy of your letter of June 28, 1970, wherein a place for such acceptance is provided and return the same to us.

Very truly yours,

TRUSTEES OF THE BOARD OF THE  
FREE PUBLIC LIBRARY OF LOUISVILLE

By \_\_\_\_\_  
Chairman of the Board

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 12, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. in the Board Room on Tuesday, September 12, 1972.

Present: Mesdames Dean and Nolan; Messrs. B. Brown, Casper, Hess, Johnson, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Nolan and seconded by Mr. Johnson and approved unanimously that the minutes of the meeting of August 8, 1972 and the minutes of the Special Board Meeting of August 29, 1972 be approved as distributed.

Communications: The Director read a letter from Mr. Thorp Wolford, expressing his appreciation for the fact that the library would use his father's bequest as a memorial to his father, the former President of the Board of Trustees.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$83,493.86 had been audited and found correct. She moved and Father Casper seconded the motion that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported on a communication from Urban Renewal requiring underground ducts on the property of 10th and Chestnut to provide underground service for telephone installation.

He also reported that at the same time this underground service would be required for the electrical system. After discussion it was moved by Mr. B. Brown and seconded by Father Casper that the Building Committee be given power to act on this matter. The motion carried.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

The matter of the salary increase for the Director was discussed, after which it was moved by Mr. B. Brown and seconded by Mr. Hess that the Board go on record as being in favor of an increase in the Director's salary in an amount to be determined by the Finance Committee, after it has studied the legalities of the situation. The motion carried unanimously.

Director's Report: The Director read an excerpt from a newspaper article concerning the Louisville JayCees plan to use space in the L.S. Ayres Company store on Fourth Street for a "Christmas Fantasy Land."

Members of the Board suggested that the library wait until it heard more of the plans before taking any action on the matter.



The Director read a petition concerning the changing of the hours at the Parkland Branch so that night hours were eliminated and daytime hours were added.

Mrs. Dean stated that she had knowledge of this petition and had discussed it with several people in the community and found that they were in favor of it. Mr. Johnson made the same statement. After discussion it was moved by Mrs. Dean and seconded by Mr. Johnson that the hours be changed to eliminate the hours after 6:00 p.m. The motion carried.

The Director then brought to the attention of the Board a proposed project of P O W E R (Prisoners of War Early Release) in which they suggested publicizing the fact that the Louisville Free Public Library would accept gifts for the purpose of purchasing books in honor of Prisoners of War and those Missing in Action.

The matter was referred to the Director to study whether all of the money would come to the library and to study the whole proposition with the Library Committee and with the Library's legal advisor, Mr. VanArsdale.

There being no further business the motion was made by Father Casper and seconded by Mr. B. Brown that the meeting adjourn at 5:00 p.m. The motion carried.

APPROVED:

Robert W. Sanders President

W. H. Johnson Secretary

(No meeting October 10, 1972)  
Lock of Quorum

LOUISVILLE FREE PUBLIC LIBRARY  
Board of Trustees Meeting  
November 14, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held at 4:15 p.m. in the Board Room on Tuesday, November 14, 1972.

Present: Mesdames Hendon, Nolan, Kelsey; Messrs. R. Brown, Casper, Hess, Johnson, Quire, Sanders and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Nolan and seconded by Mr. Randolph Brown and carried unanimously that the minutes of the meeting of September 12, 1972 be approved as distributed, and that the action of the Executive Committee on October 10, 1972 in paying bills in the amount of \$53,342.11 be ratified.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$43,278.91 had been audited and found

correct. She moved and Father Casper seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported that the work of the Building Committee was progressing satisfactorily.

Finance Committee: The statistical report for the month was ordered received and filed.

Director's Report: The Director reported that he had received a communication from the Urban Library Trustees Council requesting that the Board nominate one of its members to serve on the National Executive Committee of the Council. After some discussion in which the members of the Board stated that they felt it was a compliment to Louisville to ask us to name a member of the Board for the National Executive Committee. It was then moved by Mr. Johnson and seconded by Father Casper that the Board ask Mr. Randolph Brown to represent us on the Executive Committee of the Urban Library Trustees Council. The motion carried and Mr. Brown agreed to serve.

The Director spoke of County Judge Hollenbach's questionnaire concerning spending of funds received through the Federal Revenue Sharing Program. He spoke of the organization of Friends of the Library at Jeffersontown spearheaded by Mrs. Susan Swartwout. There have been radio and TV spot announcements on WHAS and WAVE asking citizens to be sure to fill out the questionnaire and keep in mind the importance of the library's receiving a high priority. Many groups have called asking how they can help in the effort.

The Director stated that he was very happy about the spontaneous movement of citizens on behalf of the library.

There being no further business it was moved by Father Casper and seconded by Miss Kelsey and passed unanimously that the meeting adjourn at 4:50 p.m.

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 12, 1972

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held December 12, 1972 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Kelsey; Messrs. B. Brown, R. Brown, Hess, Johnson, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Scholtz and seconded by B. Brown and carried unanimously that the minutes of the meeting of November 14, 1972 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$49,761.33 had been audited and found correct. She moved and Mr. Scholtz seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reporting for the Building Committee stated that the various projects were progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

In discussing the report it was decided that the Finance Committee would investigate investment possibilities for money in the bank account.

The Director was asked to confer with accountants and to discuss the feasibility of changing the accounting and check writing procedures so that the Library could take advantage of discounts instead of waiting for the Board Meeting to authorize the payment of bills.

Director's Report: The Director reported that the Friends of the Library in Jeffersontown in addition to encouraging residents of that area to fill out the questionnaire which the County Judge had published in the newspaper on the citizens preferences toward priorities on spending the funds for the "share the revenue project" had as of this date raised \$1,300 for the Jeffersontown Library.

The Director also reported that as previously mentioned the St. Matthews Younger Womans Club had given \$690 to the Eline Branch for the purchase of books.

It was brought out that the time was at hand when the Board should use all of its influence to persuade the Mayor and the County Judge to include the library in the distribution of "Revenue Sharing Funds."

After considerable discussion it was moved by Mrs. Hendon and seconded by Mr. B. Brown and carried unanimously that the President of the Board and the Director compose a letter to be sent to the Mayor and the County Judge immediately and that the letter be signed by the President of the Board and each member of the Board of Trustees.

There being no further business it was moved by Mr. Scholtz and seconded by Mr. B. Brown and carried unanimously that the meeting adjourn at 5:18 p.m.

APPROVED:

*Paul D. Sawyer* President

*Chas. W. Johnson* Secretary

*No meeting held Jan. 9, 1973  
(Special meeting with Dr. G. Holden)*

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 13, 1973

The regular monthly meeting of the Board of Trustees was held Tuesday, February 13, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Nolan; Messrs. R. Brown, Johnson, Quire, Sanders and the Director.

Mr. Sanders presided and stated that inas much as there was no quorum that this meeting would be considered a meeting of the Executive Committee and that the action taken would be ratified at the next regular meeting of the Board.

Minutes: There were no minutes of the January 9, 1973 meeting since it had been cancelled.

Correspondence: The Director read a letter from Mr. John H. Flodstrom requesting that the Student International Meditation Society Chapter at the University of Louisville be allowed to use the library's meeting rooms. After discussion the Executive Committee voted that this request be approved.

The Director also read a letter from Mrs. Maude Harris enclosing a check in the amount of \$100 which she presented to the library as a gift. The Board accepted the gift and requested the Director to express its appreciation.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$65,603.06 had been audited and found correct. She moved and Mr. Quire seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Johnson reported progress in the work of the Building Committee.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

The Director presented the book budget based on the income derived from the City's Revenue Sharing Appropriation. The budget follows:

LOUISVILLE FREE PUBLIC LIBRARY	
BOOK BUDGET	
1972-73	
Louisville Free Public Library Budget	\$87,401.94
Kentucky State Aid	<u>6,800.00</u>
Sub-total	\$94,201.94*
City Revenue Sharing:	
General Book Fund	<u>200,000.00</u>
Sub-total	\$294,201.94
City Revenue Sharing:	
Special Collections	<u>7,000.00</u>
TOTAL	\$301,201.94

\*\$70,801.94 Allocated by Trustees to Main Library Collections Sept. 1972.

After discussion it was moved by Mr. Quire and seconded by Mrs. Hendon and carried that this budget be accepted with the understanding that money needed to satisfy the needs of the Main Collection be allocated first and that any remaining funds be allocated to the Branch Libraries.

It was also understood that if and when the County appropriates any money for the Book Budget from it's Revenue Sharing Funds that that money would then be allocated to the Branch Libraries.

Director's Report: The Director asked Mr. Randolph Brown to report on the meeting of the Executive Board of the U.L.T.C. (Urban Library Trustees Council) held in Washington, D.C. January 25-27, 1973. Mr. Brown stated that in general he was very optimistic about the possibilities of the U.L.T.C.

The Director announced an unsolicited gift of 100 shares of stock which were valued at approximately \$5,525.00. The donor wished to remain anonymous, but suggested that the stock be sold and that the money be added to the Book Fund. It was also suggested by the donor that half of the proceeds be used to purchase childrens books and half be used to purchase adult books.

The Board expressed its great appreciation for this generous gift.

The Director said that different record companies had made gift donations to the library of approximately 1200 popular records which the library does not want for its collection. The Staff Project Committee asked that these records be given to the committee so that they could sell them to the Staff to make money for library projects. The Board voted to grant this request.

Mr. Randolph Brown then suggested that a scroll or plaque be designed so that it could be presented to the library's benefactors, such as the one which had given the 100 shares of stock. The Board agreed and the Director was requested to bring suggestions to the Board.

There being no further business the meeting adjourned at 5:05 p.m.

APPROVED:

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Robert A. Howard President  
W. M. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

March 13, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, March 13, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Kelsey; Messrs. R. Brown, Casper, Johnson, Sanders, Scholtz and the Director.

Mr. Sanders sent word that he would be late so Mrs. Hendon presided.

Minutes: It was moved by Mr. R. Brown and seconded by Mrs. Dean that the minutes of the Executive Committee meeting on February 13, 1973 be approved and that the action taken at that time be ratified. The motion carried.

At this time Mr. Sanders arrived and assumed the Chair.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$53,065.56 had been audited and found correct. She moved and Mr. Scholtz seconded the motion that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Johnson, Chairman of the Building Committee read the following report:

"During the past 2½ years, upon completion of the renovation of the Old Carnegie Building, Main Library, with funds made available through the sales of property at 8th and Chestnut Streets to the Urban Renewal Agency, the Maintenance Department of the Louisville Free Public Library has conducted a program of renovation and renewal in the older full-time and part-time branches throughout the system.

Nine of the full-time branches have had their exteriors cleaned by sand-blasting. Exterior and interior painting has been completed throughout. New vinyl floor coverings have been installed in all the public areas of these branches. Some 500 new and colorful fiberglass shell chairs have replaced well-worn, wooden relics of another era. Tables have been replaced or recapped in brightly colored formica finishes. New card catalogs have been built by our own contracting cabinet maker and have recently been installed, using black, unbreakable cyclolac drawers as used by the Main Library.

At Highland Branch all new steel shelving has been installed to replace the existing wooden worn-out shelving and to increase capacity of the library by some 3,000 books. Much of this shelving came from existing stocks remaining from the original installation of the new Main Library Building.

Painting of all shelving and existing wood furniture in 8 of the major branches has been completed at the present time. New air-conditioning units have been installed in many branches, both full-time and part-time to supplement their capacity so that a more acceptable cooling level may be obtained.

Part-time branches which formerly lacked air-conditioning no longer lack. The Highland Park Branch has been moved to new quarters, and new shelving, furniture, and equipment has been installed.

The Taylor Boulevard Branch has had its space doubled, painted inside and out, new shelving and carpet installed, and new furniture and air-conditioning as well.

The Maintenance Department now projects a program of refurbishing the public auditoriums in the major branches and a continuing program of improvements in the small part-time branches where renovation needs are required."

Mr. Johnson and members of the Board expressed satisfaction at the work reported by the committee. It was suggested that the Secretary write a note of appreciation to Mr. Leo W. Zimmerman, Jr. who has planned and executed the renovation work reported.

Finance Committee: Mr. Scholtz reported for the Finance Committee as follows:

"Mr. Bart Brown has made arrangements with the Citizens Fidelity Bank to sell us Treasury Bills bearing  $5\frac{1}{4}\%$  interest with August 16, 1973 as maturity date. These bills may be sold at any time the Library needs the cash. They will, however, be bearing interest up until the time they are sold.

Mr. Bart Brown suggests that the Board approve the investment of \$75,000 in these Treasury Bills."

It was moved by Mr. Randolph Brown and seconded by Father Casper and carried that the Board approve the investment of \$75,000 in Treasury Bills.

The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director read the following excerpt from the March 14, 1972 minutes of the Board on page 259, Book 11 quoting Mr. Warner as follows:

"Mr. Warner also reported on the case of Williams and Wilkins Co. vs. the United States in the U.S. Court of Claims in which an opinion was handed down holding that a library had no right to make unauthorized photocopies of copyrighted materials.

Mr. Warner said that in his opinion for the time being the library was in no danger because of furnishing a coin operated photocopier for the use of the library's patrons.

He, however, suggested that the library cease its practice of photocopying copyrighted materials for Interlibrary Loan purposes in which case the library itself does the photocopying."

The Director stated that the situation now had changed and that the American Library Association had suggested that the library's previous policy of photocopying copyrighted materials for the Interlibrary Loan should be continued until definite action on the revision of the copyright law had taken place.

After discussion it was moved by Mrs. Hendon and seconded by Father Casper that the library return to it's previous policy concerning photocopying for Interlibrary Loan. The motion carried.

The Director reported that the Jeffersontown City Council had, at it's March 5, 1973 meeting, appropriated \$500 to the Friends of the Jeffersontown Library plus gave the group the interest on the second installment of the 1972 Revenue Sharing check. It was explained that the interest would amount to slightly more than \$300. This was the first time that the Jeffersontown City Council had appropriated money to the Jeffersontown Branch.

There being no further business it was moved by Mr. Scholtz and seconded by Mrs. Dean and carried unanimously that the meeting adjourn at 5:05 p.m.

APPROVED:

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Herb J. Day President  
Bill Nelson Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

April 10, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, April 10, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Nolan; Messrs. R. Brown, Johnson, Sanders and the Director.

Mr. Sanders presided.

Mr. Sanders called the meeting to order and stated that even though there was no quorum present the meeting would be held as a meeting of the Executive Committee and that action taken would be ratified at the next regular Board Meeting.

Minutes: It was moved by Mrs. Hendon and seconded by Mrs. Nolan and carried that the minutes of the meeting of March 13, 1973 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$72,675.66 had been audited and found correct. She moved and it was seconded by Mr. R. Brown that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported that the work of the Building Committee was progressing satisfactorily.

Finance Committee: (1) The Statistical report for the month was distributed and ordered received and filed.  
(2) The Director reported that \$75,000 had been invested in Treasury Bills. This had previously been authorized by the Board.

Director's Report: The Director announced that Mr. Kenneth Ward of the American Association of Retired Persons would request that the City Hall place a re-registration table for the benefit of retired persons in the library.

After discussion this request was approved by the Board.

The Director announced that three "Friends" groups had been formed. One at Jeffersontown, one at Bon Air and one at Eline. These groups have circulated petitions to be signed and have delivered these petitions to the Fiscal Court asking that appropriations from the Revenue Sharing funds be made to the library to match the City's appropriation. Numerous checks have been arriving as donations for the book fund of each of these libraries. The Jeffersontown group has collected approximately \$1,500 in gifts.

The Director stated that he was very happy to report that the Mayor had reappointed Mrs. Hendon, Father Casper, and Mr. Johnson for four-year terms.

At this time Mrs. Hendon presented to Mr. Robert Sanders, the President, a twenty-five (25) year pin signifying that length of service on the Board of Trustees. Mr. Sanders expressed his thanks and his surprise.

Nominating Committee: Mr. Lyman Johnson read the following report for the Nominating Committee:  
"The Executive Committee functioning as a Nominating Committee presents the following slate of officers for the coming year."

President	Mr. Robert L. Sanders
Vice-President	Mrs. James R. Hendon
Secretary	Mr. C. R. Graham
Treasurer	Mrs. Minnie M. Harrer

Speaking for the Executive Committee  
Mr. Bart Brown  
Mr Lyman Johnson

It was moved by Mr. Johnson and seconded by Mr. R. Brown that the report of the Nominating Committee be approved and that the entire slate be selected. The motion carried unanimously.

Mrs. Dean stated that she wanted the record to show the great improvement in physical facilities and in patron use of these facilities at the Parkland Branch. She stated that the entire Parkland community was pleased with the improvements at that Branch.

There being no further business it was moved by Mr. R. Brown and seconded by Mrs. Nolan and carried unanimously that the meeting adjourn at 4:40 p.m.

APPROVED:

Robert L. Sanders President  
C. R. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 8, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, May 8, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, and Nolan; Messrs. R. Brown, Casper, Johnson, Quire, Sanders and the Director.

Mr. Sanders telephoned that he would be late and requested that Mrs. Hendon preside and start the meeting.

Minutes: It was moved by Mr. Quire and seconded by Mr. R. Brown that the minutes of the April 10, 1973 meeting be approved as distributed. The motion carried. It was then moved by Mr. R. Brown and seconded by Rev. Casper that the Board ratify the action taken by the Executive Committee on April 10, 1973, when no quorum was present. The motion carried.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$63,137.54 had been audited and found correct. She moved and it was seconded by Mr. R. Brown that bills in this amount be ordered paid. The motion carried.

At this point Mr. Sanders arrived and assumed the Chair.

Building Committee: Mr. Johnson reported progress on the work of the Building Committee.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

The Director then presented the recommended breakdown for the Materials Budget for the fiscal year 1972-73. This budget was made possible by the revenue sharing appropriation of \$207,000 from the City and a special County appropriation of \$207,000, making a total of \$528,201 for this fiscal year ending June 30, 1973 as shown by the budget listed below:

LOUISVILLE FREE PUBLIC LIBRARY  
MATERIALS BUDGET  
1972-73

INCOME

L.F.P.L. Operating Budget	\$114,201
City Revenue sharing	200,000
County Additional Appropriation	200,000
Sub-Total	<u>\$514,201</u>
City/County Appropriations for special subject collections	14,000
Total	<u>\$528,000</u>

EXPENDITURES

<u>Main Collections:</u>	
Circulation	\$ 65,500
Reference	53,500
Kentucky	3,000
Juvenile	20,000
Audio Visual	41,000
Contingencies	15,151
Sub-Total	<u>\$198,151</u>
Branches	316,050
Special Subject Collections	14,000
Total	<u>\$528,201</u>

After discussion it was moved by Mr. Johnson and seconded by Rev. Casper and passed that this recommended division of income for materials budget be approved.

Director's Report: In discussing the situation concerning the Library's branch system of 29 branches and 3 bookmobiles the

Board asked the Director to make a study in depth of the branch agencies. The Director stated that such a study would be undertaken.

The Director asked the Board's opinion as to sending special thanks to the Mayor, Board of Aldermen, County Judge and Member of the Fiscal Court.

The Director asked the Board's opinion concerning the suitability of having copies of two new color postcards featuring the Main Library on sale at the Main front desk. These are available commercially and the idea originated because of request from visitors to the library. The Board expressed agreement with the idea and it was moved by Rev. Casper and seconded by Mrs. Hendon and carried that permission for the sale of color postcards of the library be approved.

There being no further business the meeting was declared adjourned at 5:15 p.m.

APPROVED:

Robert W. Sanders President  
W. H. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 June 12, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, June 12, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Kelsey and Nolan; Messrs. R. Brown, Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Mr. Sanders called the meeting to order and introduced Mr. J. W. Schiltges, Vice-President and Treasurer of the Ayr-Way Stores and Mr. John D. Cochran, attorney for the L.S. Ayres and Company, Inc.

Mr. Schiltges presented a letter, dated May 31, 1973 asking that the Board of Trustees approve a sub-lease of the first two floors and mezzanine of the property located at 427-37 South Fourth Street, to the Ayr-Way Stores, Inc. for the balance of the term of the principal lease.

Mr. John D. Cochran presented a legal paper supporting the request for approval.

An Instrument of Assumption was also presented whereas the Associated Dry Goods assumes and agrees to pay, discharge and perform when lawfully due all debts, liabilities and obligations to which Ayres is subject of any and every kind and description except:

(a) unpaid expenses of Ayres in connection with the Reorganization Plan;

(b) liability, if any, to any of the Ayres stockholders who did not vote in favor of the Dissolution Plan of Ayres and who shall within the period of thirty (30) days following demand payment of the value of their shares in claimed reliance upon Section 41 of the Indiana General Corporation Act; and

(c) Ayres liability, if any, with respect to its stock options as defined in Section 6.04 of the Plan.

These three papers are appended to these minutes and marked Exhibit 1, 2, and 3.

After considerable discussion it was moved by Mr. Randolph Brown, and seconded by Mr. Quire that the Board approve the sub-lease and authorize the President to sign the agreement. The motion carried unanimously.

The Board then began it's regular Library Board Meeting.

Minutes: It was moved by Mrs. Nolan and seconded by Mrs. Dean that the minutes of the meeting of May 8, 1973 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$48,690.83 had been audited and found correct. She moved and it was seconded by Mr. Quire and passed unanimously that these bills be ordered paid.

Building Committee: Mr. Johnson reported progress for the work of the committee.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

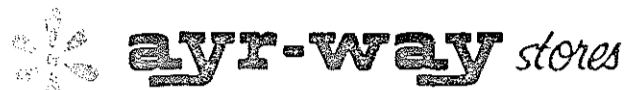
Director's Report: The Director reported that the \$15,000 grant to the Library's radio stations from the Public Broadcasting Corporation had been renewed for another year.

It was announced that Mr. Martin Schmidt, head of the Kentucky Division had presented his resignation effective August 31, 1973. He leaves to accept a position as Head of the Filson Club's library.

Mrs. Ann Norman had presented her resignation, effective July 11, 1973. She leaves to accept a position as branch librarian in the Cincinnati system.

(June 12, 1973 minutes)

E X H I B I T 1



Executive Offices

8250 Zionsville Road, Indianapolis, Indiana 46268, (317) 293-8400

May 31, 1973

The Trustees of the Louisville  
Free Public Library  
Library Place  
Louisville, Kentucky 40602

Re: 427-437 South Fourth Street, Louisville, Kentucky

Gentlemen:

Ayr-Way Stores, Inc., a separate corporation wholly owned by Associated Dry Goods Corporation, operates 24 discount stores, including 3 in Louisville and 1 in Clarksville, Indiana. Associated Dry Goods Corporation also is the sole owner of L. S. Ayres and Company, Inc., (formerly Ayres Department Stores, Inc.), which is the lessee of the property owned by you at 427-437 South Fourth Street, Louisville, Kentucky.

Unfortunately L. S. Ayres and Company, Inc., found it economically impossible to continue to operate the South Fourth Street property as a downtown department store and, as you know, was forced to close the store in the fall of 1971. We, of course, have regretted having an empty store, not only because of the dead liability for paying rent but also of the effect of this empty store on the ambitious program to rejuvenate South Fourth Street. After careful consideration Ayr-Way Stores feels that it can successfully operate a discount type store on the first two floors and mezzanine of these premises and have proposed to L. S. Ayres and Company, Inc., that it sublease this portion of the building to Ayr-Way Stores, Inc.

Attached to this letter is an opinion letter from our counsel Baker & Daniels setting out what we believe to be the legal status of the lease and a sublease or assignment to Ayr-Way Stores, Inc.

Exhibit 1 continued

The Trustees of the Louisville  
Free Public Library -2

May 31, 1973

We feel that this move will benefit the premises owned by the Trustees since by having the building visibly occupied it should also give assistance to the rejuvenation of the surrounding properties which is already well under way and, therefore, should sustain the value of your property.

Specifically we are proposing that the Trustees approve a sublease of the first two floors and mezzanine by L. S. Ayres and Company to Ayr-Way Stores, Inc., for the balance of the term of the principal lease. If we receive the informal assurance of the Trustees that the approval will be forthcoming we will have our counsel prepare a definitive sublease for actual submission and approval.

Very truly yours,



Vice President and Treasurer

JWS/ec  
Enclosures

(June 12, 1973 minutes)

EXHIBIT 2

**BAKER & DANIELS**

810 FLETCHER TRUST BUILDING  
INDIANAPOLIS, INDIANA 46204  
317-636-4535

May 31, 1973

ALBERT BAKER  
1874-1942

EDWARD DANIELS  
1877-1918

JOSEPH J. DANIELS  
1914-1972

G. R. REDDING  
PAUL N. ROWE  
KARL J. STIPHER  
JOHN D. COCHRAN  
BYRON P. HOLLETT  
DAN R. WINCHELL  
CHARLES L. WHISTLER  
EARL CLAY ULEN, JR.  
JOHN L. WOOLLING  
RICHARD E. AITMAN  
J. B. KING  
STEPHEN W. TERRY, JR.  
THOMAS M. LOFTON  
JOSEPH B. CAENEY  
DANIEL B. JOHNSON  
ROBERT L. JESSUP  
VIRGIL L. BEELER  
WILLIAM F. LANDERS, JR.  
ROBERT N. DAVIES

RICHARD M. LEARR  
THEODORE E. BOHEM  
MICHAEL R. MAINE  
NORMAN F. ROWE  
TERRILL D. ALBRIGHT  
WILSON S. STORER  
FRID E. SCHLEGEL  
JAMES A. ASCHLEMAN  
JERRY B. JENNINS  
PETER D. SCHELLE  
MICHAEL D. SHUMATE  
STEPHEN A. CLAPPY  
NORMAN G. TABLER, JR.  
DAVID E. FRICH  
ROBERT J. BREMER  
BOBY O'BRYAN  
STEPHEN H. PAUL  
CHARLES T. RICHARDSON  
MICHAEL J. HUSTON

The Trustees of the Louisville  
Free Public Library  
Library Place  
Louisville, Kentucky 40602

Re: 427-437 South Fourth Street, Louisville, Kentucky

Gentlemen:

We are delivering this letter to the Trustees in connection with our notification to the Trustees that L. S. Ayres and Company Inc. (formerly Ayres Department Stores, Inc.), which is the present lessee of the above premises, intends to sublet a part of the premises to Ayr-Way Stores, Inc.

You will recall that the original lease was executed on June 20, 1947, between the Trustees and Kaufman-Straus Company (Kaufman). On November 30, 1969, Kaufman assigned the lease to City Stores Company (City) under the provisions of Section 15(b) of the lease. At the same time City assumed and unconditionally guaranteed to the Trustees the performance of all of the lessee's obligations thereafter arising under the lease. Also on the same date City assigned the lease to Ayres Department Stores, Inc., subject to the consent of the Trustees. The Trustees gave their consent to such assignment as of November 30, 1969, upon condition that L. S. Ayres and Company also guarantee the obligations of Ayres Department Stores, Inc., as lessee.

On April 20, 1972, L. S. Ayres and Company transferred substantially all of its assets, including all of the common stock of Ayres Department Stores, Inc., to Associated Dry Goods Corporation, which assumed substantially all of the liability and obligations of L. S. Ayres and Company. A copy of the instrument of Assumption of Obligations is attached to this



Exhibit 2 continued

The Trustees of the Louisville  
Free Public Library -2

May 31, 1973

letter. It is our opinion that the performance of the lease at the present time is the principal obligation of L. S. Ayres and Company, Inc. (formerly Ayres Department Stores, Inc.), but that such performance is guaranteed by City and also by Associated Dry Goods Corporation. A copy of the annual report of Associated Dry Goods Corporation for the year 1972 is attached. This report shows net earnings of \$42,686,000 and Shareholders equity of \$368,068,000 with total assets of \$671,601,000.

Both Ayr-Way Stores, Inc., and L. S. Ayres and Company, Inc., are under common control, i.e., complete ownership by Associated Dry Goods Corporation. It is, therefore, our opinion that L. S. Ayres and Company, Inc., may assign the lease to Ayr-Way Stores, Inc., under provision of Section 15(b) without obtaining the consent of the Trustees. We would prefer, however, to proceed under Section 15(a) of the lease and sublet a portion of the premises with the consent of the Trustees. If such procedure were followed, the Trustees would still have the principal liability of L. S. Ayres and Company, Inc., and the guarantee of both City and Associated plus the additional security of the obligation of Ayr-Way Stores, Inc., to pay whatever rent is called for in the sublease.

In addition we would think that the Trustees would be very much interested in having the property occupied and making an affirmative contribution to the new mall area rather than having it sitting idle in its present condition.

If you have any further questions we shall be glad to answer them.

Very truly yours,

*John D. Cochran*

JDC/ec  
Enclosures

(June 12, 1973 minutes)

EXHIBIT 3

INSTRUMENT OF ASSUMPTION

In consideration for the transfer by L. S. Ayres and Company (Ayres) to Associated Dry Goods Corporation (Associated) pursuant to a certain Plan and Agreement of Reorganization dated February 11, 1972 (Reorganization Plan), of Sale Assets as defined therein, the receipt of which is hereby acknowledged.

1. Associated assumes and agrees to pay, discharge and perform when lawfully due all debts, liabilities and obligations to which Ayres is subject of any and every kind and description except:

(a) unpaid expenses of Ayres in connection with the Reorganization Plan;

(b) liability, if any, to any of the Ayres stockholders who did not vote in favor of the Dissolution Plan of Ayres and who shall within the period of thirty (30) days following demand payment of the value of their shares in claimed reliance upon Section 41 of the Indiana General Corporation Act; and

(c) Ayres liability, if any, with respect to its stock options as defined in Section 6.04 of the Plan.

2. Associated covenants and agrees to indemnify and save harmless Ayres from any loss, cost or damage incurred or

Exhibit 3 continued

suffered by Ayres arising out of or connected with any liability or obligation assumed by Associated herein.

3. Associated further agrees to execute and deliver from time to time, at the request of Ayres, such other and further separate and specific instruments of assumption of the debts, liabilities and obligations of Ayres contemplated to be assumed hereby by Associated, as may reasonably be requested.

Dated this 20th day of April, 1972.

ASSOCIATED DRY GOODS CORPORATION

ATTEST:

By

Joseph B. Schum Jr.

George E. Smith

There being no further business it was moved by Mr. Scholtz and seconded by Miss Kelsey and passed unanimously that the meeting adjourn at 5:10 p.m.

APPROVED:

Robert H. Sanders President  
Ellen Kelsey Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 September 11, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Tuesday, September 11, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Kelsey and Nolan; Messrs. R. Brown, Hess, Johnson, Quire, Sanders and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Quire and seconded by Mrs. Dean and carried that the minutes of the meeting of June 12, 1973 be approved as distributed.

It was then moved by Mr. Hess and seconded by Mr. Johnson that the action of the Executive Committee on July 10, 1973 in paying bills in the amount of \$64,086.45 and of August 14, 1973 in paying bills in the amount of \$44,015.41 be ratified. The motion carried unanimously.

Communications: The Director read a copy of a letter to Mayor Burke from Bart A. Brown as follows:

September 6, 1973

Hon. Frank W. Burke  
 Mayor, City of Louisville  
 City Hall  
 Louisville, Kentucky 40202

Dear Mayor Burke:

Some time ago, you very cordially appointed me as one of the Trustees of the Louisville Free Public Library. It has been my pleasure to serve in that capacity from the time of my appointment. About the middle of March of this year, I suffered a stroke which has prevented me from discharging my duties as a member of the Board of Trustees.

It now appears that it will be some time before I am completely recovered. In view of all of the circumstances, I feel that I should resign from this Board and tender to you herewith my resignation with regret that my physical incapacity prevents my from continuing with this noble work.

With assurances of my thanks and of my regret, I am

Sincerely,

(s) Bart A. Brown

BAB:pl

cc: Mr. C. R. Graham, Director  
Louisville Free Public Library

It was moved by Mr. Hess and seconded by Mrs. Nolan and carried unanimously that the Director write an appropriate letter in the name of the Board to express appreciation for the services rendered to the Board by Mr. Brown.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$44,850.20 had been audited and found correct. She moved and Miss Kelsey seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson, speaking for the committee reported that the work of the committee was progressing satisfactorily.

Finance Committee: The 1973-74 budget was presented to the Board by the Director. He explained that of the grand total of \$2,249,850, \$674,198 of this was for books. He explained that this total included \$325,000 for the year 1973-74 and \$349,198 was from prior years' commitments. The entire total of \$674,198 allocated for books and library materials was from Federal Revenue Sharing.

After considerable discussion it was moved by Mr. Quire and seconded by Mr. R. Brown that the budget be approved as presented.

The statistical report for the month was distributed and ordered received and filed.

The Director read a communication from Swope and Dick, the Library's insurance advisor, concerning the Marshall and Stevens annual appraisal of the property located at 427 South Fourth Street. This report indicated a depreciated insurable value of \$2,895,500. The present insurance is \$2,771,000, which thereby requires an increase of \$124,500 in accordance with the lease obligation.

The Director stated that Mr. Dick said the premium for the rest of this year would be \$65.00 or \$310.00 on an annual basis. It was stated that in as much as this was a lease requirement no action by the Board was needed.

Mr. Sanders, the President of the Board, announced that he was appointed Mr. Scholtz as Chairman of the Finance Committee to succeed Mr. Bart Brown who has resigned from the Board.

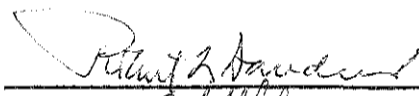
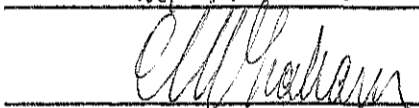
Director's Report: The Director reported that the Fiscal Court had funded the Robert Frost Community School Library Project and that the Public Library would give service to the community by converting the school library into a public library branch at the end of the school day. This operation would be comparable to the ones already in existence at Eastern High School and Southern High School.

The Director reported on the White Elephant Sale sponsored by the Bon Air Optimist Club at the Bon Air Shopping Center. The proceeds of the sale were given to the Bon Air Branch Library to initiate a Kentucky Collection. The sale made \$340. The Chairman of the sale indicated that this would be an annual affair.

It was reported that the Jeffersontown City Council, at its meeting on August 6, 1973, had given a check in the amount of \$769.24 to Mrs. Ted Gordon, Chairman of the Friends of the Jeffersontown Branch Library. The Board expressed pleasure for each of these events.

There being no further business it was moved by Mr. Hess and seconded by Mr. B. Brown and carried that the meeting adjourn at 5:10 p.m.

APPROVED:

 President  
 Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 October 9, 1973

The regular monthly meeting of the Board of Trustees was held Tuesday, October 9, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Kelsey and Nolan; Messrs. R. Brown, Hess, Johnson, Sanders, Scholtz, Ulmer and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mrs. Dean and carried that the minutes of the meeting of September 11, 1973 be approved as distributed.

Mr. Sanders then welcomed Mr. Daniel C. Ulmer, Jr. as a new member of the Board of Trustees.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$40,570.43 had been audited and found correct. She moved and Mrs. Nolan seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Jonnson reported satisfactory progress on the work of the committee.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director announced that the statue of Benjamin Franklin, the gift of Mrs. Walter Uri, would be dedicated on Wednesday, October 24, 1973 at 1:30 p.m. He asked Mr. Sanders if he would be the Master of Ceremonies and invited all the Board members to attend.

The Director said that the project to establish a branch of the public library in the Fairdale High School had been reactivated and that it looked as if the Fiscal Court might act soon.

After discussion it was moved by Mr. Johnson and seconded by Mr. Scholtz and carried that the Board look with favor upon the Fairdale High School project if satisfactory funding was made by the Jefferson County Fiscal Court.

The closing of the library system for the Christmas and New Years holidays was brought up. The Director recommended that the library be closed on Monday, December 31, 1973 and Tuesday, January 1, 1974.

It was moved by Mr. Hess and seconded by Mrs. Hendon that the Board approve this recommendation. The motion carried.

There being no further business it was moved by Mr. Scholtz and seconded by Mrs. Dean that the meeting adjourn at 4:45 p.m.

APPROVED:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 13, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, November 13, 1973 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Kelsey; Messrs. Brown, Casper, Hess, Johnson, Sanders, Scholtz, Ulmer and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Dean, seconded by Mr. Scholtz and carried that the minutes of the meeting of October 9, 1973 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$56,720.74 had been audited and found correct. She moved and Mr. Scholtz seconded the motion that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported that the work of the Building Committee was progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Sanders asked that Mr. Ulmer serve on the Finance Committee of the Board. Mr. Ulmer agreed to this assignment.

Director's Report: The Director explained a proposal from the Xerox Corporation to place copying machines in various branches at no expense to the library for a four-month trial period for which \$30.00 per month income from each machine would be guaranteed to the library during the experimental period.

It was moved by Mr. Scholtz and seconded by Rev. Casper that the Director be authorized to participate in this experimental project. The motion carried.

The Director called to the attention of the Board the problem of accumulated books which are unneeded duplicates, gifts and library discards. He said that in many places these books were being sold by the library at a one or two day annual sale. Dayton, Ohio was mentioned as an example of a public library which has been very successful with this experiment over the past two or three years.

Mr. Ulmer suggested that the library might want to look into the possibility of having the Louisville Fund conduct such a sale. The work could be done by volunteers, thus taking a tremendous load off the library staff.

Members of the Board expressed great interest in this project and it was moved by Mr. Scholtz and seconded by Mr. Johnson that the Library Committee study the situation with power to act. The motion carried.

The Director reported that it had come to his attention that the Edna Lite Master Lens had been used successfully in libraries and schools for persons having visual difficulties. He explained that the Edna Lite Master Lens was a large magnifying glass with an electric light installed that greatly magnified a page of print. He suggested that part of the money in the Wolford Fund be used to purchase one Edna Lite Master Lens for the Childrens Department and one for the Adult Department at \$140.00 each. It was moved by Mr. Hess and seconded by Mrs. Hendon and carried that this recommendation to use money from the Wolford Fund be approved.



The Director reported that the Microcard Project Investment had matured. The total amount in this project was \$25,728.26. He asked for authority to invest this money in U.S. Treasury Bills.

It was moved by Mr. Scholtz and seconded by Rev. Casper that the Microcard Project Fund be reinvested in U.S. Treasury Bills. The motion carried.

There being no further business the meeting adjourned at 5:20 p.m.

APPROVED:

Robert L. Spaulding President

Cliff Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 11, 1973

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, December 11, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Nolan; Messrs. R. Brown, Hess, Johnson, Quire, Sanders, Scholtz, Ulmer and the Director. (Also, Miss Marilyn Fowler, representing the Mayor's Office.)

Mr. Sanders presided. He then introduced Miss Fowler who was representing the Mayor.

Minutes: It was moved by Mr. Scholtz, seconded by Mrs. Nolan and carried that the minutes of the meeting of November 13, 1973 be approved as distributed.

Library Committee: Mrs. Nolan read the certification that bills in the amount of \$46,121.81 had been audited and found correct. She moved and it was seconded by Mr. Ulmer that bills in this amount be ordered paid. The motion carried.

The Library Committee reported that it had met on December 11, 1973 and was studying plans for conducting a book sale of library discards and duplicate gift books.

Building Committee: Mr. Johnson, Chairman of the Building Committee reported progress in the various projects of the Building Committee and also reported on several acts of vandalism at the Jefferson Branch Library.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director distributed Fleur de Lis Awards to the members of the Board conferred by the Mayor for services rendered during the years 1969-1973.

The Chairman asked for any further business to come before the Board and Mr. Ulmer requested that a letter dated December 4, 1973 and addressed to the Director be read to the Board. This letter concerned the idea of transferring the library's bank account to other banks than the Kentucky Trust Company.

After considerable discussion it was moved by Mr. Brown and seconded by Mr. Quire that the Finance Committee of the Board study the feasibility of rotating the library's bank account among local banks. And, also to invest any feasible amount of the library's funds in short-term paper. The motion carried.

There being no further business it was moved and carried that the meeting adjourn at 5:10 p.m.

APPROVED:

Robert Z. Howard President

Bill Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January 15, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, January 15, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Kelsey and Nolan; Messrs. Brown, Johnson, Sanders, Ulmer and the Director

Mr. Sanders presided.

Minutes: It was moved by Mrs. Dean and seconded by Mr. Ulmer that the minutes of the meeting of December 11, 1973 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$37,138.48 had been audited and found correct. She moved and it was seconded by Mrs. Nolan that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported that the work of the committee was progressing satisfactorily.

Finance Committee: Mr. Ulmer speaking for the Finance Committee read the following report:

The Finance Committee recommends that the Library's Bank Accounts be rotated every two (2) years according to the following schedule:

- |  |           |
|--|-----------|
| 1. Louisville Trust Bank                             | Jan. 1974 |
| 2. Citizens Fidelity Bank<br>and Trust Co.           | Jan. 1976 |
| 3. Liberty Nat'l Bank and<br>Trust Co. of Louisville | Jan. 1978 |
| 4. First Nat'l Bank of<br>Louisville                 | Jan. 1980 |

At a later meeting, January 7, 1974, concerned with investing certain funds belonging to the Library it was recommended that:

1. Money received by the Library should be deposited in the appropriate bank account as quickly as possible. This is particularly true of the monthly checks from the City and County.
2. All restricted funds should be removed from the Board of Trustees Account and placed in separate accounts: (a.) Renovation, (b) Other Restricted Funds.
3. A modus operandi should be set up so that those invoices with time discounts may be paid immediately. This will entail moving \$10,000 from the Board of Trustees Account to the bills account.
4. When the above steps are taken, investments in short term U.S. Government obligations can be made from both the Board of Trustees and Restricted funds account. These investments may be in the range of \$75,000 from the Board of Trustees Account and \$50,000 from the Restricted Funds Account.
5. The Finance Committee should ask Ernst and Ernst, who did the last audit of the Library's books for the City, to look over the accounts and Business Office procedures so as to recommend changes to update them.

After considerable discussion it was moved by Mr. Ulmer and seconded by Mr. Brown and passed unanimously that the recommendations of the committee be approved.

The statistical report for the month was ordered received and filed.

Director's Report: The Director reported that the Department of Health, Education and Welfare, Social and Rehabilitation Services, Administration on the Aging had made a \$5,487,48 grant to the library for library services to the elderly. This grant was funded for the fiscal year ending June 30, 1974.

The Director suggested that the February meeting was scheduled for February 12, 1974 (Lincoln's Birthday), and in as much as the Library would be closed that day the Board might wish to eliminate the February meeting.

It was moved by Mr. Brown and seconded by Mr. Ulmer that the February meeting be eliminated and that the bills be paid by action of the Executive Committee and ratified at the next regular meeting of the Board. The motion carried.

There being no further business it was moved by Mr. Brown and seconded by Mrs. Hendon and carried that the meeting adjourn at 5:02 p.m.

APPROVED:

*R. J. Johnson* President  
*C. M. Johnson* Secretary

(No meeting held February 12, 1974  
 Lack of Quorum)

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 March 12, 1974

The regular monthly meeting of the Board of Trustees was held Tuesday, March 12, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Kelsey; Messrs. Brown, Johnson, Quire, Sanders, Scholtz, and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Scholtz and seconded by Mrs. Dean and carried that the minutes of the meeting of January 15, 1974 be approved as distributed. It was also moved by Mr. Scholtz and seconded by Mrs. Dean that the action of the Executive Committee of February 12, 1974 in paying bills in the amount of \$38,714.96 be ratified. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$34,904.32 had been audited and found correct. She moved and Mrs. Dean seconded the motions that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson reported that the work of the Building Committee was progressing satisfactorily. He deplored the acts of vandalism which were continually taking place in the library system.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director read the attached communication from Mr. Leon Tallichet, Secretary and Treasurer of the Courier Journal and Louisville Times. It was stated that this communication would be filed for future reference.

The Director also read a communication from Mr. John French, complimenting the library on the outstanding job being done by Mr. Sam Carothers in charge of the Jefferson Branch Library.

The Board voted to approve the placing of a portrait in the Bon Air Branch of Mr. Roy H. Foeman, President of the Bon Air Estates, Inc. who donated the ground for the Bon Air Branch Library.

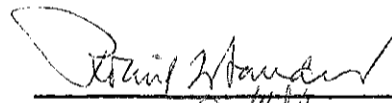
The Director reported on a telephone call received by Mrs. Edna Milliken of the Department of Libraries and Archives in Frankfort, announcing that a grant for urban libraries for \$10,000 had been approved for the Louisville Free Public Library.


The Director asked that the deposit resolution for the Louisville Trust Company be authorized to sign the resolution and the signature cards.

After motion duly seconded the motion carried and the deposit resolution and the signature cards were passed around for the various signatures.

There being no further business it was moved by Mr. Scholtz and seconded by Mrs. Dean and carried that the meeting adjourn at 4:55 p.m.

APPROVED:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 9, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, April 9, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean and Kelsey; Messrs. Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

BARRY BINGHAM, JR.  
EDITOR & PUBLISHER

CYRUS MACKINNON  
EXECUTIVE VICE PRESIDENT

# The Courier-Journal THE LOUISVILLE TIMES

LOUISVILLE, KENTUCKY 40202  
AREA CODE 502-582-4011

January 18, 1974

Mr. C. R. Graham, Secretary  
Board of Trustees  
Louisville Free Public Library  
301 West York Street  
Louisville, Kentucky

Dear Mr. Graham:

If the Library Board of Trustees decides to move the Natural History Museum, and vacate the present museum building at Fifth & York Streets, this Company would appreciate the opportunity to discuss with you the ultimate disposition of the building.

We realize that your Board will have several alternatives to consider in the event the museum is relocated. Before a final decision is made, we respectfully request that we be given the opportunity to discuss some possibilities with you.

Please feel free to contact me or Cy MacKinnon at any time.

Yours very truly,



Leon Tallichet  
Secretary and Treasurer

cc: Barry Bingham, Sr.  
Cy MacKinnon

Mr. Sanders announced that in as much as no quorum was present this meeting would be considered an Executive Committee meeting whose action could be ratified at the next regular meeting of the Board.

It was moved by Mrs. Dean and seconded by Mr. Scholtz and carried that the minutes of the meeting of March 12, 1974 be approved as distributed.

Communications: The Director read a communication from the Maclean Foundation, Inc. concerning a check for \$1,000 given in memory of the late Paul R. Maclean. This gift was for the purchase of books with particular emphasis on books of a conservative view of political and social sciences. It was moved by Mr. Scholtz and seconded by Mr. Quire that the Board accept this gift with thanks.

The Director then read a communication to the Board from the Parking Lot Committee of the Staff Association asking for approval by the Library Administration and the Board of Trustees to create, administer and operate a Parking Club with the express intent of obtaining parking facilities for all those members of the staff of the library interested in participating in such a club. It was moved by Mr. Scholtz and seconded by Mrs. Dean and carried that the Board accept this proposal.

Library Committee: The Director read the certification that bills in the amount of \$75,103.72 had been audited and found correct. It was moved by Mr. Scholtz and seconded by Mr. Quire and carried that bills in this amount be ordered paid.

Building Committee: The Director read a report for the Building Committee which stated that out of thirty-three branches only one window was broken at the Crescent Hill Branch. This was the total amount of damage done within the system.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Mr. Scholtz then reported on the library's all-risk specially designed policy covering books and spoke of the library patron's homeowners policies covering books lost due to the tornado. He suggested that the library make a claim against primary coverage on any books lost due to the tornado.

Director's Report: The Director read a communication from Mrs. Margaret L. Bowers, Chairman of the Staff Institute Committee requesting that the library system be closed on May 9, 1974 for the all-day Staff Institute Meeting regularly held every two years. After discussion it was move by Mr. Quire and seconded by Mr. Scholtz and carried that the library be closed May 9, 1974 so that staff members could attend the all-day Institute.

The Director reported that Indiana University Graduate Library School class was coming for an all-day visit to this library on Wednesday, April 10, 1974.

The Director requested authority from the Board to sell the old discarded tables and chairs at a commercial public auction. It was moved by Mr. Quire and seconded by Mrs. Dean and carried that this authority be approved.

It was reported that the City work crews would remove the fallen trees at the Crescent Hill Branch library and the Director requested authority from the Board for any member of the staff at Crescent Hill Branch to sign the release when the City work crew came to clean trees from the property.

After motion duly seconded the Board voted this authority.

Election of Officers: Mr. Scholtz read the following report for the Nominating Committee:

"The Executive Committee acting as the Nominating Committee presents the following slate of officers for the term ending April, 1975."

President	Robert L. Sanders
Vice-President	Mrs. James R. Hendon
Secretary	C. R. Graham
Treasurer	Mrs. Minnie M. Harrer

(s) Lyman T. Johnson  
Joseph D. Scholtz, Jr.

Mrs. Dean moved that the nominations be closed and that the Secretary cast one vote for the entire slate. Mr. Quire seconded the motion and it was carried unanimously.

There being no further business it was moved by Mr. Quire and seconded by Mr. Scholtz and carried that the meeting adjourn at 4:45 p.m.

APPROVED:

Robert L. Sanders President  
C. R. Graham Secretary



LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 May 14, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, May 14, 1974 at 4:15 p.m. in the Board Room.

Present: Messrs. Brown, Casper, Johnson, Quire, Sanders, Scholtz, Ulmer and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Quire and seconded by Mr. Ulmer and carried that the minutes of the meeting of April 9, 1974 be approved as distributed. It was also moved by Mr. Quire and seconded by Mr. Ulmer and carried that the action of the Executive Committee on April 9, 1974 in paying bills in the amount of \$75,103.72 be ratified.

Library Committee: The Director read the certification that bills in the amount of \$91,636.39 had been audited and found correct. It was moved by Mr. Scholtz and seconded by Rev. Casper and carried that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported that the work of the committee was progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director read a letter from Frank B. Hower, Jr., Chairman of the Board of Liberty National Bank and Trust Company expressing the banks' pleasure at receiving word that the library's account would be rotated among the local Federal Reserve Banks.

The Director reported that the old furniture had been sold at public auction as authorized by the Board and that the return to the library was \$350.

There being no further business the meeting adjourned at 4:30 p.m.

APPROVED:

Robert A. Sanders President

Chas. M. Williams Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 11, 1974

ONAAA

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, June 11, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Kelsey; Messrs. Brown, Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Scholtz and seconded by Mrs. Hendon and carried that the minutes of the meeting of May 14, 1974 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$70,431.23 had been audited and found correct. She moved and it was seconded by Mr. Scholtz and carried that these bills be ordered paid.

Building Committee: It was reported for the Building Committee that it's projects were progressing satisfactorily.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Director's Report: The Director reported that the Library would observe Flag Day by a display of the historical flags of the United States in the lobby of the South Building.

The Director mentioned mentioned that several members of the staff had requested that the Main Library be closed on Sunday, September 1, 1974, the day before Labor Day. The Board voted not to establish a precedent but to close the library for this one day as an experiment.

The Director said that in the past it had been very difficult to obtain a quorum for the July and August meetings. If this proved true again this year the Director said that bills could be paid by action of the Executive Committee and ratified at the next regular meeting of the Board. It was suggested by the Board that the Director send out notices of the Board Meeting to see if it were possible to obtain a quorum.

The Director distributed copies of the Audit Examination and Inspection of the library's books and records for the fiscal year July 1, 1972 and ending June 30, 1973. It was explained that this was the annual inspection of the Comptroller and Inspector of the City.

There being no further business it was moved and passed that the meeting adjourn at 5:05 p.m.

APPROVED:

Robert A. Sanders President  
W. W. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

September 10, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, September 10, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean and Kelsey; Messrs. Brown, Hess, Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Quire and seconded by Mr. Hess and carried that the minutes of the meeting of June 11, 1974 be approved as distributed. And also, that the action of the Executive Board in paying bills in the amount of \$111,371.93 on July 9, 1974 and \$113,845.53 on August 13, 1974 be ratified.

Library Committee: Mrs. Dean read the certification that bills in the amount of \$87,277.22 had been audited and found correct. She moved and it was seconded by Mr. Scholtz and carried that these bills be ordered paid.

Building Committee: Mr. Johnson reported progress on the work of the committee.

Finance Committee: Mr. Scholtz, Chairman of the Finance Committee read the following report:

"The Finance Committee has met and, as its Chairman, I recommend the passage of the 1974-75 general operating budget as outlined. This budget is the same as the Request Budget presented to the City and County in April; except in the area of personnel. The Library has been ruled to be under the Federal Minimum Wage act and provisions have been made to raise the wages to the \$1.90 minimum. Raises for other staff members will be deferred until the amount of available funds is established. When awarded, staff raises will be retroactive to July 1, 1974."

It was moved by Mr. Scholtz and seconded by Mr. Quire that the Board approve the budget as submitted. The motion carried unanimously.

The statistical report for the month was ordered received and filed.

Director's Report: The Director reported that additional space in the new Shively Municipal Building was dedicated Sunday, September 8, 1974 at 2:00 p.m. Among those participating was County Judge Louis J. Hollenbach, Shively Mayor, Mr. William O'Daniel and the Director of the Library.

He also reported that the fiscal court had approved the suggestion to place the Valley Station Library in the new Dixie Highway Government Building. This will more than double the space for this library which had to be closed as of September 1, 1974 on account of the owner's refusal to renew the lease.

The Director reported that plans for the clearance sale of surplus duplicates and gift books were progressing. The dates had been set for Saturday, October 19, 1974 from 9:00 A.M. - 6:00 P.M. and Sunday, October 20, 1974 from 1:00 P.M. - 6:00 P.M. Final plans were awaiting the return of Mrs. Hendon from her Canadian vacation.

There being no further business the meeting adjourned at 5:05 p.m.

APPROVED:

Robert L. Sanders President  
W. M. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 October 8, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held, Tuesday, October 8, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean and Hendon; Messrs. Brown, Hess, Johnson, Quire, Sanders, Scholtz and the Director

Mr. Sanders presided.

Minutes: It was moved by Mrs. Dean and seconded by Mr. Quire and passed that the minutes of the meeting of September 10, 1974 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$110,408.59 had been audited and found correct. She moved and it was seconded by Mr. Hess and carried that bills in this amount be ordered paid.

Building Committee: Mr. Johnson, reporting for the Building Committee stated that the Xerox Company had installed two new #4000 copying machines to replace the older ones. It was stated that these machines were definite improvement.

Mr. Johnson also stated that bids had been taken on the repainting of the library's radio tower. He stated that this

tower, more than 24 years old had not been repainted since it's installation and that it was badly in need of rust preventing paint. Of the three bids the low bid of \$6,961 went to Payne and Hager. After discussion it was moved by Mr. Johnson and seconded by Mrs. Hendon and carried that the Payne and Hager bid of \$6,961 be accepted and the work authorized.

Finance Committee: Mr. Scholtz presented the statistical report for the month which was ordered received and filed.

Mr. Scholtz then reported that the Board of Trustees had received a summons to appear and defend a civil action. Mr. Scholtz stated that the Board was covered by insurance carried by the Ayr-Way Company on the Fourth Street store. He stated that the insurance company would represent the library and that there was nothing for the Board to do at this time.

He suggested that it would probably be in order to review the library's liability insurance.

Mr. Sanders asked that Mr. Scholtz, as Chairman of the Finance Committee look into this matter.

Director's Report: The Director reported that a new donee resolution for the purchasing of surplus property should be updated for the State Department of Education. He presented forms calling for signatures.

It was moved by Mr. Johnson and seconded by Mrs. Hendon and carried that the Board authorize signatures of these resolutions.

The Director then reported that Miss Annette Crutcher, a retired section head, is working 8 hours a week as a professional volunteer on the R.S.V.P. (Retired Senior Volunteer Program) Program.

The Director then asked Mrs. Hendon to outline plans for the Book Sale to take place on October 19th and 20th. Mrs. Hendon explained plans for the Saturday and Sunday sale and then answered questions.

There being no further business the meeting adjourned at 5:12 p.m.

APPROVED:

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Robert A. Hager President  
C. M. Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 12, 1974

ONAA2

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, November 12, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Kelsey; Messrs. Brown, Hess, Johnson, Quire, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. Scholtz and carried that the minutes of the meeting of October 8, 1974 be approved as distributed.

Correspondence: The Director read a letter from Mr. Robert T. Lautner, Jr. President of the Louisville Archaeological Society requesting permission to organize, inventory, arrange and display the archaeological materials contained in the Museum.

The Director also read a letter from Mrs. Ruth Browne, a member of the Museum Commission recently appointed by the Mayor. Mrs. Browne was requesting permission for the St. Matthews Junior Woman's Club to institute a project to help clean, sort and pack the materials in the present Museum, looking forward to a move into the proposed New Museum Building.

After discussion of these two letters the Board approved the suggestion of Mr. Sanders, the President, that this matter be referred to the Library Committee for study and recommendation.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$68,813.21 had been audited and found correct. She moved and it was seconded by Mr. Brown that bills in this amount be ordered paid.

Mrs. Hendon also reported that the book sale was a great success. Everyone seemed to agree. The gross amount of money received was \$4,720.50. The net profit was \$1,781.12. It was reported that some of the large items of expense would not have to be met at the next sale. Mrs. Hendon stated that the plans were now for an annual sale.

Building Committee: Mr. Johnson, reporting for the Building Committee stated that the radio tower painting project had begun and was progressing satisfactorily.

Finance Committee: Mr. Scholtz presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director reported that salary increases for the clerical, professional, sub-professional and administrative personnel had been held up while negotiations with the City and County for larger increases had been undertaken.

He reported that there had been no positive results in these negotiations so he recommended that retroactive to July 1, 1974 the Typist Clerks receive a salary increase of 2.1%; Professionals and Sub-Professionals receive a maximum increase of 4.1% and that the Administrative Personnel receive a raise of 2.6%.

It was explained that the Professional and Sub-Professional 4.1% Maximum was caused by the differentials in the amount for steps within the range of this classification.

It was also stated that these increases were in line with the job classification in the present City Ordinance.

After discussion it was moved by Mr. Scholtz and seconded by Mr. Quire that these salary increases be approved as recommended. The motion carried.

The Director read a letter from the Mayor of the City of Jeffersontown making a special appropriation of \$1,000 to the Jeffersontown Branch Library.

The Director read a letter of resignation from Mrs. Frances W. Williams, periodicals librarian.

For Christmas Holidays, the Director recommended closing the Library on December 24-25, 1974 and December 31, 1974 and January 1, 1975. It was moved by Mr. Hess and seconded by Mrs. Hendon that the Board approve these recommended holidays.

There being no further business it was moved by Mr. Scholtz and seconded by Mr. Quire and carried that the meeting adjourn at 4:50 p.m.

APPROVED:

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W. J. Anderson President  
C. W. Mahan Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 10, 1974

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, December 10, 1974 at 4:15 p.m. in the Board Room.

Present: Mesdames Dean, Hendon and Kelsey; Messrs. Hess, Johnson, Sanders, Scholtz and the Director.

Mr. Sanders presided.

Minutes: It was moved by Mr. Hess and seconded by Mr. Scholtz and carried that the minutes of the meeting of November 12, 1974 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$79,046.84 had been audited and found correct. She moved and it was seconded by Mr. Scholtz that bills in this amount be ordered paid. The motion carried.

Building Committee: Mr. Johnson gave the following report of progress from the Building Committee:

Mini-Courthouse - On the Southwestern Branch the painting of the walls will be completed December 11, 1974. The ceiling, lighting and carpeting is being installed and will be completed by Friday, December 13, 1974. Library shelving has arrived from the Estey Corporation and will be installed during the week of December 16-20, 1974. The furniture, counters and equipment should arrive during the week of December 23, 1974 after which the Extension Department plans to shelve books now in storage at Waverly Branch.

The opening date will be Monday, January 6, 1975.

Harris Branch - Furniture and fixtures have been installed and repainted at the New Harris Branch, located at 1719 So. 34th Street. It was located at 1709 So. 38th Street. The Extension Department plans to have books shelved by Wednesday evening, December 11, 1974. The interior painting will be completed by Friday, December 13, 1974 and the branch will be opened to the public on Monday, December 16, 1974.

Tower - Payne and Hager, Inc. painting contractors has all but completed the painting of the radio tower as contracted. One or two days of work still remain to complete the job entirely, weather permitting. (A temperature above 40° is required.)

The Board voted to accept and file this report.

Finance Committee: Mr. Scholtz distributed the statistical report for the month which was ordered received and filed.

At this time Mr. Sanders asked that the Director acknowledge receipt of the communication from the Staff Association to the Board concerning the salary situation.



The Director was asked to assure the Staff Association that it's letter was receiving consideration. Mr. Sanders suggested to the Board that he thought discussion of this communication would be premature at this time in as much as a committee from the Board had an appointment with the Mayor on December 18, 1974 to discuss problems relating to this communication.

There being no further business the Board voted to adjourn at 4:45 p.m. after motion duly seconded.

APPROVED:

Robert J. Sanders President  
Chas. W. Hallam Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 January 14, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, January 14, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon and Richardson; Messrs. Brown, Johnson, Sanders, Scholtz and the Director. The Assistant Director, Mr. William H. Garnar and Ms. Marilyn Fowler, representing the Mayor also attended.

Mr. Sanders presided.

Mr. Sanders stated that in as much as a quorum was not present that this meeting would be considered a meeting of the Executive Committee and any action taken could be ratified at the next regular meeting of the Board.

Minutes: It was moved by Mrs. Hendon and seconded by Mr. Scholtz and carried that the minutes of the meeting of December 10, 1974 be approved as distributed.

Library Committee: Mrs. Hendon read the certification that bills in the amount of \$70,848.56 had been audited and found correct. She moved and it was seconded by Mr. Scholtz and carried that bills in this amount be ordered paid.

Building Committee: Mr. Johnson, reporting for the Building Committee stated that the new Southwest Branch, replacing the old Valley Station Branch had been opened on Monday, January 13, 1975. This new branch is housed in the Southwest Government Center on Dixie Highway. The new branch is considered to be a great improvement over the old Valley Station Branch.

Finance Committee: The statistical report for the month was presented by Mr. Scholtz and ordered received and filed.

Director's Report: The Director reported that the request of the Board on December 10, 1974 that he write the President of the Staff Association assuring her and the Association that the Board was giving sympathetic consideration of the Staff Association's letter to the Board concerning salary problems had been fulfilled.

The Director then asked Mr. Sanders to summarize the meeting with the Mayor. Mr. Sanders did so by stating that it seemed to him that the meeting with the Mayor had some optimistic results and that the Board was now engaged in obtaining a hearing with the County officials so that they too would become acquainted with the situation.

It was announced that the Birthday of Martin Luther King would be celebrated in the Library by displays, bulletin boards and so forth.

There being no further business it was moved by Mr. Scholtz and seconded by Mr. Johnson and carried that the meeting adjourn at 4:40 p.m.

APPROVED:

Robert J. Sanders President

William Garnar Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, February 11, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Richardson and Dean; Messrs. Brown, Johnson, Quire, Sanders, Ulmer and the Director. The Assistant Director, Mr. William Garnar and Mr. Armin Willig representing the Natural History Museum Commission also attended.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Dean and seconded by Mr. Quire that the minutes be approved as distributed. The motion carried.

At this time Mr. Armin Willig representing the Natural History Museum Commission was introduced for a statement.

Mr. Willig reviews some of the history of the museum and recalled for the Board the fact that some years ago the Board of Trustees had, in answer to a request from the Friends of the Museum, Inc., stated that when and if plans for a new museum building were developed that the Board would look with favor on

donating the museum collection to a legally established museum commission.

Mr. Willig announced that such a commission was being established and that the Mayor had already appointed three members. He also stated that architectural plans were almost complete for a new museum building. He therefore requested that the Board formalize its intention to transfer the museum collection to the Museum Commission.

After discussion, the President of the Board asked the Director for a statement or a recommendation. The Director read the following recommendation:

It is recommended that the Board state its intention of transferring ownership of the Library's museum collections to the Museum Commission and that while the legal instruments for the transfer of these collections to the Museum Commission are being drafted; the Library's museum be closed to the public for the protection of the collections and so that an orderly transfer of title will be guaranteed.

It was moved by Mrs. Hendon and seconded by Mr. Brown and carried unanimously that this recommendation concerning the transfer of the collection to the Museum Commission and the closing of the museum for the protection of the collection be approved.

At this time Mr. Willig expressed the thanks of the Museum Commission and left the meeting.

Library Committee: Mrs. Hendon read the certification that bills for the month of January, 1975 amounting to \$89,601.62 had been audited and found correct. She moved, it was seconded by Mr. Brown, that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Johnson reported on a meeting he attended of the Historic Landmark and Preservation Districts Commission of February 5, 1975 in the Aldermanic Chambers. At this time the commission conducted a hearing on the nomination of five structures to be considered for landmark designation under Ordinance #58, series 1973. One of these buildings was the Western Branch of the Louisville Free Public Library, 604 South 10th Street. Mr. Johnson stated that he did not commit the Board either for or against the nomination. The Director pointed out that when the former Kaufman-Straus Building had been designated as an historic and architectural landmark that the Board had taken no action. Mr. Brown suggested that the Board follow the same procedure it did with the Kaufman-Straus Building, that is, neither agree nor disagree. The Board agreed with this procedure.

Finance Committee: Mr. Ulmer presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director read the following letter from Dena Wilson:

Dear Mr. Graham:

"When I spoke with you last July and again in October I mentioned the great interest many of our Louisville readers have expressed in a local center for distribution of Federal braille and recorded books. Having now visited your beautiful main library and observed the frankly tremendous audio-visual collection you offer to county residents, I am convinced that the blind and physically handicapped would benefit substantially if their book program could be housed in one of your library buildings.

Would it be possible for the Louisville Free Public system to provide space for a disc, cassette, and braille operation which would require approximately 1,700 square feet of floor space? Not less than 300 sq. ft. would be needed for the reader browsing area, to be furnished with tables for the braille readers and listening stations for Talking Book and Cassette Book patrons; 390 sq. ft. for a staff work area; and approximately 1,000 sq. ft. for 70 sections of five-tiered shelving separated by aisles four feet wide to accommodate wheel-chair patrons.

Former Governor Ford did award to our Regional library sufficient funds to equip and staff such an operation during the current fiscal year, and we are presently checking into the matter of monies for continuation of the program in the years ahead. You may be sure that I will keep you informed of any new developments in this area.

On behalf on our registered Louisville readers, I thank you for your consideration of this request for library quarters. We will be looking forward to hearing from you soon."

Sincerely,

Dena Wilson  
Regional Librarian

After being assured by the Director that 1,700 sq. ft. of space could be made available in the old Kentucky Room, the Board voted after motion by Mr. Brown and second by Mr. Quire to authorize the Director to say that the Louisville Free Public Library is willing to furnish 1,700 sq. ft. It is to be

understood that the cost of renovating the space, furnishing and equipping, moving the present contents (books) and continuing funding of salaries and overhead cannot be borne by the Library and would have to be the responsibility of the State. The Library would furnish the space, janitor service, heat and light.

The Board approved and signed the Construction and Renovation Agreement with the Kentucky Department of Libraries by which the state agrees to give \$75,000 on a matching basis of \$75,000 to \$45,966 to a projected \$120,966 worth of renovation, construction and equipment of the Library's properties.

The Director announced that Board member Miss Phyllis Kelsey had been appointed to the Juvenile Delinquency Commission of the Kentucky Crime Commission.

There being no further business, it was moved by Mr. Quire and seconded by Mrs. Richardson that the meeting be adjourned at 5:10 p.m. The motion carried.

APPROVED:

Robert A. Sanders President

William Garnar Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 15, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library set for April 8, 1975 at 4:15 p.m. had been postponed until April 15, 1975 at 3:30 p.m. in the Board Room.

Present: Mesdames Dean, Hendon, Richardson; Messrs. Brown, Johnson, Quire, Sanders and the Director. The Assistant Director, Mr. William Garnar also attended.

Mr. Sanders presided.

Minutes: It was moved by Mr. Brown and seconded by Mr. Johnson that the minutes of the meeting of February 11, 1975 be approved; and that the action of the executive committee in paying bills on March 11, 1975 be ratified. The motion carried unanimously.

Library Committee: Mr. Brown read the certification that bills in the amount of \$79,362.37 had been audited and found correct. He moved, it was seconded by Mrs. Richardson, and carried that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported that the work of the Building Committee was progressing satisfactorily.

Finance Committee: A statistical report for the month was distributed, discussed and ordered received and filed.

Director's Report: The Director read the following special resolution which had been prepared for the use of the Board of Trustees:

BOARD OF TRUSTEES  
LOUISVILLE FREE PUBLIC LIBRARY  
SPECIAL RESOLUTION, APRIL 15, 1975

WHEREAS, City of Louisville has established a Citizens Advisory Commission for the Natural History Museum, and

WHEREAS, said Commission has indicated a desire to take action in regard to the Natural History Museum, NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LOUISVILLE FREE PUBLIC LIBRARY:

THAT the Louisville Free Public Library hereby transfers and assigns to the Citizens Advisory Commission for the Natural History Museum all of its right, title and interest in the tangible and intangible property designated as being the approximately 190,000 objects and artifacts belonging to the Natural History Museum, as previously agreed between the parties.

It was moved by Mr. Brown and seconded by Mr. Johnson and carried unanimously that the above special resolution be adopted.

Election of Officers: Mr. Johnson read the following report of the Nominating Committee:

ELECTION OF OFFICERS

The Executive Committee, acting as the Nominating Committee, proposes the following slate of candidates for officers of the Board of Trustees for the year beginning April 15, 1975.

President:	Mr. Robert L. Sanders
Vice-President:	Mrs. James R. Hendon
Secretary:	Mr. C. R. Graham
Treasurer:	Mrs. Minnie M. Harrer
	Lyman T. Johnson Building Committee
	Joseph D. Scholtz Finance Committee

Mr. Sanders vacated the chair and Mr. Brown assumed the chair for the purpose of action on this report.

It was moved by Mr. Johnson and seconded by Mrs. Richardson that the entire slate be elected. The motion carried unanimously.

Executive Session: At this time it was moved by Mr. Brown and seconded by Mrs. Richardson that the Board go into Executive Session for the purpose of discussing a matter which might result in litigation.

It was then pointed out that some of the early business of this Board Meeting had taken place before a quorum was present. Mr. Brown moved that inasmuch as a quorum was now present all of the above business be ratified by the full board. The motion was seconded by Mrs. Hendon and carried unanimously.

There being no further business, the meeting adjourned at 5:04 p.m.

APPROVED:

Robert Sanders President  
Ch. Hendon Secretary

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

May 13, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, May 13, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Richardson and Dean; Messrs. Brown, Johnson, Sanders, Scholtz and the Director. The Assistant Director, Mr. William Garnar also attended.

Mr. Sanders presided.

Minutes: It was moved by Mr. Scholtz and seconded by Mrs. Hendon that the minutes of April 15, 1975 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills for the month of April, 1975 amounting to \$76,148.88 had been audited and found correct. She moved, it was seconded by Mr. Brown and carried that bills in this amount be ordered paid.

Mrs. Hendon also announced that the book sale would be held on the porch of the main library Saturday, May 24th from 10:00 to 6:00.

Building Committee: Mr. Johnson, reporting for the Building Committee, stated that the work of the committee was progressing satisfactorily.

Finance Committee: Mr. Scholtz presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director stated that he had no report at this time, but suggested that the Board go into a closed session for consideration of a matter which could lead to litigation.

It was moved by Mr. Brown, seconded by Mrs. Hendon and carried that the Board immediately go into a closed session.

At the end of the closed session, there being no further business, it was moved by Mr. Scholtz, seconded by Mr. Johnson and carried that the meeting be adjourned at 5:13 p.m.

APPROVED:

Sarah Hendon V.P. President

[Signature] Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 10, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, June 10, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Richardson and Dean; Messrs. Brown, Johnson, Quire, Sanders, Scholtz, Ulmer and the Director. The Assistant Director also attended.

Mr. Sanders presided.

Minutes: It was moved by Mrs. Dean and seconded by Mr. Scholtz that the minutes of May 13, 1975 be approved as distributed. The motion carried.

Library Committee: Mrs. Hendon read the certification that bills for the month of May, 1975 amounting to \$62,598.80 had been audited and found correct. It was moved by Mr. Scholtz, seconded by Mr. Quire that bills in this amount be ordered paid. The motion carried unanimously.

Mrs. Hendon then gave a report that the Book Sale had been considered a success; that many things including the Memorial Day



Weekend caused fewer buyers. All in all, she summed up a successful and pleasant affair.

Building Committee: Mr. Johnson read the following report from the Building Committee:

"Mr. Graham, Mr. Zimmerman and Mr. Johnson, Chairman of the Building Committee, visited Jeffersontown Branch Library on Thursday, June 5, 1975. The purpose of the visit was on site consideration of tentative plans for the remodelling of the branch library.

"Jeffersontown Branch Library was originally remodelled to use one-half of the floor space available on the first floor. Present plans call for remodelling the remaining half to double the shelf and reading space. This remodelling will not create an additional operating cost in salaries or books.

Funds Available

"The County has appropriated \$20,504.00 for this project to be used on a 38% / 62% matching basis with state funds already in hand for this purpose. \$50,000.00 has been budgeted (\$19,000 to \$31,000 of the state).

Recommendations:

"The Building Committee recommends that:

1. The Director be authorized to sign a contract with Alan Bates, the architect who did the original remodelling. This contract would call for the standard 10% fee for remodelling.

2. The Building Committee be authorized to take and award bids for construction and to procure furniture equipment."

It was moved by Mr. Johnson and seconded by Mrs. Richardson that the two recommendations of the Building Committee be approved. The motion carried.

Finance Committee: Mr. Scholtz presented the statistical report for the month which was ordered received and filed.

Director's Report: The Director read the following "Preliminary Comments" on the 1975-76 Budget.

"1. The Library requested a budget totaling \$3,078,770.00 This This included over \$200,000.00 to raise professional and sub-professional salaries to a competitive level.

"2. The Mayor recommended a budget totaling \$2,775,180.00, or \$303,590.00 less than we requested.

3. An 11% increase (\$179,160.00) over present funding was recommended for personal services (salaries).

4. Funding for contractual services such as insurance, utilities, and transportation was recommended by the Mayor at the level requested by the Library.

5. Funding for supplies such as gasoline and books was recommended by the Mayor at \$27,800.00 less than the current spending level or \$94,410.00 less than was requested. This may mean a 22% cut in the Library's book purchasing power.

These are preliminary comments as a copy of the Mayor's budget was only received yesterday. It is recommended that the Board ask for a meeting with the Mayor to get a more complete idea of what he had in mind by suggesting cuts in branch services in order to give larger raises."

In the discussions which followed these comments it was suggested that the Director and the Finance Committee study the branch services and what economies could be made in order to give larger raises, and that this study take place before the request of any meeting with the Mayor. It was suggested, also, that this report, if at all possible, be ready for the next Board Meeting in July.

At this point Mr. Scholtz moved, and it was seconded by Mrs. Hendon, and carried unanimously that the Board go into a closed session in order to discuss matters concerning possible litigation.

At 5:15 p.m. the Board returned to its regular session. It was then moved by Mr. Quire, seconded by Mr. Scholtz that the meeting be adjourned. The motion carried.

APPROVED:

Sarah Hendon v.p. President

EM Graham Secretary

## LOUISVILLE FREE PUBLIC LIBRARY

## SPECIAL CALLED

## BOARD OF TRUSTEES MEETING

June 16, 1975

The Board of Trustees of the Louisville Free Public Library met at a special called meeting on Monday, June 16, 1975 at 3:00 p.m. in the Board Room.

Present: Mesdames Hendon, Dean, Kelsey and Richardson; Messrs. Brown, Johnson, Quire, Sanders and Scholtz.  
Mr. Sanders presided.

Mr. Sanders announced that there being a quorum present, the meeting was open. Whereupon, it was moved by Mrs. Hendon, seconded by Mr. Scholtz that the Board of Trustees go into Executive Session in order to discuss a matter which might lead to litigation.

The Board returned to Open Session at 4:40 p.m., at which time, it was moved by Mrs. Hendon and seconded by Mr. Brown that the called meeting be adjourned. The motion carried. Adjournment took place at 4:21 p.m.

APPROVED:

Sarah Hendon <sup>V.P.</sup> President

Emmeline Secretary

## LOUISVILLE FREE PUBLIC LIBRARY

## SPECIAL CALLED

## BOARD OF TRUSTEES MEETING

June 25, 1975

The Board of Trustees of the Louisville Free Public Library met at a special called meeting on Wednesday, June 25, 1975 at 4:00 p.m. in the Board Room.

Present: Mesdames Hendon, Dean, Kelsey and Richardson; Messrs. Brown, Johnson, Quire, Sanders and Scholtz.

Mr. Sanders presided.

It was moved by Mrs. Hendon, seconded by Mr. Scholtz that the Board go into Executive Session in order to discuss a matter which might lead to litigation. The motion carried.

At the end of the Executive Session, the board went into Open Session, and after motion duly seconded and carried the Board adjourned at 5:05 p.m.

APPROVED:

Joseph Henderson V.P. President

OMY Graham Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 15, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, July 15, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Kelsey and Richardson; Messrs. Brown, Hess, Johnson, Quire and Scholtz. Also attending were Mr. Louis Coleman from the Urban League, a representative from WHAS-TV news, representatives from the Courier-Journal and the Louisville Times, and two representatives from the Community Action Commission.

Minutes: At the beginning of the meeting the Director stated that Mr. Sanders had written a letter to Mayor Sloane resigning as President and member of the Board of Trustees as of June 27, 1975. Mr. Sanders asked that the Director state to the members of the Board that Mr. Sanders' reasons for the resignation were personal, but, in addition, he felt twenty-seven years was a long enough term to serve.

Inasmuch as Mrs. Hendon, Vice-President, is absent in Europe the Director asks that without objection, Mr. Scholtz, Chairman of the Finance Committee and member of the Executive Committee, be Chairman for this meeting.

It was moved by Mr. Brown and seconded by Mr. Hess that Mr. Scholtz be asked to assume the Chair for this meeting. The motion carried.

Mr. Scholtz recognized Mr. Louis Coleman of the Urban League for a short statement asking that before any branches, particularly in the West End, were closed or planned on being closed, that the Urban League be given the chance to discuss the matter with the Board.

It was moved by Mr. Brown, seconded by Mr. Quire, and carried that minutes of the meeting of June 10, 1975 be approved as distributed.

Library Committee: Mr. Brown gave the certification of bills in the amount of \$102,551.68. It was moved by Mr. Brown and seconded by Miss Kelsey that bills in this amount be ordered paid. The motion carried.

APPENDIX A

LOUISVILLE FREE PUBLIC LIBRARY

	<u>ACTUAL</u> <u>1973-1974</u>	<u>ESTIMATED</u> <u>1974-1975</u>	<u>AGENCY</u> <u>REQUEST</u> <u>1975-1976</u>	<u>MAYOR'S</u> <u>RECOMMENDATION</u> <u>1975-1976</u>
SOURCE OF FUNDS:				
General Fund	\$ 924,558	\$ 1,231,400	\$ 1,500,470	\$ 1,339,560
Federal Revenue Sharing	175,000	-0-	-0-	-0-
Surplus	92,833	23,190	14,300	14,300
Federal Grants	56,099	53,720	37,400	37,400
State Grants	19,592	27,960	23,800	23,800
Agency Receipts	176,851	172,200	172,200	172,200
County Funds	<u>942,130</u>	<u>1,091,600</u>	<u>1,330,600</u>	<u>1,169,920</u>
TOTAL FUNDS	2,387,063	2,600,070	3,078,770	2,757,180
EXPENDITURES BY CHARACTER AND OBJECT:				
Personal Services	1,463,901	1,684,330	2,072,670	1,863,490
Contract Services	332,117	379,040	417,090	417,090
Supplies	468,133	507,400	574,010	461,600
Capital Outlay	-0-	-0-	-0-	-0-
Grants	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
TOTAL EXPENDITURES	\$ 2,279,151	\$ 2,585,770	\$ 3,078,770	\$ 2,757,180

2/15/76

Building Committee: Mr. Johnson reporting on the work of the committee stated that the architect has completed preliminary drawings for the Jeffersontown renovation. They are now ready for study and approval of the Building Committee. After approval of the committee, bids will be taken.

Finance Committee: The statistical report for the month was ordered received and filed.

Mr. Scholtz called upon the Director to present the Personal Services Budget for the year 1975-76. This budget is appended to these minutes - Appendix A.

The Director also presented the following budget recommendation:

"After preliminary study of the budget it has been ascertained that there is sufficient money available to give all staff on the payroll as of July 1, 1975 a  $7\frac{1}{2}\%$  salary increase. I recommend that the Board approve the giving of such a  $7\frac{1}{2}\%$  increase. I further recommend that any salary money remaining, and any monies saved by future cuts in operations approved by the Board, be used to give additional increases to the professional and sub-professional members of the staff. (The preliminary study indicated that approximately \$53,000 will remain from present City and County monies to be used for such additional raises.)"

After discussion, it was moved by Mr. Brown, and seconded by Mr. Hess, and carried that the Director's recommendation be restudied and reported on at the August meeting.

The Director then recommended that the Board go into Executive Session to discuss matters relating to possible litigation. It was moved by Mr. Hess, and seconded by Mr. Brown that the Board go into Executive Session for this purpose. The motion carried. The Board went into Executive Session at 5:06 p.m.

The Board returned to Open Session at 5:32 p.m., at which time Mr. Lyman Johnson, speaking for the Executive Committee, acting as the Nominating Committee, recommended that Mrs. James R. Hendon be named President of the Board of Trustees for the remainder of the 1975-76 term of office, and that Mr. Randolph Brown be named for the office of Vice-President for the remainder of the 1975-76 term of office. It was moved by Mr. Quire and seconded by Mr. Hess that this report of the Nominating Committee be approved and the slated elected. The motion carried unanimously.

Mr. Brown suggested that a suitable token of esteem be presented to Mr. Sanders in the name of the Board of Trustees.

The members of the Board agreed with this statement.

There being no further business, it was moved by Mr. Brown and seconded by Miss Kelsey that the meeting be adjourned at 5:35 p.m. The motion carried.

APPROVED:

Sarah Hendon V.P. President

W.M. Halverson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
SPECIAL CALLED  
BOARD OF TRUSTEES MEETING  
July 28, 1975

The Board of Trustees of the Louisville Free Public Library met at a special called meeting on Monday, July 28, 1975 at 3:00 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Layne, Mercer and Richardson; Messrs. Brown, Johnson, McGee and Quire.

Mrs. Hendon presided, and distributed a new list of Board members with their addresses and telephone numbers

Mr. Brown presented a resolution concerning station WHAS's offer of classical music records, tapes, and other miscellaneous equipment to the Library for use on FM station WFPK.

The resolution follows:

"The Board of Trustees of the Louisville Free Public Library is most grateful for the extremely generous offer of WHAS FM set forth in the letter to Mr. Graham dated June 26, 1975 from Mr. Barry Bingham, Jr.

According to the evaluation prepared for the Board of Trustees of the Library by Mr. Ronald Stewart, P.E., there will be additional out-of-pocket costs which would be incurred by the Library in order to make use of this gift. These are:

A transmitter	\$30,000
Frequency and Modulation Monitors	1,600
Stereo Limiter	1,900
Mechanical and Electrical Equipment	5,000
Retaping Costs (\$3,000 a year over a three year period)	9,000
Relocation of and Installation of the Antenna	3,500

The Courier-Journal and Louisville Times Company has made an extremely generous offer of \$10,000 a year as a program sponsorship subsidy for a period of three years to help defray this expense. In view of our budgetary limitations, it would be most helpful if the Courier-Journal could agree to continue this \$10,000 subsidy over a five year period rather than the three year period and we could then defray the cost of this initial expense by using the income as security for borrowing the necessary capital to pay for the needed additions and equipment.

As Mr. Stewart has pointed out, under the present FCC regulations and policy guidelines for the Corporation for Public Broadcasting the Library would not be able to accept a sponsorship of a program but it would seem that we could use the phrase "the following program is made possible as a public service by the Courier-Journal and Louisville Times Company." This would seem to solve this problem.

As to the proposal of using 6 hours of the FM WHAS format each day with 2 hours in the evening prior to 11:00 p.m. and the other 4 hours prior to 6:00 p.m., this, of course, would be perfectly satisfactory with the Library. We would prefer, however, to follow the suggestion of Mr. Ronald Stewart that Mr. Branch Boden be used as a producer to produce these daily programs over the next five-year period at times to be agreed upon.

After discussion, it was moved by Mr. Quire, seconded by Miss Kelsey and carried unanimously that the resolution be passed that Mrs. Hendon, Mr. Brown and the Director form a committee with the power to act in accepting the gift.

At this time it was moved by Mr. Brown and seconded by Mrs. Richardson that the Board go into Executive Session as of 3:15 p.m. in order to discuss a matter which concerns possible litigation. The motion carried.

It was moved by Mr. Quire and seconded by Mrs. Richardson that the Board return to Open Session at 3:30 p.m.

Mrs. Hendon suggested that a silver plate for Mr. Sanders, as a remembrance from the Board of Trustees, would be appropriate. It was moved by Mr. Brown, and seconded by Mr. Richardson and carried unanimously that the Director take the initiative in securing a silver plate with appropriate inscription for Mr. Sanders.

Mrs. Hendon announced that the September meeting would be held on September 16, 1975 at 4:15 p.m.

There being no further business, the meeting adjourned at 4:00 p.m.



APPROVED:

Sarah Hendon President

W. K. Johnson Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
SPECIAL CALLED  
BOARD OF TRUSTEES MEETING  
August 1, 1975

The Board of Trustees of the Louisville Free Public Library met at a special called meeting on Friday, August 1, 1975 at 3:00 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Layne and Mercer; Messrs. Brown, Johnson, McGee and Quire.

Mrs. Hendon presided.

Mrs. Hendon presented her list of standing committees and members on those committees as follows:

<u>Library Committee</u>	Mr. Randolph Brown, Vice-President (Chairman) Father Joseph McGee Ms. Caroline G. Mercer
<u>Building Committee</u>	Mr. Johnson, Chairman Miss Kelsey Mrs. Richardson
<u>Finance Committee</u>	Mr. Ulmer, Chairman Mr. Quire Mrs. Layne
<u>Executive Committee</u>	Mrs. Hendon, Chairman Mr. Brown Mr. Johnson Mr. Ulmer

The next item of business was the distribution of a letter from the City and the County Budget Directors concerning authorized salary improvements. The Director then distributed the recommended budget for 1975-76 for Personal Services. After discussion, it was moved by Mr. Brown and seconded by Miss Kelsey that the recommendation for a 7½% salary increase for the employees of the Library be approved as of July 1, 1975. The motion carried unanimously.

Mrs. Hendon then asked for discussion concerning the suggested closing of some branch libraries in order to affect economies which could be allocated toward salary increases for the professional

and sub-professional staff. She asked the Director to mention some few examples of instances where something besides circulation statistics should be studied before a decision was made. At this time the Director was asked if he and Miss Banks, Coordinator of Extension Services, could prepare a list of the branches with pertinent facts for the benefit of the Library Committee and the whole Board. The Director agreed to send all possible material to the committee and the Board.

Mr. Brown suggested that a copy of his letter to Mayor Sloane and Judge Hollenbach dated July 31, 1975 be sent to members of the Library Committee and each member of the Board. The Director stated that this would be done immediately.

After a quick poll of his members, Mr. Brown, Chairman of the Library Committee, stated that his committee would meet the first part of September before the Board meeting.

Mrs. Hendon reported that she had signed an agreement with WHAS, Inc. which was the original resolution adopted by the Board of Trustees on July 28, 1975 and amended by supplementary agreement entered into July 29, 1975 by WHAS, Inc. and the Louisville Free Public Library. The changes mainly had to do with programming for the Stereo Concert Hall section of three hours time.

There being no further business, it was moved by Mr. Quire and seconded by Mrs. Layne that the meeting be adjourned at 3:40 p.m.

APPROVED:

*Sarah Hendon*

President

Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 16, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, September 16, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Layne, Mercer and Richardson; Messrs. Brown, Johnson, McGee, Quire, Ulmer, Butt and the Director. The Assistant Director also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Quire, seconded by Mrs. Richardson and carried that the minutes of the June 16, 1975 Special Called Meeting; June 25, 1975 Special Called Meeting; July 15, 1975 Regular Board Meeting; July 28, 1975 Special Called Meeting and the August 1, 1975 Regular Board Meeting be approved as distributed, and the action therefore ratified.

Library Committee: Mr. Brown read the certification that bills in the amount of \$87,855.69 had been audited and found correct. He moved that bills in this amount be ordered paid. The motion was seconded by Mr. Ulmer and passed unanimously.

Mr. Brown, Chairman of the Library Committee, then read the following report of the Library Committee:

"The Library Committee met on September 9, 1975 with Miss Mercer, Father McGee, Messrs. Graham and Brown in attendance.

After much discussion and careful consideration the Committee makes the following recommendations:

1. Close the following branches:

Cabbage Patch Branch  
 Eastern Branch  
 Eastern Parkway Baptist Church  
 East Louisville Branch  
 Jefferson Branch  
 LaSalle Branch  
 Waverly Branch  
 California Branch

2. On or about March 1, 1976, the committee will review the remaining branches.

3. The money saved from closing those listed under No.1 would be something under \$91,000 a year. We do not know exactly how much because the professional and semi-professional personnel would be retained in some other branches. The money saved which would be \$91,000 coupled with the \$50,000 now on hand would be used to increase the pay of professionals who have masters degrees and semi-pros who have academic degrees in the following manner:

(a) For pros we would ascertain the amount needed to raise the most underpaid pro to the level of pay for that person in other library systems here in Jefferson County and then apply that percentage figure to increasing all the other pros in our Library.

(b) Similarly for the semi-pros we would take the semi-pro who is the most underpaid by local standards and raise that semi-pro to the minimum and then apply the percentage factor to the other semi-pros.

If the cost of doing this would exceed the amount on hand (in the neighborhood of \$140,000), we would have to reduce the increases pro rata.

4. We discussed the question of how much notice would be given to those personnel being discharged and Mr. Graham suggested a month which as far as we were concerned seemed reasonable.

5. It was further resolved that this resolution would be considered at our next meeting in the event either the Mayor or the County Judge informed us of any reservations about the action taken."

After discussion it was decided to vote on each of the numbered paragraphs separately.

PARAGRAPH I - It was moved by Mr. Brown and seconded by Mr. Ulmer and carried that the branches listed in Paragraph I be closed.

PARAGRAPH II - It was moved by Mr. Brown and seconded by Mr. Ulmer that the proposal in Paragraph II be accepted. The motion carried.

PARAGRAPH III - It was moved by Mr. Brown and seconded by Miss Mercer and carried that the formula for salary raises for the professional and semi-professional staff as listed in Paragraph III be accepted.

PARAGRAPH IV - It was moved by Mr. Brown and seconded by Mr. Ulmer and carried that the suggestion as to how much notice would be given to any personnel being discharged was accepted as listed in Paragraph IV.

PARAGRAPH V - It was moved by Mr. Brown and seconded by Mr. Quire that Paragraph V be accepted. The motion carried.

Building Committee: Mr. Johnson reported that the renovation work on the Jeffersontown Branch was awaiting transfer of funds within the capital budget of the Fiscal Court, and that as soon as this transfer had been okayed the low bid would be accepted and the contract signed.

The Director stated that this work was made possible by a matching grant from the State Department of Libraries and the addition would cause no increase in annual operating costs.

Finance Committee: Mr. Ulmer presented the Budget for 1975-76 in the amount of \$2,938,195. He stated that this Budget had been approved by the Finance Committee, and it was recommended that it be adopted by the Board.

After discussion, it was moved by Mr. Ulmer and seconded by Mr. Quire that this Budget be approved by the Board. The motion carried.

Mr. Ulmer then presented the Annual Statistical Report for the fiscal year ending June 30, 1975, the July Monthly Report and the August Monthly Report. These reports were ordered received and filed.

Old Business:

ITEM NO. 1 - Mr. Brown reported that he had discussed the pending litigation with Mayor Sloane and that the Mayor had stated that he had no objection to the employment of Mr. Martin Roach to represent the interests of the Library so long as the payment of Mr. Roach's charges was defrayed from funds other than those provided under the current budget. Accordingly, upon motion duly made, seconded and unanimously adopted, it was

Resolved that Mr. Martin Roach, 2615-16 Citizens Plaza, Louisville, Kentucky, be employed as an attorney by the Library to protect its interests in Jefferson Circuit Court Action No. 203970 styled Edward L. Mackey, etc., v. The First Kentucky Trust Company, etc. and that his charges be apid out of funds other than those furnished by the City and the County.

It was moved by Mr. Brown, seconded by Mr. Ulmer and passed that this resolution be accepted.

ITEM NO. 2 - Mr. Brown reported that in view of the fact that it was imperative to take action at our last meeting on August 1 accepting the offer of WHAS because we would not have another meeting prior to September 1st, the wording of the resolution was hastily drafted and it has since been determined after submitting it to the Washington office of the law firm of Austin and Sidley that certain changes ought to be made. Accordingly, it was on motion duly made and seconded.

RESOLVED, That the resolution adopted on August 1st be rescinded and in lieu thereof the following resolution be adopted:

RESOLVED, That the Board does hereby approve a program to be broadcast on WFPK-FM, to be known as "Stereo Concert Hall."

FURTHER RESOLVED, That the content and time of broadcast of Stereo Concert Hall shall be as follows:

WFPK shall program three consecutive hours of "Stereo Concert Hall" each night, Monday through Sunday, at any time between the hours of 6 p.m. and 10 p.m. If the program is scheduled during the latter part of the time frame above, WFPK will schedule only music preceding Stereo Concert Hall which is compatible with the "Stereo Concert Hall". Atonal, serial, electronic, etc., programming immediately preceding "Stereo Concert Hall" will be avoided.

This three hours shall be programmed from the attached playlist. Several sample formats are also attached; however, WFPK programmers are free to use their own experience, knowledge and taste in formulating specific "Stereo Concert Hall" programs within the framework of the attached playlist.

## SAMPLE FORMATS - STEREO CONCERT HALL

#1

Rossini: La Gazza Ladra Ovt.  
 Debussy: Afternoon of a Faun  
 Beethoven: Piano Concerto #3  
 Vaughan-Williams: Tullis Fantasia  
 Mozart: Flute Concerto #1  
 Brahms: Symphony #4  
 Handel: Concerto Grosso, Op. 6 #1  
 Sibelius: Symphony #2

#2

Gabrieli: Symphoniae Sacrae  
 Mozart: Piano Concerto #23  
 Bach: Cantata #80, "Ein feste burg"  
 Mendelssohn: Symphony #5 "Reformation"  
 Mahler: Das Lied von der Erde

#3

Haydn: Symphony #94  
 Ravel: Bolero  
 Barber: Adagio for Strings  
 Tchaikovsky: Swan Lake Ballet (complete)

#4

Bach: Brandenburg Concerto #1  
 J. Strauss: Artist's Life Waltzes  
 Grieg: Piano Concerto in a  
 Shostakovich: Symphony #7  
 Bartok: Concerto for Orchestra  
 Vaughan-Williams: Serenade to Music

#6

Tchaikovsky: 1812 Overture  
 Faure: Pavane  
 Mozart: Clarinet Concerto in A  
 Bach: Double Concerto in d, BWV 1060  
 Mussorgsky-Ravel: Pictures at an Exhibition  
 Brahms: German Requiem

## PLAYLIST - GUIDELINES

The list below is by no means complete. Such brief works as opera overtures, music for brass ensembles, Baroque concerti, etc. may be used as fill pieces within program. These pieces

should be used no more than twice in any given three-hour time frame, and their total time should exceed 20 minutes. No two such pieces should be played back-to-back. The phrase "all orchestral music" includes choral/vocal - orchestral pieces.

Adam: all ballet music  
 Addinsell: Warsaw Concerto  
 Addison: Trumpet Concerto  
 Albeniz: all orchestral music  
 Amirov: Caucasian Dances  
 Arensky: All orchestral music  
 J. S. Bach: Brandenburg Concertos, Orchestral suites, Mass in b, Matthew and John passions, cantatas (use on specific Sunday or in connection with other works - see examples), Lutheran masses, all concerti, Magnificat, Art of Fugue and Musical Offering (once yearly)  
 Balada: Guernica, Maria Sabina  
 Balakirev: all orchestra music  
 Barber: Adagio for strings, Media, Knowcille: Summer of 1915, Toccata Bestiva, Reinvanations, Cjmmmando March  
 Bartok: Concerto for orchestra, Piano Concerto #3, concerto for two pianos, Dance Suite, Miraculous Mandarin, Mucic for strings, percussion and celesta, Rumanian Folk Dances,  
  
 Bax: Tintagel  
 Beethoven: All orchestral music  
 Berg: Violin Concerto  
 Berlioz: All orchestral music  
 Bernstein: All orchestral music  
 Berwald: All orchestral music  
 Bizet: All orchestral music  
 Bloch: All orchestral music  
 Boccherini: Cello concerto in B-flat; Quintets for guitar and strings  
 Borodin: All orchestral music  
 Brahms: All orchestral music  
 Britten: Young Person's Guide, all choral-orchestral music, 3 Canticles, Serenade for tenor, horn and strings; Simple Symphony; Matinees and Soirees Musicales  
 Brubeck: Gates of Justice  
 Bruch: All orchestral music  
 Bruckner: All orchestral music  
 Burgmueller: La Peri  
 Busoni: All orchestral music  
 Canteloube: Songs of the Auvergne  
 Casella: All orchestral music  
 Castelnuovo-Tedesco: All orchestral music  
 Chabrier: All orchestral music  
 Chausson: All orchestral music  
 Cherubini: Symphony in D  
 Chopin: All orchestral music  
 Copland: Ballet music, symphonies, screen music, Lincoln Portrait, El Salon Mexico, Music for the Theatre, Fanfare for the common man

Cowell: Hymn and Fuguing Tubes  
 Dawson: Negro Folk-song symphony  
 Debussy: All orchestral music  
 Delibes: All ballet music  
 Delius: All orchestral music  
 Dodgson: Guitar Concerto  
 Dohnanyi: All orchestral music  
 Donizetti: English horn concertino  
 Dukas: All orchestral music  
 Dvorak: All orchestral music  
 Easdale: Red Shoes ballet  
 Elgar: All orchestral music  
 Enesco: All orchestral music  
 Falla: All orchestral music  
 Fanshawe: African Sanctus  
 Faure: All orchestral music  
 Franck: All orchestral music  
 Gershwin: All orchestral music; Porgy and Bess suites  
 Gilbert & Sullivan: Operetta overtures  
 Giuliani: Guitar concerto  
 Glazounov: All orchestral music  
 Gliere: All orchestral music  
 Glinka: All orchestral music  
 Gluck: Chaconne; Don Juan  
 Goldmark: Rustic Wedding Symphony  
 Gottschalk: All orchestral music  
 Gould: American Salute; Spirituals for strings choir & orch.  
     Fall River Legend; Latin American Symphonette  
 Gounod: Faust ballet music; Petite Symphony; St. Cecilia Mass  
 Grainger: All orchestral music  
 Granados: All orchestral music  
 Grandjany: All orchestral music  
 Grieg: All orchestral music  
 Griffes: Poem for flute  
 Grofe: Grand Canyon suite  
 Guarneri: Brazilian Dance  
 Handel: All orchestra; choral music (limit use); Royal Fire-  
     works, Water Music  
 Hanson: All orchestral music  
 Hartmann: Symphonies #4, #8  
 Haydn: All orchestral music  
 Henselt: All orchestral music  
 Herold: La Fille mal gardee  
 Hindemith: Concert music for strings and brass; Kammermusik  
     #2, #4, #5 Mathis der Maler (symphony)  
 Holst: All orchestral music  
 Honegger: All orchestral music  
 Hovhanness: All orchestral music (limit)  
 Humperdinck: Orch. music from Hansel and Gretel  
 Husa: Music for Prague  
 Ibert: All orchestral music  
 D'Indy: All orchestral music  
 Ippolitov-Ivanov: Caucasian Sketches  
 Ives: Symphonies 1 & 2; 4th of July; Celestial Country  
 Janacek: All orchestral music



Kabalevsky: All orchestral music  
 Kalinnikov: Symphonies  
 Khachaturian: All orchestral music  
 Kodaly: All orchestral music  
 Korngold: Violin Concerto  
 Lalo: All orchestral music  
 Lehar: Waltzes  
 Liadov: All orchestral music  
 Liszt: All orchestral music  
 MacDowell: Piano concertos; Indian Suite  
 Mahler: All orchestral music  
 Massenet: All ballet music  
 Mendelssohn: All orchestral music  
 Menotti: Piano Concerto  
 Miaskovsky: Symphony #21  
 Milhaud: La Creation du Monde; Cortège Funèbre  
 Minkus: Don Quixote  
 L. Mozart: Trumpet Concerto; Toy Symphony  
 W.A. Mozart: All orchestral music (Limit use of divertimenti)  
 Mussorgsky: Pictures at an Exhibition (in Ravel orchestration);  
                   Night on Bald Mountain; excerpts from Khovantschina  
 Nielson: All orchestral music  
 Offenbach: Gaite Parisienne (orch. Rosenthal)  
 Orff: Catulli Carmina; Carmina Burana  
 Paderewski: Piano Concerto in a; Fantasie Polonaise  
 Paganini: All orchestral music  
 Pergolesi: Stabat Mater  
 Persichetti: Symphonies; Serenades  
 Pfitzner: Violin Concerto; German Soul cantata  
 Piston: Incredible Flutist  
 Ponce: All orchestral music  
 Poulenc: All orchestral music  
 Prokofiev: All orchestral music  
 Purcell: All choral-orchestral music (limit); Funeral music  
 Rachmaninoff: All orchestral music  
 Ravel: All orchestral music  
 Reger: All orchestral music  
 Respighi: All orchestral music  
 Rhodes: All orchestral music  
 Rietz: Concert Overture  
 Rheinberger: Organ concerti  
 Rimsky-Korsakov: All orchestral music  
 Rodrigo: All orchestral music  
 Rossini: Overtures and ballet music from operas; Stabat Mater  
 Roussel: All orchestral music  
 Rozsa: Violin Concerto  
 Rubinstein: All orchestral music  
 Saint-Saens: All orchestral music  
 Sarasate: All orchestral music  
 Satie: Ballets; Satie-Debussy Gymnopédies  
 Scharwenka: Piano concerti  
 Schmitt: Tragedie de Salome  
 Schoenberg: Chamber Symphony, Op. 9; Friede auf Erden;  
                   Pellás and Melisande; Gurre-Lieder; Transfigured  
                   Night

Schubert: All orchestral music  
 Schuman: All orchestral music  
 Schumann: All orchestral music  
 Scriabin: All orchestra music  
 Shchedrin-Bizet: Carmen ballet  
 Shostakovich: All orchestral music  
 Sibelius: All orchestral music  
 Smetana: All orchestral music  
 Strauss (Sr & Jr): All waltzes, marches, etc.  
 Strauss, R: All orchestral music  
 Stravinsky: Apollo; Cantata; Firebird; L'Histoire du Soldat  
 (suite); Mass; Orpheus; Petrouchka; Le Sacre;  
 Symphony of Psalms  
 Surinach: All orchestral music  
 Tchaikovsky: All orchestral music  
 Telemann: Concerti (limited as fill)  
 Thomson: Film Scores  
 Toch: All orchestral music  
 Vaughan-Williams: All orchestral music  
 Verdi: Requiem; 4 Sacred Pieces  
 Villa-Lobos: Bachianas  
 Vivaldi: Seasons; Gloria: concerti (limited as fill)  
 Wagner: Orchestral music from operas; Siegfried Idyll;  
 Wesendonck lieder  
 Wolf: Italian Serenade; Penthesilea

There being no further business, the meeting adjourned at 5:29 p.m.

APPROVED:

*Sarah Hendon*

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President

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Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
 BOARD OF TRUSTEES MEETING  
 OCTOBER 14, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, October 14, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Layne and Richardson; Messrs Butt, Johnson Ulmer and the Director. The Assistant Director also attended.

Mrs. Hendon presided.

Minutes: Without objection, the minutes of the September 16, 1975 meeting were ordered approved as distributed.

Library Committee: The Director read the certification that bills in the amount of \$82,299.02 has been audited and found correct. It was moved by Mrs. Richardson seconded by Mr. Butt and carried that bills in this amount be ordered paid.

Mrs. Hendon announced that she and the Director had been asked to attend a caucus of the Board of Aldermen to discuss the Board's plan for closing eight branch libraries. She said that Mr. William B. Stansbury, President of the Board of Aldermen, has asked her to recommend to the Board of Trustees that the Board postpone its final action until after she and the Director appear before the Board of Aldermen. After discussion, it was moved by Mr. Ulmer, seconded by Mr. Butt and carried that the Board delay the action to close the eight branches for two weeks until October 28, 1975.

Building Committee: Mr. Johnson, Chairman of the Committee, read the following report of the Building Committee:

"A survey was prepared by Louis and Henry Architects to determine the degree of repair necessary to roofs, cornices, gutters and downspouts on the various library-owned buildings. On the basis of this survey and with the advice of the architects, the Building Committee has established priorities for work at the following branches:

1. Highland Branch
2. Parkland Branch
3. Shawnee Branch
4. Main Library (Old Building)
4. Portland Branch

Total estimated cost is \$26,000 to \$32,000.

The funds available for the City matching of the State grant total \$18,993.18 which produces a total of \$50,767.40 available for City renovation projects.

The Building Committee asks for authority to advertise for bids and award contracts for the completion of these projects."

It was moved by Mr. Johnson and seconded by Miss Kelsey that this report of the Building Committee be approved and authority given to the committee to proceed with the project. The motion carried.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

The Director announced that Mr. Stephen Evans had been employed as the new Business Manager to succeed Mrs. Minnie M.

Harrer, who has held the position for thirty years and is retiring October 31, 1975. Mr. Ulmer moved, and it was seconded by Mrs. Layne that Mr. Stephen Evans be named Treasurer of the Board for the remainder of the term ending with the April meeting of the Board. The motion carried unanimously.

Mr. Ulmer also recommended that the Secretary draft a letter of appreciation in the name of the Board for the many years of service of Mrs. Harrer. Mrs. Hendon mentioned that Mrs. Harrer would also receive the customary Certificate of Appreciation.

Director's Report: The Director stated that inasmuch as he and Mrs. Hendon had to leave to go to the Board of Aldermen caucus, that he would not present any report at this time. Therefore, the meeting adjourned at 4:40 p.m.

APPROVED:

Sarah Hendon President

\_\_\_\_\_  
Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 11, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, November 11, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Layne, Mercer and Richardson; Messrs. Brown, Butt, Johnson, McGee, Quire and the Director. Mrs. Garnar, The Assistant Director, Mr. Roberts, Director of Sanitation, Mr. Reeder, Director of Budget Office, and Mr. Horan, Budget Analyst also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Quire, seconded by Mrs. Richardson and carried that minutes for the meeting of October 14, 1975 be approved as distributed.

Mrs. Hendon then announced the formation of an Ad-Hoc Audio-Visual Committee and named Mr. Walter Butt as Chairman with Mrs. Layne and Mrs. Richardson as members.

Communications: Mr. Sam Reeder, City Budget Officer, speaking for the Mayor and the Board of Aldermen requested that final action on closing the eight branch libraries be postponed until January 1, 1976. After considerable discussion, it was moved by Mr. Brown, seconded by Mr. Johnson and carried that the Board agree to postpone the action on closing the eight branch libraries. Father

McGee requested that he be recorded as voting no on this motion. Then, after more discussion, with Mr. Reeder agreeing, Mr. Brown moved, Mr. Butt seconded and the Board voted to postpone the closing of the eight branch libraries until December 1, 1975.

Mr. Louis Coleman, representing the Urban League, stated that inasmuch as the preceding action postponing closing of the eight branch libraries had taken place, he had no requests of the Board at this time.

At this time, Mrs. Hendon called upon Mr. Henry Cosgrove, representing (S.O.S.) Save Our Sound. Mr. Cosgrove read the following statement to the Board of Trustees:

"Louisville deserves a full-time, first-rate classical radio station, with a signal which fits the artistic product. As Louisville had just lost its only classical music stereophonic radio station, the library can help the community to fill the ensuing gap.

The Library has attempted this in its negotiations with WHAS; but - due to technical problems - they were unable to conclude these negotiations successfully. Various individuals from the non-rpofit corporation SAVE OUR SOUND, from the Louisville Orchestra, KOA, and Metroversity, and friends interested in classical music feel that the above may be best accomplished by the formation of a Listener's Guild, built - in part - from on-air requests. This would ensure that the stations - in addition to being educational - would also be listener supported.

Additionally, programs should be as fine as is economically possible with the ultimate goal being individual programming on a daily basis. WFPK is already providing tapes of the great music series during prime time, including the Boston Symphony, the Cleveland Orchestra, New York Philharmonic, Louisville Orchestra, Metropolitan Opera; and the Marlboro series.

We propose that a Listener's Guild, through the legal channels of SOS, be established for the immediate purpose of aiding the conversion to full stereophonic sound of WFPK and the upgrading of its broadcast signal to a standard consistent with the nature of its programming, and that will allow the evantaul qualification of WFPL to retain its National Public Radio affiliation.

The immediate needs can be met with the assistance of HEW under a program that allows three dollars of HEW funds for every one dollar of funds raised locally. One dollar given in Louisville buys four dollars worth of equipment; \$15,000 is matched by \$45,000.

These immediate needs of WFPK are a maximum power stereo transmitter, and related equipment, and an antenna which could enable cars and portable radios to pick up our signal.

The time-table for applying for HEW funds this year is:

Local funds pledged by December 12

Local funds collected by April 1.

This would provide a unique opportunity for the city of Louisville to have a full-time classical station, maintaining the highest programming standards and involving our listening community as a full participant in these roles.

Since the library has two public radio stations, Louisville has the opportunity of having both a full-time classical music station, and a station for special features provided by National Public Radio. Were this not the case, we would have to operate as do other public radio stations with a mixture of talk and music."

Mrs. Hendon thanks Mr. Cosgrove for his and the organization's interest and referred the matter to the Audio-Visual Committee for study and report.

Mr. Brown moved and it was seconded by Ms. Mercer that the Board go into a Closed Session to discuss a personnel problem.

The next action taken by the Board was that Mr. Quire move that the Board return to an Open Session. The motion was seconded by Ms. Mercer and passed.

Library Committee: Mr. Brown read the certification that bills in the amount of \$82,965.02 had been audited and found correct. He moved and it was seconded by Mr. Quire that bills in this amount be ordered paid. The motion carried unanimously.

Building Committee: Mr. Johnson reported satisfactory progress in the work of the committee.

Finance Committee: The Director distributed the statistical report for the month which was ordered received and filed.

Director's Report: The Director distributed to the members of the Board a new brochure explaining the arrangement of the Main Library for use of patrons.

Dates for Christmas closing were suggested as December 24, 25 and 31, and January 1. It was moved by Mr. Quire, seconded by Mr. Johnson that the Library system be closed for the holidays on these dates. The motion carried.

There being no further business, after motion duly seconded and carried the meeting adjourned at 5:05 p.m.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
SPECIAL CALLED  
BOARD OF TRUSTEES MEETING  
November 24, 1975

The special called meeting of the Board of Trustees of the Louisville Free Public Library was held Monday, November 24, 1975 at 3:00 p.m. in the Board Room.

Present: Mesdames Hendon, Layne and Richardson; Messrs. Brown, Butt, Johnson, Quire, Ulmer and the Director. The Assistant Director, Mr. William Garnar also attended.

Mrs. Hendon presided.

It was announced that Alderman Kotheimer at a meeting of the Finance Committee of the Board of Aldermen held on November 10, 1975, had proposed that only four branches, of the eight recommended for closing, be closed, and he proposed to introduce an ordinance for \$50,000 to enable the Library to continue the remaining four branches.

It was announced that Mr. Charles Hinds, Head of the Department of Library and Archives, in a conference with the Director had stated that a bookmobile would be available almost immediately for use in the Louisville Inner-City to replace the service lost if eight branches were closed. After considerable discussion in which these two items - 1) Alderman Kotheimer's proposal. 2) The possibility of acquiring an additional bookmobile from the State. - were examined in depth, the Board voted on and passed the following resolution. The following resolution was introduced by Mr. Brown, seconded by Mr. Johnson and passed unanimously:

RESOLUTION  
BOARD OF TRUSTEES  
LOUISVILLE FREE PUBLIC LIBRARY

The Board of Trustees has given very careful consideration to the proposal made by Alderman Kotheimer that only four branches be closed rather than the eight described in the resolution adopted on September 16, 1975.

It is the opinion of the Board, however, that the responsible course of action would be to close the eight

branches for the reasons that have been previously set forth.

We have received indication from the State Librarian that there is considerable likelihood of our receiving a bookmobile from the Commonwealth which would be used to service those persons who now use these branches.

The Board of Trustees requests the Board of Aldermen to adopt an Ordinance authorizing the sum of \$10,452.00 to be used by the Library to operate this additional bookmobile for the balance of the fiscal year.

At this point, Mr. Brown moved, seconded by Mr. Johnson and carried, that the Board go into closed session for the discussion of a personnel problem.

The next action taken by the Board was that Mr. Quire moved that the Board return to an Open Session. The motion was seconded by Mrs. Layne and passed.

There being no further business, it was moved by Mrs. Layne, seconded by Mr. Butt and carried that the meeting be adjourned at 4:15 p.m.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 9, 1975

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, December 9, 1975 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Layne, Mercer and Richardson; Messrs. Brown, Butt, Johnson, McGee, Ulmer and the Director. The Assistant Director, Mr. William Garnar also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Johnson, seconded by Mrs. Richardson and carried that minutes of the meeting of the November 11, 1975 and November 24, 1975 be approved as distributed.

Library Committee: Mr. Brown read the certification that bills in the amount of \$75,759.43 had been audited and found correct. He moved, it was seconded by Miss Mercer and passed unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported progress on the work of the committee.



Finance Committee: The statistical report for the month was distributed and was ordered received and filed.

Audio-Visual Committee: Mr. Butt woved that the Board go into Closed Session in order to consider a personnel problem. The motion was seconded by Mr. Brown and carried.

At the end of the Closed Session, it was moved by Mr. Butt, seconded by Mrs. Layne and carried that the Board return to its Open Session.

Director's Report: The Director distributed a kit containing the information which had been given to the members of the Board of Aldermen concerning statistical information pertaining to book-mobiles and branches. Mrs. Hendon announced that she, the Director, Assistant Director and Coordinator of Branches had been asked to meet with the Board of Aldermen at their caucus at 5:30 on December 9, 1975. She invited any other members of the Board who could be present. She announced that a bookmobile would be at the City Hall so that members of the Board of Aldermen could examine it and ask questions.

The Director distributed a new list of members of the Board of Trustees containing addresses, telephone numbers, etc.

There being no further business, the meeting adjourned at 4:47 p.m. after motion by Mr. Brown, seconded by Mr. Butt and carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBR RY  
BOARD OF TRUSTEES MEETING  
January 13, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, January 13, 1976 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Layne, Mercer and Richardson; Messrs. Brown, Butt, Johnson, Quire, Ulmer and the Director. The Assistant Director, Mr. William Garnar also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Quire, and seconded by Mrs. Richardson that the minutes of the December 9, 1975 meeting be approved as distributed. The motion carried.

A statement from the Presbyterian Community Center concerning Eastern Branch Library was distributed to the members of the Board. After some discussion, it was moved by Mr. Johnson, seconded by Mr. Brown and carried that this communication be given to the appropriate committee for study and report to the Board.

The Director read a letter from the Ayr-Way Stores, Inc. saying that these stores will cease to operate as tenants of the first two floors of the Library's building located at 427 South Fourth Street. This will be effective January 6, 1976. The letter assured the Board that rent will continue to be paid during the remainder of the lease term. This communication was ordered received and filed.

Library Committee: Mr. Brown read the certification that bills amounting to \$76,022.86 had been audited and found correct. He moved, and it was seconded by Miss Mercer that bills in this amount be ordered paid. The motion carried unanimously.

Mr. Brown, Chairman of the Library Committee, reported that various communications from Oldham County Public Library had been turned over to the Library Committee for study and recommendation. The suggestion of the Oldham County Public Library was for the establishment of reciprocal arrangements between the two libraries so that their patrons could use either library. Mr. Brown reported that the committee, at this time, does not see any reason for the Louisville Free Public Library to enter into any sort of reciprocal arrangement. After some discussion, The Board voted, after motion duly seconded and carried, that the Board concur with the committee's recommendation. At this time, the Librarian was instructed to call to the attention of the Oldham County Public Library officials the regulations which make it possible that any non-resident of Jefferson County, who pays any sort of tax in Jefferson County, can use the library system free of charge. Any non-resident of Jefferson County, who does not pay any taxes in Jefferson County, can obtain full library privileges upon purchase of a "Non-Resident Card" for \$6.00 per year.

Building Committee: Mr. Johnson recommended for the Building Committee approval of a project of the City Department of Public Works designed to eliminate certain architectural barriers to the full use of the main library by physically handicapped people, particularly those who use wheel chairs.

Mr. Johnson moved, and it was seconded by Mr. Quire that the Board approve this recommendation, and that the Director express the Board's pleasure that these barriers would be eliminated. The motion carried.

Mr. Johnson then brought up a communication concerning Operation Grass Roots contained in a statement received January 2, 1976. This material had been sent to the Finance and Building Committee for study and any recommendation. After some discussion, it was moved by Mr. Ulmer, and seconded by Mr. Johnson that the staff be requested to furnish the Board with a study analyzing the situation as pertaining to Eastern Branch Library and Jefferson Branch Library, both now closed by action of the Board. This study should include staff recommendations as to the use of these properties. The motion carried.

Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Audio-Visual Committee: Mr. Butt reported on the receipt of a \$50,000 grant from the J. Graham Brown Foundation for use in the purchase of electronic equipment. Mr. Butt also reported that he had personally delivered an application to FCC for an increase in power and an application for a grant from HEW an a three-to-one matching grant for the Brown Foundation gift. He stated that it was hoped that action on these applications would be completed by April.

Director's Report: The Director reported that he and Mrs. Hendon had attended a luncheon meeting of the Kentucky Heritage Commission and had accepted four Kentucky Landmark Designations on behalf of the Library. The designations were: Louisville Free Public Library - Western Branch, Kaufman-Straus Building, Louisville Free Public Library - Main Building, Fifth Ward (Monserrat) School.

New Business: Mrs. Hendon reported on a suggestion for a committee on committees to study the need for restructuring the standing committees. She pointed out that the present plan of standing committees had been originated in 1905 and had been revised in 1939. She suggested that it seemed wise now to review again the standing committees and any need for new committees. She then stated that without objection, a committee to study committees should consist of Miss Mercer as Chairman, Mr. Quire, Miss Kelsey and Mr. Butt. There was no objection so the committee stands appointed.

Old Business: Mr. Brown moved that the Board go into Closed Session in order to discuss a matter concerning possible litigation. The motion was seconded by Mrs. Richardson and passed. At this time (5:15 p.m.), Mr. Butt asked to be excused to attend a meeting of the Board of Aldermen.

At 5:28 p.m., it was moved by Mr. Brown that the Board return to Open Session. The motion was seconded by Mr. Quire and carried, at which time, it was moved by Mr. Brown, seconded by Miss Mercer and carried that there being no further business, the meeting be adjourned. The meeting was adjourned at 5:28 p.m.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 10, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, February 10, 1976 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Kelsey, Mercer and Richardson: Messrs. Brown, Butt, Johnson, McGee, Ulmer and the Director. The Assistant Director, Mr. William Garnar and representatives from the Courier-Journal and Louisville Times also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Brown, seconded by Mr. Butt and carried that the minutes of the January 13, 1976 meeting be approved as distributed.

Library Committee: Mr. Brown, Chairman of the Library Committee, read the certification that bills amounting to \$59,095.34 had been audited and found correct. He moved, it was seconded by Mr. Johnson and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported progress on the work of the committee.

Finance Committee: The statistical report for the month was distributed and after discussion was ordered received and filed.

Audio-Visual Committee: Mr. Butt reported that there was no report in view of the upcoming report of the Ad Hoc Committee on Committees.

Director's Report: The Director reminded the Board that the staff had been asked to make recommendations concerning the future disposition of Eastern Branch and Jefferson Branch recently closed by Board action.

He stated that it would be necessary, in his opinion, that the Board authorize the employment of competent commercial appraisers in order to arrive at the present real estate value of the properties. The Director stated that, in his opinion, if an appraiser was employed, he should give estimates of the sale value as well as the rental value of the properties.

After more discussion, it was moved by Mr. Ulmer, seconded by Mr. Brown and carried that the Board authorize the Director to arrange for such an appraisal.

NEW BUSINESS:

Ad Hoc Committee on Committees: Miss Mercer, as Chairman of the Ad Hoc Committee on Committees, presented a two-part report.

Part A was a recommendation that the following ad hoc committees be named to function for an experimental period of six months.

- 1) Committee on Audio-Visual Department (already named)
- 2) Committee on Personnel
- 3) Committee on the Extension Department

After considerable discussion, it was pointed out by Mr. Ulmer that the function of these committees is to inform the Board of what is happening in the Library and not to usurp any of the Director's responsibilities. Ms. Mercer, Mr. Brown, Mr. Butt, and Rev. McGee all voiced agreement with this statement.

It was moved by Ms. Mercer, seconded by Mr. Brown and carried that these committees be named for an experimental six-month period.

Part B.

In Section IV:

Finance Committee:

1. Change its name to Committee on Budget and Finance.
2. In the first sentence of paragraph 2, p. 15, delete the words: "or oftener if required by the Board, see that a competent audit and" and the two words "is made".

Paragraph 2, p. 15 originally read:

"It shall annually, or oftener if required by the Board, see that a competent audit and report upon the accounts of the Treasurer and all other accounts is made, with proper certification as to the cash in the hands of the Treasurer."

Paragraph 2, p. 15 revised:

It shall annually report upon the accounts of the Treasurer and all other accounts, with proper certification as to the cash in the hands of the Treasurer.

Committee on Buildings and Grounds:

Change its name to Committee on Buildings and Maintenance.

Library Committee:

1. Change its name to Committee on Planning and Interior Operations.
2. In the first paragraph (p. 15), delete all the words after "Library". Add the following sentences: The committee shall be responsible for bringing to the Board of Trustees plans for the

future of the Library. The President of the Board of Trustees shall from time to time, with the concurrence of the Board, direct the committee to investigate, report on, or recommend action on such matters as special circumstances may present.

3. Delete the second paragraph.

4. Delete the third paragraph.

Duties of the Library Committee originally read:

"The Library Committee shall have general charge and supervision of the interior management and administration of the Library in its various departments, and of any branches which may be established.

"It shall have supervision of the Librarian, and all employees as may be required; and shall have control of all matters relating to the order and care of the Library.

"It shall have general charge of the selection and purchase of books, pamphlets and periodicals, and the binding and repairing of the same; the preparation, printing and distribution of catalogues; and the arrangement and classification of books."

Duties of the Library Committee revised:

The Library Committee shall have general charge and supervision of the interior management and administration of the Library. The committee shall be responsible for bringing to the Board of Trustees plans for the future of the Library. The President of the Board of Trustees shall from time to time, with the concurrence of the Board, direct the committee to investigate, report on, or recommend action on such matter as special circumstances may present.

In Section III:

Add a sentence: "The President, with the concurrence of the Board of Trustees, may appoint ad hoc committees as needed.

Section III revised:

At each annual meeting, or as soon thereafter as may be, the President shall appoint the following standing committees, to be composed of four Trustees each, to serve until duly succeeded, viz:

- (a) Committee on Budget and Finance
- (b) Committee on Buildings and Maintenance
- (c) Committee on Planning and Interior Operations
- (d) Executive Committee

The President, with the concurrence of the Board of Trustees, may appoint ad hoc committees as needed.

(Perhaps not needed as S II, p. 12, "Duties of the President", reads:

"It shall be the duty of the President to preside at all meetings of the board; to appoint all committees not otherwise provided for; . . .")

This two-part report was submitted at this meeting for action on Part A and first reading on Part B (change in By-Laws) to be acted upon finally at the March 9, 1976 meeting of the Board of Trustees. Submitted by: Sarah Hendon, Walter R. Butt III, Phyllis Kelsey, Orville Quire and Caroline Mercer, Chairman.

At this time, Mrs. Hendon appointed the following members of the newly established ad hoc committees:

1) Committee on Audio-Visual Department

(already named)

2) Committee on Personnel

Mr. Walter R. Butt III  
Ms. Phyllis Kelsey  
Ms. Caroline G. Mercer  
(Chairman to be named at a later date.)

3) Committee on Extension Department

Rev. Joseph McGee, Chairman  
Ms. Margaret B. Richardson  
Mr. Orville Quire

OLD BUSINESS:

Mrs. Hendon reported on the joint meeting of the library and Finance Committees held on February 9, 1976 to discuss with the Budget Directors of the City and County the promised salary increases for the semi-professional and professional staff members.

The representative of the City Budget Office, speaking for the Budget Director, said that the City Budget Office was in agreement that the Board of Trustees should grant the salary increases retroactive to July 1, 1975.

Mr. Zachary Cornea, the Budget Director for the County, suggested that the salary increases be made retroactive to January 1, 1976 instead of July 1, 1975.

After considerable discussion, the consensus of the two committees was that the salary increases should be made retroactive to July 1, 1975.

At the conclusion of Mrs. Hendon's report on the joint committee meeting, Mr. Brown moved and it was seconded by Ms. Mercer that the Board authorize the granting of salary increases to professionals and semi-professionals on the staff retroactive to July 1, 1975. The motion passed.

There being no further business, the meeting was adjourned at 5:28 p.m., after motion made by Mr. Brown, seconded by Mr. Johnson and duly passed.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 9, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, March 9, 1976 at 4:15 p.m. in the Board Room.

Present: Mesdames Layne, Mercer and Richardson; Messrs. Brown, Butt, Johnson, McGee, Quire and the Director. The Assistant Director also attended.

Mr. Brown, Vice-President, presided.

Minutes: It was moved by Mr. Quire, seconded by Ms. Layne and carried that the minutes of the February 10, 1976 meeting be approved as distributed.

Library Committee: Ms. Mercer read the certification that bills amounting to \$66,369.38 had been audited and found correct. She moved, it was seconded by Mr. Butt and carried unanimously that bills in this amount be ordered paid.

Building Committee: Mr. Johnson reported progress on the work of the committee.

Finance Committee: The statistical report for the month was distributed and was ordered received and filed.



It was moved by Mr. Butt, seconded by Mrs. Layne and carried that a resolution required by the Citizens Fidelity Bank and Trust Company authorizing certain officers to sign checks for the withdrawal of funds be approved. A copy of this resolution is filed in the Treasurer's Office.

Audio-Visual Committee: Mr. Butt, Chairman of the Audio-Visual Committee, reported to the Board that a copy of a letter to the Mayor from Judge Boyce F. Martin, Jr. praising the work of the Children's Department and the Library's radio stations had been received.

Mr. Butt also reported that the person in charge of broadcasting of the Chicago Public Library had visited the Audio-Visual Department for two days and was much impressed with the work of the Department.

Director's Report: The Director reported that the Staff Institute Committee had selected May 19, 1976 as the time for the all-day staff institute. The Director recommended that all agencies of the Library be closed on May 19, 1976 for this educational institute. It was moved by Ms. Mercer, seconded by Mr. Quire and carried that this suggestion be approved.

The Director read the following report on Messenger Service:

LOUISVILLE FREE PUBLIC LIBRARY  
MESSENGER SERVICE  
1974 - 75

Material Collected:

Books:	3,504
Records:	130
Paintings	<u>8</u>
Total	3,642
Material collected worth:	\$20,333.44
Fines collected:	<u>836.31</u>
Total	\$21,169.75
Cost of Service	\$ 6,292.66

UNFINISHED BUSINESS

Ms. Mercer reported that the Committee on Committees had presented at the last meeting recommendations to change the By-laws. She then moved, it was seconded by Mr. Butt and passed that these changes in the By-laws as reported in the minutes of February 10, 1976 be approved.

At this time, it was moved by Mr. Butt and seconded by Ms. Mercer that the Board go into Executive Session in order to discuss possible sale of some real estate. The motion carried.

At 4:55 p.m., after motion duly seconded and carried, the Board voted to return to Open Session.

NEW BUSINESS

Mr. Brown distributed the following communication to members of the Board:

Ladies and Gentlemen:

Notice is hereby given that at the next regular meeting of the Board of Trustees to be held on April 13, 1976, I will make a motion to amend the By-laws in order to eliminate the requirement that the President and Chairman of a Standing Committee must sign checks in addition to the Treasurer and the Librarian.

Sincerely,

Randolph A. Brown

Mr. Brown also distributed Proposed Amendments to By-laws of the Board of Trustees of the Louisville Free Public Library.

There being no further business, the meeting was adjourned at 5:34 p.m.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 13, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, April 13, 1976 at 4:15 p.m. in the Board Room.

Present: Mesdames Hendon, Layne, Mercer and Richardson; Messrs. Brown, Butt, Johnson, Ulmer and the Director. The Assistant Director and Ms. Sally Haynes, Representative from the Law Department, also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Brown, seconded by Ms. Mercer that minutes for the meeting of March 9, 1976 be approved as distributed. The motion carried.

Planning and Interior Operations Committee: Mr. Brown read the certification that bills in the amount of \$75,939.18 had been audited and found correct. The certification was signed by Mr. Evans, Business Manager, and C. R. Graham, Director. Mr. Brown moved, it was seconded by Ms. Richardson, and passed that bills in this amount be ordered paid.

Building and Maintenance Committee: Mr. Johnson introduced the Ogden question and called upon Ms. Haynes, Assistant in the Law Department assigned to the Library, to present remarks and recommendation concerning the Ogden question.

Mr. Ogden has requested a three-foot access for installation and maintenance of new electrical service on a building adjacent to Highland Branch. Ms. Haynes has drafted an agreement which would give temporary access. The agreement would remain in effect until the Library chooses to terminate it or the Library's property is sold.

Mr. Johnson then moved that Mr. Graham be empowered to act within the framework of Ms. Haynes' proposal if all the parties agreed. Mr. Brown seconded and the motion passed.

Budget and Finance Committee: The statistical report for the month was distributed and ordered received and filed.

Audio-Visual Committee: Mr. Butt, reporting for the Audio-Visual Committee, said that the committee had met several times during the month and had just received an organizational chart for the department. This chart is now being studied and a report on it and possible changes in personnel needs will be recorded at a later date. Mr. Butt also brought up the possibility of Audio-Visual seeking underwriting for specific music and talk programs. After discussion, it was the consensus of the Board that the Audio-Visual Committee and department should explore this matter further.

It was also the consensus of the Board that the Director investigate the possibility of Jefferson County Board of Education reimbursing the Library more than the present \$1,800 for the programing which the Library furnishes to the Board of Education.

Director's Report: The Director reported that Mrs. Barbara Miller, Coordinator of Children's Work for the Louisville Free Public Library, has been nominated as a candidate for President of the Children's Services Division of the American Library Association.

UNFINISHED BUSINESS

1. Mr. Brown reported concerning the pending litigation involving the Library in connection with the Sonia Uri Estate and said that the proposed settlement agreement which had been previously discussed in closed session had been approved by all involved and that the matter would be submitted to the Jefferson Circuit Court for approval after the Library Board had approved it; accordingly, upon motion duly made by Mr. Brown and seconded by Ms. Mercer, said settlement agreement was unanimously approved, a copy of said agreement being attached to these minutes as exhibit A.

2. Mr. Brown reported on the meeting of the Urban Libraries Council Executive Committee which was held at the Louisville Free Public Library on April 3, 1976. He said that in November the council would have introduced a Title V of the Library Service and Construction Act. Mayor Harvey Sloane has consented to introduce a supporting resolution at the Mayors Convention in June. The Mayor says that he thinks that it would be desirable for the Board to endorse this resolution. Mr. Brown stated that he would circulate the draft resolution and also request a telephone poll of the Board members.

REPORT OF THE NOMINATING COMMITTEE

Mr. Ulmer gave the report of the Nominating Committee as follows:

The Executive Committee of the Board of Trustees acting as the Nominating Committee presents the following slate of officers for the term ending April, 1977.

President	Mrs. Sarah Hendon
Vice-President	Randolph A. Brown
Secretary	C. R. Graham
Treasurer	Steven Evans

Signed:

Daniel C. Ulmer, Jr.  
Lyman T. Johnson

At this point, Mrs. Hendon asked Mr. Johnson to assume the chair. He called for any other nominations. There being none, Ms. Mercer moved that the nominations be closed. It was seconded by Ms. Richardson and carried.

At the suggestion of the chair, Mr. Ulmer moved that one unanimous vote be cast for the entire slate. Ms. Mercer seconded, and the motion carried unanimously.

Mrs. Hendon returned to the chair.

It was moved by Mr. Brown, and seconded by Ms. Mercer that the meeting adjourn at 5:01 p.m. The motion carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
May 11, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held Tuesday, May 11, 1976 at 4:15 p.m. in the Board Room.

Present: Mesdames Churchill, Hendon, Layne, Mercer and Richardson; Messrs. Butt, Johnson, McGee and the Director. The Assistant Director, Ms. Sallie Haynes, representative from the Law Department, and Ms. Bettina Watkins, representative from the office of Mr. Charles Roberts, also attended.

Mrs. Hendon presided.

Minutes: It was moved by Ms. Richardson and seconded by Mr. Butt that minutes for the meeting of April 13, 1976 be approved as distributed. The motion carried.

Mrs. Hendon introduced and welcomed Mrs. Genevieve Churchill as a new member of the Board of Trustees who succeeded Mr. Robert Sanders, resigned. Mrs. Churchill's term expired April, 1980.

Mrs. Hendon also introduced Ms. Bettina Watkins as a representative of Mr. Charles Roberts, Director of the Public Works and Services Cabinet.

Planning and Interior Operations Committee: Ms. Mercer read the certification that bills in the amount of \$77,789.26 had been audited and found correct. She moved and it was seconded by Mr. Butt that bills in this amount be ordered paid.

Building and Maintenance Committee: Mr. Johnson reported that the work of the committee was progressing satisfactorily, and that a contract for the work on the roof of Shawnee Branch, previously authorized by the Board, had been signed and work was being undertaken.

Mr. Johnson requested Ms. Sallie Haynes, the Library's legal advisor, to explain a copy of the proposed agreement which had been approved by the Board of Trustees concerning the Highland Branch Library and a request by Mr. John Ogden. Ms. Haynes read the following letter:

Mr. John C. Ogden  
2512 Rivermont Court  
Louisville, Kentucky 40206

Dear Mr. Ogden:

Enclosed is a copy of the Agreement as approved by the Board of Trustees of the Louisville Free Public Library which will permit you to encroach upon the property of the Highland Branch for purposes of renovating your electrical system. I outlined the general nature of this Agreement to Mr. Shockley in Building and Housing and to Mr. Mitchell of L.G. & E.; both stated this was acceptable.

As I mentioned to you on the telephone, Mr. Graham has been empowered by the Board to sign this Agreement on its behalf. If you are unwilling to proceed on this basis, please contact me and I will arrange a meeting with the Building Committee so that you may explain your position to them. However, as I have previously stated to you, I would advise the Committee that the Library is best protected by this type of an Agreement.

If you have any questions, please feel free to contact me.

Very truly yours,

Sallie Haynes  
Assistant Director of Law

Ms. Haynes stated that at this time she had received no answer from Mr. Ogden.

Budget and Finance Committee: The statistical report for the month including comments was distributed. There being no questions, the report was ordered received and filed.

Mrs. Hendon reported that she, Mr. Graham and Mr. Garnar met on April 26, 1976 with budget officials from both City and County to explain the Library's Budget Request for 1976-77.

Audio-Visual Committee: Mr. Butt has no report to make except that there was hope that the HEW grant would be received in June.

Director's Report: The Director called attention to the fact that Mr. Johnson is the brother-in-law of the late Rev. Blue, who was mentioned in the article photocopied from American Libraries which was distributed to members of the Board of Trustees. He stated that everyone was proud of this very good article concerning Rev. Blue and the early history of Western Branch Library.

The Director reported that the Urban County Library grant for book purchasing has been received. This year the Library received the amount of \$12,131 from the State for the purchase of books.

UNFINISHED BUSINESS:

Mrs. Hendon reported on final plans for the "Great Book Sale" which is to be held on May 15th and 16th. She reported that everyone connected had high hopes and great enthusiasm.

There being no further business, the meeting adjourned at 4:53 p.m. after motion by Mr. Butt, seconded by Ms. Mercer and carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 15, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held June 15, 1976 at 4:15 p.m. in the Board Room.

Present: Ms. Hendon, Layne and Mercer; Messrs. Brown (Voted on all items by telephone), Butt, Heath, Ulmer and the Director. The Assistant Director and Ms. Sallie Haynes, representative from the City Law Department, also attended.

Mrs. Hendon presided.

Mrs. Hendon opened the meeting by announcing that Sister Rosella Fitzmayer had succeeded Mr. Orville Quire, and Mr. William F. Heath had succeeded Ms. Phyllis Kelsey. Both terms expire April, 1980. She welcomed Mr. Heath to membership on the Board and stated that Sister Rosella could not be present for the meeting.

Minutes: It was moved by Ms. Mercer and seconded by Mr. Heath that minutes for the meeting of May 11, 1977 be approved as distributed. The motion carried.

Planning and Interior Operations Committee: Ms. Mercer read the certification that bills in the amount of \$84,457.51 had been audited and found correct. Certification was signed by Stephen C. Evans, Business Manager, and C. R. Graham, Director.

Ms. Mercer moved, and it was seconded by Ms. Layne that bills in this amount be ordered paid. The motion carried.

The Director reported that previous to the regular Board meeting the Planning and Interior Operations Committee had met. It approved the Director's recommendation that Mrs. Barbara Pickett be promoted from Head of Reference Services to Coordinator of Adult Reference and Reader Services - Main Library.

The Director stated that this would implement the long-time plans of integrating the Reference Services and the Reader's Advisory Services at the Main Library. It would be not only a more efficient arrangement, but it would also save money by one person taking the place of two. It was moved by Ms. Mercer and seconded by Mr. Butt that this recommendation of the Planning and Interior Operations Committee be approved. The motion carried.

The Director explains that the Board had gone on record some-time previously as agreeing to furnish space for a sub-regional branch of the Library for the Blind and Physically Handicapped. This was with the understanding that there would be no expense to the Library for furnishing this service. It was explained that the State was ready to furnish \$100,000.00 to the Library for the beginning and funding for one year of this project.

After considerable discussion, it was moved by Mr. Ulmer and seconded by Ms. Mercer that the President be given authority to sign an agreement with the State Library with the approval of the Library's legal advisor. The motion passed.

Building and Maintenance Committee: Mrs. Hendon asked the Director to explain plans for making space for the sub-regional branch for the Blind and Physically Handicapped. He reported that the plan was to move the books from the old Kentucky Room to the Monserrat School after the Museum collection had been moved to Jefferson Branch. After Carter Dry Goods building had been renovated, then the Museum collection would be moved to its new renovated quarters. The moving of the Museum collection would be at the expense of the Museum Committee. It was moved by Ms. Layne and seconded by Ms. Mercer that the move take place as outlined above. The motion passed.

Budget and Finance Committee: Mr. Ulmer stated that Mr. Dick, the Library's insurance advisor, had called to the Board's attention the fact that the Board might not want to keep the



amount of insurance on Jefferson and Eastern Branches inasmuch as they were not occupied for library purposes. The amount of insurance for these buildings was for replacement values. After considerable discussion, Mr. Ulmer suggested that the Director confer with the City's Insurance Manager for suggestions concerning this problem. It was moved by Mr. Ulmer and seconded by Mr. Butt that the Director be authorized to adjust the amount of insurance on these two branches after consultation with the City's Insurance Manager. The motion passed.

The statistical report for the month including comments was distributed. The report was ordered received and filed.

The Director then distributed copies of the Comments on the Preliminary Budget for 1976-77. This document was read by Members of the Board of Trustees after which Mr. Ulmer suggested that it was impossible to make any decisions after such a cursory examination. Mr. Ulmer suggested that the Budget and Finance Committee and the President meet and study this situation in the hopes of making recommendations to the full Board at a special-called meeting. He also stated that it would seem impossible to arrive at any recommendations until the budget had been passed by the City and County.

After discussion, it was agreed upon by the members of the Board that this procedure be followed.

Audio-Visual Committee: Mr. Butt reported that word had come from Washington that the Library had been granted \$86,667.00 from H.E.W. in order to improve its broadcasting ability.

Mr. Butt pointed out that this grant plus the grant of the J. Graham Brown Foundation of \$50,000 would enable the Library to improve its broadcasting facilities without calling upon the City or County. Members of the Board expressed pleasure at this statement.

Director's Report: The Director requested that Mrs. Hendon report on the success of the Book Sale on May 15 and 16, 1976. After expenses, we cleared \$5,301.53.

The Director reported on a very successful Staff Institute Day. Ms. Layne and Ms. Mercer agreed with the Director that they thought the Institute was very worthwhile and of interest.

NEW BUSINESS:

Mrs. Hendon then read the following communication from the Director announcing plans for his retirement.

June 15, 1976

Mrs. Sarah Hendon, President  
Board of Trustees  
Louisville Free Public Library  
Fourth and York Streets  
Louisville, Kentucky 40203

Dear President Hendon:

On April 14, 1964, the Board of Trustees passed the following statement concerning compulsory retirement:

"That there be no change in compulsory retirement at age 70 except that (1) retirement becomes effective at the end of the fiscal year during which the employee becomes 70, and (2) that under unusual circumstances the Board may consider re-employment on a year-to-year basis after the employee has reached compulsory retirement status. In such cases the needs of the library and physical capabilities of the employee will be the primary criteria for possible re-employment."

In view of this statement, and in order to give as much notice as possible, I should like to state it is my intention to retire on July 1, 1977.

I will not at this time attempt to list the great number of rewards that have come to me during the thirty-five years of my service.

Sincerely yours,

Director

Mrs. Hendon said that the Personnel Committee would be asked to take charge of the search for a new Director.

It was moved by Ms. Mercer and seconded by Ms. Layne that Mr. Graham's retirement be accepted with regret. The motion passed.

There being no further business, the meeting adjourned at 5:10 p.m. after motion by Mr. Butt, seconded by Ms. Mercer and carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 24, 1976

A special called meeting of the Board of Trustees of the Louisville Free Public Library was held June 24, 1976 at 4:00 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon and Layne; Messrs. Brown, Butt, Heath, Johnson, McGee and the Director. The Assistant Director and Ms. Bartina Watkins, representative from the office of Mr. Charles Roberts also attended.

Mrs. Hendon presided, and called the meeting to order by requesting the Director to distribute the Preliminary Draft of the 1976-77 Budget. The Director stated that this Preliminary Draft was presented so that the members of the Board could analyze the recommendations of the administrative staff. These recommendations incorporate data available as of July 22, 1976. There is no information available as to the amount of raises which the City will give to its personnel.

One of the standing policies of the Board of Trustees has been stated that all attempts will be made to maintain the Main Library collections and services even at the expense of branches and other agencies of the Library system. In order to do this, accomodate automatic City budget salary raises, and maintain a balanced budget, the following recommendations are made:

1. Branch book purchasing be suspended as of July 1, 1976.
2. The Main Library be closed on Sundays as of July 4, 1976.
3. After salary raises have been given, any additional monies available be used to restore the branch book budget.

Mr. Heath questioned the advisability of eliminating branch library book budgets when statistics show that 80% of the circulation is done through branch libraries. He stated that, in his opinion, it would be better to divide up the money among all agencies.

Mr. Brown questioned the advisability of closing the Main Library on Sundays if the Board's stated policy was to make every attempt to maintain the collections and services of the Main Library as the prime goal.

Mr. Butt suggested the Main Library might be closed on Sunday from July 1 to October 1 and opened thereafter. Mr. Brown suggested that after the City's salary raise was disclosed and more detailed budget figures are known that any additional monies could be used for either reopening the Main Library on Sunday, adding to the branch book budget or used for additional professional and sub-professional salary raises. There was considerable discussion on all of these above points.

Then it was suggested that Item #3 from the three recommendations from the Preliminary Draft be eliminated.

Then it was moved by Mr. Brown and seconded by Mr. Butt that Item #1 "Branch book purchasing be suspended as of July 1, 1976" be approved. The motion carried with Mr. Heath abstaining.

It was then moved by Mr. Heath and seconded by Mr. Johnson that item #2 "Main Library be closed on Sundays as of July 4, 1976" be approved. The motion carried.

The Preliminary Budget Draft is appended to these minutes as Exhibit A.

Mr. Brown moved and was seconded by Ms. Layne that the meeting be adjourned at 5:05 p.m. The motion carried.

APPROVED:

Sarah Jones Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 13, 1976

(No meeting held. Lack of quorum.)

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
August 10, 1976

(No meeting held. Lack of quorum.)

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 14, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held September 14, 1976 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon and Layne; Messrs. Brown, Butt, Heath, Johnson and the Director. The Assistant Director and Ms. Sallie Haynes, representative from the City Law Department, also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Johnson and seconded by Mr. Butt that the minutes of the June 15, 1976 meeting be approved.

It was then moved by Mr. Butt and seconded by Mr. Heath that the action of the Executive Board on July 13, 1976, in authorizing payment of bills in the amount of \$79,814.86 be approved, and that the action of August 10, 1976 in authorizing payment of bills in the amount of \$93,433.08 be approved. The motion carried unanimously.

At this time, Mrs. Frank Jones, speaking for "Interested

and Concerned Patrons", was introduced to the Board by Mrs. Hendon and invited to speak for no more than three minutes. Mrs. Jones cited her letter to the Louisville Times in which she made several suggestions to the Board in view of its decision to eliminate the purchase of new books for the branches during the 1976-77 fiscal year. The following is a summary of the suggestions she placed before the Board:

1. Questionnaires be filled out by the Library patrons and the results of the questionnaires be used as the basis for further Board actions.
2. She endorsed the idea of organizing a group or groups of "Friends", but specifically advised against small cake sales and handicrafts. She stressed the fact that it should be a \$5.00 membership, and that the friends should be organized for political pressure for budget purposes.
3. She suggested that rental libraries had been successfully used in other places and that a good use of the little money that was available this year would be to begin rental collections.

At this point, Mr. Butt brought up the fact that the Board of Aldermen has appropriated \$20,000 additional monies for the purchase of books in branches.

Mr. Johnson asked if book money were limited, would she want it spent at the Main or branches. She said branches. Mr. Johnson asked if she would travel to Main. She replied that she would.

Mrs. Hendon thanked Mrs. Jones for her interest and told her that in the organization of friends groups which is being planned she and her group certainly would receive invitations to join. The delegation then left the Board meeting.

The Director then read the following letter from Mr. Renn of the Louisville Gas and Electric Company:

Mr. Clarence Graham  
Secretary of the Board  
Louisville Free Public Library  
4th and York Streets  
Louisville, Kentucky 40203

RE: Direct Current (DC) Power, Meter No. 1888  
427 River City Mall

Dear Mr. Graham:

As I stated in our recent telephone conversation, Louisville Gas and Electric Company is requesting that

the Louisville Free Public Library (owner) allow Louisville Gas and Electric Company to discontinue and disconnect the 550-volt direct current service to the referenced building. The DC system is obsolete and in the process of being eliminated. If the service is no longer being used, discontinuing the service would allow Louisville Gas and Electric Company to remove existing overhead poles and wires allowing better access to the stores by truck traffic.

If the service is still in use, Louisville Gas and Electric Company is prepared to offer \$30.00 per connected horsepower in assistance to convert the owner's equipment to AC.

If further explanation is needed on this matter, please contact me.

Yours very truly,

Paul E. Renn  
Sales Engineer

PER/tdf

The Director stated that he had contacted E. R. Ronald and Associates, Consulting Engineers, to define the problem.

Mr. Brown said that he did not think the Library should have any out-of-pocket expenses in this request of the Louisville Gas and Electric Company, and that he saw no objection to converting to AC current from the present DC current if there were no costs to the Library. The Director stated that these ideas would be communicated to the company.

Planning and Interior Operations Committee: Mr. Brown read the certification of bills in the amount of \$73,189.03 that had been audited and found correct. He moved and it was seconded by Mr. Heath that bills in this amount be ordered paid. The motion carried.

Building and Maintenance Committee: Mr. Johnson, reporting for the committee, stated that the work of the committee was progressing satisfactorily, and then he called upon Ms. Sallie Haynes, the Library's legal advisor, to report on the agreement between Mr. John C. Ogden and the Library Board.

Ms. Haynes reported that the agreement between Mr. John C. Ogden and the Library for a temporary encroachment on the Library's property at the Highland Branch had been signed as previously authorized by the Board. As of September 14, 1976, no equipment had been moved onto the property for this purpose.

EXECUTIVE SESSION:

At this time, Mrs. Hendon asked that the Board consider itself in Executive Session so that Mr. Brown could bring members up-to-

date on the litigation now pending. After the Executive Session, committee reports resumed.

Budget and Finance Committee: Copies of the proposed budget were distributed to members of the Board. The comments on the proposed budget were also circulated:

LOUISVILLE FREE PUBLIC LIBRARY  
BUDGET: 1976-77  
FIRST DRAFT  
COMMENTS

1. Budget figures have been corrected as of September 1, 1976.
2. Decreases in personnel cost figures reflect: personnel changes, closing the Main Library on Sundays, and maintaining pages at the current pay rate of \$2.20 per hour.
3. The budget figure for new books includes the \$188,000.00 approved by the Board at its June meeting, to maintain Main Library purchasing at the prior year's level.
4. The additional \$20,000.00 appropriated by the Louisville Board of Aldermen for branch books is included although it has not yet been matched by a similar amount from the County.
5. An amount totaling \$65,309.00 has been freed from prior year book encumbrances for the purchase of new books.
6. Unallocated funds from all sources total \$100,726.00.
7. The \$100,726.00 in unallocated funds will cover the costs of:
  - a. A 3% raise for all staff (except pages). \$47,093.00
  - b. A \$100.00 bonus for all staff (except pages). 20,000.00
  - c. Opening the Main Library on Sunday from October 1, 1976 to June 30, 1977. 9,000.00
  - d. An additional 2% raise for professional and sub-professional staff. 24,633.00  
\$100,726.00
8. Pages, currently employed, will continue to receive \$2.20 per hour. New pages will receive \$2.00 per hour.

Mrs. Hendon brought up item no. 7 which is the unallocated funds of \$100,726.00 and brought up the possibility of 7 - D which could provide merit raises or an across-the-board raise for semi-professional and professional staff members.

During the discussion which followed, Mr. Brown thought that it would be wise for the staff to be able to make a statement as to its preference for a merit raise or for an across-the-board increase for all professional and semi-professional staff members.

Mrs. Hendon suggested that she could appear before the next Administrative Council meeting and put the question to them so that they would express their preferences for either type of increase.

Mr. Heath and Mr. Johnson expressed definite opinions as to their doubts of the value of an attempt to give a merit increase.

Mr. Brown suggested that he had to leave in order to get to another meeting and that he would vote to pass the budget as presented leaving 7 - D as "Unallocated Funds" for the present.

Mr. Butt suggested that 7 - D be changed to read "Unallocated Funds". Mr. Johnson moved for this change. Mr. Butt seconded, and it was passed.

At that point, it was moved by Mr. Johnson and seconded by Mr. Butt that the budget in its entirety be approved. The motion passed.

Audio Visual Committee: Mr. Butt reported that bids on used equipment were all too high and, therefore, were rejected. Bids were now being let on new equipment for WFPK. He also suggested the possibility of using any remaining money in the Brown Foundation Grant as matching funds for a possible HEW grant to be used for station WFPL.

DIRECTOR'S REPORT:

The Director said that he would pass up his report due to the lateness of the hour.

NEW BUSINESS:

Mrs. Hendon then said that she would not make any committee appointments at this meeting because she had just received the following letter which would require redistribution of the committee members.

1736 Deerwood Avenue, #4  
Louisville, Kentucky 40205  
September 12, 1976

Mayor Harvey I. Sloane, M.D.  
City Hall  
601 West Jefferson Street  
Louisville, Kentucky 40202

Dear Mayor Sloane:



I wish to inform you of my resignation from the Board of Trustees of the Louisville Free Public Library effective immediately. I appreciate the opportunity you have given me to participate in community affairs and have enjoyed my service on the Library Board.

Sincerely,

Margaret B. Richardson

cc: Mrs. James R. Hendon  
Mr. C. R. Graham

There being no further business, the meeting adjourned at 5:27 p.m. after motion by Mr. Heath, seconded by Mr. Johnson and carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 5, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held October 5, 1976 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon and Layne; Messrs. Brown, Butt, Heath, Johnson and the Director. The Assistant Director and Ms. Sallie Haynes, representative from the City Law department, also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Butt and seconded by Mr. Johnson that the minutes of the September 14, 1976 meeting be approved. The motion carried.

The Director read the following letter dated September 30, 1976 from Mr. William B. Gatewood, Director of the Community Development Cabinet:

Mr. C. R. Graham  
Director  
Louisville Free Public Library  
4th And York Streets  
Louisville, Kentucky 40203

Dear Mr. Graham:

Mr. Bill Brasch, project manager for Community Development, informed me of your concern as to whether the city is interested in the acquisition of the East End Branch of the library. Our answer to this is yes.

However, at this particular time, the Federal Regulations bars (sic) us from conducting a formal negotiation with you and the library board relevant to such acquisition not (sic) until after 60 days has elapsed which is necessary to complete the environmental review process for a project. The regulations do not bar us, however, from engaging in an informal inquiry relevant to the acquisition process that must be done for a said property.

If you have any specific questions kindly direct them to the project manager, Mr. Bill Brasch, and/or Mr. Robert Kanzler of my office, telephone 587-3081.

Upon successful completion of the environmental review and after release of the necessary funds from the Department of Housing and Urban Development, we can then engage in the expenditure of the elevated funds for a project.

Thank you for your kind consideration.

Sincerely,

William E. Gatewood  
Director  
Community Development Cabinet

Inasmuch as the Board considered this communication only for information, no action was taken.

Planning and Interior Operations Committee: Mr. Brown read the certification of bills in the amount of \$66,945.23 that had been audited and found correct. He moved and it was seconded by Mrs. Layne that bills in this amount be ordered paid. The motion carried.

Building and Maintenance Committee: Mr. Johnson reported that the work of the committee was progressing satisfactorily and he called upon the Director to explain the present status of the Blind and Physically Handicapped project. The Director stated that it would be able to open on November 1, 1976 as planned. The Board expressed satisfaction with this report.

Budget and Finance Committee: Mrs. Hendon announced that the Board meeting, being held one week early, has made it impossible to get figures ready for the monthly statistical report. As

soon as these figures have been compiled, they will be mailed to the members of the Board of Trustees.

Mrs. Hendon explained that she had gone to the Administrative Council meeting September 30, 1976 in order to find out its views on whether an additional increase of approximately 2% should be an across-the-board increase for all professionals and sub-professionals or it should be a merit increase. Mrs. Hendon then read a communication from the Secretary of the Administrative Council, Mrs. Edward K. Dienes, putting in writing what had been voiced in the meeting:

September 30, 1976

Board of Trustees  
Louisville Free Public Library

At its meeting on September 30, 1976, the members of the Administrative Council voted unanimously to recommend to the Library Board of Trustees that the funds under consideration be used for a two-percent across-the-board raise to be given to the professional and semi-professional staff.

Mrs. Edward K. Dienes  
Secretary

After some discussion, it was moved by Mr. Johnson and seconded by Mr. Heath that the proposed increase of approximately 2% be made across-the-board for all semi-professionals and professionals. The motion passed unanimously.

Audio-Visual Committee: Mr. Butt announced that the bids for new equipment for the two radio stations had been received and were now being studied.

Director's Report: The Director reported that in line with Board action the Main Library had reinstated the practice of opening on Sunday's from 1:00 p.m. to 5:00 p.m. This reinstatement took place October 3, 1976 with attendance of 273 for the period open for that date. This is comparable to the average day before the closing took place.

There being no further business, the meeting adjourned at 4:40 p.m. after motion by Mr. Brown, seconded by Mr. Butt and carried.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 9, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held November 9, 1976 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon, Layne and Mercer; Messrs. Brown, Butt, Johnson, McGee, Ulmer and the Director. The Assistant Director also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Butt and seconded by Sr. Fitzmayer that the minutes of the October 5, 1976 meeting be approved. The motion carried.

Planning and Interior Operations Committee: Mr. Brown read the certification of bills in the amount of \$96,433.23 that had been audited and found correct. Certification was signed by C. R. Graham, Director and Stephen C. Evans, Business Manager. Mr. Brown moved and it was seconded by Ms. Mercer that bills in this amount be ordered paid. The motion carried.

Building and Maintenance Committee: Mr. Johnson stated that all the work of the committee was being carried out satisfactorily and he especially mentioned the renovation of the new Library for the Blind and Physically Handicapped. He asked Mr. Graham to comment on the plans for the dedication. The Director mentioned the letter from Mr. Paul Combs, Chairman of the Advisory Council for the Library for the Blind and Physically Handicapped. Mr. Combs is taking the lead in planning the dedicatory program and is inviting the Governor, the Mayor and County Judge. The Director invited the Board to visit the new quarters for the blind and physically handicapped and stated that, in his opinion, Mr. Zimmerman had done another excellent piece of renovation. Everyone who had seen the new quarters spoke in glowing terms.

At this point, Mr. Butt mentioned a recent letter in the Letters to the Editor column of the Courier-Journal in which fault was found with the Library's cooperation in removing physical handicaps from public buildings. Mr. Butt suggested that it was all a misunderstanding and that the letter was completely wrong.

Mr. Johnson suggested that it would be a good idea for all members of the Board to be able to answer this question in the same way at which the Director suggested that the answer be that to the best knowledge of the Library and the Board of Trustees complete cooperation was given and is being given to this project to remove architectural barriers from public facilities to be used by blind and physically handicapped people.

Father McGee suggested and it was agreed by Mr. Brown that at this time there seemed to be no reason for a public answer to the letter.

Budget and Finance Committee: The Director distributed the statistical report for the month, and also asked for questions on the preceding month's statistical report which had been delivered late.

Audio-Visual Committee: Mr. Butt announced that the contract for new transmission equipment had been let for the two radio stations.

Ad Hoc Committee to Search for a New Director: Ms. Mercer reported that the committee has been active. A letter has been drafted which will be sent to approximately seventy libraries and library schools requesting suggestions. The committee is also going to advertise the position in professional periodicals. Mrs. Hendon also noted that the Library has already received some applications.

Mr. Ulmer suggested that the salary as stated in the draft letter circulated to Board members was too specific and that there should be a range within which to negotiate. After discussion, Mr. Brown moved that the salary range for the Director's position be set at \$27,500 to \$32,500. Mr. Johnson seconded this motion. After further discussion, the motion was duly passed.

Director's Report: The Director stated that gifts to the Sylvia Allen Stites Memorial Book Fund has reached the total of \$700.00.

The Director recommended that the holiday closings for this year be December 24, 1976 through December 26, 1976 and January 1 and January 2, 1977. It was moved by Mr. Brown, seconded by Mr. Butt and carried that these holiday closings be approved.

The Director read a letter from Governor Carroll enclosing a check for the first quarter operation of the Subregional Library for the Blind and Physically Handicapped.

He stated that he was personally remitting this check as the first opportunity to congratulate the Library on taking this progressive step forward as the first subregional library in Kentucky.

The Director summarized a request from the Shelby Park Neighborhood Association which was requesting space for its office quarters. The Director stated that a small office was available and that he recommended that the Library make this available to the Neighborhood Association for use as its headquarters office. After discussion in which it was suggested that the usual safeguards as to liability and insurance be guaranteed, it was moved by Mr. Butt, seconded by Miss Mercer and passed that this request be approved.

The Director then read the letter concerning a similar request from the Portland Historical Association. After discussion, it was moved by Mr. Johnson and seconded by Ms. Layne that the same approval be given to the Portland request as was given to Shelby Park. The motion carried.

The Director read a resolution authorizing the Friends of the Library of Jeffersontown Branch to collect funds and receive donations on behalf of the Jeffersontown Branch Library. (This resolution was prepared by the Library's legal representative from the City Department of Law, Ms. Sallie Haynes.)

"WHEREAS, It is the desire of many of the patrons of the Jeffersontown Branch Library to assist in the procurement of books and other library materials; and

WHEREAS, a group of said patrons have associated themselves as the "Friends of the Library, Jeffersontown Branch," to provide such assistance; NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LOUISVILLE FREE PUBLIC LIBRARY:

That the Friends of the Library, Jeffersontown Branch, Carolyn Schroering, Chairman, are hereby authorized to collect funds and receive donations on behalf of the Jeffersontown Branch of the Louisville Free Public Library.

This Resolution shall take effect upon its passage and approval."

After considerable discussion, it was moved by Mr. Ulmer seconded by Ms. Mercer and carried that the above resolution be approved with the understanding that further clarification be obtained governing tax deductibility of the gifts to Jeffersontown Branch Library and some satisfactory arrangements for accountability and auditing be agreed upon.

The Director distributed copies of the report of the comptroller and inspector.

There being no further business, the meeting adjourned at 5:23 p.m. after motion duly passed.

APPROVED:

Sarah Headon, President

\_\_\_\_\_

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
December 14, 1976

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held December 14, 1976 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon and Layne; Messrs. Brown, Butt, Heath, Johnson and the Director; The Assistant Director and Ms. Sallie Haynes, representative from the City Law Department also presided.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Heath and seconded by Ms. Layne that the minutes of the November 9, 1976 meeting be approved. The motion carried.

Communications: The Director read a communication from Mr. Frank Kurt Cylke, Chief of the Division for the Blind and Physically Handicapped of the Library of Congress. This letter was congratulating the Library for the establishment of a Sub-regional Library for the Blind and Physically Handicapped in cooperation with the Library of Congress.

Planning and Interior Operations Committee: Mr. Brown read the certification that bills in the amount of \$100,271.08 had been audited and found correct. He moved, and it was seconded by Mr. Heath and carried unanimously that bills in this amount be ordered paid.

Building and Maintenance Committee: Mr. Johnson reported that everything was progressing satisfactorily and commended the Department of Physical Facilities for its work. Mrs. Hendon suggested that there should be a commendation to Mr. Leo Zimmerman for his work on preparing the facilities for the Blind and Physically Handicapped Library. Mr. Johnson then explained in detail the work that had been done in preparing the Blind Library. Mr. Graham added that, in his opinion, Mr. Zimmerman could be classified as a true "Renaissance Man". The Board agreed that the Director should communicate with Mr. Zimmerman concerning their pleasure in his work.

Budget and Finance Committee: The statistical report for the month was distributed. It was ordered received and filed.

The matter of the one-time \$150.00 bonus recently granted to all employees of the City by the Board of Aldermen was brought up for discussion. It was explained that \$100.00 of this one-time bonus had already been granted to the Library employees, and discussion centered around the fact that money for the additional \$50.00 had not been budgeted. After more discussion, it was moved by Mr. Brown and seconded by Mr. Heath that the City and County governments be requested to fund the \$50.00 bonus to bring Library employees in line with the other City employees.

The motion passed with Mr. Butt abstaining.

At this point, Mr. Heath made a motion which was seconded by Mr. Brown that the Board of Aldermen be officially thanked for releasing the \$20,000 earlier appropriated for the purchase of new books for branch libraries. The motion passed.

Audio Visual Committee: Mr. Butt reported that the contract had been signed and the new equipment was expected shortly.

Committee to Search for a New Director: Mr. Graham distributed a copy of the advertisement which appeared in the December issue of the American Libraries.

Director's Report: The Director reported that the official opening ceremonies for the Subregional Library for the Blind and Physically Handicapped has been quite successful. Dr. Arthur Keeney, Dean of the University of Louisville Medical School gave the dedicatory address which was well received. Mrs. Murrell, Librarian, has been asked to speak at the Medical School on the facilities and policies of the Subregional Branch.

The Director deferred to the President for a report on the inauguration of friends groups.

Mrs. Hendon talked briefly about the inauguration of friends groups for the Main Library and various branches. She announced the following appointments to a newly formed Ad Hoc Friends Committee:

Mr. Randolph A. Brown  
Mr. Lyman T. Johnson  
Fr. Joseph McGee  
Mrs. George W. Layne

There being no further business, the meeting adjourned at 4:58 p.m. on a motion by Mr. Brown, seconded by Mr. Butt and duly passed.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
January, 1977

(No meeting held. Cancelled due to snow.)



LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 8, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held February 8, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon and Layne; Messrs. Brown, Butt, Heath, Johnson, McGee and the Director. The Assistant Director, Ms. Bettina Watkins, representative from the Board of Aldermen, and Ms. Rose Livingstone, representative from the office of Charles Roberts also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Heath and seconded by Mr. Butt that the minutes of the December 14, 1976 meeting be approved. The motion carried.

It was moved by Mr. Heath, seconded by Mr. Butt and carried that ratification of the action of the Executive Committee on January 12, 1977 in ordering payment of bills in the amount of \$66,702.92 after the regular meeting on January 11, 1977 had been cancelled due to the weather be approved.

Planning and Interior Operations Committee: Rev. McGee read the certification that bills in the amount of \$63,623.33 had been audited and found correct. He moved, it was seconded by Mr. Johnson and carried unanimously that bills in this amount be ordered paid.

Building and Maintenance Committee: In reporting for the Building Committee, Mr. Johnson summarized some of the difficulties resulting from the extreme weather. He then called upon the Director to read the following report on the specific difficulties relating to boiler failure at the Main Library.

(The following report was dictated by Mr. Zimmerman, Coordinator of Physical Facilities.)

"On January 3, 1977, the water jacket of the boiler for the South Building ruptured in the area of a stay bolt. It was necessary to cut out the entire rear section of the boiler and replace it with a new plate which was electrically welded into place. This being a slow process, heat was cut off for the entire South Building for a week.

In the week immediately following leaks were discovered in the suction line from the oil storage tank which caused a further delay in heating of the South Building for two days.

During this down time lights were left on throughout the building day and night and the temperature averaging 66° was maintained by January 11th.

The first week of February, our fuel oil supply approached bottom and our promised delivery was delayed by our supplier because of tremendous demand, broken equipment, and higher priority consumers such as the housing authority. We closed the library entirely February 2 and 3, received oil on the 3rd and reopened the 4th.

Thermostats have been set at 68° in both the North and South Buildings. Any present variations from these settings must be attributed to heat buildup from sunlight and electric light.

Branch thermostats have been set at 68° daytime and 55° nighttime with automatic seven-day timing controls monitoring their temperatures."

Budget and Finance Committee: The statistical report for the month of December, 1976 and also for the month of January, 1977 was distributed. This was ordered received and filed.

Audio Visual Committee: Mr. Butt reported that the new transmitting equipment has arrived and has been unloaded today. Work on the installation will begin immediately.

Committee to Search for a New Director: Mrs. Hendon summarized the work of the Search Committee up to this point and stated that satisfactory progress was being made.

In further remarks, Mrs. Hendon read a letter from Mayor Sloane appointing Mrs. Robert D. Kuhnle to the Board to fill the unexpired portion of Mrs. Margaret B. Richardson's term which ends April, 1978.

Mrs. Hendon reported also that in newspaper reports, it was learned that the County Fiscal Court had appropriated \$20,000.00 matching the city's appropriation for emergency purchase of books for the branch libraries. This was the result of a letter Mrs. Hendon had written to Judge Hollenbach.

Mrs. Hendon reported that she had written to Judge Hollenbach and Mayor Sloane requesting that the Library employees receive the one-time \$50.00 bonus which had been granted to employees of the City of Louisville. She stated that Judge Hollenbach answered her by saying that the Fiscal Court would not appropriate any money towards a bonus. After considerable discussion, it was decided that Mrs. Hendon should write to the Mayor requesting that the City fund the whole amount needed to grant a \$50.00 bonus to the employees of the Library as had been done for the other employees of the City.

Mrs. Hendon announced the receipt of a check for \$13,647.38 from the State Department of Libraries and Archives as an appropriation to the Louisville Free Public Library for the purchase of books.

Director's Report: The Director read a letter from Mr. Erwin A. Sherman, Attorney at Law, complimenting the Library on two of its employees - Ms. Gladys Pearson and Ms. Adair Prewitt - for being particularly efficient in their aid.

The Board expressed pleasure in this communication.

The Director read two statements which had been sent out to the Library staff concerning thermostat settings and closing schedules because of the extreme cold weather. These actions had been taken at the request of the Mayor.

OLD BUSINESS

Mrs. Hendon called upon Mr. Brown for old business concerning possible litigation. Mr. Brown moved that the Board go into Closed Session. This was seconded by Mr. Butt, and passed. The Board went into Closed Session at 5:01 p.m.

At 5:23 p.m. the Board returned to Open Session.

There being no further business, the meeting adjourned at 5:24 p.m. after motion duly seconded and passed.

APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 8, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held March 8, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon, Kuhnle, Layne and Mercer; Messrs. Brown, Butt, Heath, Johnson, Ulmer and the Director The Assistant Director and Mr. Paul Guilardi, representative from the City Law Department also attended.

The meeting was called to order by Mrs. Hendon, who introduced Mrs. Kuhnle, a recently appointed member of the Board who replaced Mrs. Richardson, resigned.

Minutes: It was moved by Mr. Heath and seconded by Mr. Johnson that the minutes of the February 8, 1977 meeting be approved. The motion carried.

Planning and Interior Operations Committee: Mr. Brown read the certification that bills in the amount of \$84,334.32 had been audited and found correct.

He moved, it was seconded by Mr. Heath and unanimously passed that bills in this amount be ordered paid.

Building and Maintenance Committee: Mr. Johnson reported that everything was progressing satisfactorily.

Renovation for the new quarters for the Fern Creek Branch were nearing completion. He reported that new shelving had been installed and that the installation of furniture was expected soon.

At this point, Mrs. Hendon read the following letter from Third Ward Alderman Jerry Abramson:

March 7, 1977

Mrs. James R. Hendon  
Chairman, Board of Trustees  
Louisville Free Public Library  
Fourth and York Street  
Louisville, Ky. 40203

Dear Mrs. Hendon:

Citizens of the Belnap Neighborhood have contacted me about expansion of the Outer Highlands Branch of the Library. Apparently, the residents feel that the space would be ideal to expand this branch to better serve the people of the area, particularly the students who use this branch a great deal.

I recognize, of course, the limitations of the Library's budget. If your Board and the Library staff would investigate the situation, perhaps we will be able to work together with the neighborhood and the Aldermen to accomplish the expansion.

Please advise me of your findings. I will be happy to get together with representatives of your Board, the Library staff and the neighbors at your convenience.

Very truly yours,

Jerry Abramson,  
THIRD WARD ALDERMAN

In the discussion which followed, it was decided that the Secretary should write a letter to Alderman Abramson expressing the appreciation of the Board in Alderman Abramson's interest in the matter of more facilities for the Outer Highlands Branch Library. The Director was instructed to start collecting information financially and otherwise as to what an enlargement of the facility would or should entail.

When some preliminary facts become available, it was suggested that a group consisting of representatives of the

Belnap Neighborhood Association, the Library staff, Mrs. Hendon and, if possible, Alderman Abramson visit the Outer Highlands neighborhood to look at on-the-spot possibilities for enlarging the facility.

Mrs. Hendon called upon the Director to explain a matter concerning Jefferson Branch Library.

The Director explained that an examination of the original deed of Jefferson Branch Library showed that if the property ceased to be used for public library purposes it would then become the property of the City of Louisville.

The Director stated that, in his opinion, most of the members of the Board had suggested it would be advisable to relinquish ownership of this property inasmuch as the branch had been abandoned. In discussing this matter with representatives of the City Law Department, it had been suggested that the Director ask for authority from the Board to sign a "Quitclaim Deed" transferring Jefferson Branch to the City.

In the discussion, Mr. Brown endorsed the idea and moved that the Director be empowered to sign such a document. The motion was seconded by Mr. Johnson and carried unanimously.

Budget and Finance Committee: The statistical report for the month was distributed to the members of the Board and was ordered received and filed.

Mrs. Hendon presented the following report on her discussion with members of the Executive Committee:

LOUISVILLE FREE PUBLIC LIBRARY

M E M O R A N D U M

TO: MESSRS. BROWN, JOHNSON AND ULMER  
MEMBERS OF THE EXECUTIVE COMMITTEE

FROM: MRS. JAMES R. HENDON, PRESIDENT  
BOARD OF TRUSTEES

DATE: MARCH 4, 1977

I am sending you copies of the enclosed memorandum from W. H. Garner to C. R. Graham. This is so that you may have time to study the matter before the Board meeting on Tuesday, March 8, 1977, at which time I would hope that the matter would be brought up and that the Board would approve the granting of a one-time \$50.00 bonus which has already been received by other employees of the City, and that the Board would grant a 2% salary increase for Library personnel retroactive to January 1, 1977 depending on whether the Board of Aldermen passes such action at its regular meeting on the night of March 8, 1977.

If, for any reason, the City does not take action to grant this increase, the action of the Board concerning the 2% increase at its meeting prior to the Board of Aldermen would be null and void.

I hope that this plan meets with your approval.

JRH:rr

Attachment

LOUISVILLE FREE PUBLIC LIBRARY

M E M O R A N D U M

TO: C. R. GRAHAM, DIRECTOR

FROM: W. H. GARNAR, ASSISTANT DIRECTOR

RE: \$50.00 BONUS AND 2% SALARY RAISE FOR LIBRARY PERSONNEL

DATE: MARCH 3, 1977

This morning I received a telephone call from Mr. Larry Lenihan, City Budget Analyst for the Library. Mr. Lenihan said that budget personnel from both City and County met yesterday, March 2, 1977, concerning bonuses and 2% salary raises for joint agencies. According to Mr. Lenihan, it is the County's position that they will not fund a \$50.00 bonus. Mrs. Hendon has already received a letter from Judge Hollenbach indicating that fact. Mr. Lenihan said that since the County will not fund their portion of the \$50.00 bonus, the City will not fund their portion of the \$50.00 bonus.

In connection with the \$50.00 bonus, I reminded Mr. Lenihan that several months ago he stated to me his opinion, having studied the Library's monthly reports, that the Library could fund the \$50.00 bonus by using surpluses already existing in the personnel lines of the Library's budget. I agreed at that time that this was possible. During today's conversation, I asked if there was any reason which he could see why the Library Board could not release some of this surplus to fund the \$50.00 bonus since it was not going to be funded by either the City or the County. He said he could see no reason why the Board could not take such action.

According to Mr. Lenihan, the County is agreeable and will fund their portion of the 2% salary increase effective January 1, 1977 and retroactive to that date. The City has already introduced an ordinance before the Board of Aldermen on February 22, 1977 which includes \$10,240.00 to fund the City's portion of the 2% salary raise for Library staff. Mr. Lenihan anticipates that this ordinance will be approved by the Board of Aldermen at its next meeting on March 8, 1977.

It is my suggestion that the Executive Committee recommend to the Board of Trustees at its March 8, 1977 meeting: 1) The \$50.00 bonus be approved and implemented as quickly as possible. 2) That the 2% salary raise should also be approved and implemented as quickly as possible.\*

I would hope that the Board move these two actions at its March 8, 1977 meeting because: 1) The staff has been waiting since December, 1976 for news as to the fate of the \$50.00 bonus. 2) the request budget should be submitted to City Hall the first week of April and should include computations for the \$50.00 bonus and the 2% raise if they are to be given.

\*Mr. Steve Evans, Business Manager, has checked the expenditures in the personnel lines of the budget. Projecting our current spending rates through the end of this fiscal year, the Library will have enough money left to fund the 2% salary raise even if by some outside chance the City and County appropriations are not approved.

Mrs. Hendon stated that this matter had been discussed by telephone with members of the Executive Committee, and the Executive Committee agreed to recommend passage of the \$50.00 bonus.

After more discussion, Mr. Ulmer moved that the Board grant a one-time \$50.00 bonus, and that the Library give a 2% salary increase to the employees of the Library effective January 1, 1977 if such a 2% increase is funded by both the City and County. It was seconded by Mr. Butt and carried unanimously.

Ad Hoc Committee to Search for a New Director: Miss Mercer reported that to date the committee has received seventy-six applications for the position of Director. She reported also that in addition to Mr. Charles Hinds of Frankfort, Kentucky and Mr. Edward Howard of Evansville, Indiana, who had already visited Louisville in conjunction with their applications, Mr. Ronald Kozlowski of Pensacola, Florida would be arriving for an interview and would be available on March 22nd at a coffee to be given so that members of the Board of Trustees could meet him. Miss Mercer thanked the committee for its work, and Mrs. Hendon suggested that the Director's Secretary, Mrs. Rakestraw be commended for the extra amount of good work that she had done on this project.

Audio-Visual Committee: Mr. Butt said that some portions of the new equipment were still being tested. It was a good possibility that the two stations would be on their increased power within the next two months.

Mr. Butt brought up the possibility that the Library might broadcast the meetings of the Board of Aldermen on its radio station WFPL. Mr. Butt stated that the matter had not been discussed with the Board of Aldermen as yet. The consensus of the Board, after considerable discussion, was that Mr. Butt be authorized to introduce this subject to the Board of Aldermen for discussion.

A motion to this effect was presented to Mr. Johnson, seconded by Miss Mercer and carried.

Director's Report: The Director read a letter from Mrs. James O. Risch, Assistant Director of Law for the City of Louisville. This letter outlined a proposed agreement between the Louisville Free Public Library and the University of Louisville for microfilming the Library's card index of the Louisville Courier-Journal. His letter said:

"The contract meets the criteria established by the Law Department to protect the interests of the City of Louisville and therefore I suggest it will protect the Louisville Free Public Library and its interests. My next question is whether the Louisville Free Public Library Board should pass a resolution authorizing the execution and delivery of such an agreement. I would suggest that at your next Board meeting a motion is made and a resolution is carried authorizing such an agreement."

After discussion, it was moved by Mr. Heath, seconded by Mr. Brown and carried that the Director be authorized to sign the proposed contract.

The Director stated that Mrs. Kuhnle had presented her Board of Trustees Oath of Office, and it was now on file.

The Director called attention to a fine article on the Library's Home-bound Program for the elderly in the Louisville Times for Monday, March 7, 1977.

At 5:15 p.m., Mr. Brown moved that the Board go into Closed Session for the discussion of an old item of business concerning possible litigation. The motion was seconded by Mr. Butt and passed.

At 5:24 p.m., Mrs. Hendon announced that the Board was back in Open Session, at which time there being no further business, the meeting adjourned after motion by Mr. Johnson, seconded by Mr. Heath and carried.

MINUTES APPROVED:

Sarah Hendon, President

\_\_\_\_\_, Secretary

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

April 12, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held April 12, 1977 at 4:15 p.m. in the Board Room.



Present: Ms. Hendon, Kuhnle, Layne and Mercer; Messrs. Brown, Butt, Johnson, Ulmer and the Director. The Assistant Director and Ms. Livingston, representative from Charles Roberts' Office, also attended.

Mrs. Hendon presided.

Minutes: It was moved by Miss Mercer and seconded by Mrs. Layne that the minutes of the March 8, 1977 meeting be approved. The motion carried.

Communications: The Director read a communication from Mr. Henry Dosker, Assistant Director of the Community Development Cabinet notifying the Board that the Community Development Block Grant Office has funded the project to renovate restrooms adjacent to the Library for the Blind and Physically Handicapped by granting an amount not to exceed \$15,000.00. The Board expressed appreciation of this action.

Planning and Interior Operations Committee: Mr. Brown read a certification that bills in the amount of \$78,405.37 had been audited and found correct.

He moved, it was seconded by Mr. Ulmer and carried unanimously that bills in this amount be ordered paid.

Building and Maintenance Committee: In the absence of Mr. Johnson, Chairman, the Director reported that the renovated Fern Creek Branch was then open and doing business. The Fern Creek Library Committee is planning a formal opening later. The Director stated that if any members of the Board would like to visit the newest renovated agency, Miss Banks would be glad to have such members accompany her on her next trip to Fern Creek.

Budget and Finance Committee: The Director announced that due to an emergency caused by the short time given to preparing the Request Budget the statistical report would be later in arriving and would be sent out as soon as the work had been completed. He called upon Mr. Garnar to report on the status of the Request Budget as tentatively approved by the Executive Committee.

Mr. Garnar distributed the memorandum concerning the Budget which had been previously distributed to the Executive Committee. It was the recommendation of the Director and the Assistant Director that since the funds were already available in the Personnel Lines of the budget, that the Board approve implementation of the 2% across-the-board pay raise retroactive to January 1, 1977, the date on which other city departments had received the increase. Mr. Brown moved, Mr. Ulmer seconded and it was carried that this recommendation be approved.

Audio Visual Committee: Mr. Butt, Chairman of the Audio-Visual Committee, reported that at that moment technicians were climbing our tower installing the new antennas. He reported that periodically the Library stations would probably have to be off the air due to this installation.

Ad Hoc Committee to Search for a New Director: Miss Mercer reported that the committee had been working hard. Mr. Emerson from California had visited the Library for an interview, and on the following week two more candidates would visit.

Director's Report: The Director and Miss Banks, Coordinator of Extension Services, went before the City Council of Jeffersontown at its meeting on April 4, 1977 at 8:00 p.m. The Mayor of Jeffersontown called upon Miss Banks and Mr. Graham to receive a \$2,000.00 check for the purpose of aiding in the work of the Jeffersontown Branch Library. In the name of the Board of Trustees, the Director thanked Jeffersontown City Council for this generous gift.

OLD BUSINESS:

A letter to the Director concerning the purchase of Eastern Branch Library from Mr. William B. Gatewood, Director of the Community Development Cabinet, was read to members of the Board as follows:

April 7, 1977

Mr. C. R. Graham, Director  
Louisville Free Public Library  
4th and York Streets  
Louisville, Kentucky 40203

RE: Acquisition of Eastern Branch Library Property

Dear Mr. Graham:

This letter is to officially inform you of the City of Louisville's desire to purchase the below described property from the Louisville Free Public Library.

The property is located at 600 Lampton Street, Louisville, Kentucky, and is known as the Eastern (sic) Branch Library. It is the City's intent to acquire fee simple title to this property.

The City of Louisville is hereby offering the sum of \$21,000, an amount which is believed to be just compensation for the property. This determination of just compensation is not less than the review appraisal of the fair market value received by the City of Louisville. This determination of just compensation is based upon inspection of the property and a consideration of the appraisal and review appraisal made independently by competent professional appraisers. The determination of the fair market value disregarded the public improvement for which the property is to be acquired.

If you feel that the City's offer of just compensation does not represent the true value of the property, you may refuse to accept it, and provide to the City evidence concerning the value of damage that warrants a change in the City's determination of just compensation. If the City, upon receipt of this evidence, determines that there should be a change in the amount of just compensation, the price will be adjusted accordingly.

If you have any questions, please contact Bill Herron of the Works Department at 587-3106. Your prompt attention and response to this offer will be appreciated. If the offer is acceptable to the Library Board, please execute the attached real estate sales contract and return it to Mr. Kanzler.

Yours Truly,

William B. Gatewood, Director  
Community Development Cabinet

WBD:v/l/c

In the discussion which followed, Mrs. Hendon brought out the fact that the Presbyterian group interested in purchasing the property had had it appraised at \$30,500.00.

It was also brought out that the Library's appraisal had been at a figure between \$21,000.00 and \$35,500.00.

After more discussion, Mrs. Hendon gave the communication to Mr. Ulmer with the request that as head of the Finance Committee he look into the matter.

Mr. Johnson moved that the Executive Committee be authorized to act on the matter if necessary before the next meeting. This was seconded by Miss Mercer and passed.

Mrs. Layne asked about the status of the request for increased service for Outer Highlands Branch which the Director answered by saying that he had talked to Alderman Abramson about the request and that Alderman Abramson reiterated his interest in the project but said that he would need to talk to the Mayor before anything else was done. The Director was of the understanding that the Library Board should wait until they heard again from Alderman Abramson.

Statement from the President: Mrs. Hendon stated that the annual meeting will be postponed until the situation pertaining to membership and vacancies on the Board of Trustees is clarified.

Mrs. Hendon announced that a Trustees Meeting representing the trustees of the Kentuckiana Region would be held at Hurstbourne Holiday Inn on April 23, 1977. She invited all of the members of the Board who could come to attend.

There being no further business, the meeting adjourned at 5:00 p.m. after motion by Mrs. Kuhnle, seconded by Mr. Johnson and carried.

## LOUISVILLE FREE PUBLIC LIBRARY

## BOARD OF TRUSTEES MEETING

May 10, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held May 10, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Churchill, Fitzmayer, Hendon, Kuhnle, Layne and Mercer; Messrs. Brown, Butt, Heath, Johnson, McGee and the Director. The Assistant Director, Ms. Sallie Haynes of the City Law Department and Ms. Rose Livingston of the Public Works Department also attended.

Mrs. Hendon presided.

Minutes: It was moved by Mr. Heath and seconded by Ms. Fitzmayer that the minutes of the April 21, 1977 meeting be approved. The motion carried.

Communications: The Director read the following letter from Mrs. R. C. Bergman from the Meadow Heights Woman's Club:

May 4, 1977

Mr. Clarence Graham, Director  
Louisville Free Public Library  
4th & York Streets  
Louisville, Kentucky 40203

Dear Mr. Graham:

Meadow Heights Woman's Club wishes to inform you that we are planning to give to the Bon Air Library a sum of money in the approximation of \$1,500.00 with the written assurance that the entire sum be used to purchase new books.

Feelings are, that since Bon Air has a lack of funds and that as a community minded club, having supported them for many years, Meadow Heights wishes to donate to this branch.

We would like to extend an invitation to you and Ms. Byrne to attend our May meeting to be held on the 17th at Executive Inn East, at which time the check will be presented. An approximate time of your arrival could be 10:15 a.m. Lunch will follow the program.

Please respond no later than May 9, so that luncheon reservation may be made. You may call any of the following numbers:

Mrs. Frank Smith	Mrs. R. C. Bergman	Mrs. Wm. Engle
458-7500	491-7049	451-2240

We hope that both of you will be able to attend.

Sincerely,

MEADOW HEIGHTS WOMAN'S CLUB  
Mrs. R. C. Berdman  
Corresponding Secretary

cc: Ms. Byrne

After discussion, it was moved by Mr. Brown and seconded by Mr. Butt that the Board accept this gift with gratitude and that the money be allocated for the purchase of new books for Bon Air Branch. The motion carried.

The Director read the following letter addressed to Mr. William Garnar from Mr. John F. Martin, Assistant Curator of the J.B. Speed Art Museum:

May 4, 1977

Mr. William Garnar  
Louisville Free Public Library  
301 West York

Dear Mr. Garnar:

As you are aware the Speed Art Museum is organizing an exhibition surveying Kentucky Painters of the 19th Century to be shown from June 4 to June 26, 1977. The exhibition will include approximately fifty works by approximately forty artists drawn mainly from the museum's permanent collection, and spiced with special works from other public collections.

A survey of 19th century painting in Kentucky has never before been undertaken. The selections will be limited to one or two works by any one artist so that the scope of the period can be more fully conveyed.

We are writing at this time to formally ask you to lend to our exhibition two important works: Sidney Gorham's Spanish Girl and Henry Mosler's The Last Sacrament. The loan of these works would be a major contribution to the show, and we hope very much that we can have your support. The Speed Museum will assume all expenses involving insurance and be in charge of transportation.

Your consideration of our request will be greatly appreciated, and I look forward to hearing from you soon.

Sincerely,

John F. Martin  
Assistant Curator

After discussion, it was moved by Mr. Heath and seconded by Miss Mercer that the loans mentioned in the letter be authorized. The motion passed unanimously.

At this time, Father McGee announced his resignation as Chairman of the Ad Hoc Friends Committee due to lack of time.

Mr. Brown suggested that Mrs. Layne be asked to serve as Chairman. The suggestion was enthusiastically endorsed and Mrs. Layne was named as Chairman of the Ad Hoc Friends Committee.

Planning and Interior Operations Committee: Mr. Brown read a certification that bills in the amount of \$84,832.75 had been audited and found correct.

He moved, and it was seconded by Miss Mercer that bills in this amount be ordered paid. The motion passed.

Building and Maintenance Committee: - Mr. Johnson read the following report from the Department of Physical Facilities:

M E M O R A N D U M

RECOMMENDATION OF THE PHYSICAL FACILITIES DEPARTMENT

TO : LOUISVILLE FREE PUBLIC LIBRARY BOARD OF TRUSTEES

FROM: DEPARTMENT OF PHYSICAL FACILITIES

DATE: MAY 9, 1977

RE : VEHICLE PURCHASE

As attempts to secure special appropriated funds from the Board of Aldermen have been unsuccessful in the past and the need for replacement of our two delivery vans has become most pressing (95,500 and 110,500 miles logged), the Department of Physical Facilities requests authorization to order two new vans from funds still available in the furniture, fixture and equipment account of the current budget.

In anticipation of granted authorization, this department sought bids from Louisville Ford, Chevrolet and Dodge Truck Dealers. Ford Motor Company was unable to bid as all vans have been sold for this model year and 1978 vans will not be available before October.

Results of bidding are as listed:

V.V. Cooke Chevrolet	\$4,604.02 ea.
Bob Smith Chevrolet	4,688.12 ea.
Broadway Chevrolet	4,820.07 ea.
Falls City Dodge	4,707.28 ea.
St. Matthews Dodge	5,110.39 ea.

As V. V. Cooke Chevrolet is actual low bidder and has the additional advantage of close proximity for service, it is recommended that we honor the Cooke bid and place our order with them at once.

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After some discussion, it was moved by Mr. Johnson, seconded by Mr. Butt and passed that this recommendation be adopted.

Budget and Finance Committee: The statistical report for the month was distributed and ordered filed.

Audio Visual Committee: Mr. Butt reported on a conference he had attended concerning public radio. He further reported that the renovation of the radio stations was moving ahead on schedule. They should be in operation at increased power in approximately one month. During June and July, the Audio Visual Committee will be studying the contract between the Library and the Jefferson County Schools and hopes to report on his findings to the new Director sometime in August.

Ad Hoc Committee to Search for a New Director: Miss Mercer, Chairman of the Search Committee, reported that the work of the committee was almost complete and in the near future she would request a called meeting to consider their recommendation.

Director's Report: The Director relinquished his time to Mrs. Hendon for two reports.

Mrs. Hendon announced that Mrs. Hendon and Messrs. Butt and Johnson had been reappointed to the Board of Trustees for four-year terms.

She also announced that at the coming Spalding College commencement on May 15, 1977, the Director would receive an honorary L.L.D. degree.

Nominating Committee: Mr. Johnson read the report of the Nominating Committee as follows:

The Executive Committee, acting as a Nominating Committee, offers the following slate for officers of the Board for the year ending April, 1978:

Mrs. Sarah Hendon	President
Mrs. Randolph A. Brown	Vice-President
C. R. Graham	Secretary
Stephen Evans	Treasurer

Mr. Johnson asked for further nominations from the floor. Miss Mercer moved and Mr. Butt seconded that nominations be closed. The motion carried.

Mr. Butt moved and Miss Kuhnle seconded that the Secretary cast one ballot for the entire slate. The motion passed.

At 4:51 p.m., Mrs. Hendon called for a Closed Session concerning litigation and the transfer of real estate. It was moved by Mr. Brown and seconded by Mr. Butt that the Board go into Closed Session. The motion carried.

The Board came out of Closed Session at 5:01 p.m.

There being no further business, the meeting adjourned at 5:10 p.m.

## LOUISVILLE FREE PUBLIC LIBRARY

## SPECIAL CALLED

## BOARD OF TRUSTEES MEETING

May 26, 1977

A special called meeting of the Board of Trustees of the Louisville Free Public Library was held May 26, 1977 at 4:15 p.m. in the Board Room to hear the report of the Ad Hoc Committee to Search for a New Director.

Present: Ms. Churchill, Fitzmayer, Hendon, Kuhnle, Layne and Mercer; Messrs. Brown, Butt, Heath, Johnson and the Director. The Assistant Director and Ms. Rose Livingston from the Public Works Department also attended.

Mrs. Hendon presided.

Before consideration of the report of the Search Committee, Mrs. Hendon used the time to announce the forthcoming book sale to be held on June 11, 1977 from 10:00 a.m. to 5:00 p.m. and June 12, 1977 from 1:00 p.m. to 6:00 p.m.

Mrs. Hendon called on Miss Mercer as Chairman of the Search Committee to present the report of the committee. Miss Mercer read the following report:

The Ad Hoc Committee to Search for a New Director recommends to the Board of Trustees that they offer the position of Director of the Louisville Free Public Library to Ronald S. Kozlowski, Director since 1974 of the West Florida Regional Library, Pensacola. The Committee studied the letters and material of 77 candidates, interviewed a considerable number of these, and concluded that Mr. Kozlowski's qualifications were outstanding.

He has very successfully directed a regional library, which has grown under his leadership. It serves two counties, with headquarters in Pensacola, five branches, and three bookmobiles. He has, we learn, been able to communicate the needs of his library to its three supporting bodies: the city of Pensacola, Escambia, and Santa Rose Counties. He has been active there, and as a member of a national group - the American Library Association, Association of State Library Agencies, State Aid Study Committee - has investigated new ways to secure aid for libraries throughout the nation. He has led an active and effective Friends of the Library in their search for new financial resources for the institution and in vigorous work to bring together the Library and the communities it serves. He has been active in the local community in various ways, for example, in the Chamber of Commerce's Task Forces on Education and on Charter Government.

Before going to Pensacola, he had had public library experience in the Evansville, Indiana - Vanderburgh County Library, first as head of one of its branches, then as Assistant Director of the Library. He also has a background in audio-visual work, having been Audio-Visual Librarian in Triton Junior College, River Grove, Illinois - experience which would be useful to us, with our radio stations, and relatively rare among public librarians.



He was born in Illinois in 1937, and received the degree of B. S. Education from Illinois State University in Normal, Illinois, and after teaching English and Journalism for several years, an M.L.S. from Rosary College in River Forest, Illinois. He also had a year as Head of Acquisitions and Reference at Indiana State University in Evansville before turning to the public library positions which have been his chief concern.

He is, we were glad to discover, strongly interested in Louisville, and our region. He has family in Madisonville, Kentucky. His wife, the former Barbara Hartlein, was a native and resident of Evansville. Her mother, now the widow of the late Charles F. Leich, M. D., lives in Evansville. Mrs. Kozlowski's paternal grandmother, the late Mrs. Nelson Ringmacher, lived for many years in Louisville.

Mrs. Kozlowski, a graduate of Southern Illinois University and a teacher before her marriage, has been active in community affairs in Pensacola. Mr. and Mrs. Kozlowski have four children, who with their parents have often camped and stayed in Kentucky.

Mr. Kozlowski's home address is 3999 Potosi Road, Pensacola, Florida 32504, and his home telephone number is (904) 478-4405.

Miss Mercer then moved the acceptance of the recommendations of this report. The motion was seconded by Mr. Butt. After discussions, a vote was taken and the motion passed unanimously.

There being no further business, the meeting adjourned at 4:50 p.m. after motion by Mr. Heath, seconded by Mr. Brown and passed.

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

JUNE 14, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held June 14, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Churchill, Hendon, and Layne; Messrs. Brown, Butt, Heath, Johnson, Ulmer, and the Director. The Assistant Director, Ms. Sallie Haynes of the City Law Department and Ms. Rose Livingston of the Public Works Department also attended.  
Mrs. Hendon presided.

Minutes: It was moved by Mrs. Layne and seconded by Mr. Heath that the minutes of the May 10, 1977 meeting be approved. The motion carried.

Communications: Mrs. Hendon announced the death of Mrs. Lyman Johnson.

...It was moved by Mr. Heath, seconded by Mr. Ulmer and carried unanimously, that the Secretary write a letter to Mr. Johnson expressing the Board's condolences because of the death of his wife.

Mrs. Hendon reported on the success of the Book Sale held on June 11th-12th. She reported that the gross income from the sale was approximately \$8,400.00.

Mrs. Hendon reported that an additional Book Sale had been scheduled for Oct. 14, & 15, 1977.

Planning and Interior Operations Committee: Mrs. Hendon read the certification that bills in the amount of \$70,969.60 had been audited and found correct.

Mr. Heath moved, and it was seconded by Mr. Ulmer that bills in this amount be ordered paid. The motion passed.

Building and Maintenance Committee: There was no report from the Building and Maintenance Committee.

Budget and Finance Committee: The statistical report for the month was distributed and ordered filed.

Mrs. Hendon announced that a Budget Hearing had been called for June 15, 1977 at 8:00 p.m. in the Aldermanic Chambers. She urged that all Board Members who could attend, do so.

Director's Report: The Director read the following letter from Kenneth A. Dick, the Library's insurance advisor:

Board of Trustees of the Free Public Library  
307-09 York Street  
Louisville, Kentucky 40203

June 7, 1977

Distribution of Insurance  
Other Agencies

Attention: Mr. C. R. Graham, Director

Gentlemen:

As you are aware this agency has supervised the insurance program for the Louisville Free Public Library for many years, and the participation of other agents in this program has followed an outline that was last revised in 1961.

The present procedure is to allocate a portion to each agency that is a member of the Louisville Board of Independent Insurance Agents and which maintains an office inside the city limits of Louisville. Also an agency which once participated because of such membership is entitled to the same amount even though he discontinues his affiliation with the Louisville Board, providing he is in good standing with the companies he represents and enjoys a good business reputation.

Many changes have taken place during the past 16 years; we suggest a revision of this procedure and present the following for your review and hopefully your approval:

1. To be eligible for participation an agency must be a member of the Louisville Board at the time and must have been so for at least two years.

Reasoning: Similar to most organizations of today, there are changes in the membership from time to

time, and it has become an impossible task to maintain records on agencies that have resigned. In addition, we believe it is preferable for us not to accept the responsibility of being a judge of an agency's operations with respect to its qualifications. (a member of the Louisville Board must maintain certain minimum standards at all times.)

2. Eligibility would be extended to include all Louisville Board agencies with offices in Jefferson County as well as within the limits of Louisville.

Reasoning: Board membership now covers the entire County and many well recognized and long established firms have moved to offices outside Louisville. Also Jefferson County and the City of Louisville now contribute almost equal amounts to the operating funds of the Library.

We will appreciate your consideration of these recommendations and your decision with reference to placing them into effect.

Yours very truly,

Kenneth A. Dick

KAD/ds

At the regular Board Meeting June 14, 1977, this letter was read after which it was moved by Mr. Ulmer, seconded by Mr. Heath, and carried that the recommendations be approved by the Board.

CRG

The Director also read the following Communication from Mr. Masterson, Vice-President and Treasurer of Stewart's concerning the lease on 427 River City Mall:

Mr. C. R. Graham  
 Director  
 Louisville Free Public Library  
 Fourth and York Streets  
 Louisville, Kentucky 40203

May 16, 1977

We have completed the insurance form on the Ary Way Building located at 427 River City Mall: and forwarded the form to Swape and Dick, as requested.

I'm sure you realize the lease on this property expires on January 1, 1980. At present, we do not have any plans to utilize this building or to renew the lease. Since it is difficult for us to sub-lease this location for the two year period, we would like to discuss the possibility of an immediate cancellation of the lease with a prepaid adjusted rent amount. An immediate cancellation of the lease would permit the library to begin their search for a new tenant for the building. Since this rental income is part of the library budget, its replacement should be of

immediate concern to your finance committee.

Please let us know what further action we should take to proceed further on this course of action for cancellation of the lease.

Sincerely,

John E. Masterson  
Vice President and  
Treasurer

JEM:nc

The Director also read a letter which Mr. Ulmer had advised him to write in answer to Mr. Masterson:

Mr. John E. Masterson  
Vice President and Treasurer  
Stewart's  
P.O. Box 1319  
Louisville, Kentucky 40201

Dear Mr. Masterson:

In answer to your letter of May 16, 1977, let me say that this letter concerning the lease situation of the Board's property at 427 River City Mall will be brought to the attention of the Board of Trustees at its next meeting on June 14th.

Sincerely yours,

Director

After discussion it was recommended to the Director that he state to Mr. Masterson that the Board could not decide about anything concerning the lease until it could find out what is happening to the Galleria proposals.

The Director then read the following letter from the Younger Woman's Club of Louisville:

May 18, 1977

Mr. C. R. Graham  
Louisville Free Public Library  
Fourth and York Streets  
Louisville, Kentucky

Dear Mr. Graham,

The Younger Woman's Club of Louisville is pleased to inform you that the Library has been granted a \$2,000.00 Endowment fund for Children's Reference Books.

The check will be mailed July 1. The Charities Group Chairman will work with Mr. Garnar to set up the Endowment Fund.

Please send a letter of account by December 31 to the Charities Group, P.O. Box 6853, Louisville, Kentucky 40206.

It was a pleasure to talk with you, and I wish you great happiness in your upcoming retirement.

Sincerely,

Diana Callahan  
Mrs. Edward  
Charities Group Chairman

The Director also ready his answer as follows:

Mrs. Edward Callahan  
Charities Group Chairman  
The Younger Woman's Club of Louisville  
P.O. Box 6853  
Louisville, Kentucky 40206

Dear Mrs. Callahan:

Let me thank you on behalf of the Library for the generous grant of \$2,000.00 Endowment Fund for Children's Reference Books. Let me also personally thank you very much for this action.

Your letter will be read to the Board of Trustees at its next regular meeting on June 14th.

Mr. Garnar will be happy to work with your group in setting up the Endowment Fund.

If there are any questions which I can help with, I shall be happy, either before or after my retirement, to consult with you.

Thank you and the club for this important step in helping the Library.

Sincerely yours,

Director

Mrs. Hendon suggested that a formal communication from the Board be sent to the Younger Woman's Club of Louisville in response to this generous gift.

The Director suggested that the Assistant Director, Mr. Garnar, be appointed acting Director from the time of June 30, 1977 until the new Director arrives, to assume his duties, sign all necessary papers and checks.

Mr. Brown moved that Mr. Garnar be named acting Director with power to sign checks & necessary papers from June 30, 1977 until the new Director arrives to assume his duties.

Mr. Ulmer seconded the motion and it was carried unanimously.

Adjournment: There being no further business, the meeting adjourned at 4:57 p.m.

## LOUISVILLE FREE PUBLIC LIBRARY

## BOARD OF TRUSTEES MEETING

JULY 12, 1977

(No meeting held -- Lack of a Quorum).

## LOUISVILLE FREE PUBLIC LIBRARY

## BOARD OF TRUSTEES MEETING

AUGUST 9, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held August 9, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Kuhnle and Layne; Messrs. Butt, Heath, Johnson, McGee, Ulmer and the Director. The Assistant Director also attended. In the absence of the President and Vice-President, Mr. Butt moved that Mr. Ulmer be elected President Pro-Tempore. The motion was seconded by Mrs. Layne. The motion carried. It was moved by Mr. Heath and seconded by Mrs. Kuhnle to appoint Mr. Kozlowski Secretary to the Board of Trustees. The motion carried.

Minutes: It was moved by Mr. Butt and seconded by Mr. Heath that the minutes of the June 14, 1977 meeting be approved. The motion carried. Mr. Heath moved ratification of the Executive Committee's action ordering payment of bills for June in the amount of \$96,546.08 after the regular meeting of July 12 was cancelled because of the lack of a quorum. Mr. Butt seconded and the motion passed unanimously.

Planning and Interior Operations Committee: Mr. Butt read a certification that bills in the amount of \$91,820.05 had been audited and found correct.

He moved, the motion was seconded by Mrs. Layne, and unanimously carried that bills in this amount be paid.

Building and Maintenance Committee: Mr. Johnson reported that every activity in this area was progressing satisfactorily.

Budget and Finance Committee: The 1977-78 budget (attached) was presented. After discussion, Mr. Butt moved approval. The motion was seconded by Mr. Heath and passed unanimously. Included in the new budget was a 7½ percent pay raise for employees with the exception of pages.

The July statistical report was distributed to those present and ordered received and filed.

Audio Visual Committee: Mr. Butt reported that the Committee met with representatives of the Jefferson County School Administration to discuss the long-standing fee of \$1,800 paid to the Board by the schools for access to radio programs. Mr. Butt further reported that many programs were out of date, that teachers were not using programs, that the fee paid was just a token, and that valuable air time was being wasted. Lastly, he moved that the Director be permitted to renegotiate a contract with the School Administration which would reduce the number of hours devoted to school programming. This arrangement would constitute a year's experiment to see whether or not the Library should continue providing the service. Mr. Johnson seconded the motion which passed unanimously.

Ad Hoc Committee to Form a Friends of the Library Group: Mrs. Layne reported the Committee has met twice to compile names of individuals to serve on a Friends Planning Committee. The meeting will take place on September 14. She also suggested that the Director be named liaison between the Board and the Friends. Mr. Johnson moved that the Director be made liaison and Mr. Butt seconded. The motion passed. Mr. Ulmer stated that Mrs. Haynes, City's Law Office, be consulted for legal restrictions regarding the Friends of the Library group. Mrs. Layne also explained that branches already having "Friends" would be represented on the Planning Committee.

Director's Report: The Director explained the new paperback browsing collection would be instituted throughout the system by October 1. The books are being purchased at a 32 percent discount from the Louisville News Agency, who are supplying 27 free revolving racks. Experiences throughout the country have shown that the public responds to paperbacks displayed in heavy traffic areas. This response usually generates greater use of the regular circulating collections.

The Director reported that full service on Sundays was being investigated by a committee of the staff, at his direction. Presently, no library cards are issued on Sunday, nor can materials be charged out, not is the Children's Room open. If the staff committee's recommendation is positive, full service will begin on Sunday, October 2.

Mr. Kozlowski informed the Board that a policies and procedures manual is taking shape and will be published by the end of the year.

Revenue of \$30,000 has been received for the sale of Eastern Branch; Mr. Kozlowski recommended that at the September Board meeting the revenue be allocated to specific accounts.

The Director told the Board that, within a year, he and the staff would present a five year Plan of Operation to the Board for their approval. This Plan would include both short term and long range goals for the system.

A report from the Fire Marshall was read and discussed. Needed renovations to make the main library adhere to fire codes may cost up to \$40,000. Mr. Ulmer recommended the Building and Maintenance Committee look into the matter and hire a building consultant, if necessary. Mr. Johnson directed Mr. Kozlowski to request an extension of the time limit for completion imposed upon us by the Fire Marshall.

The Director reported that the City had excluded Library employees from their tuition reimbursement plan. Mr. Ulmer directed the Administration to draft a letter from the Board indicating their displeasure with the City's action.

Mr. Kozlowski reported on two grant proposals submitted to the Louisville and Jefferson County Manpower Consortium. The major proposal is entitled "Operation Visibility". The second grant submitted was a request for one clerical position to organize the stack area. Monies received would be used to employ a public relations director and three assistants to highlight library services through all local media and area groups and institutions. Mr. Johnson moved approval of the proposals, Mr. Ulmer seconded the motion, and it was passed unanimously.

Finally, Mr. Kozlowski reported that book depositories for after hours returns will be installed throughout the system. He informed the Board of the Library's exhibit at the State Fair, and of his meeting with the Mayor and the Fiscal Judge and Fiscal Court.

Adjournment: There being no further business, the meeting adjourned at 5:35 p.m.

## LOUISVILLE FREE PUBLIC LIBRARY

## BOARD OF TRUSTEES MEETING

September 13, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on September 13, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Hendon, Kuhnle, and Mercer; Messrs. Butt, Heath, Johnson, Ulmer, and the Director. The Assistant Director and Ms. Sallie Haynes of the City Law Department also attended.  
Mrs. Hendon presided.

Minutes: A motion was made by Mr. Butt to correct the minutes of the August 9, 1977 meeting regarding the proposed contract between the Library and the School Administration. Mr. Butt suggested the minutes read that "the hours of radio program service to schools be changed if the fee is not forthcoming". Ms. Mercer seconded the motion to correct the minutes, and the motion passed unanimously.

Planning and Operations Committee: Mr. Butt read a certification that bills in the amount of \$98,706.77 had been audited and found correct.  
Ms. Mercer moved acceptance; the motion was seconded by Mr. Butt, and unanimously carried that bills in this amount be paid.

Building and Maintenance Committee: Mr. Johnson read the preliminary report compiled by the Louis and Henry Architectural Firm in regard to renovation of the Main Library. Needed renovations to make the library adhere to the Fire Code may cost \$100,000. Mrs. Hendon suggested the Board write to the Mayor and Aldermanic Board for assistance in complying with the Fire Code. Mr. Johnson recommended that the Director request an extension of time for compliance from the Fire Marshall. Mr. Ulmer made a motion incorporating the above recommendations, Mr. Johnson seconded the motion, and it passed unanimously.

Mr. Johnson reviewed the emergency nature of repairs in the amount of \$6,000 to one of the air conditioning units in the new building, Main Library. He moved that the Board approve the emergency appropriation, it was seconded by Mr. Heath, and unanimously passed.

The Board proceeded to discuss allocation of \$30,000 received from the sale of Eastern Branch Library. It was suggested that these funds be used to renovate branch libraries after Mr. Johnson read a recommendation to this effect from the Director and Coordinator of Physical Facilities. Mr. Butt suggested the money be earmarked for general improvements and made a motion stating so. Mr. Johnson seconded the motion which passed unanimously.

Lastly, Mr. Johnson read a letter from the Landmarks Commission which stated that the Monsarrat Building would be designated as an historical landmark. The Director questioned the saleability of property after a building is so designated; Ms. Haynes stated that designated buildings may be less attractive to prospective buyers. Mr. Heath moved that Mr. Johnson represent the Board at the Landmarks Commission's public hearing at which time he would officially state the Board's approval. Mr. Johnson seconded the motion which passed unanimously.



Budget and Finance Committee: The 1976-77 Annual Report was presented by the Assistant Director as well as the August statistical report. The Director mentioned that copies of the Annual Report were mailed to the Mayor and County Judge. After discussion, the documents were ordered filed and received.

Audio Visual Committee: Mr. Butt reported the new arrangement between the Library and School Administration in regard to programming; Ms. Haynes reported she had drafted a contract to specify items of agreement.

Mr. Butt further reported that WFPK was now broadcasting at 100,000 watts and WFPL's strength was currently at 63,000 watts.

Mr. Butt moved that the Director be given the authority to promote the stations through underwriting of programs, grant proposals, etc. in view of the stations' emergence as major broadcasting units. The Director, at this point, reported that two grants had been submitted to the Corporation for Public Broadcasting. These monies would be used for promotional purposes. Miss Mercer stated that the Audio Visual Department should be included in the Director's formation of long-range plans for the entire System. The motion granting the Director authority to promote the radio stations was seconded by Mr. Johnson and passed unanimously.

Assistant Director's Report: The Assistant Director presented an Affirmative Action Plan for the Library. The plan was devised after consultation with the City's Affirmative Action Office. After discussion, Ms. Haynes suggested the need for some revisions to the policy. No action was taken.

President's Report: Mrs. Hendon reported her attendance at a recent City meeting called to discuss a proposed Ethics Ordinance for appointees to public boards.

The President announced the forthcoming Used Book Sale will take place on Saturday and Sunday, October 15 and 16; she asked for volunteer workers.

Mrs. Hendon then read a letter from Mr. Cy McKinnon which outlined a proposal he hoped to present to the Board of Trustees. The Board agreed Mr. McKinnon should be invited to the November meeting to present his ideas.

Mr. Johnson informed the President that, in her absence, he attended a Trustees Workshop. He also mentioned an upcoming meeting on October 1, in Louisville.

Director's Report: The Director reported his attendance at a Board of Aldermen Finance Committee meeting and his intentions to attend the Aldermanic Council meeting that night. An Ordinance including reimbursement for course work taken by Library employees will have a second reading at tonight's meeting.

Mr. Kozlowski mentioned that entrance salaries for City clerical employees had increased considerably.

The Director recommended the Library join the State InterLibrary Loan Network if terms are acceptable. Mr. Butt moved approval, Miss Mercer seconded the motion, and it was passed unanimously.

A request to sell copper line no longer needed by the Audio Visual Department was made. Mr. Butt moved the item be deemed surplus property and sold, Mr. Johnson seconded the motion, and the motion passed unanimously.

The Director reported on personnel transfers within the branches as well as revising, to full time status, branch head positions at Eline and Crescent Hill.

Mr. Kozlowski requested approval for full service in the Main Library during Sunday openings. Mr. Johnson moved approval, with Mr. Butt seconding the motion. The motion passed unanimously.

The Director also requested permission to tape-record Board meetings, not to maintain an archival collection but merely to aid him in composing the minutes. Mr. Butt moved approval, Mrs. Kuhnle seconded the motion, and it was passed.

Lastly, Mr. Kozlowski reported that a local bank contacted him to explore the possibility of sub-leasing the Kaufman-Straus Building from the current leasor and also directly leasing the building from the Board for the period February, 1980 to December, 1980. Mr. Heath moved to permit the Director to contact the firm for additional details, Miss Mercer seconded the motion which passed unanimously.

Adjournment: There being no further business, the meeting adjourned at 5:46 p.m.

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

October 11, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on October 11, 1977 at 4:15 p.m. in the Board

Present: Ms. Fitzmayer, Hendon, Kuhnle, Layne, and Mercer; Messrs. Brown, Butt, Johnson, Heath, Ulmer, and the Director. The Assistant Director and Ms. Sallie Haynes of the City Law Department also attended. Mrs. Hendon presided.

Minutes: Mr. Butt moved approval of the minutes of the September 13, 1977 meeting. The motion was seconded by Ms. Mercer, and the motion passed unanimously. Mrs. Hendon requested a report from the Budget and Finance Committee.

Budget and Finance Committee: The September statistical report was distributed to those present and ordered received and filed.

Audio Visual Committee: Mr. Butt reported that two grant applications submitted to the Corporation for Public Broadcasting were not approved. If monies had been received, funds would have enabled the radio stations to employ a development officer. Mr. Butt further reported that two articles appeared in the local daily newspapers publicizing increased power for WFPL and WFPK stereo transmission for WFPK. He also stated the staff was attempting to procure a stereo transmitter for WFPL.

Building and Maintenance Committee: Mr. Johnson requested the Director report on some last minute items. South Central Bell telephone has request an easement at the Crescent Hill Branch in order to perform telephone repair work. Mr. Heath wanted information on what easements already existed. Mr. Johnson asked Ms. Haynes, City Law Department, to examine the request. Mrs. Hendon suggested the Board approve the request for easement, pending Ms. Haynes' review. Mr. Johnson so moved, and Mr. Ulmer seconded the motion which passed unanimously.

The Director reported that renovation of public meeting room floors at Highland, Shelby Park, Portland, and Western Branches would begin; a low bid of \$7,500 was received for this work.

The Director also reported on the emergency roof repairs needed at Crescent Hill Branch. Repairs will cost approximately \$1,200.

Ad Hoc Committee to Form a Friends of the Library Group: Mrs. Layne reported the Friends Planning Committee has had two meetings, with the third meeting set for October 17. Three committees have been formed: Public Relations, Programs, and Membership. Friends will have a sign-up booth at the Used Book Sale.

Planning and Interior Operations Committee: Mrs. Hendon announced the following committee assignments:

Planning and Interior Operations Committee:

Mr. Brown (Chrmn.), Ms. Mercer, and Father McGee.

Budget and Finance Committee:

Mr. Ulmer, (Chrmn.), Mr. Heath, and Ms. Mercer.

Building and Maintenance Committee:

Mr. Johnson (Chrmn.), Ms. Kuhnle, and Churchill.

Audio Visual Committee:

Mr. Butt (Chrmn.), Ms. Layne and Fitzmayer.

Ad Hoc Friends Committee:

Mrs. Layne (Chrmn.), Messrs. Johnson and McGee.

Mrs. Hendon further reported that the Personnel Committee was disbanded, having found a library director. The Ad Hoc Friends Committee would also terminate whenever the Friends group had elected its officers and was firmly launched.

Ms. Mercer read a certification that bills in the amount of \$13,255.63 had been audited and found correct. She moved acceptance; the motion was seconded by Ms. Fitzmayer, and unanimously carried that bills in this amount be paid.

President's Report: Mrs. Hendon asked for volunteers for the October 15 and 15 Used Book Sale.

She reported on a Trustees Workshop held on October 1 in Louisville and mentioned that suggestions received from that workshop might be appropriate activities for the Friends, such as an assessment of the community's library needs. The Director stated these activities could be incorporated in a Five Year Plan of Operation.

Sister Rosella mentioned an inquiry regarding non-resident fees. After discussion, it was agreed that the rather liberal borrowers' privileges be retained for the time being.

Mrs. Hendon reported that the Director was negotiating with the Kentucky Department of Libraries and Archives for installation of a teletype machine to facilitate inter-library loans.

Lastly, Mrs. Hendon report on her attendance at a Friends and Trustees luncheon meeting during the Kentucky Library Association annual meeting in Fort Mitchell on October 7.

Director's Report: The Director presented a schedule of holiday closings for Board approval. After much discussion, Mr. Heath moved that the Director's recommendations be approved, Mr. Brown seconded the motion, and it unanimously passed.

The Board heard a recommendation that the Audio Visual Department, specifically the two radio stations, be permitted to hire a program developer. This individual would solicit funds from local businesses for underwriting radio programs; the program developer would be paid a fifteen percent commission from monies he or she generated. The Director suggested the endeavor could be a demonstration project for a one year period. A contract would be signed for the year between the developer and the Library. Ms. Haynes, City Law Department, stated such an arrangement would be legal. Mr. Butt moved approval, the motion was seconded by Ms. Mercer and passed unanimously.

Old Business: Under old business, the Director reported that the local bank which had shown interest in the Kaufman-Straus Building was no longer interested. However, the Chamber of Commerce had called for information on the building after an area realtor had indicated a client wanted information.

The Board's letter to the Mayor and Aldermanic Council regarding fire code violations within the main library building was discussed. Mr. Butt made a motion that we send a second extension of time request to the Fire Marshall while we wait to hear from the City. Mr. Brown seconded the motion which passed unanimously.

A contract between the Board and the Joseph P. Haas Architectural Firm to begin constructing restroom facilities for the blind and physically handicapped was reviewed. Mr. Heath moved acceptance of the agreement, Mrs. Kuhnle seconded the motion, and it passed unanimously. Funding for the project was received from HEW through the City's Community Development Cabinet.

Mr. Brown moved that the Board go into Closed Session at 5:12 p.m. Mr. Butt seconded the motion which passed unanimously.

At 5:15 p.m., the Board returned to Open Session, at which time Mr. Brown reported on the status of Senate Bill 602, an extension of the Library Services and Construction Act.

Adjournment: There being no further business, the meeting adjourned at 5:20 p.m.

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

November 8, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on November 8, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Hendon, Layne, and Mercer; Messrs. Brown, Butt, Johnson, McGee, Ulmer, and the Director. The Assistant Director, Community Relations Coordinator, and Mr. Cyrus MacKinnon, Courier-Journal President, also attended.

Mrs. Hendon presided.

Minutes: Ms. Mercer moved approval of the minutes of the October 11, 1977 meeting. The motion was seconded by Mr. Johnson, and the motion passed unanimously. Mrs. Hendon deferred Committee reports for the purpose of hearing Mr. Cyrus MacKinnon's proposal.

Proposal - Mr. Cyrus MacKinnon: Mr. MacKinnon presented a scheme to increase usage of the Library's collection by establishing a committee to research background information on authors, to highlight the author's works held by the Library through panel discussions and reading lists, and to publicize these events by soliciting media coverage of these events. After discussion, Board Members agreed that the Director and Staff should explore the feasibility of Mr. MacKinnon's proposal.

Planning and Interior Operations Committee: Mr. Brown read a certification that bills in the amount of \$106,112.56 had been audited and found correct. He moved acceptance; the motion was seconded by Ms. Mercer, and the motion to pay bills in this amount carried unanimously.

Building and Maintenance Committee: Mr. Johnson reported that an extension of time was received from the Fire Marshall regarding the Library's Fire Code compliance. Mr. Butt reported he had spoken with Alderman Mershon about this problem. It was also reported that Mrs. Hendon's letter to City officials had caused the Public Works Cabinet to send a representative to examine the Main Library's Fire Code violations.

Mr. Johnson also reported that a bookdrop had been installed at the base of the outside steps, South building, for the return of books when the Library was closed. Plans to install similar book returns at all branches were mentioned. Mr. Johnson commended the Staff for this service.

Budget and Finance Committee: The October statistical report was distributed to those present and ordered received and filed. The Assistant Director reported overall system circulation had risen two percent, and circulation in the Main Library had risen twenty-three percent over the same period in 1976.

Audio Visual Committee: Mr. Butt reported that the Library would seek funds from the Brown Foundation for needed radio station equipment. Mr. Brown suggested another grant be submitted to the Foundation to counteract the Community Development's inability to fund \$40,000 for book purchases.

Ad Hoc Committee to Form a Friends of the Library Group: Mrs. Layne reported that Friends now had three sub committees: Membership, Programs, and Public Relations. She requested Board Members submit names of prospective Friends to the Membership Committee, with personal notes from Board members encouraging these individuals to join the Friends. These lists may be given to Carol Layne, temporary Friends Chairman, or to Nancy Jones, Friends Membership Chairman.

Mrs. Layne further reported that Friends will file for incorporation as a not-for-profit organization.

President's Report: Mrs. Hendon reported the book sale grossed \$7,500. Some discussion ensued regarding the sale prices.

She also reported on the third Congressional District Meeting of the Governor's Pre-White House Conference on Libraries and Information Science. Members were disturbed that only one individual from Jefferson County had been appointed to the Governor's State Steering Committee.

The Director informed members on the importance of the White House Conference and the State and local preliminary meetings.

Mrs. Hendon stated that a Library Board representative must be named to the Junior Art Gallery Board of Directors. Mr. Ulmer moved the Board name the Director their representative; Father McGee seconded the motion which passed unanimously.

Assistant Director's Report: The Assistant Director requested Board approval of a revised Affirmative Action Plan. Mrs. Layne moved approval, Mr. Butt seconded the motion, and it passed unanimously.

Director's Report: The Director requested approval to join the State's Inter-library Loan Network. Mr. Butt moved approval; Mrs. Layne seconded the motion which passed unanimously.

The Board agreed to permit the Director to investigate the use of a library consultant who would assist the Staff in developing long range goals.

Old Business: Mr. Brown reported that President Carter has signed an extension of the Library Services and Construction Act but that added funding for urban libraries had not be appropriated.

The Director reported that Leo Zimmerman, Coordinator of Physical Facilities, was terminating his contract with the Library. He mentioned that the Physical Facilities vacancy would be filled by a full time employee. Mr. Brown moved acceptance of Mr. Zimmerman's resignation with regret; Ms. Mercer seconded the motion which passed unanimously. Mrs. Hendon stated a letter of appreciation would be sent to Mr. Zimmerman.

Adjournment: There being no further business, the meeting adjourned at 5:38 p.m.

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

December 13, 1977

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on December 13, 1977 at 4:15 p.m. in the Board Room.

Present: Ms. Fitzmayer, Heath, Hendon, Kuhnle, and Layne; Messrs. Brown, Butt, Johnson, and the Director. The Assistant Director, Ms. Sallie Haynes, City Law Department, Mr. Louis Coleman, Urban League, and Mr. Charles Hagan, Project Pass, also attended.

Mrs. Hendon presided.

Mrs. Hendon introduced Mrs. Heath, a newly appointed member.

Minutes: Mrs. Layne moved approval of the minutes of the November 8, 1977 meeting. The motion was seconded by Mr. Butt, and the motion passed unanimously.

Planning and Interior Operations Committee: Mr. Butt read a certification that bills in the amount of \$89,215.58 had been audited and found correct. He moved acceptance; the motion was seconded by Mr. Johnson, and the motion to pay bills in this amount carried unanimously.

Building and Maintenance Committee: Mr. Johnson reported that broken pipes in the heating system had been repaired. He also moved that the Library again send a letter to the Board of Aldermen requesting \$110,000 in order to make the main library comply with the City's Fire Code. Sister Fitzmayer seconded the motion which passed unanimously. Mr. Butt abstained.

Budget and Finance Committee: The November statistical report was distributed to those present and ordered received and filed. The Assistant Director reported borrower registration had increased twelve percent over the same period in 1976, and circulation system-wide had increased three percent over the same period last year.

Audio Visual Committee: Mr. Butt reported that grant proposals had been submitted to the Brown Foundation.

Ad Hoc Committee to Form a Friends of the Library Group: Mrs. Layne requested the Director to give the report. He stated the Planning Committee was ready to launch its membership drive after January 9, 1978. Over seven thousand names had already been collected for the mailing. Materials for the campaign were currently being printed. The Director also reported that the Friends' Public Relations Committee had met to plan its campaign which will coincide with the membership drive.

Presentation - Project Pass: Mr. Charles Hagan explained Project Pass and its work with juvenile offenders and thanked the Library for its participation in the work program; he presented the Library with a plaque to show the project's appreciation.

Presentation - Urban League: Mr. Louis Coleman offered community assistance in maintaining branch libraries in economically depressed areas. He requested that no additional branch libraries be closed without involving members of the branches' community well in advance of any such action.

President's Report: Mrs. Hendon explained that a Courier-Journal reporter had requested access to the Library's delinquent borrowers' list for the purpose of composing a news story on overdue library materials. He cited his right to this information under the Kentucky Open Records Law. Upon advisement from the City Law Department, the Board's Executive Committee decided, under protest, to permit the reporter access to the files.

Director's Report: The Director requested the Board raise the hourly rate of pay for part time pages to \$2.25, effective January 1. He also requested that pages be paid for any holiday on which they were scheduled to work. Mrs. Heath moved approval, Mrs. Kuhnle seconded the motion, and it passed unanimously.

The Director also invited Board members to attend a legislative breakfast in Frankfort on Thursday, January 5. He reported on discussions he had had with the State Librarian regarding additional state aid monies for the Louisville Free Public Library. Discussion ensued regarding the Library's relationship with the State Library and the need to open lines of communication with area legislators.

Adjournment: There being no further business, the meeting adjourned at 5:35 p.m.